



MEETING MINUTES OF THE  
BOARD OF DIRECTORS REGULAR MEETING  
VIA HYBRID MEETING  
MARCH 22, 2023

**1. CALL TO ORDER**

At 3:32 p.m. Chair Sweet called the meeting to order. Board Members confirmed that they received the meeting materials and could hear the speakers clearly.

**2. ROLL CALL**

Board Members Present: the City of Bellevue (Stokes), the City of Issaquah (Joe), the City of Kirkland (Sweet), the City of Redmond (Birney), City of Tukwila (Ekberg), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault)

Board Alternate Present: City of Redmond (Anderson), Sammamish Plateau Water & Sewer District (Hooshangi)

**3. PUBLIC COMMENT**

None.

**4. EXECUTIVE SESSION**

None.

**5. APPROVAL OF AGENDA**

**Motion by Ms. Birney and second by Mr. Warren to amend the meeting agenda and add Item 8B/Motion to adopt Resolution No. 2023-08. Motion carried unanimously (7-0).**

**Motion by Ms. Birney and second by Mr. Stokes to approve the meeting agenda as amended. Motion carried unanimously (7-0).**

**6. CHIEF EXECUTIVE OFFICER'S REPORT**

Ray Hoffman, Cascade Chief Executive Officer, reviewed the Chief Executive Officer's Report that was included in the Board packet. Mr. Hoffman responded to questions from Board Members.

**7. CONSENT ITEM**

A. Board Meeting Minutes from February 22, 2023.

B. Motion to authorize the Chief Executive Officer to execute Amendment 1 with Johansen Construction Company to increase the Headgate #1 actuator project budget from \$45,851 to a maximum amount not-to-exceed \$64,280.

**Motion by Mr. Warren and second by Mr. Stokes to approve Consent Action Items A-B as presented. Motion carried unanimously (7-0).**

## 8. OTHER ACTION ITEMS

- A. Motion to adopt Resolution No. 2023-07 authorizing a 2023 transfer of \$2,483,725 to the Cascade Water Supply Development Fund.

Ed Cebron, Cascade Chief Economist/Treasurer, explained that in November 2021, by Resolution No. 2021-10, the Board authorized creation and implementation of the Water Supply Development Fund (WSDF), including new code section 5.70. CWAC 5.70.020 which provides for annual transfers to the fund based on both planned transfers and for unplanned opportunities under the “Shared Benefit” concept. For 2023, there are budgeted 2023 transfers based on the adopted 2023 budget and Shared Benefit transfers based on 2022 financial performance. Mr. Cebron summarized the proposed 2023 transfer. Ms. Anderson said that the Finance and Management Committee recommends approval of Resolution No. 2023-07.

**Motion by Ms. Birney and second by Mr. Stokes to adopt Resolution No. 2023-07 authorizing a 2023 transfer of \$2,483,725 to the Cascade Water Supply Development Fund. Motion carried unanimously (7-0).**

- B. Motion to adopt Resolution No. 2023-08 amending the meeting schedule for Cascade Water Alliance regular monthly meetings and standing committee meetings.

**Motion by Ms. Birney and second by Mr. Stokes to adopt Resolution No. 2023-08 amending the meeting schedule for Cascade Water Alliance regular monthly meetings and standing committee meetings. Motion carried unanimously (7-0).**

## 9. STAFF PRESENTATIONS

- A. Sumner/BNSF Update

Mr. Hoffman and Ms. Richmond provided an overview of the Sumner/BNSF projects, the 2018 Board interests that staff are using to guide negotiations, the Board briefing and decision-making schedule, and the types of agreements/resolutions that will be before the Board for approval. Staff also shared the current status of some of the critical negotiation points, including consideration, liability protections and protection of future operational flexibility.

## 10. COMMITTEE REPORTS

- A. Executive Committee – no meeting held.
- B. Finance & Management Committee – Meeting held March 21, 2023.
- C. Special Public Affairs Committee – Meeting held March 1, 2023.
- D. Resource & Management Committee – Meeting held March 9, 2023.

## 11. NEW BUSINESS

None.

## 12. NEXT REGULAR MEETING

The next regular Board meeting will be held on April 26, 2023, at 3:30 p.m.

**13. ADJOURN**

The meeting adjourned at 4:12 p.m.

APPROVED BY:



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Penny Sweet, Chair



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Angela Birney, Vice-Chair