



MEETING MINUTES OF THE
BOARD OF DIRECTORS
VIA HYBRID
NOVEMBER 20, 2024

1. CALL TO ORDER

At 3:32 p.m. Chair Sweet called the meeting to order. Board Members confirmed that they received the meeting materials and could hear the speakers clearly.

2. ROLL CALL

Board Members Present: City of Bellevue (Hamilton), City of Issaquah (Pauly¹), City of Kirkland (Sweet), City of Redmond (Birney), Sammamish Plateau Water & Sewer District (Warren), Skyway Water and Sewer District (Ault), and City of Tukwila (McLeod)

Board Alternates Present: City of Bellevue (Stokes), City of Redmond (Nuevacamina), Sammamish Plateau Water & Sewer District (Hooshangi)

3. PUBLIC COMMENT

None.

4. EXECUTIVE SESSION

None.

5. APPROVAL OF AGENDA

Motion by Mr. Warren and second by Mr. Ault to approve the meeting agenda as presented. Motion carried unanimously (7-0).

6. CHIEF EXECUTIVE OFFICER'S REPORT

Ray Hoffman, Cascade CEO, reviewed the Chief Executive Officer's Report that was included in the Board Packet, and responded to questions from Board Members.

7. CONSENT ITEMS

- A. Board Meeting Minutes for October 23, 2024.
- B. Motion to authorize the Chief Executive Officer to execute a contract with Confluence Engineering Group to conduct a water quality blending study in an amount not to exceed \$230,000.

¹ Not present for vote on Item 12.

- C. Motion to authorize the Chief Executive Officer to renew contracts for vendor and consulting services totaling \$2,191,450 in accordance with the adopted 2025 - 2026 Cascade budget.

Motion by Mr. Warren and second by Ms. Birney to approve Consent Action Items A-C as presented. Motion carried unanimously (7-0).

8. OTHER ACTION ITEMS

- A. Motion to adopt Resolution No. 2024-16 adopting Cascade's 2025 Legislative and Public Policy Agenda.

Alison Bennett, Cascade's Communications and Intergovernmental Relations Director, highlighted several items in Cascade's 2025 Legislative and Public Policy Agenda at the federal, state, and local levels.

Motion by Ms. Birney and second by Ms. Pauly to authorize staff to adopt Cascade's 2025 Legislative and Public Policy Agenda. Motion carried unanimously (7-0).

- B. Wholesale Contracts Update.

Ed Cebron, Cascade's Chief Economist, presented an update on the progress staff has made in developing the new supply contracts with Tacoma Public Utilities. Final drafts of the contracts are expected to be ready for circulation around Christmas and authorization by the Board in late January 2025. With respect to Seattle Public Utilities, Ray Hoffman informed the Board that Seattle Mayor Bruce Harrell has offered to meet with the Executive Committee to discuss ways to enhance our working relationship.

The Board directed Cascade staff to hold off on sending responses to Mayor Harrell's letter, dated September 10, until the Executive Committee meets with Mayor Harrell.

9. STAFF PRESENTATIONS

- A. Turf Removal Program.

Mike Brent, Cascade's Water Resources Manager, presented a new water efficiency program that will provide rebates to customers who agree to remove irrigated turfgrass and replace it with native or drought-tolerant plants. The program aims to reduce outdoor water use and to educate the community that there are alternatives to traditional landscapes.

10. COMMITTEE REPORTS

- A. Executive Committee – no meeting held.
- B. Finance & Management Committee – Meeting held November 12, 2024. The meeting recap was included in the Board Packet.
- C. Public Affairs Committee – Meeting held November 6, 2024. The meeting recap was included in the Board Packet.
- D. Resource & Management Committee – Meeting held November 7, 2024. The meeting recap was included in the Board Packet.

11. NEW BUSINESS

None

12. NEXT REGULAR MEETING

Motion by Ms. Birney and second by Mr. Hamilton to cancel all December committee meetings and the December Board meeting. Motion carried unanimously (6-0).

13. ADJOURN

The meeting was adjourned at 4:40 p.m.

APPROVED BY:



Penny Sweet, Chair



Angela Birney, Vice-Chair