



REGULAR MEETING OF THE BOARD OF DIRECTORS
AGENDA
CASCADE WATER ALLIANCE
Held at Cascade's Office and Via Zoom
November 19, 2025
3:30 PM

	<u>Page</u>
1. CALL TO ORDER	
2. ROLL CALL	
3. PUBLIC COMMENT	
4. EXECUTIVE SESSION	
5. APPROVAL OF AGENDA	
6. CHIEF EXECUTIVE OFFICER'S REPORT	<u>3</u>
7. CONSENT ITEMS	
a. Board Meeting Minutes for October 22, 2025.	<u>21</u>
b. Motion to adopt Resolution No. 2025-14 adopting Cascade's 2026 Legislative and Public Policy Agenda.	<u>24</u>
c. Motion to authorize the Chief Executive Officer to advertise a request for proposals for a firm to provide operations and maintenance services for the White River – Lake Tapps Reservoir Project.	<u>36</u>
d. Motion to authorize the Chief Executive Officer to pay Colehour + Cohen ("C+C") up to the maximum compensation amount in their 2025 contract (\$116,065), which is \$5,315 over the amount approved by the Board at its November 2024 meeting (\$110,750).	<u>39</u>
e. Motion to authorize the Chief Executive Officer to renew contracts for engineering, vendor, and consulting services totaling \$2,552,831 and in accordance with the adopted 2025 - 2026 Cascade budget.	<u>41</u>
8. OTHER ACTION ITEMS	
a. Motion to adopt three resolutions regarding the 2025 Water System Plan:	<u>48</u>
• Resolution No. 2025-15 approving adoption of the 2025 Water System Plan.	

- Resolution No. 2025-16 replacing the Cascade Shortage Management Plan.
 - Resolution No. 2025-17 approving adoption of Cascade’s Water Efficiency Program and the 2020-2029 Water Use Efficiency Goal.
- b. Motion to adopt Resolution No. 2025-18 approving adoption of the Guidelines Regarding Management Agreements and Five-Year Reviews of the Tacoma Wholesale Supply Agreements. 68
- c. Motion to adopt Resolution No. 2025-19 appointing vacant officer positions. 76
9. STAFF PRESENTATIONS
10. COMMITTEE REPORTS
- a. Executive Committee – *no meeting held*.
- b. Finance and Management Committee – *October 21, 2025 and November 13, 2025*. 81
- c. Public Affairs Committee – *October 22, 2025*. 85
- d. Resource Management Committee – *November 6, 2025*. 87
11. NEW BUSINESS
- a. Board Recognition of Penny Sweet 89
- b. Board Recognition of Mary Lou Pauly 90
12. NEXT REGULAR MEETING – *December 17, 2025 – Cascade’s Office or Via Zoom – 3:30 p.m.*
13. ADJOURN

NOTE: AS ALLOWED BY STATE LAW, THE BOARD OF DIRECTORS MAY ADD AND TAKE ACTION ON ITEMS NOT LISTED ON THE AGENDA.



MEMORANDUM

DATE: November 19, 2025

TO: Penny Sweet, Chair
Board of Directors

FROM: Melina Thung, Interim Chief Executive Officer

SUBJECT: Chief Executive Officer's Report

Administration, Finance, and Economics

- On October 30, 2025, the Office of the Washington State Auditor presented the results of their 2024 accountability audit. Mayor Birney, Mayor Pauly, and management were in attendance. No findings were reported. The Accountability Audit performed by the Office of the Washington State Auditor is attached at the end of this CEO Report.
- Cascade's IT consultant, TeamLogicIT, is planning on conducting penetration tests on the Lake Tapps Reservoir and Bellevue offices in December. These tests were recommended by Cascade's auditors. The penetration tests help Cascade to assess cybersecurity readiness and inform Cascade where IT infrastructure improvements are needed.
- Clark Nuber, Cascade's outside auditing firm, conducted a review of Cascade's third quarter 2025 financial transactions in November 2025. The results of the review will be reported to the Finance and Management Committee. Clark Nuber has scheduled the 2025 financial audit for March 2026 and will be meeting with staff soon to discuss 2025.
- Cascade purchases insurance through the Water and Sewer Risk Management pool (WSRMP). Cascade had budgeted a 10% increase. In October, the WSRMP announced Cascade's 2026 allocation. Cascade's allocation decreased 9% because of claims remaining below forecast and addition of over 20 new members to the Pool since 2017.
- Regional Capital Facilities Charges (RCFCs) growth through October (725) with one outstanding report are on pace to underperform 2025 budget expectations (1,150).

Capital Projects and Operations

- Phase 3 of the Mud Mountain Dam Fish Passage Project is progressing well. The contractor completed the access road, roadway drainage, and sluiceway concrete placement. The contractor is working on preparation for commissioning, concrete apron slab dewatering and construction, and a plan for the removal of the cofferdam. Project completion is estimated to be during the first quarter of 2026.
- White River – Lake Tapps Reservoir (WRLTR) update:
 - The Lake Tapps Reservoir level was 540.6 feet as of November 7. Cascade initiated winter drawdown activities on November 1 to lower the reservoir to 539 feet and will

- conduct demonstration testing of 450 cfs powerhouse throughput to report to the Department of Ecology's Dam Safety Office on November 17.
 - Cascade remains in a flow outage until startup, testing, and commissioning for the Phase 3 project is completed. Refill activities are anticipated to resume on schedule in February 2026.
 - Cascade staff have been working with the on-call integration team (Parametrix) to upgrade the Supervisory Control and Data Acquisition (SCADA) system at the project since early in 2025. A major milestone was achieved on November 7, and Cascade's employees now have direct access to the SCADA system and can observe the project remotely. This will provide critical information in support of future operations, maintenance, and engineering for the project.
 - Cascade's new Operations and Maintenance Director, John Holmes, is working closely with the Cascade and Veolia team to support succession planning for Joe Mickelson's retirement in January 2026.
- Contract Operations and Maintenance Contract:
 - Cascade's current contract with Veolia for Operation and Maintenance of the WRLTR project expires on December 31, 2026. Cascade staff is requesting Board authorization for the CEO to advertise a Request for Proposals for the 2027 Operations and Maintenance Contract Services at the November meeting. This request was presented to the Resource Management Committee on October 16 and again on November 6 and is supported by the committee.
- Cascade Supply Program:
 - The contract with Stantec was signed on November 4. The team is now working through the scope negotiations for Work Assignment 1, which will focus on supporting Cascade with the Board Oversight workshop and documentation.
 - Confluence Engineering will be presenting the blending study results at the AWWA Water Quality Technology Conference in Tacoma on November 12.

Water Efficiency

- Thanks to the rain the region has been receiving recently, Seattle Public Utilities (SPU) confirmed its reservoirs are starting to refill, and it will not be activating SPU's Water Shortage Contingency Plan.
- Cascade hosted a Water Use Efficiency Goal Setting Public Forum on November 3. Staff provided information about Cascade's water efficiency program, its proposed water use efficiency goal, and the long-term strategy for managing limited water resources. One member of the public and five member staff were in attendance and provided valuable feedback.
- Tilth Alliance hosted a volunteer event at McAuliffe Park in Kirkland on October 26. Despite the rainy weather, 101 volunteers showed up to learn about water-efficient gardening and put their newly-gained knowledge into practice.
- The water efficiency section of Cascade's website has been redesigned to make it easier for visitors to find what they are looking for. Check it out here: [Cascade Water Efficiency Overview](#).



Volunteer Event at McAuliffe Park

Intergovernmental and Communications

- Pierce County Planning and Public Works released a public review draft 2025 update to its Stormwater Manual. Cascade staff are preparing a comment letter recommending amendments to protect water quality in the Lake Tapps Reservoir, including phosphorus treatment for all new development and redevelopment projects that drain to the reservoir. The letter will also emphasize Cascade's willingness to work with Pierce County on any additional studies or other work needed to achieve additional treatment requirements. The comment period began on November 10 and will run through the end of January.

Attachments

1. Budget to Actual Expenditure Report through October 31, 2025.
2. Statement of Revenues and Expenditures through October 31, 2025.
3. Statement of Net Position as of October 31, 2025.
4. Contract Status Summary.
5. Monthly Warrants Listing.
6. Monthly Treasurer's Report as of October 31, 2025.
7. Accountability Audit Report.

