Item No. 7a
September 24, 2025

MEETING MINUTES OF THE BOARD OF DIRECTORS VIA HYBRID JULY 23, 2025

1. CALL TO ORDER

At 3:30 p.m. Chair Sweet called the meeting to order.

2. ROLL CALL

Board Members Present: City of Bellevue (Hamilton), City of Kirkland (Sweet), City of Redmond (Birney), City of Tukwila (McLeod), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault)
Board Member Absent: City of Issaquah (Pauly)
Board Alternates Present: City of Redmond (Nuevacamina), Sammamish Plateau Water & Sewer District (Hooshangi)

3. PUBLIC COMMENT

None.

4. EXECUTIVE SESSION

None.

5. APPROVAL OF AGENDA

Motion by Ms. Birney and second by Mr. McLeod to approve the meeting agenda as presented. Motion carried unanimously (6-0).

6. CHIEF EXECUTIVE OFFICER REPORT

Ray Hoffman, Cascade CEO, reviewed the Chief Executive Officer's Report that was included in the Board Packet, and responded to questions from Board Members.

7. CONSENT ITEM

A. Board Meeting Minutes for June 25, 2025.
B. Motion to authorize the expenditure of funds to engage in a process to acquire East King County Regional Water Association (EKCRWA) interests in two Snoqualmie Aquifer Project water right applications, subject to certain conditions.

Motion by Ms. Birney and second by Mr. Warren to approve Consent Action Items A- B as presented. Motion carried unanimously (6-0).

8. ACTION ITEM

A. Motion to adopt Resolution No. 2025-12, Authorizing the Appointment of an Interim Chief Executive Officer.

Ms. Birney said that Ray Hoffman is retiring as Cascade's CEO effective July 25. The Executive Committee discussed appointing Melina Thung as Interim CEO until the Board appoints a permanent CEO. Resolution No. 2025-12 authorizes the Board to appoint an interim Chief Executive Officer (CEO) until the Board appoints a permanent CEO. It also authorizes the Executive Committee to determine compensation for the interim CEO.

Motion by Ms. Birney and second by Mr. McLeod to adopt Resolution No. 2025-12, Authorizing the Appointment of an Interim Chief Executive Officer. Motion carried unanimously (6-0).

9. STAFF PRESENTATIONS

A. Planning for Climate Change.

Staff provided an overview of potential climate change impacts to the region including the Lake Tapps Reservoir. They discussed: 1) Cascade's goals with respect to climate change and how to achieve these; 2) uncertainties and opportunities in dealing with climate; 3) change and how Cascade and other wholesale providers are responding; 3) what we know from Cascade's and other utilities' analyses; and 4) how we can continue to adapt going forward. Board Members discussed options for sharing the information with other Cascade partners.

B. Cascade Supply Program Update.

Brian Bartle, Cascade Program Executive, presented an update on the Program and Engineering Support (PES) consultant selection process, information on the proposed master services agreement (MSA) style contract, program phasing, and early timeline.

10. COMMITTEE REPORTS

A. Executive Committee – Meeting held July 14, 2025.
B. Finance & Management Committee – Meeting held July 15, 2025. The meeting recap was included in the Board Packet.
C. Public Affairs Committee – No meetings held since the last Board meeting.
D. Resource & Management Committee – Meeting held July 10, 2025. The meeting recap was included in the Board Packet.

11. NEW BUSINESS

Board Member Hamilton read the Letter of Commendation for Cascade CEO, Ray Hoffman, to recognize and celebrate his years of achievements and upcoming retirement.

12. NEXT REGULAR MEETING

Motion by Ms. Birney and second by Mr. Hamilton to cancel all Cascade Board and Committee meetings during the month of August. The next regularly scheduled Board meeting will be held on September 24, 2025 at 3:30 p.m.

13. ADJOURN

The meeting adjourned at 4:51 p.m.

APPROVED BY:

Penny Sweet

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Penny Sweet, Chair

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Angela Birney, Vice-Chair