



MEETING MINUTES OF THE
BOARD OF DIRECTORS
VIA ZOOM
OCTOBER 27, 2021

1. CALL TO ORDER

At 3:33 p.m., Chair Stokes called the meeting to order. Board Members confirmed that they received the meeting materials and could hear the speakers clearly.

2. ROLL CALL

Board Members Present: the City of Bellevue (Stokes), the City of Kirkland (Sweet), the City of Redmond (Birney), Sammamish Plateau Water & Sewer District (Warren)

Board Members Absent: the City of Issaquah (Pauly), the City of Tukwila (Ekberg), Skyway Water and Sewer District (Ault) were present

Board Alternates Present: the City of Bellevue (Lee), the City of Redmond (Anderson)

3. PUBLIC COMMENT

None.

4. EXECUTIVE SESSION

None.

5. APPROVAL OF AGENDA

Motion by Mr. Warren and second by Ms. Birney to approve the meeting agenda as presented. Motion carried unanimously (4-0).

6. CHIEF EXECUTIVE OFFICER'S REPORT

Ray Hoffman, Cascade Chief Executive Officer, reviewed the Chief Executive Officer's Report that was included in the Board packet.

7. CONSENT ITEMS

A. Board Meeting Minutes for September 22, 2021.

B. Motion to authorize the Chief Executive Officer to enter into Amendment No. 1 with Johansen Construction Company, Inc., to perform minor public works activities during the flowline outage project, by increasing the maximum contract amount by \$20,000, for a total amount not-to-exceed \$110,000.

- C. Motion to authorize the Chief Executive Officer to renew the contract with Parametrix, Inc., in 2022 for an additional one-year term to provide on-call civil, mechanical, and structural engineering services, for an amount not-to-exceed \$250,000.

Motion by Ms. Birney and second by Mr. Warren to approve Consent Action Items A-C as presented in the Board Packet. Motion carried unanimously (4-0).

8. OTHER ACTION ITEMS

- A. Motion to approve Resolution No. 2021-08 adopting Cascade's 2022 Legislative and Public Policy Agenda

Alison Bennett, Cascade Intergovernmental & Communications Director, explained that each year, Cascade develops a legislative and public policy agenda to guide its activities at the federal, state, and municipal levels of government in order to further Cascade's and its members' interests. This agenda builds on Cascade's existing relationships with legislators, agency staff, state and national water industry organizations, and other partners in order to advance key interests as well as track and respond to issues as they arise during the year.

Ms. Bennett noted that the 2022 Legislative and Public Policy Agenda, included in the Board Packet, is very similar to Cascade's 2021 agenda and focuses on COVID-19 relief, affordability, PFAS (per- and polyfluoroalkyl substances) measures at both the state and federal levels, resiliency and continued monitoring of funding opportunities. New this year are provisions supporting flexibility for remote meetings, monitoring of climate change proposals, and monitoring King County's Clean Water Plan as it relates to reclaimed water. The agenda also contains a list of issues that Cascade monitors generally, and support for new legislative initiatives not specifically addressed by the legislative agenda would be brought back to the Public Affairs Committee and the Board for further direction.

Motion by Ms. Birney and second by Mr. Warren to approve Resolution No. 2021-08 adopting Cascade's 2022 Legislative and Public Policy Agenda. Motion carried unanimously (4-0).

9. STAFF PRESENTATIONS

- A. Outage Project Update

Melina Thung, Cascade Chief of Staff, provided an update on the 2021 Flowline Outage, which began on August 30, 2021. The purpose of this outage was to assess the flowline's upper conveyance infrastructure, address deficiencies, and remove sediment. Staff presented several photos and videos of the first week-and-a-half of the flowline outage project. Overall, the project is going very well and is a day ahead of schedule. The project is expected to be complete by mid-November 2021.

- B. Army Corps of Engineers Fish Passage Project Phase 3 Update

Mr. Hoffman provided an overview of the USACE MMD Phase 3 work that was recently conducted. The new barrier and fish passage are both complete. Mr. Hoffman discussed Phase 3 of the project. He also discussed current revised estimates for this project (approximately \$3M). He reminded Board Members that the original Board approval is for up to \$6M.

10. COMMITTEE REPORTS

- A. Executive Committee – no meetings held.

- B. Finance & Management Committee – Meeting held September 21, 2021. No meeting held in October.
- C. Public Affairs Committee – Meeting held October 6, 2021. The meeting recap was included in the Board packet.
- D. Resource & Management Committee – Meeting held October 14, 2021. The meeting recap was included in the Board packet.

11. NEW BUSINESS

None.

12. NEXT REGULAR MEETING

The next regular Board meeting will be held on November 17, 2021 at 3:30 p.m. via Zoom.

13. ADJOURN

The meeting adjourned at 4:39 p.m.

APPROVED BY:



John Stokes, Chair



Penny Sweet, Vice-Chair