Cascade Water Alliance
Budget to Actual Expenditure Report
January 1- October 31, 2025
83% of the year completed

Attachment 1

Administration		Budget	Actual	Balance	% Expended
Salaries	\$	1,664,035	\$ 1,627,249	36,786	97.8%
Benefits		454,195	442,100	12,095	97.3%
Wellness program		1,000	0	1,000	0.0%
Prof. Fee (Technical)		195,000	183,692	11,308	94.2%
Prof. Fee (Legal)		855,000	678,226	176,774	79.3%
Prof. Fee (Audit)		104,000	97,765	6,235	94.0%
Prof. Fee (Other)		55,000	7,486	47,514	13.6%
Seismic Resiliency		250,000	0	250,000	0.0%
Meetings Expense		12,000	10,656	1,344	88.8%
Telephone/Internet		45,000	42,153	2,847	93.7%
Office Rent		403,478	347,108	56,370	86.0%
Office Supplies Admin.		15,000	12,516	2,484	83.4%
Equip. and Furniture		22,000	19,011	2,989	86.4%
Bank Fees		500	212	288	42.4%
Dues & Subscriptions		25,000	24,153	847	96.6%
Taxes/Licenses		15,900	15,808	92	99.4%
Travel		10,000	9,953	47	99.5%
Professional Dev.		10,000	9,452	548	94.5%
Computer Equipment		23,000	21,840	1,160	95.0%
Software Licenses		70,000	47,948	22,052	68.5%
Postage & Delivery		1,250	1,112	138	88.9%
Printing & Repro.		3,000	2,415	585	80.5%
Insurance		228,908	140,583	88,324	61.4%
Contingency		124,350	0	124,350	0.0%
Total	\$	4,587,616	\$ 3,741,436	\$ 846,180	81.6%

Debt Service		Budget	Actual	Balance	% Expended
Bond Debt Service	\$	9,225,591	9,224,141	1,450	100.0%
Total	\$	9,225,591	\$ 9,224,141	\$ 1,450	100.0%

Conservation		Budget	Actual	Balance	% Expended
Salaries	\$	158,149	\$ 136,213	\$ 21,935	86.1%
Benefits		42,238	26,649	15,589	63.1%
Prof. Fee (Technical)		30,000	28,885	1,115	96.3%
Prof. Fee (Legal)		1,000	0	1,000	0.0%
Dues & Subscriptions		5,500	709	4,791	12.9%
Rebate Reimb. Com.		115,000	80,083	34,917	69.6%
Irrigation Audit		15,000	5,603	9,397	37.4%
Turf Removal Rebates		25,000	0	25,000	0.0%
Comm. and Public I		430,500	414,214	16,286	96.2%
Misc. Serv. and Sup.		51,000	50,255	745	98.5%
Total	\$	873,387	\$ 742,611	\$ 130,775	85.0%

Com. and Intergovern		Budget	Actual	Balance	% Expended
Salaries	\$	144,465	\$ 138,716	\$ 5,748	96.0%
Benefits	\$	37,839	30,371	7,468	80.3%
Special Events		10,000	0	10,000	0.0%
Prof. Fee (Other)		165,000	151,016	13,984	91.5%
Sponsorships		30,000	21,750	8,250	72.5%
Comm. and Public I		280,000	96,497	183,503	34.5%
Total	\$	667,303	\$ 438,350	\$ 228,954	65.7%

Cascade Water Alliance
Budget to Actual Expenditure Report
January 1- October 31, 2025
83% of the year completed

Operations-General		Budget		Actual		Balance	% Expended
Wholesale Water	\$	24,584,741	\$	21,609,669	\$	2,975,072	87.9%
Salaries		74,578		20,345		54,232	27.3%
Benefits		15,998		4,582		11,416	28.6%
BIP O&M		75,000		73,274		1,726	97.7%
Pipeline Prop. O&M		85,000		1,421		83,579	1.7%
PWTF Loan Debt		39,671		39,671		(0)	100.0%
Total	\$	24,874,987	\$	21,748,962	\$	3,126,025	87.4%

Operations-Lake Tapps		Budget		Actual		Balance	% Expended
Salaries	\$	598,952	\$	442,267	\$	156,685	73.8%
Benefits		116,190		96,440		19,749	83.0%
Prof. Fee (Technical)		785,750		647,234		138,516	82.4%
Prof. Fee (Other)		56,000		0		56,000	0.0%
Meetings Expense		3,500		0		3,500	0.0%
Telephone/Internet		6,500		6,452		48	99.3%
Office Supplies		4,500		3,017		1,483	67.1%
Equipment & Furn.		50,000		26,311		23,689	52.6%
Taxes/Licenses		15,500		15,402		98	99.4%
Travel		10,500		10,209		291	97.2%
Professional Dev.		2,500		0		2,500	0.0%
Software Licenses		36,000		13,885		22,115	38.6%
Permitting Costs		9,000		8,322		678	92.5%
Misc. Serv. and Sup.		119,000		64,042		54,958	53.8%
LT Operator		2,904,178		1,800,085		1,104,093	62.0%
Unplanned O&M		100,000		2,809		97,191	2.8%
Misc. Facility Repairs		130,000		28,710		101,290	22.1%
USGS Joint Fund		400,000		145,810		254,190	36.5%
Outage		80,000		8,937		71,063	11.2%
Milfoil Control		210,000		180,182		29,818	85.8%
Vendor Services		105,000		29,738		75,262	28.3%
Water Quality		100,000		53,137		46,863	53.1%
Dike and Roads		80,000		11,831		68,169	14.8%
Total	\$	5,923,070	\$	3,594,822	\$	2,328,248	60.7%

Cascade Supply Program		Budget		Actual		Balance	% Expended
Salaries	\$	690,000		315,402		374,598	45.7%
CSP Consultants		2,175,000		0		2,175,000	0.0%
CSP Contingency		286,000		0		286,000	0.0%
Total CSP Budget	\$	3,151,000	\$	315,402	\$	2,835,598	10.0%

Total Operating Budget \$ 49,302,954 \$ 39,805,725 \$ 9,497,229 80.7%

Capital Projects (multi-yr bdgt not shown)		Budget		Actual		Balance	% Expended
Upper Conveyance	\$	2,350,000		2,299,580		50,420	97.9%
Lower Conveyance		500,000		0		500,000	0.0%
Equipment		75,000		0		75,000	0.0%
Facilities		100,000		0		100,000	0.0%
Bellevue-issaquah		800,000		1,843		798,158	0.2%
Tacoma Agreement		6,341,209		6,341,209		0	100.0%
Capital Risk		0		0		0	0.0%
IT Infrastructure		25,000		0		25,000	0.0%
Total CIP Budget	\$	10,191,209	\$	8,642,632	\$	1,548,577	84.8%

Total Overall Budget \$ 59,494,163 \$ 48,448,356 11,045,807 81.4%

Cascade Water Alliance
Statement of Revenues and Expenditures
From 1/1/2025 Through 10/31/2025

Attachment 2

Operating Revenue	
Water sales	\$ 37,010,844
Administrative dues	4,241,294
Conservation program	727,229
Total Operating Revenue	<u>41,979,367</u>
Operating Expenses	
Cost of water sold	21,609,669
Salaries and benefits	3,521,556
Professional services	1,791,303
Conservation program	84,621
Depreciation and amortization	2,550,983
Communication and public information	506,362
Office expenses	487,353
Operations	1,995,279
Bank charges	212
Rent	109,593
Maintenance	375,162
Dues and subscriptions	30,706
Miscellaneous	50,179
Total Operating Expenses	<u>33,112,979</u>
Operating Income	8,866,388
Non-Operating Revenue (Expenses)	
Interest income	1,779,793
Other income	59,489
Gain/Loss on the sale/re-characterization of an asset	(29,840,157)
Interest expense, net of amount capitalized	(3,347,713)
Total Non-Operating Revenue (Expenses)	<u>(31,348,589)</u>
Capital Contributions	
Regional Capital Facilities Charges	5,615,929
Increase in Net Assets	(16,866,272)
Net Assets, Beginning of Year	167,192,352
Net Assets, End of Year	\$ 150,326,080

Cascade Water Alliance
Statement of Net Position
As of 10/31/2025

Attachment 3

Assets

Current Assets

Cash and cash equivalents	\$ 37,888,592
Accounts receivable	6,964,242
Prepaid expenses	124,399
Total Current Assets	<u>44,977,233</u>

