



MEETING OF THE BOARD OF DIRECTORS

MINUTES

BELLEVUE CITY HALL

MAY 25, 2011

1. CALL TO ORDER

At 3:32 p.m. Chair Warren called the meeting to order.

2. ROLL CALL

Board Members or Alternate Board Members from the City of Bellevue (Davidson), the City of Issaquah (Goodman/Traeger¹), the City of Kirkland (Sweet), the City of Redmond (Marchione), the City of Tukwila (Haggerton), Sammamish Plateau Water and Sewer District (Warren), and Skyway Water and Sewer District (Ault) were present, constituting a quorum.

3. PUBLIC COMMENT

None.

4. APPROVAL OF AGENDA

Motion by Mr. Haggerton and second by Ms. Sweet to approve the meeting agenda.

Chair Warren called attention to Item 7C in the Board packet. The Board has completed its periodic review of the Chief Executive Officer's contract and recommends an additional one-time contribution to the CEO's 457 Defined Contribution Plan in the total amount of \$14,666.67 of his current annual salary.

At the question, motion carried unanimously (7-0) to approve the meeting agenda.

5. CHIEF EXECUTIVE OFFICER'S REPORT

Chuck Clarke reported on the following items:

- A list of potential meeting dates was distributed to determine a meeting date for the Committee of the Whole. The purpose of the meeting is to discuss member cost allocations.
- A list of Cascade Founding Principles and Guiding Principles for the Member Equity Review were distributed. This information will be used during the allocation review process. The current cost allocation model favors members that rely on independent water supply rather than Seattle block contract water, and imposes a relative cost disadvantage to members that use a higher proportion of block water. When evaluating the block contracts and member cost reallocations, conservation will play a critical role.
- Discussions continue with the City of Seattle and City of Tacoma regarding water supply options and block contracts.

¹ Arrived at 3:43 p.m.
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- Letters are being sent to Lake Tapps community members letting them know that dikes not associated with public parks or the Puget Sound Energy camp are closed to the general public and that trespassing on these dikes will be subject to enforcement. As a result of this policy, all previous temporary permissions have been terminated. All individuals with access rights have been notified.
- Two “*Lake Tapps: It’s Our Lake*” newsletters were distributed. These newsletters provide valuable information for community members about issues and strategies for the lake’s future, Lake Tapps plan highlights, and who to call.
- Cascade’s current office lease expires on February 29, 2012. Various options are being evaluated, including additional demands on office space caused by records and materials related to Lake Tapps.

Dr. Davidson asked if the Lake Tapps dikes are certified for flood control. Mr. Clarke confirmed that the dikes are certified and further work with the insurer is being conducted.

6. **CONSENT ACTION ITEMS**

- A. April 27, 2011, Regular Board Meeting Minutes.
- B. Motion to authorize the Chief Executive Officer to execute the 2011 Bonney Lake Chamber of Commerce Programs Sponsorship agreement in the amount of \$1,000.
- C. Motion to adopt Resolution No. 2011-06 to authorize modification of the Chief Executive Officer’s contract.

Motion by Ms. Sweet and second by Mr. Marchione to approve Consent Action Items A-C. Motion carried unanimously (7-0).

7. **OTHER ACTION ITEMS**

None.

8. **STAFF PRESENTATION**

- A. Conservation

Mr. Brent provided a PowerPoint presentation about Cascade’s Irrigation Efficiency Program. The Irrigation Efficiency Program is Cascade’s programmatic effort to reduce the water demand for commercial accounts with existing in-ground sprinkler systems through incentives to encourage greater efficiency. He added that the program is needed because irrigation systems account for approximately 90% of peak season demand. In addition, most sprinkler systems are poorly operated and maintained and apply more water than needed. Mr. Brent explained that new irrigation technology can significantly improve efficiency and customer’s requested Cascade’s assistance with this effort.

Mr. Brent noted that the Irrigation Efficiency Program provides incentives for certain hardware upgrades. The emphasis for the program in 2011 includes:

- Focus on the end result: water savings.
- Recognize new approaches and technology:
 - Drip irrigation.
 - Decommission unnecessary spray heads.
 - Flow sensors with automatic shutoff.

- Develop installation specifications.
 - Define hardware eligibility.
 - Ratings, construction, features.
 - Circumstances under which hardware can be used.
- Build relationships with the Green Industry.

Mr. Brent discussed some of the projects completed by the program and cost savings benefits. He reported that conservation efforts for the sprinkler program are significantly less than other conservation programs. Mr. Brent stressed that training of landscapers is important because they promote the conservation programs for Cascade.

Mr. Haggerton requested information about sprinklers that are sensitive to current weather trends and conditions.

9. COMMITTEE REPORTS

- A. Executive Committee – No meetings held.
- B. Finance and Management Committee – Meetings held Thursday, April 21, 2011, and Thursday, May 19, 2011. The April 21 meeting recap was included in the Board packet.
- C. Public Affairs Committee – Meeting held Tuesday, May 10, 2011. The meeting recap was included in the Board packet.
- D. Resource Management Committee – No meetings held.

10. NEW BUSINESS

None.

11. NEXT REGULAR MEETING

The next regular Board meeting will be held June 22, 2011, at 3:30 p.m.

12. ADJOURN

The meeting was adjourned at 4:31 p.m.

APPROVED BY:

Lloyd Warren, Chair

John Marchione, Vice-Chair