



MEETING MINUTES OF  
THE BOARD OF  
DIRECTORS VIA HYBRID  
JUNE 25, 2025

*Board Members reviewed the CEO report that was included in the Board Packet.*

**1. CALL TO ORDER**

At 3:31 p.m. Chair Sweet called the meeting to order.

**2. ROLL CALL**

Board Members Present: City of Bellevue (Hamilton), City of Kirkland (Sweet), City of Tukwila (McLeod), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault)

Board Members Absent: City of Issaquah (Pauly), City of Redmond (Birney)

Board Alternates Present: City of Kirkland (Pascal), City of Redmond (Nuevacamina), Sammamish Plateau Water & Sewer District (Hooshangi)

**3. PUBLIC COMMENT**

None.

**4. APPROVAL OF AGENDA**

**Motion by Mr. Warren and second by Ms. Nuevacamina to approve the meeting agenda as presented. Motion carried unanimously (5-0).**

**5. ACTION ITEM**

- A. Motion to Approve the Letters of Commendation for Mike Brent, Ed Cebron, and T.C. Richmond.

Chair Sweet read the Letters of Commendation for Mike Brent, Ed Cebron, and T.C. Richmond. These letters recognize and celebrate employees that are recently retired or about to retire.

**Motion by Ms. Nuevacamina and second by Mr. Ault to approve the Letters of Commendation for Mike Brent, Ed Cebron, and T.C. Richmond. Motion carried unanimously (5-0).**

## **6. CHIEF EXECUTIVE OFFICER'S REPORT**

*Discussed prior to the meeting.*

## **7. CONSENT ITEM**

- A. Board Meeting Minutes for April 23, 2025.
- B. Motion to authorize the Chief Executive Officer to enter into a contract with Stantec to provide engineering and construction management services for the Bellevue-Issaquah Pipeline (BIP) Relocation Project at Lewis Creek in an amount not to exceed \$500,000.
- C. Motion to authorize the Chief Executive Officer to enter into a contract with Hawkins Delafield & Wood LLP to provide advisory services regarding the procurement of Cascade's operations and maintenance contractor for the White River - Lake Tapps Reservoir Project in an amount not to exceed \$110,000.
- D. Motion to authorize the Chief Executive Officer to amend the current contract with Nature Vision to provide classroom water education by increasing maximum compensation by \$13,333.25, from \$105,000.00 to \$118,333.25.

**Motion by Ms. Nuevacamina and second by Mr. Ault to approve Consent Action Items A-D as presented. Motion carried unanimously (5-0).**

## **8. OTHER ACTION ITEMS**

- A. Motion to adopt Resolution No. 2025-11 authorizing the Board Chair to execute on behalf of Cascade the "Amended and Restated Agreement to Coordinate Reclaimed Water" between Cascade and King County, substantially consistent with the information contained in the Revised Board Packet.

Andy Baker, Cascade Economist, discussed the key elements of the current draft agreement with King County to coordinate reclaimed water. The Agreement limits King County's ability to expand reclaimed water use in Cascade Member Service Areas, while reclaimed water policies in the Regional Wastewater Services Plan (RWSP) are being developed. Under the Agreement, the County will not add new reclaimed water customers or end uses or users inside the service area of a Cascade Member except for uses mutually agreed upon in writing between a Cascade Member and the County, if the use does not displace potable water. Both parties agree not to pursue reclaimed water legislation for the term of the agreement.

Mr. Baker responded to questions from Board Members.

**Motion by Ms. Nuevacamina and second by Mr. Ault to adopt Resolution No. 2025-11 authorizing the Board Chair to execute on behalf of Cascade the "Amended and Restated Agreement to Coordinate Reclaimed Water" between Cascade and King County, substantially consistent with the information contained in the Revised Board Packet. Motion carried unanimously (5-0).**

**9. STAFF PRESENTATIONS**

None.

**10. COMMITTEE REPORTS**

- A. Executive Committee – No meetings held since the last Board meeting.
- B. Finance & Management Committee – Meeting held June 17, 2025. The meeting recap was included in the Board Packet.
- C. Public Affairs Committee – No meetings held since the last Board meeting.
- D. Resource & Management Committee – Meeting held June 12, 2025. The meeting recap was included in the Board Packet.

**11. DISCUSSION ITEM – CEO SEARCH PROCESS**

Melina Thung, Chief of Staff, discussed the CEO search process. Seventeen applications were received. The applications were reviewed by the CEO Search Committee (Dave Hamilton, Angela Birney, Penny Sweet, and select Cascade staff). After evaluating the applications and conducting interviews, the top candidate withdrew their name from the application process. The CEO Search Committee recommends that the criteria be expanded for the position and the job description potentially reworked.

A discussion about the CEO interim process will be added to next month's meeting agenda.

**12. EXECUTIVE SESSION – Executive Session to evaluate the qualification of an applicant for public employment**

*No Executive Session was held.*

**13. NEW BUSINESS**

None.

**14. NEXT REGULAR MEETING**

The next regularly scheduled Board meeting will be held on July 23, 2025 at 3:30 p.m.

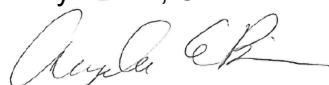
**15. ADJOURN**

The meeting adjourned at 4:15 p.m.

APPROVED BY:



Penny Sweet, Chair



Angela Birney, Vice-Chair