Capital Assets

Equipment and furniture	2,404,761
Seattle water contract	22,267,611
Bellevue Issaquah pipeline	22,278,787
Tacoma water contract	90,515,463
Capital Leases	2,491,486
Less accumulated depreciation and amortization	(23,165,758)
Total Capital Assets	<u>116,792,350</u>

Projects in process and assets not yet in service

Lake Tapps	111,042,583
Tacoma Cascade pipeline	26,539,385
Total Projects in process and assets not yet in service	<u>137,581,968</u>

Restricted cash and cash equivalents

	20,210,379
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Total Assets	<u><u>319,561,930</u></u>
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Liabilities

Current liabilities

Payables and accrued liabilities	3,131,206
Retroactive water credit	702,785
Accrued interest	2,352,496
Long-term debt current portion	7,240,000
Total Current liabilities	<u>13,426,487</u>

Long-term Liabilities

Long-term debt	63,400,000
Tacoma contract	90,515,463
Bond premium, net of amortization	1,577,043
Total Long-term Liabilities	<u>155,492,506</u>
Total Liabilities	<u>168,918,993</u>

Net Assets

Restricted for debt service	113,254,018
Unrestricted	37,388,919
Total Net Assets	<u>150,642,937</u>

Total Liabilities & Net Assets	<u><u>\$ 319,561,930</u></u>
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Consultant and Other Vendor Contract Status Summary

Attachment 4

Open contracts											
Vendor	Contract number	Contract title	Cascade manager	Effective date	End date	Status date	Percent work completed	Contract amount, including	Amount invoiced	Percent invoiced	Contract balance
Aquatechnex	1	2025 Lake Tapps Aquatic Plant Maintenance Program	P. Anderson	1/1/2025	12/31/2025	11/13/2025	100%	\$ 160,000	\$ 151,594	95%	\$ 8,406
Aspect	1	Water Supply Modeling	R. Hoffman	5/6/2020	N/A	11/13/2025	65%	\$ 24,900	\$ 16,196	65%	\$ 8,704
Aspect	2	Water Resources Services	R. Hoffman	8/17/2018	N/A	11/13/2025	98%	\$ 60,000	\$ 58,251	97%	\$ 1,749
Aspect	3	Climate Change Analysis	R. Hoffman	9/7/2022	N/A	11/13/2025	98%	\$ 150,000	\$ 148,846	99%	\$ 1,154
Ballard marine Construction	1	Tunnel intake Dive Condition Assessment	D. Roberts	8/1/2025	N/A	11/13/2025	100%	\$ 11,351	\$ 11,351	100%	\$ -
Ballard Spahr	1	Legal Services	C. Paulucci	3/28/2025	12/31/2025	11/13/2025	25%	\$ 25,000	\$ 18,828	75%	\$ 6,173
Ben Bernstein Music	1	Podcast production	M. Brent	1/1/2025	12/31/2025	11/13/2025	25%	\$ 7,000	\$ 1,140	16%	\$ 5,860
BHC Consulting	1	Planning & Permit Assistance	T. Richmond	1/1/2024	12/31/2024	11/13/2025	50%	\$ 25,000	\$ 2,208	9%	\$ 22,792
Brilliant Marketing	1	We Need Water Social Media Outreach	M. Brent	1/1/2025	12/31/2025	11/13/2025	65%	\$ 55,000	\$ 43,576	79%	\$ 11,424
Brilliant Marketing	2	Water Efficiency graphic Design & Website Redesign	J. Amspacher	5/7/2025	N/A	11/13/2025	35%	\$ 45,000	\$ 19,941	44%	\$ 25,059
Clark Nuber	1	Annual Financial Audit and Quarterly AUPs	C. Paulucci	1/1/2025	N/A	11/13/2025	95%	\$ 89,200	\$ 88,515	99%	\$ 685
Colehour and Cohen	1	Staffing for classes and events	M. Brent	1/1/2025	12/31/2025	11/13/2025	85%	\$ 116,065	\$ 110,897	96%	\$ 5,168
Confluence Engineering Group, LLC	1	Lake Tapps Supply & BIP Water Quality Advisory Services Project	D. Roberts	12/1/2023	N/A	11/13/2025	80%	\$ 49,000	\$ 24,842	51%	\$ 24,158
Confluence Engineering Group, LLC	2	Water Quality Blending Study	M. Thung	12/5/2004	N/A	11/13/2025	50%	\$ 230,000	\$ 211,713	92%	\$ 18,287
CREB, Inc.	1	File Management for U Drive	J. Shimada	6/16/2025	N/A	11/13/2025	50%	\$ 20,000	\$ 19,140	96%	\$ 860
David Evans	1	On-call Land Surveyor	H. Chen	11/18/2022	12/31/2025	11/13/2025	45%	\$ 160,000	\$ 54,380	34%	\$ 105,620
David McGrath	1	Irrigation Program Assistance	M. Brent	1/25/2025	12/31/2025	11/13/2025	15%	\$ 20,000	\$ 5,603	28%	\$ 14,397
Environmental Science Assoc (ESA)	1	Aquatic Plant Management	P. Anderson	1/1/2025	12/31/2025	11/13/2025	8%	\$ 49,000	\$ 27,896	57%	\$ 21,104
Environmental Science Assoc (ESA)	2	Development of Cascade's Integrated Aquatic Plant Management Plan	P. Anderson	3/20/2024	N/A	11/13/2025	60%	\$ 44,750	\$ 24,428	55%	\$ 20,322
GeoEngineers	1	Dam Engineering/Hydrology/ Geotechnical Service	H. Chen	1/3/2024	12/31/2026	11/13/2025	50%	\$ 570,000	\$ 215,958	38%	\$ 354,042
Gordon Thomas Honeywell	1	State legislative outreach	A. Bennett	1/1/2025	12/31/2025	11/13/2025	48%	\$ 84,000	\$ 70,000	83%	\$ 14,000
Hawkins Delafield & Wood	1	Procurement and contracting for a contract operator for the WRLTR project.	M. Thung	6/4/2025	12/31/2025	11/13/2025	0%	\$ 110,000	\$ 8,308	8%	\$ 101,692
Herrera	1	On-call limnology services	M. Thung	12/1/2022	12/31/2025	11/13/2025	5%	\$ 45,000	\$ -	0%	\$ -
Herrera	2	Water Quality Management Plan	M. Thung	10/9/2023	12/31/2024	11/13/2025	98%	\$ 165,000	\$ 164,999	100%	\$ 1
Herrera	3	On-Call Water Supply Modeling Services	M. Thung	11/4/2024	12/31/2027	11/13/2025	0%	\$ 40,000	\$ -	0%	\$ 40,000
Herrera	4	Bulkheads Study	M. Thung	6/5/2025	N/A	11/13/2025	5%	\$ 49,000	\$ 26,632	54%	\$ 22,368
HDR	1	MMD Fish Passage Design Review	H. Chen	12/1/2015	N/A	11/13/2025	99%	\$ 1,518,000	\$ 1,387,035	91%	\$ 130,965
Jennergy	1	Website Maintenance	M. Brent	1/1/2025	12/31/2025	11/13/2025	38%	\$ 25,000	\$ 16,871	67%	\$ 8,129
Jon Shimada	1	On-Call Project Support Services	M. Thung	4/8/2024	12/31/2025	11/13/2025	10%	\$ 35,000	\$ 3,000	9%	\$ 32,000
Langton Spieth	1	Community relations	A. Bennett	1/1/2025	12/31/2025	11/13/2025	45%	\$ 78,000	\$ 65,000	83%	\$ 13,000
Lisa Taylor	1	Sustainable Landscaping Support	J. Amspacher	4/14/2025	N/A	11/13/2025	65%	\$ 4,500	\$ 1,200	27%	\$ 3,300
Long Building Tech	1	Security Maintenance	H. Chen	4/3/2025	12/31/2025	11/13/2025	0%	\$ 74,025	\$ 50,423	68%	\$ 23,602
Nature Vision	1	Classroom Water Education	M. Brent	1/1/2025	12/31/2025	11/13/2025	75%	\$ 118,333	\$ 103,672	88%	\$ 14,661
Northwest Municipal Advisor	1	Financial Advisory Services	C. Paulucci	9/17/2025	12/31/2027	11/13/2025	0%	\$ 49,999	\$ -	0%	\$ 49,999
Okamoto Strategies, LLC	1	Capital Projects and Strategic Planning	H. Chen	6/21/2023	N/A	11/13/2025	25%	\$ 25,000	\$ 5,569	22%	\$ 19,431
Pacifica Law	1	Legal Assistance	H. Chen	1/1/2025	12/31/2025	11/13/2025	15%	\$ 25,000	\$ 5,355	21%	\$ 19,645
Parametrix	1	On Call Civ/Mech/Structural Eng	H. Chen	1/1/2023	12/31/2025	11/13/2025	50%	\$ 550,000	\$ 301,390	55%	\$ 248,610
Parametrix	2	On-Call Electrical Engineering Svcs	D. Roberts	4/7/2025	12/31/2027	11/13/2025	5%	\$ 600,000	\$ 108,136	18%	\$ 491,864
Puget Sound Energy	1	Water Efficiency Rebates	M. Brent	1/1/2025	12/31/2025	11/13/2025	50%	\$ 120,000	\$ 79,018	66%	\$ 40,982
Rainier Stillwater Risk Advisors	1	Trespassing Management	M. Thung	12/14/2023	12/31/2024	11/13/2025	85%	\$ 33,000	\$ 27,000	82%	\$ 6,000
RH2	2	On-Call Electrical Engineering Svcs	H. Chen	1/1/2024	4/30/2025	11/13/2025	100%	\$ 133,750	\$ 133,592	100%	\$ 158
RH2	3	Wholesale Master Meter Eval	H. Chen	1/21/2020	3/31/2023	11/13/2025	8%	\$ 24,500	\$ 1,342	5%	\$ 23,158
Robinson Noble	1	Water Audits	E. Cebon	10/3/2019	N/A	11/13/2025	85%	\$ 135,060	\$ 115,183	85%	\$ 19,877
Rok Technologies, LLC	1	Implementation of GIS Cloud Migration	H. Chen	10/10/2025	4/10/2026	11/13/2025	5%	\$ 47,200	\$ -	0%	\$ 47,200
Sammamish Plateau Water	1	GIS support services	H. Chen	12/6/2022	N/A	11/13/2025	80%	\$ 50,000	\$ 49,001	98%	\$ 999

