



RFQ ADDENDUM #2
Date of Addendum: May 30, 2025

NOTICE TO FIRMS

The Request for Qualifications for Cascade Supply Program: Program and Engineering Support is modified as set forth in this Addendum. The original Request for Qualifications and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the Request for Qualifications. The Consultant shall take this Addendum into consideration when preparing and submitting its Statement of Qualifications, and shall acknowledge receipt of this Addendum in its cover letter.

SUBMITTAL DEADLINE FOR STATEMENTS OF QUALIFICATIONS

The submittal deadline for Statements of Qualifications remains the same and is not changed by this Addendum.

1.0 – REQUEST FOR QUALIFICATIONS

Item	Section No.	Description of Change
1.1	II.A.10	Replace Section with the following: 10) <u>Member Agency Score</u> : A representative from participating member agencies will review and assign a ranking to the SOQs. A first-place ranking will result in 10 points, second place will be 8 points, etc. If more than five SOQs are received, the sixth-place firm and below will not receive any points. The points from each participating member agency will then be totaled and then averaged.
1.2	II.C	Paragraph 3 states that the firms outside the top three may request to proceed into the RFP within 24 hours of notification that they are not a top-three finalist. This should read “within 1 business day”. The email that is sent to firms outside the top three will indicate the response deadline.

1.3	Appendix 1	Appendix 1 is replaced with the newly posted Addendum 2 – Appendix 1.
2.0 – INFORMATION AND CLARIFICATIONS		
The following is provided as a matter of information and clarification only. To the extent that changes to the Request for Qualifications are required based on the following, the Request for Qualifications have been modified as noted above in this Addendum		
Item	Section No.	Questions and Answers
2.1		<p><u>Question:</u> Confirming intent on additional work, would the potential for additional work mean the ability for consultants to add sub-consultants to the team?</p> <p><u>Answer:</u> Due to the length of the contract, and the ability for certain small business sub-consultants to switch to the design contract(s), we anticipate that Primes may add or change sub-consultants. Note that per Section IV of the contract, all sub-consultants must be approved by Cascade.</p>
2.2		<p><u>Question:</u> What is the current timing for CEO recruitment and other key staffing?</p> <p><u>Answer:</u> The Program Planning Director and the Program Design Director have been hired. The CEO recruitment is on track for late summer or early fall.</p>
2.3		<p><u>Question:</u> Has Cascade Water Alliance had any conversations with regulatory bodies or jurisdictions that may be within the route?</p> <p><u>Answer:</u> No substantial discussions have occurred to date.</p>
2.4		<p><u>Question:</u> What is the thinking behind the two-year executive check-in?</p> <p><u>Answer:</u> These check-ins provide a high-level opportunity for Cascade's CEO and the consultant's regional leadership team to discuss the progress on the program. These are aligned with our biennium funding cycle.</p>
2.5		<p><u>Question:</u> What is the current time to execute a contract? Do you envision any changes during program execution?</p> <p><u>Answer:</u> We do not have a specific timeframe for contract execution. However, per the schedule in the RFQ, we anticipate work starting on this contract in late 2025. Changes during program execution are possible but not currently defined.</p>

2.6		<p><u>Question:</u> Will there be a dedicated Cascade program staff member as a lead over each RFQ Task?</p> <p><u>Answer:</u> A Cascade team member will lead all task orders. However, staff assignments may not line up exactly with the tasks shown in the RFQ.</p>
2.7		<p><u>Question:</u> Can Consultants submit more than one work sample product?</p> <p><u>Answer:</u> Only one work sample will be reviewed and scored.</p>
2.8	Appendix 1	<p><u>Question:</u> In Appendix 1, Category E, Is Cascade asking for ongoing / newly constructed LF or allowing for more than recent work?</p> <p><u>Answer:</u> See Addendum 2, revised Appendix 1. Instructions include a statement that all listed work should be completed.</p>
2.9	Appendix 1	<p><u>Question:</u> In Appendix 1, Category C, Is Cascade looking for the count of projects the team members have involvement in or programs, which could include several “projects” under one program?</p> <p><u>Answer:</u> See Addendum 2, revised Appendix 1. Category C is about the number of programs.</p>
2.10	Appendix 1	<p><u>Question:</u> In Appendix 1, Category G, It mentions experience in design/construction. if the consultant has experience in one but not the other in a program, can they list the experience even if it references both?</p> <p><u>Answer:</u> See Addendum 2, revised Appendix 1. Category G has been revised to say “designed and/or constructed”. Note that Category H has also been revised.</p>
2.11	Appendix 2	<p><u>Question:</u> In Appendix 2, Can consultants add phases/segments of programs they have experience in as an expanded view to one program?</p> <p><u>Answer:</u> Please count this as one project/program example, and explain the different phases/segments you were involved with in the Project History write-up. Do not add additional columns in the appendix to separate out the phases of the same program/project.</p>

2.12	Appendix 1, 2	<p><u>Question:</u> Can consultants make cosmetic adjustments to the appendices? Such as adjusting colors or adjusting the appendix to fit the 11x17 requirement?</p> <p><u>Answer:</u> Yes, you may adjust colors, fonts, and formatting to align with your SOQ. However, the structure of columns and rows must remain unchanged.</p>
2.13		<p><u>Question:</u> How firm are the assumptions in the recently updated water system plan? is the plan the starting point for planning?</p> <p><u>Answer:</u> The Water System Plan represents our current knowledge and understanding. Member Agencies reviewed the information prior to the draft publication.</p>
2.14		<p><u>Question:</u> Is there an individual at Cascade who is authorized to approve land acquisitions? Sign off on easements?</p> <p><u>Answer:</u> Land acquisitions and easements currently require Board authorization to proceed.</p>
2.15		<p><u>Question:</u> Does Cascade have any GIS or spatial alignment of the potential route?</p> <p><u>Answer:</u> No additional information will be provided at this time.</p>
2.16	II.A.6	<p><u>Question:</u> The writing sample is stand-alone and not counted as part of the page count in the SOQ. Would Cascade accept an electronic file of the sample?</p> <p><u>Answer:</u> This is the intent of sections II.A.6 and II.B bullets 2 and 6. Per II.A.6, only one page is printed/bound into the SOQ.</p>

END OF RFQ ADDENDUM # 2