



MEETING MINUTES OF THE  
BOARD OF DIRECTORS  
CASCADE WATER ALLIANCE'S OFFICE  
JUNE 27, 2018

**1. CALL TO ORDER**

At 3:30 p.m. Chair Stokes called the meeting to order.

**2. ROLL CALL**

Board Members or Alternate Board Members from the City of Bellevue (Stokes), the City of Issaquah (Pauly), the City of Kirkland (Sweet), the City of Redmond (Birney), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault) were present, constituting a quorum.

**3. PUBLIC COMMENT**

None.

**4. EXECUTIVE SESSION**

None.

**5. APPROVAL OF AGENDA**

**Motion by Mr. Warren and second by Ms. Birney to approve the meeting agenda as presented in the Desk Packet. Motion carried unanimously (6-0).**

**6. CHIEF EXECUTIVE OFFICER'S REPORT**

In addition to the Chief Executive Officer's Report included in the Board packet, Chuck Clarke discussed the following:

- Cascade and members continue to meet with King County to determine if common ground can be reached regarding the use of reclaimed water in member service areas.
- An additional investment has been made in the Pool Plus strategy.
- The indemnification and insurance issues with Kiewit Infrastructure West have been resolved. Kiewit has begun work on the Mud Mountain Dam Fish Passage project.
- Milfoil treatment in the Lake Tapps Reservoir is underway.

Mr. Brent provided an update of the *We Need Water Because* program. This program was recently presented at the Strawberry Festival to engage the community to draw attention to the value of water. Cascade will present the campaign in the member service areas throughout the summer months. Mike Brent noted that a training manual has been created to help Cascade members engage and expand the reach of this program by tying into this effort with their own activities and sites.

Henry Chen reported that area on the flume floor, immediately downstream from the headworks intake gate, was found to have eroded due to normal wear and tear. The flume is made of a two-layer material. A layer of river rock grouted with concrete sits on top of a true concrete underlayment. Initial visual inspection has determined the top layer has eroded away due to repetitive sediment transport from normal operations. The flume floor was repaired. Mr. Chen discussed the steps needed for the repair work. Cascade will perform a condition assessment to determine if there is leakage through the underlayment.

## 7. CONSENT ACTION ITEM

- A. Board Meeting Minutes for May 23, 2018.
- B. Motion to authorize the Chief Executive Officer to execute a contract with Aspect Consulting to provide an update to the 2010 Lake Tapps Operating System Model in an amount not to exceed \$50,000.
- C. Motion to adopt Resolution No. 2018-10 amending Resolution No. 2012-09 appointing a representative and alternate representative to the Water and Sewer Risk Management Pool Board of Directors.
- D. Motion to adopt Resolution No. 2018-11 authorizing a waiver of production requirements for the 2019-2020 biennium.

**Motion by Ms. Sweet and second by Ms. Birney to approve Consent Action Items A-D as presented in the Desk Packet. Motion carried unanimously (6-0).**

## 8. OTHER ACTION ITEMS

None.

## 9. STAFF PRESENTATIONS

- A. 2019-2020 Budget and Rates Presentation.

Ed Cebron and Chris Paulucci provided an overview of the 2019-2020 proposed budget and rates. Staff is finalizing budget and rates in anticipation of their adoption at the September 2018 Board meeting. The following information was reviewed:

- 2019-2020 Budget Process
- Combined 2019-2020 Financial Structure Summary
- Breakdown of Cascade Rate Increase
- Operating Budget 2017-2020
- Operating Budget 2018-2020
- Capital Improvement Program
- Seattle Water Costs
- Operating Budget Trends 2011-2020
- Revenue Summary
- Summary of Forecasted Member Payments
- Summary Comparison of Member Rate Impacts from Cascade
- Member Rates
- Administrative Charges as Percent of All Charges (except RCFC)

The proposed average rate increase for 2019 remains at 7% and 3% for 2020.

Board Members were asked to ponder the following questions so that a decision can be made at the next Board meeting:

- Should Cascade move to adopt 2 year rates during the biennium budget process?
- Should Cascade move to adopt 2 year RCFC rates during the biennium budget process?
- Should Cascade adopt a single rate increase (9% in 2019)?
- Should Cascade increase the RCFC rate?

Budget and rates adoption is on track for the September 2018 Board meeting.

#### 10. COMMITTEE REPORTS

- A. Executive Committee – No meetings held.
- B. Finance and Management Committee – Meeting held June 20, 2018. The meeting recap was included in the Board packet.
- C. Public Affairs Committee – Meeting held June 6, 2018. The meeting recap was included in the Board Packet.
- D. Resource and Management Committee – Meeting held June 14, 2018. The meeting recap was included in the Board Packet.

#### 11. NEW BUSINESS

None.

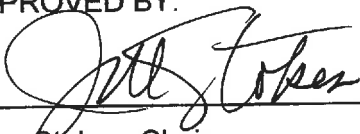
#### 12. NEXT REGULAR MEETING

The next regular Board meeting will be held on July 25, 2018, at 3:30 p.m.

#### 13. ADJOURN

The meeting was adjourned at 5:03 p.m.

APPROVED BY:

  
\_\_\_\_\_  
John Stokes, Chair

  
\_\_\_\_\_  
Penny Sweet, Vice-Chair