



MEETING MINUTES OF THE
BOARD OF DIRECTORS
CASCADE WATER ALLIANCE'S OFFICE
OCT. 28, 2015

1. CALL TO ORDER

At 3:31 p.m. Mr. Haggerton called the meeting to order.

2. ROLL CALL

Board Members or Alternate Board Members from the City of Bellevue (Stokes¹), the City of Issaquah (Butler), the City of Kirkland (Sweet²), the City of Tukwila (Haggerton³), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Schulz) were present, constituting a quorum.

3. PUBLIC COMMENT

None.

4. EXECUTIVE SESSION

None.

5. APPROVAL OF AGENDA

Mr. Haggerton called attention to the revised meeting agenda that was included in the Board packet. Motion by Mr. Butler and second by Ms. Sweet to approve the revised meeting agenda as presented. Motion carried unanimously (6-0).

6. CHIEF EXECUTIVE OFFICER'S REPORT

In addition to the CEO report included in the Board packet, Chuck Clarke reported on the following items:

- RCFC revenue continues to project ahead of forecast.
- Rate estimates for 2016 appear to be holding at an average rate increase of 2.5-3.0%. Further rate discussions will continue at the November Board meeting.
- The capital projects for the powerhouse are near completion.

¹ Via conference call.

² Via conference call.

³ Via conference call.

- Cascade continues to be involved with the Cities of Seattle, Tacoma, and Everett regarding a long-term resiliency water project to mitigate future risks (e.g., earthquake, climate change, water quality, drought, etc.). Preliminary drafts are being reviewed. The result of Phase 1 will be a consolidated report. Phase 2 of the project will include determining and evaluating mitigation measures.
- A member staff meeting will be held to strategize critical tasks for the next 2-5 years.

7. CONSENT ACTION ITEM

- A. Board Meeting Minutes of Sept. 23, 2015.
- B. Motion to authorize the Chief Executive Officer to amend the consulting contract with Quinn Thomas to provide web services for the remainder of 2015 to increase maximum compensation by \$7,500, from \$150,000 to \$157,500.

Motion by Mr. Stokes and second by Ms. Sweet to approve Consent Action Items A-B. Motion carried unanimously (6-0).

8. OTHER ACTION ITEMS

- A. Motion to authorize the Chief Executive Officer to execute a 2015 Headgate Operations Cooperative Agreement with the U.S. Army Corps of Engineers (USACE) to provide for ordinary maintenance and operation services of Cascade's headworks facilities and reimbursement of a portion of related operation and maintenance costs (both regularly scheduled and not regularly scheduled) by the USACE

Mr. Clarke explained that the U.S. Army Corps of Engineers (USACE) has requested that Cascade modify the scope of work for a subsequent Cooperative Agreement (the 2015 Headgate Operations Cooperative Agreement) to begin in November 2015 and extend to Dec. 31, 2020. Mr. Clarke discussed the terms of the agreement, which was included in the Board packet. He noted that while Cascade's operation and maintenance tasks for the headworks facilities remain the same, the 2015 Headgate Operations Cooperative Agreement will provide for USACE reimbursement of a portion of the associated costs reflecting the benefit to the USACE of Cascade operations.

Motion by Mr. Stokes and second by Mr. Warren to authorize the Chief Executive Officer to execute a 2015 Headgate Operations Cooperative Agreement with the U.S. Army Corps of Engineers (USACE) to provide for ordinary maintenance and operation services of Cascade's headworks facilities and reimbursement of a portion of related operation and maintenance costs (both regularly scheduled and not regularly scheduled) by the USACE. Motion carried unanimously (6-0).

- B. Motion to adopt Resolution No. 2015-08 amending the 2015 Budget and the 2015 - 2021 Capital Improvement Program (CIP)

Mr. Clarke explained that Cascade conducted projects on behalf of the U.S. Army Corps of Engineers during 2015, including:

Flashboard Repair (Operating Budget)	\$ 57,920
Apron Repair Project (Construction Budget/CIP)	<u>\$1,710,269</u>

Total additional O&M and CIP expenditures and corresponding revenues \$1,768,189

Resolution No. 2015-08 aligns the budget and CIP with previously approved Cascade USACE projects and agreements.

Motion by Mr. Stokes and second by Mr. Butler to adopt Resolution No. 2015-08 amending the 2015 Budget and the 2015 - 2021 Capital Improvement Program (CIP). Motion carried unanimously (6-0).

9. STAFF PRESENTATION

None.

10. COMMITTEE REPORTS

- A. Executive Committee – No meetings held.
- B. Finance and Management Committee – No meetings held.
- C. Public Affairs Committee – Meeting held Oct. 7, 2015. The meeting recap was included in the Board packet.
- D. Resource Management Committee – Meeting held Oct. 8, 2015. The meeting recap was included in the Board packet.

11. NEW BUSINESS

Mr. Butler introduced Mary Lou Pauly. She will replace Nina Milligan as the new Board Alternate for Issaquah, since Ms. Milligan's term as a City of Issaquah Council Member expires in December 2015.

12. NEXT REGULAR MEETING

The next regular Board meeting will be held Nov. 18, 2015, at 3:30 p.m.

13. ADJOURN

The meeting was adjourned at 4:09 p.m.

APPROVED BY:



John Marchione, Chair



Jim Haggerton, Vice-Chair