



MEETING MINUTES OF THE
BOARD OF DIRECTORS
VIA HYBRID
SEPTEMBER 27, 2023

1. CALL TO ORDER

At 3:31 p.m. Chair Sweet called the meeting to order. Board Members confirmed that they received the meeting materials and could hear the speakers clearly.

2. ROLL CALL

Board Members Present: City of Bellevue (Barksdale), City of Issaquah (Joe), City of Kirkland (Sweet), City of Redmond (Birney), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault)

Board Member Absent: City of Tukwila (Ekberg)

Board Alternates Present: City of Redmond (Anderson), Sammamish Plateau Water & Sewer District (Hooshangi)

3. PUBLIC COMMENT

None.

4. EXECUTIVE SESSION

None.

5. APPROVAL OF AGENDA

Motion by Mr. Warren and second by Ms. Birney to approve the meeting agenda as presented. Motion carried unanimously (6-0).

6. CHIEF EXECUTIVE OFFICER'S REPORT

Chuck Clarke, Cascade Acting CEO, reviewed the Chief Executive Officer's Report that was included in the Board Packet.

7. CONSENT ITEMS

A. Board Meeting Minutes for July 26, 2023.

B. Motion to authorize the Chief Executive Officer to execute a contract with Herrera Environmental Consultants, Inc. to develop a Water Quality Management Plan in an amount not to exceed \$165,000.

Motion by Mr. Warren and second by Ms. Birney to approve Consent Action Items A-B as presented. Motion carried unanimously (6-0).

8. OTHER ACTION ITEM

- A. Motion to adopt Resolution No. 2023-12 authorizing Cascade's Acting Chief Executive Officer to continue activation of the Cascade Shortage Management Plan at the Voluntary stage of curtailment, to take additional action, in consultation with the Water Shortage Management Committee, pursuant to the Cascade Shortage Management Plan, and to report on such action at the next Board meeting following such action.

Mr. Clark said that the Board adopted the revised Cascade Water Alliance Shortage Management Plan ("Cascade SMP"/Resolution 2016-18), which is now Appendix A of the 2019 Transmission and Supply Plan ("TSP") Extension.

Seattle Public Utilities ("SPU") supplies Cascade with water supply under the 2013 2nd Amended and Restated Declining Block Water Supply Agreement Between the City of Seattle and Cascade Water Alliance ("Block Contract"). Both the TSP and the Cascade SMP address coordination with SPU during water shortages. The Cascade SMP provides in part: "When SPU activates its Water Shortage Contingency Plan, the Cascade CEO may activate the SMP and determine the appropriate stage of curtailment, and at its next meeting, the Cascade Board will take action to end or continue activation at the appropriate stage of curtailment."

Mr. Clark discussed the four water shortage stages of the Cascade SMP. On September 8, 2023, SPU activated the Advisory (planning only) stage of its Water Shortage Contingency Plan. On September 21, 2023, SPU moved to the second level, or Voluntary stage, of curtailment. Neither the Block Contract nor the Cascade SMP requires Cascade to activate the Cascade SMP or to take action based on SPU's actions. However, declining to take similar action may promote confusion within the region and erode Cascade's and SPU's partnership.

On September 21, 2023, Mr. Clark activated the Cascade SMP at the Voluntary stage of curtailment. Pursuant to the SMP. He also designated a Water Shortage Management Committee consisting of Cascade staff and Member staff to advise on implementation of the SMP for the duration of the water shortage.

Motion by Mr. Warren and second by Ms. Birney to adopt Resolution No. 2023-12 authorizing Cascade's Acting Chief Executive Officer to continue activation of the Cascade Shortage Management Plan at the Voluntary stage of curtailment, to take additional action, in consultation with the Water Shortage Management Committee, pursuant to the Cascade Shortage Management Plan, and to report on such action at the next Board meeting following such action. Motion carried unanimously (6-0).

9. STAFF PRESENTATIONS

- A. Seattle and Tacoma Contract Negotiations Status Update.

Mr. Clarke provided an update on the recent contract negotiations with Seattle and Tacoma. Tacoma is developing another proposal for Cascade to consider; Seattle expressed interest in a markedly different option. Updates will be provided as needed.

10. COMMITTEE REPORTS

- A. Executive Committee – No Meetings Held.
- B. Finance & Management Committee – Meeting held September 19, 2023. Meeting recap included in the Board Packet.
- C. Public Affairs Committee – Meeting held September 6, 2023. Meeting recap included in the Board Packet.
- D. Resource & Management Committee – Meeting held September 14, 2023. Meeting recap included in the Board Packet.

11. NEW BUSINESS

None.

12. NEXT REGULAR MEETING

Chair Sweet announced that the next regular Board meeting will be held on October 25, 2023 at 3:30 p.m.

13. ADJOURN

The meeting was adjourned at 4:13 p.m.

APPROVED BY:



Penny Sweet, Chair



Angela Birney, Vice-Chair