Sazan	1	On-call value analysis/engineering	J. Shimada	10/23/2023	10/23/2025	11/13/2025	50%	\$ 250,000	\$ 98,941	40%	\$ 151,059
SC Words & Pictures Inc.	1	Design Services	A. Bennett	1/1/2025	12/31/2025	11/13/2025	15%	\$ 25,000	\$ 670	3%	\$ 24,330
Seattle Public Utilities	1	Garden Hotline	M. Brent	1/1/2025	12/31/2025	11/13/2025	25%	\$ 16,700	\$ 12,525	75%	\$ 4,175
SMC Consulting	1	Water Efficiency Consultant	M. Brent	1/1/2025	12/31/2025	11/13/2025	45%	\$ 28,500	\$ 26,220	92%	\$ 2,280
Stantec	1	BIP Relocation at Lewis Creek		8/27/2025	N/A	11/13/2025	5%	\$ 283,684	\$ 1,843	1%	\$ 281,842
Sunbreak Talent	1	Recruitment assistance	M. Thung	3/27/2025	N/A	11/13/2025	40%	\$ 6,000	\$ 4,910	82%	\$ 1,090
Sustainable Water	1	Teacher Fellows program	M. Brent	1/1/2025	12/31/2025	11/13/2025	20%	\$ 60,000	\$ 43,197	72%	\$ 16,803
Tacoma Pierce County Health Department	1	TappsWise Monitoring at Lake Tapps	A. Bennett	1/1/2025	12/31/2025	11/13/2025	25%	\$ 140,000	\$ 82,329	59%	\$ 57,671
TeamLogic IT	1	Info Technology Consulting	C. Paulucci	1/1/2025	12/31/2025	11/13/2025	45%	\$ 138,700	\$ 86,793	63%	\$ 51,907
TechniArt	1	Conservation Website Order page	M. Brent	1/1/2025	12/31/2025	11/13/2025	20%	\$ 17,000	\$ 11,307	67%	\$ 5,693
Terese Richmond LLC	1	On-Call Strategy, Policy and Program Support Services	M. Thung	6/9/2025	12/31/2026	11/13/2025	5%	\$ 45,750	\$ 1,796	4%	\$ 43,955
Tetra Tech	1	AWIA 2025-2026 Updates	M. Thung	12/9/2024	12/31/2026	11/13/2025	10%	\$ 350,000	\$ 69,207	20%	\$ 280,793
Tilth Association	1	Garden Water Efficiency	M. Brent	1/1/2025	12/31/2025	11/13/2025	35%	\$ 48,000	\$ 35,340	74%	\$ 12,660
Transpo Group	1	On-Call GIS Support	H. Chen	1/1/2025	12/31/2025	11/13/2025	55%	\$ 49,000	\$ 32,323	66%	\$ 16,678
Upstream PBC	2	HydroForecast Subscription Service	M. Thung	10/1/2024	9/30/2026	11/13/2025	75%	\$ 49,350	\$ 23,500	48%	\$ 25,850
USGS	1	Joint Funding Agre-Streamgaging	H. Chen	1/1/2025	12/31/2025	11/13/2025	25%	\$ 302,370	\$ 145,810	48%	\$ 156,560
Vanir Construction Management, Inc.	1	On-call Construction Management	J. Shimada	5/1/2021	12/31/2024	11/13/2025	85%	\$ 640,000	\$ 563,830	88%	\$ 76,170
VanNess Feldman	1	General Counsel	R. Hoffman	1/1/2025	12/31/2025	11/13/2025	35%	\$ 850,000	\$ 644,647	76%	\$ 205,353
Veolia	1	White River-Lake Tapps Reservoir Project Operations and Maintenance Agreement \$2,328,918 fixed, \$325,000 variable	D. Roberts	1/1/2025	12/31/2025	11/13/2025	35%	\$ 2,653,918	\$ 1,795,500	68%	\$ 858,418
Water Value	1	Climate Study Advisory Services	M. Thung	6/16/2022	7/1/2025	11/13/2025	75%	\$ 22,500	\$ 12,345	55%	\$ 10,155

Closed Contracts											
Vendor	Closed contract number	Contract title	Cascade manager	Effective Date	End date	Status date	Percent work completed	Contract amount, including amendments	Amount invoiced	Percent invoiced	Contract balance
Catalyst Workplace	1	Office Furniture	C. Paulucci	12/12/2024	N/A	11/13/2025	100%	\$ 29,506	\$ 29,506	100%	\$ 0
Jacobs Engineering Group	1	Demand Forecast Model Support Services	M. Thung	8/20/2021	N/A	11/13/2025	100%	\$ 5,000	\$ 5,000	100%	\$ -
Long Building Tech	1	Security Maintenance	H. Chen	6/1/2023	12/31/2024	11/13/2025	100%	\$ 120,000	\$ 112,544	94%	\$ 7,456
Marketplace Events	1	Northwest Flower and Garden Show	M. Brent	1/1/2025	12/31/2025	11/13/2025	100%	\$ 20,000	\$ 20,000	100%	\$ -

Payment Authorization Warrants and Wire Transfers 11/19/25

Attachment 5

WHOLESALE WATER

WIRE	Seattle Contract Payment 11/25	\$1,473,386.00
		<u>\$1,473,386.00</u>

CONSULTANTS

32796	Ballard Spahr LLP	\$1,202.60
32807	Pacifica Law Group	\$255.00
32811	State Auditor's Office	\$8,832.85
32814	TeamLogic IT of Bellevue, WA	\$9,788.65
32816	Van Ness Feldman, LLP	\$65,175.45
32820	CREB, Inc.	\$10,440.00
32822	Hawkins Delafield & Wood LLP	\$8,308.00
32837	Environmental Science Associates (ESA)	\$2,990.31
32838	Gordon Thomas Honeywell Govern. Affairs	\$7,000.00
32839	Herrera	\$5,579.16
32841	Jennergy	\$1,525.00
32842	Langton Public Affairs LLC	\$6,500.00
32847	Parametrix	\$41,950.00
32852	Tacoma Pierce County Health Department	\$12,978.21
32853	Tetra Tech	\$2,957.34
32861	Confluence Engineering Group, LLC	\$4,941.00
32873	TeamLogic IT of Bellevue, WA	\$12,860.85
32875	Van Ness Feldman, LLP	<u>\$77,114.80</u>
		\$280,399.22

