



MEETING MINUTES OF THE  
BOARD OF DIRECTORS  
CASCADE WATER ALLIANCE'S OFFICE  
APRIL 25, 2018

**1. CALL TO ORDER**

At 3:30 p.m. Chair Stokes called the meeting to order.

**2. ROLL CALL**

Board Members or Alternate Board Members from the City of Bellevue (Stokes), the City of Issaquah (Pauly), the City of Kirkland (Sweet), the City of Redmond (Birney), City of Tukwila (Ekberg<sup>1</sup>), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault) were present, constituting a quorum.

**3. PUBLIC COMMENT**

None.

**4. EXECUTIVE SESSION**

None.

**5. APPROVAL OF AGENDA**

**Motion by Mr. Ault and second by Mr. Warren to approve the meeting agenda as presented. Motion carried unanimously (7-0).**

**6. CHIEF EXECUTIVE OFFICER'S REPORT**

In addition to the Chief Executive Officer's Report included in the Board packet, Chuck Clarke discussed the following:

- An additional leak on penstock #1 was detected on April 4, 2018. Penstock #1 has been drained and a fix is underway.
- Cascade will welcome members of the Lake Tapps Reservoir community to an open house on April 26, 2018. The focus of the event will be on efforts Cascade and homeowners can and must do to keep the reservoir clean and healthy.
- The budget is being refined and will be presented at the next Finance and Management Committee meeting.
- Cascade will meet with Seattle Public Utilities representatives to discuss their interest in a contract extension as well as earthquake resiliency.
- Clark Nuber, Cascade's outside auditing firm completed their onsite work this month and will present the results of the audit at the June, 2018, Finance and Management Committee meeting.

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<sup>1</sup> Via conference call.

- Cascade is investigating potential hydro power opportunities at Lake Tapps Reservoir. Updates will be provided as needed.

Cascade continues to believe that a legislative fix through a statutory change at the state level is the most appropriate avenue to fix the governance decision-making inequities for reclaimed water. A draft handout was distributed regarding this issue (Reclaimed Water Service Area Agreement). Cascade will meet with King County to discuss their differences regarding reclaimed water and determine if an agreement can be reached.

## **7. CONSENT ACTION ITEM**

- A. Board Meeting Minutes from March 28, 2018.
- B. Motion to authorize the Chief Executive Officer to enter into a contract with Herrera Environmental Consultants, Inc., to provide on-call limnology services in an amount not to exceed \$75,000.
- C. Motion to adopt Resolution No. 2018-08 amending Cascade's Human Resources Policy and Procedures Manual to modify the Wellness Program, Sick Leave, and No Smoking Policy, and amending Chapter 3.05 CWAC.

**Motion by Mr. Warren and second by Ms. Birney to approve Consent Action Items A-C as presented. Motion carried unanimously (7-0).**

## **8. OTHER ACTION ITEMS**

None.

## **9. STAFF PRESENTATIONS**

- A. Earthquake Resiliency

Mr. Clarke distributed the following handouts regarding earthquake resiliency:

- Regional Water Supply Resiliency Efforts and Next Steps (dated April 25, 2018)
- Potential Coordination/Support Actions for Earthquake Resiliency Memo (dated June 28, 2017)

There was a general discussion regarding some of the issues an emergency can bring. Board Member Sweet is a Committee Member on the King County EMS Advisory Task Force. She noted that the impacts that an emergency may bring is a concern across the region. She suggested that discussions continue so Members can be well prepared to work together if an emergency arises.

## **10. COMMITTEE REPORTS**

- A. Executive Committee – No meetings held.
- B. Finance and Management Committee – Meeting held April 18, 2018. The meeting recap was included in the Board packet.
- C. Public Affairs Committee – Meeting held April 18, 2018. The meeting recap was included in the Board packet.
- D. Resource and Management Committee – Meeting held April 12, 2018. The meeting recap was included in the Board packet.

**11. NEW BUSINESS**

None.

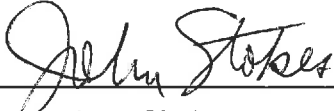
**12. NEXT REGULAR MEETING**

The next regular Board meeting will be held on May 23, 2018, at 3:30 p.m.

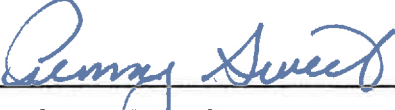
**13. ADJOURN**

The meeting was adjourned at 4:36 p.m.

APPROVED BY:

A handwritten signature in blue ink that reads "John Stokes". The signature is written in a cursive style and is positioned above a horizontal line.

John Stokes, Chair

A handwritten signature in blue ink that reads "Penny Sweet". The signature is written in a cursive style and is positioned above a horizontal line.

Penny Sweet, Vice-Chair