



MEETING OF THE BOARD OF DIRECTORS

MINUTES

BELLEVUE CITY HALL

NOVEMBER 18, 2009

1. CALL TO ORDER

At 3:30 p.m. Chair Lloyd Warren called the meeting to order.

2. ROLL CALL

Board Members or Alternate Board Members from the City of Bellevue (Davidson), the City of Issaquah (Kappler), the City of Kirkland (Burleigh¹), the City of Redmond (Marchione), the City of Tukwila (Haggerton), Sammamish Plateau Water and Sewer District (Warren), and Skyway Water and Sewer District (Ault) were present, constituting a quorum.

3. EXECUTIVE SESSION

At 3:34 p.m. Chair Warren announced that there would be two Executive Sessions:

- a. To discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
- b. To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

The Executive Session was expected to take approximately 20 minutes in length unless the time was extended by further notice.

The Executive Session adjourned at 3:55 p.m.

4. PUBLIC COMMENT

None.

5. CHIEF EXECUTIVE OFFICER'S REPORT

A. Staff Reports

1. Finance and Administration.
2. Conservation.
3. Capital Projects Report.
4. Planning.
5. Intergovernmental and Communications.

¹ Departed at 4:44 p.m.
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Ms. Kraft reported on the following items:

- Joe Mickelson has been named Operations Manager and will oversee operations and maintenance of Cascade's Lake Tapps facilities. Mr. Mickelson spent the last 30 years at Seattle Public Utilities, most recently serving as Water Operations Director
- A media campaign will commence in 2010 to include information about Lake Tapps and a "Go Green" segment. This campaign will include water quality information and public education.
- A celebration will be conducted in 2010 to commemorate the official purchase of Lake Tapps.
- Working on scheduling time with the new King County Executive to discuss Cascade related issues.
- A transition plan is being discussed to recognize current and retiring Board Members/Alternates.

6. APPROVAL OF AGENDA

Motion by Vice-Chair Burleigh and second by Mr. Haggerton to approve the revised meeting agenda included in the Desk Packet. Motion carried unanimously (7-0).

7. CONSENT ACTION ITEMS

- A. October 28, 2009 Regular Board Meeting Minutes.
- B. Motion to approve payment of warrants, including payroll, for the month of November 2009.

Motion by Vice-Chair Burleigh and second by Mr. Marchione to approve Consent Action Items A-B. Motion carried unanimously (7-0).

8. OTHER ACTION ITEMS

- A. Motion to adopt Resolution No. 2009-17 delegating to the Chief Executive Officer the authority to select banks, trust, and other depositories.

Ms. Richmond explained that Resolution No. 2009-17 will help align Cascade's bylaws by providing the Chief Executive Officer authority to select the same banks, trust companies or other depositories utilized by Cascade's treasurer, and/or select, through an open, transparent, competitive process, any other or additional banks, trust companies, or other depositories.

Motion by Mr. Haggerton and second by Vice-Chair Burleigh to adopt Resolution No. 2009-17 delegating to the Chief Executive Officer the authority to select banks, trusts and other depositories. Motion carried unanimously (7-0).

- B. Motion to adopt Resolution No. 2009-18 amending the payment procedures for lawful claims and rescinding Resolution No. 2008-05.

Ms. Richmond explained that Resolution No. 2009-18 will help align Cascade's bylaws by rescinding Resolution No. 2008-05 and allowing claims for \$25,000 or less to be signed by either the Chief Executive Officer or the Finance Director; and payments for any greater amount must be signed by the Chief Executive Officer and counter-signed by the Finance Director, or the Chair and Vice-Chair of the Board of Directors. A flow chart of the Resolution was distributed to show the authentication process.

Motion by Vice-Chair Burleigh and second by Mr. Ault to adopt Resolution No. 2009-18 amending the payment procedures for lawful claims and rescinding Resolution No. 2008-05. Motion carried unanimously (7-0).

- C. Motion to adopt Resolution No. 2009-19 amending certain previous resolutions of the Board prior to adoption of the Cascade Water Alliance Code.

Ms. Richmond summarized the recommended code amendments and revisions for the Cascade Water Alliance Code. Further information was included in the Desk Packet.

Motion by Vice-Chair Burleigh and second by Dr. Davidson to approve Resolution No. 2009-19 amending certain previous resolutions of the Board prior to adoption of the Cascade Water Alliance Code. Motion carried unanimously (7-0).

9. STAFF PRESENTATION

- A. Legislative Agendas.

Ms. Kraft summarized the 2010 Cascade Municipal, State and Federal Legislative Agenda. A complete schedule was included in the Board Packet.

Mr. Haggerton suggested that FEMA be added to the proposed Federal agenda list, Item 1—Connect with the new administration; and King County Flood Control be added to the Municipal agenda.

- B. Lake Tapps closing status.

Mr. Gagliardo summarized the Lake Tapps Partial Closing Checklist, which was included in the Desk Packet. A tentative closing date of December 18, 2009 has been set for the Lake Tapps agreement. He noted that the Muckelshoot tribe will be paid at closing. The additional tribes are expected to be paid in June 2010.

- C. Policy issues related to Environmental Impact Statement water rights.

Mr. Gagliardo reviewed the Lake Tapps Environmental Impact Statement and Report of Examination, which was included in the Desk Packet. He also discussed 2009 demand forecasts with current supplies and Lake Tapps, which demonstrated a need for Lake Tapps water in the 2030s.

10. COMMITTEE REPORTS

- A. Audit Committee – No meetings held
- B. Executive Committee – No meetings held.
- C. Public Affairs Committee – A meeting was held on November 17, 2009.
- D. Resource Management Committee – No meetings held.

11. NEW BUSINESS

None.

12. NEXT REGULAR MEETING

The next regular Board meeting will be held December 16, 2009 at 3:30 p.m.

13. ADJOURN

The meeting was adjourned at 4:50 p.m.

APPROVED BY:

Lloyd Warren, Chair

Mary-Alyce Burleigh, Vice-Chair