SALARY, BENEFITS AND EXPENSE REIMBURSEMENTS

	Payroll (October)	\$246,949.80
32800	Paula Anderson	\$639.92
32817	AWC Employee Benefit Trust	\$28,175.75
32821	Paula Anderson	\$90.62
32827	MissionSquare-107080	\$60,181.05
32828	MissionSquare-304525	\$23,391.24
32836	Cody Nelson	\$51.80
32840	HRA VEBA Trust	\$3,366.00
32862	Brian Bartle	\$914.76
32863	John Holmes	<u>\$20.58</u>
		\$363,781.52

CONSERVATION

32797	Jessica Bloom	\$2,250.00
32798	Colehour & Cohen	\$1,410.25
32801	Erica Browne Grivas	\$350.00
32806	Lisa Taylor	\$1,600.00
32826	Sue Goetz, CPH, Eco-Pro	\$1,200.00
32833	City of Seattle	\$4,175.00
32844	Nature Vision, Inc.	\$13,669.25
32848	Puget Sound Energy	\$125.92
32849	SMC Consulting LLC	\$2,375.00
32859	BRILLIANT MARKETING LLC	\$6,065.95
32866	Makarios Communications	\$551.00
32867	Marketplace Events LLC	\$20,000.00
32868	PromoShop WA, LLC	\$1,944.90
32870	Seattle Times	\$1,150.00
32872	Sustainable Seattle dba Sustainability Ambassadors	<u>\$7,892.00</u>
		\$64,759.27

SOFTWARE AND EQUIPMENT

32803	Kelley Create	\$927.34
32829	Abila	\$10.97
32858	Abila	<u>\$861.97</u>
		\$1,800.28

GENERAL

32795	AT&T FirstNet	\$725.41
32799	Comcast	\$1,994.01
32802	Justifacts Credential Verification, Inc.	\$65.00
32804	Lakemont Business Services Inc.	\$230.00
32809	Seattle Times	\$3,250.00
32810	spot-on print & design	\$37.25
32815	U.S. BANK	\$9,928.24
32818	City of Bellevue	\$927.00
32819	Bellevue Gateway One Equities, LLC	\$33,892.58
32823	Pacific Office Automation Inc.	\$39.56
32824	Pacific Office Automation	\$336.12
32825	Pacific Office Automation	\$316.31
32830	Bellevue Chamber of Commerce	\$550.00
32832	CIT	\$1,642.66
32834	CLEARFLY	\$1,111.74
32835	Comcast	\$600.69
32843	Lumen	\$115.33
32845	Pacific Office Automation Inc.	\$100.89
32846	Pacific Office Automation	\$336.12
32850	spot-on print & design	\$281.01
32851	Staples Advantage	\$19.82
32854	Verizon Wireless	\$135.03
32855	Water & Sewer Risk Management Pool	\$152,800.00
32869	Sammamish Plateau Water & Sewer Distri	\$4,625.50
32874	Utilities Underground Location Center	<u>\$45.90</u>
		\$214,106.17

LAKE TAPPS

32805	Linde Gas & Equipment Inc.	\$707.07
32808	Salish Sea Tree Care and Consulting, LLC	\$3,120.75
32812	Sunbelt Rentals	\$2,394.84
32813	SYBIS LLC	\$2,719.98
32831	Cintas Corporation	\$52.77
32860	Cintas Corporation	\$371.65
32864	H.D. Fowler Company	\$271.31
32865	Linde Gas & Equipment Inc.	\$685.71
32871	Seattle Boat Co.	<u>\$4,156.28</u>
		\$14,480.36

CONSTRUCTION

32794	Vanir Construction Management Inc.	\$25,245.70
32856	HDR	\$9,519.10
32857	Stantec Consulting Services Inc. (SCSI)	<u>\$1,842.50</u>
		\$36,607.30

DESTROYED AND VOIDED CHECKS:

Total Warrants	\$975,934.12
Total Wires	\$1,473,386.00
Total warrants/wire transfers authorized for November 2025	\$2,449,320.12

Approved: _____ Date: _____
Andy Baker, Economist

Approved: _____ Date: _____
Mayor Mary Lou Pauly, Secretary/Treasurer

**Cascade Water Alliance
Monthly Treasurer's Report
October 2025**

	Operating Fund	Construction Fund	Bond Fund	RCFC Fund	Water Supply Development Fund	Rate Stabilization Fund	US Bank Payroll Account	All Funds
Beginning Balances, October 1	\$ 15,835,620	\$ 12,096,840	\$ 8,068,292	\$ -	\$ 14,136,734	\$ 2,544,290	\$ -	\$ 52,681,775
Additions:								
Cash received	\$ 9,572,225	\$ 38,902	\$ 13,232	\$ -	\$ 28,086	\$ 9,526	\$ -	\$ 9,661,971
Transfers from other Cascade funds	\$ -	\$ -	\$ 760,579	\$ -	\$ 1,769,843	\$ -	\$ 246,950	\$ 2,777,372
Total additions	\$ 9,572,225	\$ 38,902	\$ 773,811	\$ -	\$ 1,797,929	\$ 9,526	\$ 246,950	\$ 12,439,343
Subtractions:								
Bank fees, payroll, and bond payments	\$ 1,525	\$ 754	\$ 2,159	\$ -	\$ 1,161	\$ 185	\$ 246,950	\$ 252,733
Warrants paid	\$ 1,988,199	\$ 94,304	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,082,503
Wire and other electronic payments	\$ -	\$ 98,020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 98,020
King Co. Investment Pool impairment (realized)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
King Co. Investment Pool impairment (retained)	\$ (44)	\$ (37)	\$ (20)	\$ -	\$ -	\$ (5)	\$ -	\$ (106)
Transfers to other Cascade funds	\$ 2,160,622	\$ 616,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,777,372
Total subtractions	\$ 4,150,302	\$ 809,792	\$ 2,139	\$ -	\$ 1,161	\$ 179	\$ 246,950	\$ 5,210,522
Ending Balances, October 31, 2025	\$ 21,257,543	\$ 11,325,950	\$ 8,839,964	\$ -	\$ 15,933,502	\$ 2,553,637	\$ -	\$ 59,910,596



Office of the Washington State Auditor
Pat McCarthy

Accountability Audit Report

Cascade Water Alliance

For the period January 1, 2024 through December 31, 2024

Published November 10, 2025

Report No. 1038406



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**Office of the Washington State Auditor
Pat McCarthy**

November 10, 2025

Board of Directors
Cascade Water Alliance
Bellevue, Washington

Report on Accountability

Thank you for the opportunity to work with you to promote accountability, integrity and openness in government. The Office of the Washington State Auditor takes seriously our role of providing state and local governments with assurance and accountability as the independent auditor of public accounts. In this way, we strive to help government work better, cost less, deliver higher value and earn greater public trust.

Independent audits provide essential accountability and transparency for Alliance operations. This information is valuable to management, the governing body and public stakeholders when assessing the government's stewardship of public resources.

Attached is our independent audit report on the Alliance's compliance with applicable requirements and safeguarding of public resources for the areas we examined. We appreciate the opportunity to work with your staff and value your cooperation during the audit.

Sincerely,

Pat McCarthy, State Auditor
Olympia, WA

Americans with Disabilities

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AUDIT RESULTS

Results in brief

This report describes the overall results and conclusions for the areas we examined. In those selected areas, Alliance operations complied, in all material respects, with applicable state laws, regulations, and its own policies, and provided adequate controls over the safeguarding of public resources.

In keeping with general auditing practices, we do not examine every transaction, activity, policy, internal control, or area. As a result, no information is provided on the areas that were not examined.

About the audit

This report contains the results of our independent accountability audit of the Cascade Water Alliance from January 1, 2024 through December 31, 2024.

Management is responsible for ensuring compliance and adequate safeguarding of public resources from fraud, loss or abuse. This includes the design, implementation and maintenance of internal controls relevant to these objectives.

This audit was conducted under the authority of RCW 43.09.260, which requires the Office of the Washington State Auditor to examine the financial affairs of all local governments. Our audit involved obtaining evidence about the Alliance's use of public resources, compliance with state laws and regulations and its own policies and procedures, and internal controls over such matters. The procedures performed were based on our assessment of risks in the areas we examined.

Based on our risk assessment for the year ended December 31, 2024, the areas examined were those representing the highest risk of fraud, loss, abuse, or noncompliance. We examined the following areas during this audit period:

- Accounts receivable – billing
- Contract compliance – rebate program
- Accounts payable – general disbursements
- Open public meetings – compliance with minutes, meetings and executive session requirements
- Financial condition – reviewing for indications of financial distress

RELATED REPORTS

Financial

A financial statement audit was performed by a firm of certified public accountants. That firm's report is available on our website, <https://portal.sao.wa.gov/ReportSearch>.

