



SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MINUTES  
CASCADE WATER ALLIANCE OFFICES  
OCTOBER 21, 2010

**1. CALL TO ORDER**

At 1:00 p.m. Chair Lloyd Warren called the meeting to order.

**2. ROLL CALL**

Board Members or Alternate Board Members from the City of Bellevue (Davidson<sup>1</sup>/Degginger<sup>2</sup>), Covington Water District (Knight<sup>3</sup>), the City of Issaquah (Traeger), the City of Kirkland (Sweet), the City of Redmond (Margeson), Sammamish Plateau Water and Sewer District (Warren), and the City of Tukwila (Haggerton<sup>1</sup>) were present, constituting a quorum.

Chair Warren confirmed all members participating via conference call received the Special Meeting packet and that they could hear Board Members present at the meeting.

**3. EXECUTIVE SESSION**

No Executive Session was held.

**4. PUBLIC COMMENT**

No members of the audience in attendance commented.

**5. CHIEF EXECUTIVE OFFICER'S REPORT**

No report.

**6. APPROVAL OF AGENDA**

**Motion by Mr. Haggerton and second by Mr. Margeson to approve the meeting agenda. Motion carried unanimously (6-0) to approve the meeting agenda.**

**7. CONSENT ACTION ITEMS**

None.

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<sup>1</sup> Via conference call.

<sup>2</sup> Arrived via conference call at 1:15, after Agenda Item No. 6, and departed before vote was taken on Item No. 8(A).

<sup>3</sup> Arrived via conference call at 1:15, after Agenda Item No. 6.

## 8. OTHER ACTION ITEMS

- A. Motion authorizing the Chief Executive Officer to execute a Fish Screen Maintenance Contract with NAES Power Contractors, as the Lowest Responsible Bidder in response to the Lake Tapps/White River Fish Screen Maintenance and Repair Project Invitation to Bid.

Chuck Clarke reminded the Board that it had been briefed about work on the fish screens at the September 22, 2010 Board meeting. There have been three main categories of operations work in summer and fall 2010: 1) Lake Tapps flowline outage; 2) Lake Tapps flume; and 3) updating and modifying the fish screens to bring them up to operating standards and to allow for lower flow volumes. All work is being performed within the approved 2010 operating budget. The subject fish screen maintenance contract underwent a full bidding process as required by applicable procurement rules. The process was good and it went well. Michael Gagliardo reminded the Board that the fish screens redirect fish from the Lake Tapps flume to the White River, as required by agreements with the tribes. The fish screens do not currently operate within NMFS standards. Fish screen modifications must be complete by the end of January 2011 to allow for refilling of Lake Tapps starting in February 2011. Mr. Gagliardo reviewed the bidding process for the subject contract, including development of the scope of work, posting of an Invitation to Bid, and receiving and opening bids. Two bids were received, from NAES Power Contractors and from Rognlin's, Inc. After reviewing the bids, staff does not believe that Rognlin's bid was responsive for a variety of reasons, the most significant of which is that it did not contain required information about subcontractors. Staff deemed the NAES bid to be responsive. Under current Cascade procurement rules, only the Board may determine that a bidder is non-responsive. Approval of this Action Item would constitute the Board's determination that the Rognlin bid is non-responsive. Clarifications were sought on a few minor items in the NAES bid, for which satisfactory responses were received. Approximately 75% of the contract work will be performed in 2010, with the remainder to be completed in January 2011. Most of the contract work will be classified as capital since it will provide additional value to the fish screens by increasing the asset's ability to provide service. **Motion by Ms. Sweet and second by Mr. Davidson to authorize the Chief Executive Officer to execute a Fish Screen Maintenance Contract with NAES Power Contractors, as the Lowest Responsible Bidder whose bid meets the specifications and evaluation criteria in response to the Lake Tapps/White River Fish Screen Maintenance and Repair Project Invitation to Bid, with a not to exceed compensation amount of \$512,339 and in addition authorize a contingency amount not to exceed \$50,000 which can only be utilized by written amendment to the Contract (total authorization of \$562,339). Motion carried unanimously (7-0).**

## 9. STAFF PRESENTATION

None.

## 10. COMMITTEE REPORTS

None.

## 11. NEW BUSINESS

None.

## 12. NEXT REGULAR MEETING

The next regular Board meeting will be held October 27, 2010, at 3:30 p.m. at Bellevue City Hall.

**13. ADJOURN**

The meeting was adjourned at 1:26 p.m.

APPROVED BY:

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Lloyd Warren, Chair

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John Marchione, Vice Chair