



SPECIAL MEETING MINUTES OF THE
BOARD OF DIRECTORS
CASCADE WATER ALLIANCE'S OFFICE
FEBRUARY 7, 2018

1. CALL TO ORDER

At 3:30 p.m. Chair Stokes called the meeting to order.

2. ROLL CALL

Board Members or Alternate Board Members from the City of Bellevue (Stokes), the City of Issaquah (Pauly), the City of Kirkland (Pascal), the City of Redmond (Birney), the City of Tukwila (Ekberg), Sammamish Plateau Water (Warren), and Skyway Water and Sewer District (Ault) were present via conference call, constituting a quorum.

3. PUBLIC COMMENT

Brian and Tazmina Verjeevan, Lake Tapps Residents

Mr. Verjeevan called attention to a string of emails between him and Cascade staff regarding cement anchors and heavy chains on the Verjeevan's property. In a recent correspondence, Cascade asked Mr. and Mrs. Verjeevan to remove the anchors and chains. Mr. Verjeevan provided copies of the email string and included pictures of the Vortex Stakes in question. Mr. Verjeevan noted that the Vortex Stakes were addressed by the County, Department of Ecology, and Department of Fish and Wildlife Services in 2015 and it was determined that these Vortex Stakes are the Verjeevan's right under their recorded deed. Mr. & Mrs. Verjeevan noted that the proper permit process was followed to install the Vortex Stakes. In addition, a Hearing Examiner found in favor of the Verjeevan's noting that the County was arbitrary and capricious in the way they extended property lines out into the lake. This finding was not appealed.

The Verjeevan's invited Cascade staff to visit their property to see the area of concern.

Chair Stokes thanked them for coming and providing their information and said staff will review it.

4. EXECUTIVE SESSION

None.

5. APPROVAL OF AGENDA

Motion by Mr. Warren and second by Ms. Pauly to approve the meeting agenda as presented. Motion carried unanimously (7-0).

6. CHIEF EXECUTIVE OFFICER'S REPORT

In addition to the Chief Executive Officer's Report included in the Board packet, Chuck Clarke discussed the following:

- Cascade is officially invested in the King County Pool Plus investment program for bond reserve funds.

- Staff is working to upgrade Cascade's bond rating.
- The State Auditor issued its 2016 Accountability Audit Report for Cascade Water Alliance and no issues were noted.
- Progress is being made with the U.S. Army Corps of Engineers on the Barrier structure.
- Progress continues regarding the Reclaimed Water Rule.
- A Board Retreat is being planned for April, 2018.
- The Lake Tapps Reservoir is currently at winter levels so various maintenance work can be conducted.

7. CONSENT ACTION ITEM

- Board Meeting Minutes for November 29, 2017.
- Motion to adopt Resolution No. 2018-01 to authorize modification of the Chief Executive Officer's contract.
- Motion to authorize the Chief Executive Officer to execute various 2018 Cascade sponsorship agreements for a combined total not to exceed \$20,000.
- Motion to authorize the Chief Executive Officer to execute a contract with Tacoma-Pierce County Public Health to jointly fund a lake water quality education and outreach program at Lake Tapps Reservoir.
- Motion to authorize the Chief Executive Officer to execute an agreement with Colehour + Cohen, Inc., for the creation and implementation of a "We Need Water Because..." digital outreach program with a maximum compensation of \$110,000.

Motion by Ms. Birney and second by Mr. Ault to approve Consent Action Items A-E as presented. Motion carried unanimously (7-0).

8. OTHER ACTION ITEMS

- Motion to adopt Resolution No. 2018-02 to appoint Board Officers.

Motion by Mr. Ekberg and second by Ms. Birney to adopt Resolution No. 2018-02 to appoint the following Board Officers:

Chair: John Stokes

Vice-Chair: Penny Sweet

Secretary/Treasurer: Angela Birney

At the question, motion carried unanimously (7-0).

- Motion to adopt Resolution No. 2018-03 to appoint chairpersons and members of the standing committees.

Appointment of Committee Chairs and Members will be presented for approval at the March Board meeting. The current Officers/Members will remain in effect until the new appointments have been approved.

- Motion to adopt Resolution 2018-04, declaring the property listed in Exhibit A to the Resolution to be surplus to the needs of Cascade and authorizing the Chief Executive Officer to convey such surplus property to the United States Army Corps of Engineers,

conditioned upon obtained acceptable construction and operations agreements from the United States Army Corps of Engineers.

Mr. Clarke explained that Cascade currently owns certain property that has been determined, subject to obtaining acceptable construction and operations agreements from the U.S. Army Corps of Engineers, is not required for providing public utility services. This property was listed on page 42 of the Board packet (Exhibit A to Resolution 2018-04). Mr. Clarke added that while the property interest being conveyed is less than fee title, the interests are of sufficient duration and exclusivity to warrant a surplus process. Mr. Gordon added that the Resolution would allow Cascade to grant easements if an agreement is reached. He noted that the Resolution is a preliminary step needed.

Motion by Mr. Warren and second by Mr. Ekberg to adopt Resolution 2018-04, declaring the property listed in Exhibit A to the Resolution to be surplus to the needs of Cascade and authorizing the Chief Executive Officer to convey such surplus property to the United States Army Corps of Engineers, conditioned upon obtained acceptable construction and operations agreements from the United States Army Corps of Engineers. Motion carried unanimously (7-0).

- D. Motion to authorize the Chief Executive Officer to enter into a contract with Stantec Consulting Services, Inc., to provide On-Call Electrical Engineering Services in an amount not to exceed \$100,000.

Mr. Shimada explained that Cascade has a number of facilities within the White River – Lake Tapps Reservoir project with electrical components, such as the SCADA system, communications system, fiber optic network, security systems, etc. Since Cascade does not have electrical engineering expertise on its staff, it needs a consultant to provide electrical engineering services to provide support for these electrical components.

Motion by Mr. Ekberg and second by Ms. Pauly to authorize the Chief Executive Officer to enter into a contract with Stantec Consulting Services, Inc., to provide On-Call Electrical Engineering Services in an amount not to exceed \$100,000. Motion carried unanimously (7-0).

9. STAFF PRESENTATIONS

A. Challenges of Responding to Emergencies – A Real World Experience

Mr. Brent provided an overview of his volunteer experience in Texas with the American Red Cross after Hurricane Harvey. He highlighted some of the impacts that a national disaster can bring and the lessons learned so that Cascade and its Members can better prepare for potential natural disasters.

10. COMMITTEE REPORTS

- A. Executive Committee – No meetings held.
- B. Finance and Management Committee – Meeting held January 17, 2018. The meeting recap was included in the Board packet.
- C. Public Affairs Committee – Meeting held January 3, 2018. The meeting recap was included in the Board packet.
- D. Resource and Management Committee – Meeting held January 11, 2018. The meeting recap was included in the Board packet.

11. NEW BUSINESS

None.

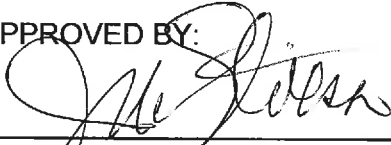
12. NEXT REGULAR MEETING

The next regular Board meeting will be held on March 28, 2018, at 3:30 p.m.

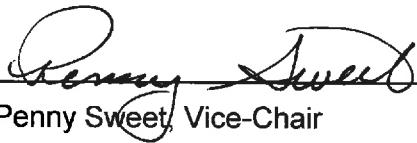
13. ADJOURN

The meeting was adjourned at 4:57 p.m.

APPROVED BY:



John Stokes, Chair



Penny Sweet, Vice-Chair