INFORMATION ABOUT THE ALLIANCE

The Cascade Water Alliance is a joint municipal utility services authority located in Bellevue, Washington. Its membership consists of the cities of Bellevue, Issaquah, Kirkland, Redmond and Tukwila, along with the Sammamish Plateau Water and the Skyway Water and Sewer District. The Alliance was organized to coordinate and plan cooperatively with other regional water providers and local nonmember water utilities, to maximize supply availability and to minimize system costs.

Established in 1999, Cascade Water Alliance converted from a Washington State nonprofit corporation to a Washington State Joint Municipal Service Authority on July 12, 2012. The Alliance supplies over 380,000 King County residents and 20,000 businesses. The Alliance is governed by a Board of Directors that consists of seven elected officials appointed from member entities. Operating expenditures for 2024 totaled \$39 million. The Alliance has fifteen employees and two temporary employees.

Contact information related to this report	
Contact:	Christopher Paulucci, Finance Director
Telephone:	(425) 453-0930
Website:	www.cascadewater.org

Information current as of report publish date.

Audit history

You can find current and past audit reports for the Cascade Water Alliance at <https://portal.sao.wa.gov/ReportSearch>.

ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the Washington State Constitution and is part of the executive branch of state government. The State Auditor is elected by the people of Washington and serves four-year terms.

We work with state agencies, local governments and the public to achieve our vision of increasing trust in government by helping governments work better and deliver higher value.

In fulfilling our mission to provide citizens with independent and transparent examinations of how state and local governments use public funds, we hold ourselves to those same standards by continually improving our audit quality and operational efficiency, and by developing highly engaged and committed employees.

As an agency, the State Auditor's Office has the independence necessary to objectively perform audits, attestation engagements and investigations. Our work is designed to comply with professional standards as well as to satisfy the requirements of federal, state and local laws. The Office also has an extensive quality control program and undergoes regular external peer review to ensure our work meets the highest possible standards of accuracy, objectivity and clarity.

Our audits look at financial information and compliance with federal, state and local laws for all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits and cybersecurity audits of state agencies and local governments, as well as state whistleblower, fraud and citizen hotline investigations.

The results of our work are available to everyone through the more than 2,000 reports we publish each year on our website, www.sao.wa.gov. Additionally, we share regular news and other information via an email subscription service and social media channels.

We take our role as partners in accountability seriously. The Office provides training and technical assistance to governments both directly and through partnerships with other governmental support organizations.

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MEETING MINUTES
OF THE BOARD OF
DIRECTORS VIA
HYBRID
OCTOBER 22, 2025

1. CALL TO ORDER

At 3:30 p.m. Chair Sweet called the meeting to order.

2. ROLL CALL

Board Members Present: City of Bellevue (Hamilton), City of Kirkland (Sweet), City of Redmond (Birney), City of Tukwila (McLeod), Sammamish Plateau Water & Sewer District (Warren), and Skyway Water and Sewer District (Ault)

Board Members Absent: City of Issaquah (Pauly)

Board Alternates Present: City of Issaquah (Joe), City of Redmond (Nuevacamina)

3. PUBLIC COMMENT

None.

4. EXECUTIVE SESSION

None.

5. APPROVAL OF AGENDA

Motion by Mr. Hamilton and second by Mr. Joe to approve the meeting agenda as presented. Motion carried unanimously (7-0).

6. CHIEF EXECUTIVE OFFICER REPORT

Melia Thung, Cascade Interim CEO, reviewed the Chief Executive Officer's Report that was included in the Board Packet and shared information recently received from SPU regarding its water supply status. She also introduced Cascade's new Operations Director, John Holmes.

7. CONSENT ITEM

A. Board Meeting Minutes for September 24, 2025.

- B. Motion to authorize the Chief Executive Officer to amend the current contract with Vanir Construction Management, Inc. and increase maximum compensation by \$150,000, from \$640,000 to \$790,000.

Motion by Mr. Hamilton and second by Mr. Warren to approve Consent Action Items A-B as presented. Motion carried unanimously (7-0).

8. ACTION ITEM

- A. Motion to authorize the Chief Executive Officer to execute a contract with Stantec Consulting Services, Inc. (Stantec) to provide Program and Engineering Support services for the Cascade Supply Program, with an initial contract maximum not to exceed \$1,000,000.

Brian Bartle, Cascade Supply Program Executive, gave a presentation on the proposed master services agreement (MSA) for the Program and Engineering Support (PES) consultant. The MSA contract is finalized and ready to be signed upon Board approval.

The MSA establishes standard terms and conditions and provides long-term support for the Cascade Supply Program. The initial budget request of \$1,000,000 for the contract would allow work to begin on the program's first three work assignments.

Motion by Mr. Hamilton and second by Mr. McLeod to authorize the Chief Executive Officer to execute a contract with Stantec Consulting Services, Inc. (Stantec) to provide Program and Engineering Support services for the Cascade Supply Program, with an initial contract maximum not to exceed \$1,000,000. Motion carried unanimously (7-0).

- B. Motion to direct staff to prepare an adaptive program oversight structure for the Cascade Supply Program which shall be drafted and presented for consideration to the Board no later than June 30, 2026.

Brian Bartle, Cascade Supply Program Executive, shared a general timeline of the program and examples of the future decisions the Board will need to weigh in on for the CSP. Ms. Birney noted the possibility for some of these discussions to take place in Executive Sessions.

Motion by Mr. Hamilton and second by Ms. Birney to direct staff to prepare an adaptive program oversight structure for the Cascade Supply Program which shall be drafted and presented for consideration to the Board no later than June 30, 2026. Motion carried unanimously (7-0).

9. STAFF PRESENTATIONS

None.

10. COMMITTEE REPORTS

- A. Executive Committee – No meetings held since the last Board meeting.
- B. Finance & Management Committee – Meeting held October 21, 2025. The meeting recap was covered by Chair Sweet.
- C. Public Affairs Committee – Meeting held October 22, 2025. The meeting recap was covered by Chair Sweet.
- D. Resource & Management Committee – Meeting held September 11, 2025. The meeting recap was included in the Board Packet.

11. NEW BUSINESS

None.

12. NEXT REGULAR MEETING

The next regularly scheduled Board meeting will be held on November 19, 2025 at 3:30 p.m.

13. ADJOURN

The meeting adjourned at 4:06 p.m.

APPROVED BY:

Penny Sweet, Chair

Angela Birney, Vice-Chair

AGENDA MEMORANDUM

PROPOSED BOARD ACTION

Motion to adopt Resolution No. 2025-14 adopting Cascade's 2026 Legislative and Public Policy Agenda.

SUMMARY OF CURRENT PROPOSED BOARD ACTION

Each year, Cascade develops a legislative and public policy agenda to guide its activities at the federal, state, and municipal levels of government in order to further Cascade's and its members' interests. This agenda allows Cascade staff and its contracted lobbyist to advance key interests as well as track and respond quickly to issues as they arise during the year.

BACKGROUND

The 2026 Legislative and Public Policy Agenda (attached) is similar to 2025 and presented in both redline and clean versions for ease of review. The agenda continues its support for low-income affordability programs at the federal and state levels and retains the same language regarding PFAS legislation and rulemaking. Monitoring potential legislation on utility relocation cost responsibility also remains a Cascade priority.

New this year is monitoring potential legislation or rulemaking regarding fluoride. This is being included because the State Board of Health may respond to fluoride petitions or to federal actions. If state changes are proposed, staff will return to the Public Affairs Committee and the Board for further direction. Also new in the municipal agenda is Cascade's work with Bonney Lake on its bulkhead regulations. This is an effort to build more flexibility in the city's bulkhead regulations for reservoir homeowners who might want to rebuild their bulkheads higher than their existing bulkhead height. This benefits Cascade as it prepares for the future use of the reservoir for drinking water storage.

The agenda also contains a list of issues that Cascade monitors generally, and action on new legislative initiatives not addressed by the legislative agenda would be brought back to the Public Affairs Committee and the Board for further direction.

The Public Affairs Committee has reviewed the legislative agenda and recommended it be placed on the consent agenda at the November Board meeting.

Next Steps

Cascade staff work closely with the Public Affairs Committee, Cascade's lobbyist, Cascade Members, and organizations such as the Washington Water Utilities Council (WWUC) to track and respond to legislative issues.

