



ANNUAL MEETING MINUTES OF THE
BOARD OF DIRECTORS
BELLEVUE CITY HALL
FEBRUARY 22, 2012

1. CALL TO ORDER

At 3:30 p.m. Chair Warren called the meeting to order.

2. ROLL CALL

Board Members or Alternate Board Members from the City of Bellevue (Davidson), the City of Issaquah (Butler), the City of Kirkland (Sweet), the City of Redmond (Marchione) the City of Tukwila (Haggerton), Covington Water District (Knight), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault) were present, constituting a quorum.

Newly elected Board Member, Fred Butler, City of Issaquah, was introduced.

3. PUBLIC COMMENT

Leon Stucki, Lake Tapps Community Council

On behalf of the Lake Tapps Community Council, Dr. Stucki expressed his appreciation to Chair Warren for his dedication and hard work with the Lake Tapps project.

Mr. Gagliardo introduced members from Veolia Water North America-West, LLC. Veolia Water was recently selected as the White River-Lake Tapps Reservoir project operator.

4. EXECUTIVE SESSION

At 3:43 p.m. Chair Warren announced that there would be an Executive Session to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The Executive Session was expected to take approximately 10 minutes unless the time was extended by further notice.

The Executive Session adjourned at 3:54 p.m.

5. APPROVAL OF AGENDA

Motion by Dr. Davidson and second by Mr. Marchione to approve the meeting agenda included in the Board Packet. Motion carried unanimously (8-0).

6. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Clarke reported on the following items:

- Board Members received copies of the Cascade Water Alliance 2011 Report to the Community. In addition, Board Members received toilet leak detection kits.

- Further information will be sent out to Members regarding Cascade's conversion from a Watershed Management Partnership (under the Interlocal Cooperation Act) to a municipal corporation under the Joint Municipal Utility Services Authority Act. This structure will provide Cascade with additional flexibility in certain operational areas and clearly establish Cascade as a public utility.
- Cascade will move its offices at the end of February. The office move will provide Cascade more storage and meeting space, improved internet connectivity, and a new telephone system.
- As planning begins for the 2013/2014 budget, an economic analysis will be conducted of Cascade's conservation programs.

Mr. Cebron reported that discussions are underway regarding a prospective bond issue for 2012. This issue would be targeted to provide funding related to supply acquisition, credit repurchase, and pending water supply contract negotiations. In addition, Cascade is researching options for upgrading Cascade's credit rating.

7. **CONSENT ACTION ITEMS**

- A. November 16, 2011 Regular Board Meeting Minutes.
- B. January 30, 2012 Special Board Meeting Minutes.
- C. Motion to authorize the Chief Executive Officer to execute the 2012 Mountains to Sound Greenway Days sponsorship Agreement in the amount of \$2,500.
- D. Motion to adopt Resolution 2012-04 amending Section 5.60.050.B. and E. of the Cascade Water Alliance Code ("CWAC") to clarify the process and procedures for utilizing a shared roster service provider.
- E. Motion to authorize the Chief Executive Officer to implement Conservation community education and outreach programs in 2012, to include the annual Leak Detection Mailing program for up to \$50,000 and the 2012 Savvy Gardener Classes up to \$18,000 (\$68,000 total).

Motion by Ms. Sweet and second by Mr. Marchione to approve Consent Action Items A-E. Motion carried unanimously (8-0).

8. **OTHER ACTION ITEMS**

- A. Motion to adopt Resolution No. 2012-01 to appoint Board Officers.

- Chair:

Chair Warren opened nominations for Board Chair.

Motion to appoint John Marchione as the Board Chair.

Chair Warren requested other nominations for the Board Chair position. There were none. Therefore, nominations were closed.

- Vice-Chair:

Chair Warren opened nominations for Board Vice-Chair.

Motion to appoint David Knight as the Board Vice-Chair.

Chair Warren requested other nominations for the Board Vice-Chair position. There were none. Therefore, nominations were closed.

- Secretary/Treasurer:

Chair Warren opened nominations for Board Secretary/Treasurer.

Motion to reappoint Jim Haggerton as the Board Secretary/Treasurer.

Chair Warren requested other nominations for the Board Secretary/Treasurer position. There were none. Therefore, nominations were closed.

Motion by Mr. Ault and second by Mr. Marchione to adopt Resolution No. 2012-01 to appoint the Board Officers specified above. Motion carried unanimously (8-0).

Mr. Marchione reported that new committees will be formed at the next committee meeting. All Board Members and/or alternates will be assigned to committees.

- B. Motion to adopt Resolution No. 2012-03 establishing a policy related to property management at the Lake Tapps Reservoir.

Mr. Clarke explained that Resolution No. 2012-03, establishing a policy related to property management at the Lake Tapps Reservoir, addresses management and use of property owned by Cascade at the Lake Tapps Reservoir. This Policy provides government departments, municipalities, developers, lot owners, and the general public with tools that will assist all parties in resolving issues associated with development and/or activities adjacent to the Lake Tapps Reservoir. Any new improvements or modifications on Cascade property will require a license from Cascade, as well as the appropriate permits from state and local jurisdictions as required.

Existing structures or facilities on Cascade property may be “grandfathered” if Cascade determines that they do not pose an adverse impact on the operations of the Reservoir, or pose a danger to public health or safety.

Motion by Mr. Ault and second by Mr. Marchione to adopt Resolution No. 2012-03 establishing a policy related to property management at the Lake Tapps Reservoir.

Board Members expressed their appreciation to staff and the Lake Tapps community for their hard work and dedication to establishing property management at the Lake Tapps Reservoir.

At the question, motion carried unanimously (8-0).

9. STAFF PRESENTATION

None.

10. COMMITTEE REPORTS

- A. Executive Committee – No meetings held.
- B. Finance and Management Committee – Meeting held February 16, 2012.
- C. Public Affairs Committee – Meeting held February 14, 2012. The meeting recap was included in the Board packet.
- D. Resource Management Committee – Meeting held February 9, 2012. The meeting recap was included in the Board packet.

11. NEW BUSINESS

None.

12. NEXT REGULAR MEETING

The next regular Board meeting will be held March 28, 2012 at 3:30 p.m.

13. ADJOURN

The meeting was adjourned at 4:36 p.m.

APPROVED BY:

Lloyd Warren, Chair

John Marchione, Vice-Chair