



SPECIAL MEETING MINUTES OF THE
BOARD OF DIRECTORS
CASCADE WATER ALLIANCE'S OFFICE
NOVEMBER 28, 2018

1. CALL TO ORDER

At 3:30 p.m. Chair Stokes called the Special Board meeting to order.

2. ROLL CALL

Board Members or Alternate Board Members from the City of Bellevue (Stokes), the City of Issaquah (Pauly¹), the City of Kirkland (Sweet²), the City of Redmond (Birney), the City of Tukwila (Ekberg³), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault) were present.

3. PUBLIC COMMENT

None.

4. EXECUTIVE SESSION

None.

5. APPROVAL OF AGENDA

Motion by Ms. Birney and second by Mr. Warren to approve the Special Board meeting agenda as presented in the Board packet. Motion carried unanimously (5-0).

6. CHIEF EXECUTIVE OFFICER'S REPORT

In addition to the Chief Executive Officer's Report included in the Board packet, Chuck Clarke showed pictures of the U.S. Army Corps of Engineers' Mud Mountain Fish Passage project. He also discussed the following:

- Valve testing was recently conducted at the powerhouse.
- Budget status update was provided. A chart of the 2019 Cascade Member rates was distributed.

Chuck Clarke noted that staff recently met with the City of Sumner and Burlington Northern Railroad to discuss expansion and wetlands mitigation, among other issues.

¹ Arrived at 3:48 p.m.

² Arrived at 3:54 p.m.

³ Via conference call.

7. CONSENT ACTION ITEM

- A. Board Meeting Minutes from October 24, 2018.
- B. Motion to adopt Resolution No. 2018-22 amending Cascade's Human Resources Policy and Procedures Manual to modify the Merit Pay Increase section, and amending Cascade Water Alliance Code 3.05.050.

Motion by Ms. Birney and second by Mr. Warren to approve Consent Action Items A-B as presented in the Board packet. Motion carried unanimously (5-0).

8. OTHER ACTION ITEMS

- A. Motion to adopt Resolution No. 2018-19 approving the 2019 Cascade Transmission and Supply Plan Extension and amendment of CWAC 4.05.10.

Motion by Mr. Warren and second by Ms. Birney to adopt Resolution No. 2018-19 approving the 2019 Cascade Transmission and Supply Plan Extension and amendment of CWAC 4.05.10. Motion carried unanimously (6-0).

- B. Motion to adopt Resolution No. 2018-20 establishing the Cascade Rate Stabilization Fund Management Rules.

Motion by Mr. Ault and second by Ms. Birney to adopt Resolution No. 2018-20 establishing the Cascade Rate Stabilization Fund Management Rules. Motion carried unanimously (6-0).

- C. Motion to adopt Resolution No. 2018-21 approving the Cascade Rate True-up Methodology.

Motion by Mr. Ault and second by Ms. Birney to adopt Resolution No. 2018-21 approving the Cascade Rate True-up Methodology. Motion carried unanimously (6-0).

- D. Motion to authorize the Chief Executive Officer to amend Cascade's 2018 agreement with legal firm Van Ness Feldman, to increase maximum 2018 compensation by \$40,000, from \$800,000 to \$840,000.

Motion by Ms. Birney and second by Mr. Warren to authorize the Chief Executive Officer to amend Cascade's 2018 agreement with legal firm Van Ness Feldman, to increase maximum 2018 compensation by \$40,000, from \$800,000 to \$840,000. Motion carried unanimously (6-0).

- E. Motion to authorize the Chief Executive Officer to renew contracts for engineering, vendor, and consulting services totaling \$1,762,706, and in accordance with the adopted 2019 - 2020 Cascade budget.

Motion by Mr. Ault and second by Ms. Birney to authorize the Chief Executive Officer to renew contracts for engineering, vendor and consulting services totaling \$1,762,706, and in accordance with the adopted 2019-2020 Cascade budget. Motion carried unanimously (6-0).

- F. Motion to authorize the Chief Executive Officer to enter into a contract with a firm to provide On-call Electrical Engineering Services in an amount not to exceed \$100,000.

Motion by Ms. Birney and second by Mr. Ault to authorize the Chief Executive Officer to enter into a contract with a firm to provide On-call Electrical Engineering Services in an amount not to exceed \$100,000. Motion carried unanimously (6-0).

9. STAFF PRESENTATIONS

A. Reclaimed Water Discussion

Chuck Clarke provided a brief overview about the reclaimed water legislative efforts to date. He also distributed draft legislation that might be moved forward depending on next steps with King County. There are three possible tracks that Cascade may take, including an interlocal agreement with King County, comments to their permit application, or legislative measures in 2019. Cascade would bring forth legislation next year to have reclaimed water utilities be treated like water utilities if an interlocal agreement cannot be reached that would require King County to reach agreement with Cascade members before poaching their customers.

Board Members discussed the pros and cons of all options. Staff will continue to work on all options and provide updates to the Board as needed.

COMMITTEE REPORTS

Mr. Warren provided a brief report from a recent wastewater committee that he attended.

- A. Executive Committee – No meetings held.
- B. Finance and Management Committee – Meeting held November 14, 2018. The meeting recap was included in the Board packet.
- C. Special Meeting of the Public Affairs Committee – Meeting held November 14, 2018. The meeting recap was included in the Board packet.
- D. Resource and Management Committee – No meetings held.

10. NEW BUSINESS

None.

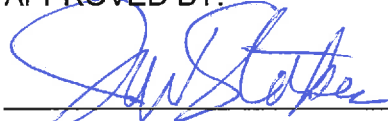
11. NEXT REGULAR MEETING

The December 10, 2018, Board meeting is cancelled. The next regular Board meeting will be held January 23, 2019, at 3:30 p.m.

12. ADJOURN

The meeting was adjourned at 4:56 p.m.

APPROVED BY:



John Stokes, Chair



Penny Sweet, Vice-Chair