



MEETING OF THE BOARD OF DIRECTORS

MINUTES

BELLEVUE CITY HALL

JANUARY 27, 2010

**1. CALL TO ORDER**

At 3:30 p.m. Chair Lloyd Warren called the meeting to order.

**2. ROLL CALL**

Board Members or Alternate Board Members from the City of Bellevue (Grant Degginger), the City of Issaquah (John Traeger), the City of Redmond (Hank Margeson), Covington Water District (David Knight), Sammamish Plateau Water and Sewer District (Lloyd Warren), and Skyway Water and Sewer District (Jon Ault) were present, constituting a quorum.

Chuck Clarke introduced the new Board Members. The Annual Board Meeting will be held in February with Board elections.

**3. EXECUTIVE SESSION**

At 3:34 p.m. Chair Warren announced that there would be an Executive Session to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

The Executive Session was adjourned at 4:05 p.m.

**4. PUBLIC COMMENT**

None.

**5. CHIEF EXECUTIVE OFFICER'S REPORT**

A. Staff Reports

1. Finance and Administration.
2. Conservation.
3. Capital Projects Report.
4. Planning.
5. Intergovernmental and Communications.

Mr. Clarke reported on the following items:

- There have been many issues to address with the recent purchase of Lake Tapps, including determining responsibilities under the operating agreement, decommissioning some structures, and determining water needs and options for Seattle and Tacoma.
- There are approximately three planning portfolios being reviewed, which will include economic data, risk issues, etc. There will be a half-day workshop to evaluate the portfolios.
- The conservation program has been very successful. Further information was included in the Board packet.
- The Draft EIS will be available this Friday, January 29. The comment period will run through March 15, 2010.

## **6. APPROVAL OF AGENDA**

**Motion by Mr. Knight and second by Mr. Degginger to approve the meeting agenda with the following change:**

**Add Resolution 2010-04, as New Business Item 11A, authorizing execution of an agreement with the cities of Auburn, Bonney Lake, Buckley, and Sumner.**

**At the question, motion carried unanimously (6-0) to approve the revised meeting agenda.**

## **7. CONSENT ACTION ITEMS**

- A. December 16, 2009 Regular Board Meeting Minutes.
- B. Motion to approve payment of warrants, including payroll, for the month of January.
- C. Motion to adopt Resolution No. 2010-01 authorizing the standards and process for indemnification of Cascade Water Alliance's Board of Directors ("Board"), officers, employees and agents and rescinding Resolution No. 99-3.
- D. Motion to adopt Resolution No. 2010-02 adopting the Cascade Water Alliance Code.
- E. Motion to adopt Resolution No. 2010-03 adopting the Amended Articles of Incorporation of Cascade Water Alliance in the form attached to the Board packet directing that such Amended Articles shall be filed with the Secretary of State of the State of Washington.
- F. Motion authorizing the Chief Executive to execute a contract with the Renton Reporter as requested by Tukwila Mayor Jim Haggerton at the December Board meeting.
- G. Motion to authorize the Chief Executive Officer to execute Amendment No. 1 to the Tetra Tech Contract No. 091202-00 increasing the contract amount by \$35,000 to \$49,500 and extending the termination date from April 30, 2010 to July 31, 2010 to perform additional services requested by Cascade to address the water milfoil problem in Lake Tapps.
- H. Motion to authorize the Chief Executive Officer to execute Amendment No. 1 to the Portland Energy Conservation, Incorporated (PECI), Contract No. 493, extending the contract to allow PECI to administer the WashWise program until a new contract is executed.
- I. Motion to authorize the Chief Executive Officer to execute a contract with Pacific Supply in an amount not to exceed \$70,000 for the purchase and delivery of high efficiency toilets to Cascade commercial and multifamily accounts.
- J. Motion to authorize the Chief Executive Officer to execute a contract with Portland Energy Conservation, Incorporated (PECI) in an amount not to exceed \$123,730 for the administration of Cascade's 2010 WashWise Clothes Washer Rebate Program.

- K. Motion to authorize the Chief Executive Officer to execute Amendment No. 1 to the Gordon Thomas Honeywell contract for State and Federal Legislative Outreach in the amount of \$9,600, increasing the total amount for 2010 to \$168,000, for additional work in order to connect Cascade, its staff, and its members to statewide water related or industry policy groups and associations.
- L. Motion to authorize the Chief Executive Officer to execute a contract with Financial Consulting Services Group (FCSG) in an amount not to exceed \$52,510 for financial evaluation and analysis related to Cascade's 2010 Transmission & Supply Planning update.
- M. Motion to authorize the Chief Executive Officer to execute an agreement with the U.S. Geological Survey (USGS) for collection of hydrologic data in the White River Basin in Calendar Year 2010 in an amount not to exceed \$71,760.
- N. Motion to authorize the Chief Executive Officer to execute HDR Engineering Contract No. 3 Amendment No. 5 decreasing the contract by \$681,955.
- O. Motion to extend the date for retaining the services of attorney Paul McDonald (of Thorson Barnett & McDonald, P.C.), to assist with an employee retirement program review, to June 30, 2010.

**Motion by Mr. Margeson and second by Mr. Ault to approve Consent Action Items A-O.  
Motion carried unanimously (6-0).**

## **8. OTHER ACTION ITEMS**

None.

## **9. STAFF PRESENTATION**

### **A. Lake Tapps Ceremony and Open House update**

Elaine Kraft invited Board Members to attend the Lake Tapps reception on February 5, 2010 at the Lake Tapps Power Station for the official signing of the agreement. Elected officials and key leaders are invited to the event.

In addition, Ms. Kraft invited Board Members to the Lake Tapps Community Open House, which will be held on February 20, 2010 at the North Tapps Middle School from 6:00-8:00 p.m. The theme of the event is "Celebrating New Beginnings."

Ms. Kraft distributed the Cascade Water Alliance Annual Report to Board Members.

Chair Warren commended staff and Board Members for the monumental accomplishment of the Lake Tapps purchase.

## **10. COMMITTEE REPORTS**

- A. Audit Committee – No meetings held.
- B. Executive Committee – No meetings held.

- C. Public Affairs Committee – The meeting recap from the January 5, 2010 meeting was included in the Board packet.

Mr. Degginger reported that there will be a hearing on January 28, 2010 regarding HB 2948, which evaluates regional and interlocal water and sewer systems.

The February Public Affairs Committee meeting has been cancelled.

- D. Resource Management Committee – The meeting recap from the January 14, 2010 meeting was included in the Board packet.

## **11. NEW BUSINESS**

- A. Resolution 2010-04 authorizing execution of an agreement with the cities of Auburn, Bonney Lake, Buckley, and Sumner

**Motion by Mr. Knight and second by Mr. Degginger to approve Resolution 2010-04 authorizing Cascade's Chief Executive Officer, in consultation with legal counsel, to execute an agreement with the Four Cities (Auburn, Bonney Lake, Buckley, and Sumner) regarding the Lake Tapps Water Rights and Supply Project in substantially the same form as the January 21, 2010 Final Draft for Approval. Motion carried unanimously (6-0).**

Board Members thanked the staff for their hard work on Resolution 2010-04.

## **12. NEXT REGULAR MEETING**

The next regular Board meeting will be held February 24, 2010 at 3:30 p.m.

## **13. ADJOURN**

The meeting was adjourned at 4:42 p.m.

APPROVED BY:

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Lloyd Warren, Chair