



MEETING MINUTES OF THE
BOARD OF DIRECTORS
VIA HYBRID
SEPTEMBER 25, 2024

1. CALL TO ORDER

At 3:30 p.m. Chair Sweet called the meeting to order. Board Members confirmed that they received the meeting materials and could hear the speakers clearly.

2. ROLL CALL

Board Members Present: City of Bellevue (Hamilton), City of Issaquah (Pauly), City of Kirkland (Sweet), City of Redmond (Birney), and Skyway Water and Sewer District (Ault)

Board Members Absent: City of Tukwila (McLeod), Sammamish Plateau Water & Sewer District (Warren)

Board Alternates Present: City of Redmond (Nuevacamina)

3. PUBLIC COMMENT

None.

4. APPROVAL OF AGENDA

Motion by Ms. Pauly and second by Mr. Ault to approve the meeting agenda as presented. Motion carried unanimously (5-0).

5. CHIEF EXECUTIVE OFFICER'S REPORT

Ray Hoffman, Cascade CEO, reviewed the Chief Executive Officer's Report that was included in the Board Packet, and responded to questions from Board Members.

6. CONSENT ITEMS

- A. Board Meeting Minutes for July 24, 2024.
- B. Motion to adopt Resolution No. 2024-15 approving a two-year extension of the independent supply production waiver.
- C. Motion to adopt Resolution No. 2024-14 amending Chapter 5.60 of the Cascade Water Alliance Code and Resolutions 2019-15, 2015-01, 2014-17, 2012-07, 2012-04, 2011-02, 2010-22, and 2010-17.

Motion by Ms. Birney and second by Ms. Pauly to approve Consent Action Items A-C as presented. Motion carried unanimously (5-0).

7. OTHER ACTION ITEMS

- A. Motion to adopt Resolution No. 2024-11 adopting the 2025-2026 Cascade Budget.

Ray Hoffman said that the initial planning for the 2025 - 2026 Cascade Budget began in January 2024 with a review by the Board of the strategic plan and an update to the work plans. Cascade developed an initial draft budget in March, and from March to July refined the budget by incorporating feedback from the Finance Committee, Board, and member staff and including updated cost information. Since the last Board meeting, the numbers haven't significantly changed and briefings have been provided to member agencies.

A detailed 2025 - 2026 Cascade Budget document will be published and distributed following budget adoption. As required by Cascade Water Alliance Code 5.55.020, Cascade adopts a biennial budget.

Motion by Ms. Birney and second by Mr. Hamilton to approve Resolution No. 2024-11 adopting the 2025-2026 Cascade Budget. Motion carried unanimously (5-0).

- B. Motion to adopt Resolution No. 2021-12 establishing the 2025 and 2026 rates and charges.

Ray Hoffman reviewed Resolution No. 2021-12 establishing the 2025 and 2026 rates and charges.

Motion by Ms. Birney and second by Mr. Hamilton to approve Resolution No. 2021-12 establishing the 2025 and 2026 rates and charges. Motion carried unanimously (5-0).

- C. Motion to adopt Resolution No. 2024-13 establishing the Regional Capital Facilities Charge for 2025 and 2026, at \$8,579 and \$8,852 per Cascade Equivalent Residential Unit respectively.

Ray Hoffman reviewed Resolution No. 2021-13 establishing the Regional Capital Facilities Charge for 2025 and 2026, at \$8,579 and \$8,852 per Cascade Equivalent Residential Unit respectively.

Motion by Ms. Birney and second by Mr. Hamilton to approve Resolution No. 2024-13 establishing the Regional Capital Facilities Charge for 2025 and 2026, at \$8,579 and \$8,852 per Cascade Equivalent Residential Unit respectively. Motion carried unanimously (5-0).

8. COMMITTEE REPORTS

- A. Executive Committee – Meeting held August 27, 2024. The meeting recap was included in the Board Packet.
- B. Finance & Management Committee – Meeting held September 17, 2024. The meeting recap was included in the Board Packet.
- C. Public Affairs Committee – Meeting held September 4, 2024. The meeting recap was included in the Board Packet.
- D. Resource & Management Committee – Meeting held September 12, 2024. The meeting recap was included in the Board Packet.

9. NEW BUSINESS

None.

10. STAFF PRESENTATIONS

A. Wholesale Contracts Update

Ray Hoffman discussed the wholesale water contracts. A draft agreement from Tacoma is expected to be presented to the Board in November.

Also discussed was the September 10, 2024 letter from Seattle Mayor Bruce Harrell. There were several items in the letter that need clarification and inaccuracies corrected. Overall, Board Members requested that two communications be prepared: 1) response to Mayor Harrell; 2) response to SPU.

11. EXECUTIVE SESSION

At 4:56, Chair Sweet announced that there would be an Executive Session to discuss, with legal counsel representing the agency, matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The Executive Session was expected to take 15 minutes.

12. NEXT REGULAR MEETING

The next regularly scheduled Board meeting will be held on October 23, 2024 at 3:30 p.m.

13. ADJOURN

The meeting was adjourned at 5:12 p.m.

APPROVED BY:



Penny Sweet, Chair



Angela Birney, Vice-Chair