PRIOR BOARD ACTIONS

Board Action	Date	Resolution No. (if Applicable)
Adoption of the 2025 Legislative and Public Policy Agenda	11/20/2024	2024-16

OTHER OPTIONS AND ANTICIPATED RESULTS IF THE BOARD DOES NOT APPROVE THIS ACTION

Without Board approval of a legislative and public policy agenda, staff would not be able to communicate Cascade's interests or respond quickly as legislative and rulemaking issues arise during the session.

PROCUREMENT PROCESS

N/A

FISCAL IMPACT

N/A

RECOMMENDED ACTION

Motion to adopt Resolution No. 2025-14 adopting Cascade's 2026 Legislative and Public Policy Agenda.

ATTACHMENTS

1. Resolution No. 2025-14.
2. 2026 Legislative and Public Policy Agenda (redline version).
3. 2026 Legislative and Public Policy Agenda (clean version).



CASCADE WATER ALLIANCE
RESOLUTION NO. 2025-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE,
A WASHINGTON MUNICIPAL CORPORATION, ADOPTING THE 2026 LEGISLATIVE AND PUBLIC POLICY
AGENDA

WHEREAS, the Cascade Water Alliance (“Cascade”) is a Washington municipal corporation formed under authority of the Joint Municipal Utilities Authority Act (Chapter 39.106 RCW) to provide water supply to its Members;

WHEREAS, the Cascade staff in consultation with the Public Affairs Committee has drafted a 2026 Legislative and Public Policy Agenda to guide Cascade’s activities and legislative efforts in the federal, state, and municipal levels of government to advance Cascade’s and its Members’ interests.

WHEREAS, the Cascade Board of Directors now desires to adopt the 2026 Legislative and Public Policy Agenda.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CASCADE WATER ALLIANCE as follows:

Section 1. Adoption of Cascade’s 2026 Legislative and Public Policy Agenda. The Board hereby adopts the 2026 Legislative and Public Policy Agenda (Attached).

Section 2. Effect. This Resolution shall be in full force and effect on the date of its adoption.

ADOPTED AND APPROVED by the Board of Directors of the Cascade Water Alliance at a meeting thereof, held on the 19th day of November 2025.

CASCADE WATER ALLIANCE

Penny Sweet, Chair

Attest – Melina Thung
Interim Chief Executive Officer

Angela Birney, Vice Chair

Mary Lou Pauly, Secretary/Treasurer

Members

Yes _____

No _____

Demand Share

Yes _____%

No _____%

Include in CWAC?

☐ Yes

☒ No



2026 Legislative and Public Policy Agenda

Cascade supports measures at all levels of government that enhance Cascade's ability to provide safe, clean, reliable water in a cost-effective, environmentally sensitive manner. Cascade's strategy is to develop and implement an overall legislative and public policy plan that will continue already established positive relationships at all governmental levels to further Cascade and its members' interests.

FEDERAL

The plan includes outreach as appropriate to Cascade's Congressional delegation, as well as key committees, agencies such as the Departments of the Interior and Energy, the Environmental Protection Agency and the Corps of Engineers. Cascade will seek opportunities to have a presence at key industry and/or policy meetings and events by staff and/or members.

2026 Federal Agenda:

- ~~Tacoma-Cascade Pipeline (TCP)-Cascade Supply Program (CSP) Funding: Continue to~~ identify grant and loan funding opportunities for planning, design and construction of the pipeline and associated facilities. ~~Focus on preparation for initial advocacy in 2027. Meet with appropriate federal agencies such as the Bureau of Reclamation and the Environmental Protection Agency to introduce Cascade and the project. Develop an advocacy plan to educate Congressional delegation and staff about the project.~~
- Mud Mountain Dam Operations:
 - Fish Passage and Barrier Structure: Ensure necessary funding is available to keep this project on track to meet federal biological opinion requirements and monitor project testing progress.
 - Multi-Purpose Study: Study the possibility of expanding the flood control purpose of the Corps of Engineers' Mud Mountain Dam to include storage of water for later use supporting in-stream flows, recreation and water supply with other key stakeholders in the Lake Tapps community.
 - Gages/Ongoing Monitoring on the White River: Continue Cascade's commitment to accurate gages and monitoring on the White River.
- Infrastructure and Study Funding: Continue Cascade's commitment to resilience (seismic, water quality, climate, wildland fire protection) and monitor water utility funding opportunities for infrastructure, studies, analyses, and forecasting.

- Water Affordability Programs and Funding: Monitor and support water affordability programs and funding. Support reestablishing and making permanent a Low-Income Household Water Assistance Program under the Environmental Protection Agency.
- PFAS: Cascade will monitor PFAS (per- and polyfluoroalkyl substances) legislation and rulemaking that impact water utilities, including wastewater and reclaimed water proposals, and work with members on advocacy as needed. Cascade urges Congress and the Environmental Protection Agency to:
 - Support a Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) exemption for water utilities engaged in PFAS treatment and remediation.
 - Support source control and manufacturer liability to mitigate costs to water utilities.
 - Support funding for water utilities to comply with federal mandates regarding PFAS in drinking water supplies.
- Lead and Copper Rule: Track the implementation of EPA's Lead and Copper Rule and compliance requirements for members.
- High Efficiency Water Standards: Support legislation and rulemaking that promote high efficiency water standards for fixtures, appliances or products.
- Federal Administration Change: Monitor utility and environmental policy changes due to the change in administration that could impact water utilities and state policies.

STATE

Cascade will continue to grow its strong existing relationships at both the legislative, executive and staff levels as well as with key water industry associations.

2026 State Agenda:

Legislative Priorities:

- ~~Tacoma-Cascade Pipeline (TCP)~~ Cascade Supply Program (CSP) Funding: Continue to identify grant and loan funding opportunities for planning, design and construction of the pipeline and associated facilities. Focus on preparation for initial advocacy in 2027. Meet with appropriate state agencies to introduce Cascade and the project. Develop an advocacy plan to educate legislators and staff about the project.
- Cost Responsibility for Utility Relocations: Oppose any Washington State Department of Transportation (WSDOT) proposal that would prohibit WSDOT from funding utility relocations, effectively shifting cost responsibility for state project utility relocations from taxpayers to ratepayers. Monitor legislation or other actions that might arise from the Public Works Board study of utility relocation costs. Support state funding for utility relocation costs due to state transportation projects. Support legislation that requires state agencies to identify relocation costs as part of the project estimate.
- ~~Water Use Efficiency Proviso: Advocate for Cascade's participation in the Ruckelshaus Center's evaluation of the state's municipal water conservation statute.~~
- PFAS: Cascade will monitor PFAS (per- and polyfluoroalkyl substances) legislation and rulemaking that impact water utilities, including wastewater and reclaimed water proposals, and work with members on advocacy as needed. Cascade urges the state to:

- Undertake a complete financial impact analysis of any proposed PFAS regulations that incorporates a cost analysis for any treatment construction and operation, remediation, and disposal costs that may burden ratepayers with significant rate increases.
 - Support source control and manufacturer liability to mitigate liability and costs to water utilities.
 - Support funding for water utilities to comply with state mandates regarding PFAS in drinking water supplies.
 - Require the Department of Ecology to identify sites and locations of known PFAS contamination potentially impacting a public water supply system to be classified as “listed sites” under the Model Toxics Control Act (MTCA) to ensure there is a public process, including SEPA, which will include engagement of stakeholders in any proposed remediation plans, while exempting the public water supply systems from MTCA.
- Fluoride: Monitor legislation and rulemaking on fluoride as the State Board of Health responds to petitions and federal actions. Share information and advocate as directed by the Board.
 - Affordability Measures: Support continued funding of the Department of Commerce Connecting Housing to Infrastructure Program (CHIP) that reimburses utility connection charges. Support streamlining the program to reduce the administrative burden on utilities. Consider actions and/or legislation to allow utilities to address affordability issues, as directed by the ~~h~~Board. Support the development and state funding of a low-income household water assistance program. Review and track next steps from the Department of Health study of a state program for low-income assistance for water utility customers.
 - ~~Funding opportunities under the Climate Commitment Act (CCA): The state has raised \$1.3 billion so far through the CCA, the state’s cap and trade program. Proceeds will be used to increase climate resiliency, fund alternative transportation grant programs and help Washington transition to a low-carbon economy. Cascade will monitor opportunities for Cascade and its members to access funding from the program.~~
 - Municipal Water Law: Support the Washington Water Utilities Council (WWUC) efforts to educate legislators and respond to the Department of Ecology’s revised draft policy 2030 that interprets the state municipal water law.
 - Collection Flexibility: Protect existing authority and provide flexibility and new tools to allow utilities to work with impacted customers on payment plans to preserve the financial viability of the utility and avoid raising rates on other customers, including an extension of the ability to collect outstanding debt related to waiver of late fees and shut offs.
 - Federal Administration Change: Monitor state utility and environmental policy changes due to the change in the federal administration and policies.

