



ANNUAL MEETING MINUTES OF THE
BOARD OF DIRECTORS
VIA HYBRID
FEBRUARY 28, 2024

1. CALL TO ORDER

At 3:30 p.m. Vice-Chair Birney called the meeting to order. Board Members confirmed that they received the meeting materials and could hear the speakers clearly.

2. ROLL CALL

Board Members Present: City of Kirkland (Sweet¹), City of Redmond (Birney), City of Tukwila (McLeod), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault)

Board Members Absent: City of Bellevue (Hamilton), City of Issaquah (Joe)

Board Alternates Present: City of Bellevue (Stokes), City of Redmond (Nuevacamina), City of Tukwila (Martinez)

3. PUBLIC COMMENT

None.

4. EXECUTIVE SESSION

None.

5. APPROVAL OF AGENDA

Motion by Mr. Warren and second by Mr. Stokes to approve the meeting agenda as presented. Motion carried unanimously (5-0).

6. CHIEF EXECUTIVE OFFICER'S REPORT

Ray Hoffman, Cascade CEO, reviewed the Chief Executive Officer's Report that was included in the Board Packet.

7. CONSENT ITEMS

A. Board Meeting Minutes for January 24, 2024.

Motion by Mr. Stokes and second by Mr. Warren to approve Consent Action Item A as presented. Motion carried unanimously (5-0).

¹ Via Zoom.

8. OTHER ACTION ITEMS

A. Motion to adopt Resolution No. 2024-02 to appoint Board Officers.

As provided in CWAC 2.05.110, the following slate of volunteers was presented to serve as Officers of Cascade.

Chair: Penny Sweet

Vice Chair: Angela Birney

Treasurer: Mary Lou Pauly

Secretary: Mary Lou Pauly

Motion by Mr. Warren and second by Mr. Stokes to adopt Resolution No. 2024-02 to appoint the Board Officers as presented above. Motion carried unanimously (5-0).

B. Motion to adopt Resolution No. 2024-03 to appoint Standing Committee Membership.

The following is a slate of volunteers to chair and serve on each committee.

Finance and Management Committee

- Chair: Mary Lou Pauly
- Members: Penny Sweet, Dave Hamilton, John Stokes

Resource Management Committee

- Chair: Lloyd Warren
- Members: Jon Ault, Dave Hamilton, Tom McLeod, Jon Pascal, John Stokes, Ryika Hooshangi, Angie Nuevacamina

Public Affairs Committee

- Chair: Angela Birney
- Members: Penny Sweet, John Stokes, Ryika Hooshangi, Russell Joe, Dennis Martinez

Motion by Mr. Ault and second by Mr. McLeod to adopt Resolution No. 2024-03 to appoint Standing Committee membership, as presented above. Motion carried unanimously (5-0).

9. STAFF PRESENTATIONS

A. Sumner White River Habitat Restoration Project Update

Mr. Hoffman provided an update regarding the Sumner White River Habitat restoration Project. Cascade recently received a letter from Sumner regarding its restoration project. Sumner is redesigning the project so it will not need any of Cascade's tailrace parcel real estate interests.

Mr. Hoffman also responded to various questions from Committee Members.

B. Powerhouse Solar Project Update

Mr. Brent provided an update regarding the Powerhouse Solar Project. Four properties were evaluated for solar power. The Powerhouse was determined as the best option. A solar array was installed at the Powerhouse in July, 2022. Overall, the system is operating well and paying the majority of consumption charges. The payback period for the solar project is approximately 18 years.

C. Potential New Water Efficiency Pilot Programs for Reducing Peak Use

Mr. Brent said that although great strides have been made with conservation, peak season for water remains high. It is estimated that 90% of the peak is primarily due to irrigation. However, approximately 50% of the irrigation is waste.

Mr. Brent discussed the Flume device, which provides:

- Real-time monitoring
- Detailed usage insights
- Customized alerts
- Water budgeting
- Leak detection

Cascade will engage Board Members and staff to determine if the device is equitable and should be considered.

Mr. Brent provided an update regarding the turf removal rebate and some of the challenges with the project. The proposed program measurements of success were also discussed.

10. COMMITTEE REPORTS

- A. Executive Committee – No meeting held.
- B. Finance & Management Committee – No meeting held.
- C. Public Affairs Committee – Meeting held February 7, 2024. Meeting recap included in the Board Packet.
- D. Resource & Management Committee – Meeting held February 8, 2024. Meeting recap included in the Board Packet.

11. NEW BUSINESS

None.

12. NEXT REGULAR MEETING

The next regularly scheduled Board meeting will be held on March 27, 2024, at 3:30 p.m.

13. ADJOURN

The meeting was adjourned at 4:52 p.m.

APPROVED BY:



Penny Sweet, Chair



Angela Birney, Vice-Chair