



MEETING MINUTES OF THE  
BOARD OF DIRECTORS  
CASCADE WATER ALLIANCE'S OFFICE  
JULY 26, 2017

**1. CALL TO ORDER**

At 3:32 p.m. Chair Butler called the meeting to order.

**2. ROLL CALL**

Board Members or Alternate Board Members from the City of Bellevue (Stokes), the City of Issaquah (Butler), the City of Kirkland (Sweet), the City of Redmond (Birney), the City of Tukwila (Ekberg<sup>1</sup>), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault) were present, constituting a quorum.

**3. PUBLIC COMMENT**

None.

**4. EXECUTIVE SESSION**

None.

**5. APPROVAL OF AGENDA**

**Motion by Mr. Warren and second by Ms. Sweet to approve the revised meeting agenda as presented. Motion carried unanimously (7-0).**

**6. CHIEF EXECUTIVE OFFICER'S REPORT**

In addition to the Chief Executive Officer's Report included in the Board packet, Chuck Clarke discussed the following:

- The Environmental Working Group recently released a report for water contaminants detected above health guidelines for all of Cascade's members. A summary of the report was distributed. Mr. Clarke clarified that the Environmental Working Group establishes their own health guidelines, which are much lower than the federally adopted health standards. The report will be forwarded to member staff.
- The August 2017 Board meeting has been cancelled.
- Cascade is compiling historical information about the milfoil and native plants in Lake Tapps. This will help determine future treatments/trends.
- Member rates continue to be on track, as predicted.
- Cost of living information was recently received so salary adjustments will be made. These adjustments have been accommodated in the budget.

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<sup>1</sup> Via conference call.

## 7. CONSENT ACTION ITEM

A. Board Meeting Minutes for May 24, 2017.

**Motion by Ms. Sweet and second by Mr. Stokes to approve Consent Action Item A as presented. Motion carried unanimously (7-0).**

## 8. OTHER ACTION ITEMS

A. Motion to authorize the Chief Executive Officer to enter into a contract with the lowest responsive bidder for the 2017 Lake Tapps Milfoil Chemical Treatment project for an amount not to exceed \$151,650.

Mr. Clarke explained that Cascade continues to perform milfoil control in Lake Tapps per recommendations made by its' limnology consultant, Tetra Tech. Cascade has utilized a combination of diver hand pulling and chemical treatment. Based upon input from the diver and a 2016 year-end boat survey, as well as the boat survey performed in June 2017, Tetra Tech recommends treatment of approximately 125 acres over five different areas of the lake.

Mr. Clarke noted that an invitation to bid was sent to three contractors (AquaTechnex, Lakeland Restoration, and CleanLakes) for milfoil treatment. Proposals are due back on July 19, 2017. Cascade will select the lowest responsive bid from one of these three contractors. Tetra Tech's estimate for the project is \$178,000.

**Motion by Mr. Warren and second by Mr. Stokes to authorize the Chief Executive Officer to enter into a contract with the lowest responsive bidder for the 2017 Lake Tapps Milfoil Chemical Treatment project for an amount not to exceed \$151,650. Motion carried unanimously (7-0).**

## 9. STAFF PRESENTATIONS

A. Reclaimed Water

Mr. Clarke distributed a memo with attachments that was sent to the Washington State Department of Ecology regarding *Water Utility Comments on Preliminary Draft Reclaimed Water Rule*. The memo and attachments included proposed changes to the preliminary draft rule language, including an explanatory note for each change; and a general comment that provides background and context for the specific rule revisions. The proposed language is to involve drinking water utilities, municipal water suppliers, and water supply entities in the decision-making process around the use of reclaimed water, to require planning coordination, and to create a structure to address potential adverse financial impacts of reclaimed water marketing and use.

B. Cascade's Earthquake Resiliency Workshop

Mr. Clarke distributed the following handouts regarding the June 2017 Earthquake Resiliency Workshop.

- Email correspondence from Elaine Kraft regarding resiliency courses Cascade would like to offer members and member staff.
- Memo to Chuck Clarke from HDR regarding Potential Coordination and Support Actions for Earthquake Resiliency.
- Draft of follow-up items from June 2017 Earthquake Resiliency Workshop - Memo titled "Priority Actions for Improving Cascade Members' Earthquake Resiliency."

C. 2014-15 White River—Lake Tapps Project Manual.

Elaine Kraft showed the White River - Lake Tapps Condition Assessment and Improvement Projects 2014-2015 technical manual. The manual is meant to serve as a guide to future work on all aspects of Cascade's White River - Lake Tapps Reservoir system, based upon the work that was done during the 2014-15 condition assessment and improvement projects. The manual is broken down into assessment, design, construction management, and the actual work by segments of the project.

**10. COMMITTEE REPORTS**

- A. Executive Committee – No meetings held.
- B. Finance and Management Committee – Meeting held June 21, 2017. The meeting recap was included in the Board packet.
- C. Public Affairs Committee – Meeting held July 5, 2017. The meeting recap was included in the Board packet.
- D. Resource and Management Committee – No meetings held.

**11. NEW BUSINESS**

None.

**12. NEXT REGULAR MEETING**

The August Board meeting and all August Committee meetings have been canceled. The next regular Board meeting will be held September 27, 2017, at 3:30 p.m.

**13. ADJOURN**

The meeting was adjourned at 4:40 p.m.

APPROVED BY:



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Fred Butler, Chair



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John Stokes, Vice-Chair