



MEETING MINUTES OF THE
BOARD OF DIRECTORS ANNUAL MEETING
VIA HYBRID MEETING
FEBRUARY 22, 2023

1. CALL TO ORDER

At 3:30 p.m. Chair Sweet called the meeting to order. Board Members confirmed that they received the meeting materials and could hear the speakers clearly.

2. ROLL CALL

Board Members Present: the City of Bellevue (Barksdale¹), the City of Kirkland (Sweet), the City of Redmond (Birney), City of Tukwila (Ekberg²), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault)

Board Member Absent: the City of Issaquah (Pauly)

Board Alternate Present: the City of Bellevue (Stokes), the City of Kirkland (Rae), City of Redmond (Anderson), Sammamish Plateau Water & Sewer District (Hooshangi)

3. PUBLIC COMMENT

None.

4. APPROVAL OF AGENDA

Motion by Ms. Birney and second by Mr. Stokes to approve the meeting agenda as presented. Motion carried unanimously (4-0).

5. CHIEF EXECUTIVE OFFICER'S REPORT

Ray Hoffman, Cascade CEO, reviewed the Chief Executive Officer's Report that was included in the Board Packet. He also responded to questions from Board Members.

6. CONSENT ITEM

A. Board Meeting Minutes from January 25, 2023.

B. Motion to adopt Resolution No. 2023-05 to amend Cascade Water Alliance Code 3.050.030 to further authorize the Chief Executive Officer to make "housekeeping" amendments to Cascade's Human Resources Policy and Procedures Manual.

Motion by Ms. Birney and second by Mr. Stokes to approve Consent Action Items A-B as presented. Motion carried unanimously (5-0).

¹ Joined the meeting at 3:49 p.m.

² Joined the meeting at 4:01 p.m.

7. STAFF PRESENTATIONS

A. Annual Milfoil Treatment Program

Mr. Hoffman reminded Board Members that Cascade performs aquatic vegetation control as part of its ordinary maintenance of the Lake Tapps Reservoir. Over the past four years, Cascade has determined that herbicide treatment to control milfoil in the reservoir through use of the product ProcellaCOR-A is a cost-effective approach. Each year, Cascade's limnology consultant (currently Environmental Science Associates, or "ESA") recommends proposed areas for treatment based on observations from the prior year, a boat survey of milfoil growth in the spring of the current year, and budgeted amounts by Cascade. Cascade and ESA have observed sustained results in areas treated with ProcelleCOR-A.

While Cascade has typically applied multiple herbicide treatments in the summer season each year, Cascade intends to apply chemical for a different invasive species (curlyleaf pondweed) with Sonar One (fluridone) in March of 2023. Then, ProcellaCOR will be utilized for milfoil control during the summer months.

For many years, Cascade has contracted with Aquatechnex, LLC annually to perform aquatic vegetation control through herbicide application. Cascade previously selected Aquatechnex through a competitive solicitation process when Cascade used other products to chemically treat aquatic vegetation in the Lake Tapps Reservoir. Aquatechnex is currently the only company licensed to use ProcellaCOR-A in Washington. Cascade has been consistently satisfied with Aquatechnex's services.

Cascade anticipates continued aquatic vegetation control of the Lake Tapps Reservoir with the use of ProcellaCOR-A for at least the next five years. Sufficient funding for continued aquatic vegetation control has been included in the adopted 2023-2024 budget and included in the five-year rates projections. Given that Aquatechnex has remained the only company licensed to apply ProcellaCOR-A to the Lake Tapps Reservoir for the past four years, Cascade desires to obtain authorization from the Board to enter into successive contracts with Aquatechnex, likely for successive one-year terms, for a total period of five years. The total requested contract authorization for this five-year period is a not-to-exceed amount of \$800,000 (inclusive of Washington State sales tax and reserve for contingency).

8. OTHER ACTION ITEMS

- A. Motion to authorize the Chief Executive Officer to execute annual contracts with Aquatechnex for up to five (5) years to perform herbicide treatment for control of aquatic vegetation in the Lake Tapps Reservoir in a total amount not-to-exceed \$800,000.

Motion by Mr. Warren and second by Mr. Stokes to authorize the Chief Executive Officer to execute annual contracts with Aquatechnex for up to five (5) years to perform herbicide treatment for control of aquatic vegetation in the Lake Tapps Reservoir in a total amount not-to-exceed \$800,000. Motion carried unanimously (6-0).

9. COMMITTEE REPORTS

- A. Executive Committee – no meeting held.
- B. Finance & Management Committee – Meeting held February 21, 2023.
- C. Special Public Affairs Committee – Meeting held February 1, 2023.
- D. Resource & Management Committee – Meeting held February 9, 2023.

10. EXECUTIVE SESSION

A. To review the performance of an employee

At 4:15 p.m., Chair Sweet announced that there would be an executive session to review the performance of a public employee. The executive session was expected to take 20 minutes.

At 4:39 p.m., the executive session was extended 10 minutes.

At 4:47 p.m., the executive session adjourned.

Motion by Mr. Birney and second by Mr. Ekberg to approve Resolution No. 2023-06, authorizing the Board Chair to take such actions as are necessary to increase the CEO's annual salary by 9.54% to reflect the cost-of-living adjustment, effective with back pay from January 1, 2023. Motion carried unanimously (6-0).

11. NEW BUSINESS

None.

12. NEXT REGULAR MEETING

The next regular Board meeting will be held on March 22, 2023, at 3:30 p.m.

13. ADJOURN

The meeting adjourned at 4:50 p.m.

APPROVED BY:



Penny Sweet, Chair



Angela Birney, Vice-Chair