



MEETING MINUTES OF THE
BOARD OF DIRECTORS
VIA ZOOM
JUNE 24, 2020

1. CALL TO ORDER

At 3:35 p.m. Vice-Chair Sweet called the meeting to order.

2. ROLL CALL

Board Members or Alternate Board Members from the City of Bellevue (Stokes), the City of Issaquah (Pauly), the City of Kirkland (Sweet), the City of Redmond (Birney), the City of Tukwila (Ekberg), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault) were present via conference call.

3. PUBLIC COMMENT

None.

4. EXECUTIVE SESSION

None.

5. APPROVAL OF AGENDA

Motion by Ms. Birney and second by Ms. Sweet to approve the meeting agenda as presented. Motion carried unanimously (7-0).

6. CHIEF EXECUTIVE OFFICER'S REPORT

Ray Hoffman discussed the following during his Chief Executive Officer's Report:

- At Cascade's June 2020 Finance and Management Committee meeting, Clark Nuber, Cascade's outside auditing firm, presented the results of the financial audit. The auditors examined Cascade's financial reports, internal controls, and compliance with policies and procedures. No issues were noted.
- The Office of the Washington State Auditor performed their Accountability Audit exit conference with management and the Board on June 16, 2020. No issues were noted.
- Issaquah City Council agreed to use Cascade as a temporary water resource as part of their supply strategy. Details on the agreement are being determined.
- Cascade staff continues to work with the City of Sumner and Burlington Northern Santa Fe (BNSF) on technical design criteria for their projects that impact the tailrace. The current focus is to ensure appropriate design criteria for the future modified river channel, tailrace bridge reconfiguration, and tailrace flow.

- USACE’s Mud Mountain Fish Passage project – Phase 2 is projected to be complete by October of this year. Cascade staff is working with USACE on coordination of the headgate operations, construction document reviews, requests for information, and construction activities impacting Cascade.
- Lake Tapps Reservoir milfoil treatment is expected to begin in July, 2020.
- Staff continues to work with King County Wastewater and Seattle Public Utilities on development of a draft master agreement for the potential use of reclaimed water in the future.
- Cascade submitted comments on Pierce County’s draft stormwater manual update requesting that additional water quality provisions be added for the Lake Tapps sub basin. Additional work is planned for the summer, including a meeting with Pierce County staff to discuss specific planning efforts for Lake Tapps and potential development of an amendment to the Pierce County Comprehensive Plan.
- Cascade issued a RFP for a feasibility study for potential solar power generation at the White River – Lake Tapps Reservoir Project. This study will determine whether Cascade’s real property, including land and structures, provides opportunities for solar energy generation. This is consistent with Cascade’s strategic goal of optimizing our assets and our strategic initiative to identify new sources of revenue or other benefits. Proposals are due July 2, 2020.
- Cascade is developing protocols in preparation for returning to work in the office, once permitted to do so. The protocols include social distancing, personal protection and sanitization, medical monitoring, and visitor expectations.

7. CONSENT ACTION ITEM

- A. Board Meeting Minutes from May 27, 2020.
- B. Motion to authorize the Chief Executive Officer to enter into a contract to perform herbicide treatment for control of aquatic vegetation in the Lake Tapps Reservoir in an amount not-to-exceed \$150,000.

Motion by Ms. Birney and second by Mr. Ekberg to approve Consent Action Items A-B as presented in the Board Packet. Motion carried unanimously (7-0).

8. OTHER ACTION ITEMS

None.

9. STAFF PRESENTATIONS

- A. Structural Basis for Budget and Rates Presentation.

Ed Cebron provided an overview of Cascade’s financial structure for budget and rate recommendations. Items discussed included:

- Basics
- RCFCs
- Trends
- Long-term financial strategy
- Status and decision making

Mr. Cebron also responded to various questions from Board Members.

10. COMMITTEE REPORTS

- A. Executive Committee – No meetings held.
- B. Finance and Management Committee – Meeting held June 17, 2020. The meeting recap was included in the Board packet.
- C. Public Affairs Committee – No meetings held.
- D. Resource and Management Committee – Meeting held June 11, 2020. The meeting recap was included in the Board packet.

11. NEW BUSINESS

- A. Recognition of Michael Gagliardo's years of service with Cascade

Chair Stokes announced that after twenty-one years, Michael Gagliardo will be retiring from Cascade at the end of this month. Chair Stokes read Resolution No. 2020-A to provide special commendation and thanks to be given to Michael Gagliardo for his decades of service to Cascade, and that he is recognized by all in the region for his dedication in securing a water supply source for Cascade members and their customers.

Motion by Mr. Warren and second by Ms. Sweet to approve Resolution No. 2020-A as presented. Motion carried unanimously (7-0).

12. NEXT REGULAR MEETING

The next regular Board meeting will be held July 22, 2020 at 3:30 p.m., via a Zoom meeting.

13. ADJOURN

The meeting adjourned at 5:05 p.m.

APPROVED BY:



John Stokes, Chair



Penny Sweet, Vice-Chair