



MEETING MINUTES OF THE
BOARD OF DIRECTORS
VIA ZOOM
MAY 26, 2021

1. CALL TO ORDER

At 3:34 p.m. Chair Stokes called the meeting to order. Board Members confirmed that they received the meeting materials and could hear the speakers clearly.

2. ROLL CALL

Board Members Present: the City of Bellevue (Stokes), the City of Issaquah (Pauly¹), the City of Kirkland (Sweet), the City of Redmond (Birney²), the City of Tukwila (Ekberg), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault) were present.

Board Alternate Present: the City of Redmond (Anderson)

3. PUBLIC COMMENT

None.

4. EXECUTIVE SESSION

None.

5. APPROVAL OF AGENDA

Motion by Mr. Ault and second by Ms. Sweet to approve the meeting agenda as presented. Motion carried unanimously (5-0).

6. CHIEF EXECUTIVE OFFICER'S REPORT

Ray Hoffman reviewed items from the Chief Executive Officer's Report that was included in the Board packet. He also discussed the need to inform Member Boards/Councils about Cascade's supply mission and strategy as context for the WSDF implementation.

7. CONSENT ACTION ITEM

A. Board Meeting Minutes for April 28, 2021.

B. Motion to authorize the Chief Executive Officer to execute an amendment to the existing contract with Parametrix Inc., to provide on-call civil, mechanical, and structural engineering services, increasing the total maximum contract amount by \$100,000.

¹ Joined at 3:45 p.m.

² Joined at 3:40 p.m.

- C. Motion to authorize the Chief Executive Officer to execute a contract with the lowest responsive bidder for the Fish Screen Crane project in an amount not to exceed \$240,000.

Motion by Ms. Birney and second by Ms. Sweet to approve Consent Action Items A-C as presented in the Board Packet. Motion carried unanimously (7-0).

8. OTHER ACTION ITEMS

None.

9. STAFF PRESENTATIONS

None.

10. COMMITTEE REPORTS

- A. Executive Committee – No meetings held.
- B. Finance & Management Committee – Meeting held May 18, 2021. The meeting recap was included in the Board packet.
- C. Public Affairs Committee – Meeting held May 5, 2021. The meeting recap was included in the Board packet.
- D. Resource & Management Committee – Meeting held May 13, 2021. The meeting recap was included in the Board packet.

11. NEW BUSINESS

None.

12. NEXT REGULAR MEETING

The next regular Board meeting will be held on June 30, 2021, at 3:30 p.m.

13. ADJOURN

The meeting adjourned at 4:02 p.m.

APPROVED BY:



John Stokes, Chair



Penny Sweet, Vice-Chair