



MEETING OF THE BOARD OF DIRECTORS
MINUTES
BELLEVUE CITY HALL
MARCH 23, 2011

1. CALL TO ORDER

At 3:33 p.m. Vice-Chair Marchione called the meeting to order.

2. ROLL CALL

Board Members or Alternate Board Members from the City of Bellevue (Davidson/Degginger¹), the City of Issaquah (Traeger), the City of Kirkland (Sweet), the City of Redmond (Marchione), the City of Tukwila (Haggerton), Covington Water District (Knight), Sammamish Plateau Water and Sewer District (Brady²), and Skyway Water and Sewer District (Ault) were present, constituting a quorum.

3. APPROVAL OF AGENDA

Vice-Chair Marchione suggested that the Desk Packet meeting agenda be altered in the following way:

- Delete Item 9B.
- Conduct the Public Comment period and Approval of the Agenda prior to the Executive Session.

Motion by Mr. Haggerton and second by Ms. Sweet to approve the meeting agenda included in the Desk Packet with the changes noted above. Motion carried unanimously (8-0).

4. PUBLIC COMMENT

None.

5. EXECUTIVE SESSION

At 3:39 p.m. Vice-Chair Marchione announced that there would be an Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

At 4:02 p.m. the Executive Session was extended 5 minutes.

The Executive Session adjourned at 4:17 p.m.

6. CHIEF EXECUTIVE OFFICER'S REPORT

Chuck Clarke reported on the following items:

¹ Arrived during Executive Session.

² Arrived during Executive Session.

- Lake Tapps operational challenges continue. Currently, the lake is being refilled and all tests and procedures are being conducted. There have been some difficulties with the condition of the facilities. In addition, operational procedures are lacking, which has created further challenges. Risk sharing is a top concern for lake management. Joe Mickelson is a tremendous asset to the project and is to be commended for his efforts.
- A process has begun to determine how to best allocate costs to Cascade members. The process will extend through a series of meetings and may lead to recommended changes to the charge structure that will come back to the Board for consideration.

7. CONSENT ACTION ITEMS

- February 23, 2011 Annual Meeting Minutes
- Motion to authorize the Chief Executive Officer to execute a Bonney Lake Days Sponsorship agreement in the amount of \$2,500
- Motion to authorize the Chief Executive Officer to execute a Sammamish Watershed Festival sponsorship Agreement in the amount of \$3,500
- Motion to authorize the Chief Executive Officer to execute a Spring Garden Fair Sponsorship Agreement in the amount of \$4,500
- Motion to authorize the Chief Executive Officer to amend Cascade's contract with NAES Power Contractors to extend performance of services to include startup and shakedown of the Lake Tapps Fish Screens, for an additional contract amount not to exceed \$109,000, and to extend the contract term through June 30, 2011

Motion by Mr. Haggerton and second by Mr. Degginger to approve Consent Action Items A-E. Motion carried unanimously (8-0).

8. OTHER ACTION ITEMS

- Motion to authorize the Chief Executive Officer to execute HDR Contract No. 20110207-00, Amendment 2, to provide Project Management services to Cascade for the PSE transition of the White River Project

Mr. Clarke discussed the challenges Cascade is facing to define all necessary operation, maintenance, and repair services for Lake Tapps. In January of this year, Cascade requested that HDR assist with fully defining, organizing, and managing the process of separation from PSE facilities, transitioning operation from PSE, and hiring of a new operator. A contract for \$25,000 was executed on January 28, 2011 allowing HDR to begin assisting the Cascade team. A list of HDR's primary objectives was included in the Board packet.

Mr. Clarke explained that Cascade is utilizing the Shared Procurement Portal Roster Program to secure services for some of Cascade's projects.

Motion by Ms. Sweet and second by Mr. Degginger to authorize the Chief Executive Officer to execute HDR Contract No. 20110207-00, Amendment 2, to provide Project Management services to Cascade for the PSE transition of the White River Project. Motion carried unanimously (8-0).

- Motion to adopt Resolution No. 2011-04 establishing a policy related to the public access to the dikes at Lake Tapps

Mr. Clarke explained that the Board's standing committees were briefed about dike enforcement during their March meetings and options were presented. It was determined that the following

options will be utilized for Cascade's efforts to limit access to adjacent owns for crossing and re-crossing the dikes:

- Post No Trespassing signs and rely on Pierce County Sherriff and Bonney Lake Police to enforce.
- Provide education on use of dikes by posting on website and public outreach and sending letters to adjacent owners, and rely on Pierce County Sherriff and Bonney Lake to enforce.

The process will be monitored to determine its effectiveness. Further information was included in the Desk packet. Ms. Richmond clarified that the scope of the policy is limited to the dikes that Cascade has control over.

Motion by Ms. Sweet and second by Mr. Ault to adopt Resolution No. 2011-04 establishing a policy related to the public access to the dikes at Lake Tapps. Motion carried unanimously (8-0).

9. STAFF PRESENTATION

A. Review of the 2010 Conservation Program

Mr. Clarke discussed the 2010 Conservation Report included in the Board packet. Mr. Clarke noted that the program is a good investment and helps avoid buying additional water. It also allows Cascade to postpone development of additional water supplies.

Mr. Brent discussed the conservation videos that have been distributed to Cascade members. In addition, "How To" videos are available through YouTube and Lowe's website. The videos offer a wide range of tips, including how to detect leaks or replace a toilet.

10. COMMITTEE REPORTS

A. Executive Committee – No meetings held.

B. Finance and Management Committee – Meeting held Thursday, March 17, 2011. Mr. Haggerton provided a recap from the recent Finance and Management Committee meeting. Items discussed included:

- Recent auditor's report for 2Q10 and 3Q10.
- Lake Tapps risk-related issues.
- Conservation program.
- Auburn and Bonney Lake's interest in purchasing water from Cascade.

C. Public Affairs Committee – Meeting held Tuesday, March 8, 2011. Items discussed included the Lake Tapps risk-related issues and HB 1014 and 1332.

D. Resource Management Committee – Meeting held Thursday, March 10, 2011. The meeting recap was included in the Board packet.

11. NEW BUSINESS

None.

12. NEXT REGULAR MEETING

The next regular Board meeting will be held April 27, 2011 at 3:30 p.m.

13. ADJOURN

The meeting was adjourned at 4:54 p.m.

APPROVED BY:

Lloyd Warren, Chair

John Marchione, Vice-Chair