



MEETING MINUTES OF THE
BOARD OF DIRECTORS
VIA HYBRID MEETING
JANUARY 25, 2023

1. CALL TO ORDER

At 3:33 p.m. Chair Sweet called the meeting to order. Board Members confirmed that they received the meeting materials and could hear the speakers clearly.

2. ROLL CALL

Board Members Present: the City of Bellevue (Barksdale), the City of Kirkland (Sweet), the City of Redmond (Birney), City of Tukwila (Ekberg), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault)

Board Member Absent: the City of Issaquah (Pauly)

Board Alternate Present: the City of Issaquah (Joe), City of Redmond (Anderson), Sammamish Plateau Water & Sewer District (Hooshangi)

3. PUBLIC COMMENT

None.

4. EXECUTIVE SESSION

None.

5. APPROVAL OF AGENDA

Motion by Ms. Birney and second by Mr. Warren to approve the meeting agenda as presented. Motion carried unanimously (6-0).

6. CHIEF EXECUTIVE OFFICER'S REPORT

Ray Hoffman, Cascade CEO, reviewed the Chief Executive Officer's Report that was included in the Board Packet. Mr. Hoffman responded to questions from Board Members.

Mr. Hoffman announced Cascade's Management Assistant, Linda Moreno's, retirement. Board Members wished Ms. Moreno a fond farewell.

7. CONSENT ITEM

A. Board Meeting Minutes for November 16, 2022.

- B. Motion to authorize the Chief Executive Officer to execute various 2023 Cascade sponsorship agreements for a combined total not-to-exceed \$40,000 (as shown in the events listed in the Board Packet).
- C. Motion to adopt Resolution No. 2023-01 and Resolution No. 2023-02 authorizing the Chief Executive Officer to finalize and execute Amended and Restated Agreements with the City of Bellevue and Sammamish Plateau Water and Sewer District, respectively, regarding maintenance, operations, repair, emergency response, and capital improvements for the Cascade Water Alliance Pipeline.
- D. Motion to adopt Resolution No. 2023-03 amending Cascade's Human Resources Policy and Procedures Manual regarding classifications of employees and availability of benefits.
- E. Motion to adopt Resolution No. 2023-04 amending Cascade's Human Resources Policy and Procedures Manual to add Juneteenth as an observed holiday.

Motion by Ms. Birney and second by Mr. Warren to approve Consent Action Items A-E as presented. Motion carried unanimously (6-0).

8. OTHER ACTION ITEMS

None.

9. STAFF PRESENTATIONS

None.

10. COMMITTEE REPORTS

- A. Executive Committee – no meeting held.
- B. Finance & Management Committee – Meeting held January 17, 2023.
- C. Special Public Affairs Committee – Meeting held January 11, 2023.
- D. Resource & Management Committee – Meeting held January 12, 2023.

11. NEW BUSINESS

Mr. Hoffman said that BNSF discussions will be added to the meeting agendas for the foreseeable future so the meetings will be longer.

12. NEXT REGULAR MEETING

The next regular Board meeting will be held on February 22, 2023 at 3:30 p.m.

13. ADJOURN

The meeting adjourned at 3:51 p.m.

APPROVED BY:



Penny Sweet, Chair



Angela Birney, Vice-Chair