



MEETING MINUTES OF THE  
BOARD OF DIRECTORS  
VIA ZOOM  
MARCH 23, 2022

**1. CALL TO ORDER**

At 3:34 p.m. Chair Sweet called the meeting to order. Board Members confirmed that they received the meeting materials and could hear the speakers clearly.

**2. ROLL CALL**

Board Members Present: the City of Issaquah (Pauly), the City of Kirkland (Sweet), the City of Redmond (Birney<sup>1</sup>), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault), City of Tukwila (Ekberg)

Board Member Absent: the City of Bellevue (Barksdale)

Board Alternates Present: the City of Bellevue (Stokes), City of Redmond (Anderson), Sammamish Plateau Water & Sewer (Hooshangi)

**3. PUBLIC COMMENT**

None.

**4. EXECUTIVE SESSION**

None.

**5. APPROVAL OF AGENDA**

**Motion by Mr. Ault and second by Mr. Warren to approve the meeting agenda with the change to switch Action Items as Item 7. Motion carried unanimously (6-0).**

**6. CONSENT ITEMS**

A. Board Meeting Minutes for February 23, 2022

**Motion by Mr. Warren and second by Ms. Birney to approve Consent Action Item A as presented in the Board packet. Motion carried unanimously (6-0).**

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<sup>1</sup> Departed meeting at 3:50 p.m.

## 7. ACTION ITEMS

- A. Motion to adopt Resolution No. 2022-04 authorizing the Board Chair to take such actions as are necessary to increase to the CEO's annual salary by 10.67% (5% plus 5.67% COLA), effective with back pay from January 1, 2022.

**Motion by Mr. Stokes and second by Mr. Warren to adopt Resolution No. 2022-04 authorizing the Board Chair to take such actions as are necessary to increase to the CEO's annual salary by 10.67% (5% plus 5.67% COLA), effective with back pay from January 1, 2022. Motion carried unanimously (6-0).**

- B. Motion to adopt Resolution No. 2022-07 adopting a policy regarding the potential sales of Cascade Water Alliance's Water Rights to Non-Members

Mr. Hoffman said that Cascade Water Alliance (Cascade) has been requested to consider sales of a portion of Cascade water rights or water supply capacity. Cascade's purposes, as stated in the 2012 Joint Municipal Utilities Agreement (Joint Agreement) include:

*a. provide water supply to meet the current and projected demands of Cascade Members serving the region's urban growth area, and for certain other non-Member agencies as determined by Cascade, and to carry out this task in a coordinated, cost-effective, and environmentally sensitive manner;*

*h. coordinate and plan cooperatively with other regional water providers and local non-Member water utilities to maximize supply availability and to minimize system costs;*

Mr. Hoffman noted that Cascade's powers under the Joint Agreement authorize it to "[a]cquire, construct, receive, own, manage, lease, and sell real property, personal property, intangible property and other Water Supply Assets," which are defined to include water rights.

Mr. Hoffman called attention to the staff memos included in the Board packet, entitled Potential Sales Related to Cascade Municipal Water Rights, and Potential Water Rights Sales Policy to Non-Members, both dated March 23, 2022. He added that these provide analysis and staff recommendations for the Board's consideration.

Resolution No. 2022-07 includes the Policy Regarding the Potential Sales of Cascade Water Alliance's Water Rights, based upon the Staff memos. Mr. Hoffman said that any Board decision to sell part of a water right is always subject to Cascade's existing agreements and water rights conditions.

**Motion by Mr. Ekberg and second by Mr. Ault to adopt Resolution No. 2022-07 adopting a policy regarding the potential sales of Cascade Water Alliance's Water Rights to Non-Members. Motion carried unanimously (6-0).**

## 8. CHIEF EXECUTIVE OFFICER'S REPORT

Ray Hoffman, Cascade CEO, reviewed the Chief Executive Officer's Report that was included in the Board packet.

## **9. STAFF PRESENTATIONS**

### **A. Supply Chain Issues**

Henry Chen, Cascade's Engineering and Capital Projects Director, discussed the industry-wide supply chain disruption factors and effects. Mr. Chen summarized some of the impacts from these disruptions to Cascade's projects and programs.

Mr. Chen summarized the action steps that Cascade is taking to adjust to the supply chain issues.

### **B. Transmission Easement**

Mr. Hoffman provided an overview of the Puget Sound Energy substation and called attention to the future site of Cascade's drinking water. He said that there is a potential revenue opportunity of leasing a Cascade parcel to a battery power storage provider. Cascade issued a Request for Proposal in January to two companies that contacted Cascade with similar projects. After internal reviews of the proposals and with the assistance of an on-call engineer and attorneys, Cascade was able to eliminate one of the companies and any proposal that includes having the batteries placed on Cascade's parcel. BrightNight, one of the interested parties, had an additional proposal to run a transmission line over Cascade's property and requested an easement. Mr. Hoffman said that Cascade staff and BrightNight will visit the site this month and review their proposed easement and compensation. If an agreement can be reached that makes sense for both parties, staff may propose a Board action in April or May.

### **C. Board Discussion: In-person Board and Committee Meetings**

Mr. Hoffman discussed the various options for in-person and/or remote committee and Board meetings. Board Members discussed their preference for meeting participation. Overall, Board Members would like committee meetings to continue with the virtual format, and Board meetings to be in person, with a virtual option. The Board hybrid model will begin in May 2022.

## **10. COMMITTEE REPORTS**

- A. Executive Committee – no meetings held.
- B. Finance & Management Committee – Meeting held March 15, 2022.
- C. Public Affairs Committee – Meeting held March 2, 2022.
- D. Resource & Management Committee – Meeting held March 10, 2022.

## **11. NEW BUSINESS**

None.

## **12. NEXT REGULAR MEETING**

The next regular Board meeting will be held on April 27, 2022, at 3:30 p.m.

**13. ADJOURN**

The meeting adjourned at 4:34 p.m.

APPROVED BY:



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Penny Sweet, Chair



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Angela Birney, Vice-Chair