Legislation/Rulemaking Cascade is monitoring and/or supporting as appropriate:

- Promote Cascade and Members’ Presence at Legislature as Industry Leader/Problem Solver:
 - Review, and, if appropriate, support members’ 202~~5~~⁶ legislative agendas.
 - Work with other agencies of which Cascade is a member – support and promote approved issues on agendas of groups like the Water Supply Forum, Washington Water Utilities Council (WWUC), and Washington Association of Sewer and Water Districts (WASWD).

- Support existing industry organizations – Continue to further common water-policy interests, legislative goals, technical fixes as needed, conservation, etc.
- Climate Change: Monitor climate change proposals that have implications for water supply planning and resiliency.
- ~~Shoreline Management/Bulkhead Heights: Monitor the Department of Ecology's work on shoreline management and standards for bulkhead height for opportunities to address raising bulkhead heights at the Lake Tapps Reservoir.~~
- Regional Resiliency: Support proposals that enhance regional resiliency and water supply reliability. Oppose proposals that hinder or discourage opportunities for regional resiliency. Continue to lead resiliency planning for members on issues as needed, including resiliency funding efforts by the Water Supply Forum.
- Milfoil Prevention: Support state action to follow the example of California and Oregon and restrict boater access to state waters without a boat inspection.
- Water Efficiency Measures: Review and support legislation that promotes high efficiency water standards for fixtures, appliances or products.
- State funding options for infrastructure and investments: Cascade will continue to monitor proposals regarding water infrastructure investments. Explore options to focus on water and infrastructure needs on the west side of the state.
- Initiate and Participate in Legislative Workshops and Committees: Cascade will promote responsible, environmental water use/regional governance at workshops/committee hearings.
- Monitor Other Key Industry Issues: Watch progress on pending or emerging issues.
- Tours: Offer legislators/staff tours of the Lake Tapps Reservoir to educate them on critical issues there.

MUNICIPAL

Cascade works with all cities and counties in our service area and the Lake Tapps/Pierce County area and will continue to hold regular meetings with the Four Cities (Bonney Lake, Buckley, Sumner and Auburn), Lake Tapps communities, Pierce County and other related agencies. Cascade will continue to identify and address issues as they arise.

2026 Municipal Agenda:

- Support Cascade members' legislative agendas as appropriate.
- On-going monitoring of King County legislation, regulations or permits that may have an impact on Cascade members, including the Regional Wastewater System Plan (RWSP) elements that involve reclaimed water.
- Ongoing monitoring and engagement in (Pierce County, Bonney Lake, Buckley, Sumner) local land use (comprehensive plans, shoreline management plans), stormwater, water quality and other issues that may impact Cascade's operations in the White River and Lake Tapps area.
 - Continue work on bulkhead study and engage with Bonney Lake on bulkhead regulations.



2026 Legislative and Public Policy Agenda

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- PFAS: Cascade will monitor PFAS (per- and polyfluoroalkyl substances) legislation and rulemaking that impact water utilities, including wastewater and reclaimed water proposals,

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Legislative Priorities:

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classified as “listed sites” under the Model Toxics Control Act (MTCA) to ensure there is a public process, including SEPA, which will include engagement of stakeholders in any proposed remediation plans, while exempting the public water supply systems from MTCA.

- Fluoride: Monitor legislation and rulemaking on fluoride as the State Board of Health responds to petitions and federal actions. Share information and advocate as directed by the Board.
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- Ongoing monitoring and engagement in (Pierce County, Bonney Lake, Buckley, Sumner) local land use (comprehensive plans, shoreline management plans), stormwater, water quality and other issues that may impact Cascade's operations in the White River and Lake Tapps area.
 - Continue work on bulkhead study and engage with Bonney Lake on bulkhead regulations.

AGENDA MEMORANDUM

PROPOSED BOARD ACTION

Motion to authorize the Chief Executive Officer to advertise a request for proposals for a firm to provide operations and maintenance services for the White River – Lake Tapps Reservoir Project.

SUMMARY OF CURRENT PROPOSED BOARD ACTION

Staff is requesting Board authorization to advertise a request for proposal (RFP) to provide operations and maintenance (“O&M”) services at the White River – Lake Tapps Reservoir (“WRLTR”) Project (“Project”). If authorized by the Board, the RFP is expected to be advertised in January 2026, with selection of a firm and a signed contract by December 31, 2026. This contract will provide continued O&M services for the Project and will replace the current contract that terminates on December 31, 2026.

BACKGROUND

Since purchasing the Project from Puget Sound Energy in 2009, Cascade has contracted O&M services for the Project. At the conclusion of a competitive process, on December 15, 2011, Cascade entered into an Operations and Maintenance Agreement (“Agreement”) with Veolia Water North America-West, LLC (“Veolia”) for this work. The Agreement was structured as a five-year agreement with two phases and options for up to two additional periods of five years each. On November 24, 2015, Cascade exercised its first option and renewed the Agreement for another five years, and on January 11, 2022, it exercised its second and final option and renewed the Agreement through December 31, 2026.

At the end of each year, Cascade and Veolia formalize the contract budget for the upcoming year via a signed budget letter. The 2025 contracted budget for Veolia is \$2,653,918. Starting in 2027, the annual budgets are expected to be higher due to prevailing wages, cost-of-living adjustments, higher cost of materials, consolidation of work scope, etc.

Veolia’s field staff of eight full-time employees provides a comprehensive suite of O&M and other related services for the Project, largely focused on maintaining and operating the more than 100-year-old assets. In addition to the O&M staff, Veolia provides labor resources for finance, human resources, technology, safety, management, and other overhead functions. They also subcontract out specific bodies of work, particularly for small public works projects that are not subject to competitive bidding laws.

Veolia’s scope of services includes operating and maintaining all the many facilities, infrastructure, and other assets that comprise the Project and traverse approximately 13 linear miles, from the point of diversion from the White River in Buckley to the point of return to the White River in Sumner. Veolia’s annual work program includes operating water facilities to fill,

maintain, and drain the White River – Lake Tapps Reservoir; performing routine maintenance of facilities, equipment, and properties; making minor repairs; coordinating with Cascade staff on capital projects; operating and monitoring the SCADA system; performing security; collecting, maintaining, and reporting out on regulatory, data, and monitoring information; and responding to emergencies.

Advertising an RFP in January will ensure a new O&M services contract is in place before the current contract terminates on December 31, 2026. Earlier this year, Cascade staff initiated a first step in the procurement process as a precursor to the RFP. In the first quarter of 2025, staff issued a request for expressions of interest (“RFEI”) to gauge industry interest and inform the RFP and contract terms. Four statements of interest were received from firms both locally and nationally. At this time, the RFP is under development with support from Cascade’s Advisor (Hawkins, Delafield & Wood) who was approved by the Board in June of 2025.

The RFP and draft contract are in the early stages of development. The contents will include details for the scope of services to be provided as well as establish selection criterion. Cascade currently anticipates the contract will be a five-year term with the option to extend for two additional five-year terms based on contractor performance. A few key elements in the RFP/contract terms that are under development include:

- Pricing. Cascade staff intends to emphasize qualifications and approach to providing services as key selection criterion and reserve pricing for the contract negotiations phase. Cascade is also evaluating alternative pricing models to better incentivize contractor performance while providing improved project cost controls.
- Staffing. Cascade is evaluating contract terms that would provide greater involvement and influence over future staffing to incentivize the contractor to provide sufficient labor resources with appropriate skills.
- Project scope. Cascade is evaluating scope modifications to prioritize proactive maintenance and repair of flow control facilities in addition to operating the Project consistent with regulatory and stakeholder requirements.

Next Steps

The current schedule anticipates issuing the RFP in January 2026 followed by staff review of proposals and interviews in the second quarter of 2026. Staff plan to make its recommendation to the Resource Management Committee (RMC) and Board in mid-2026. If confirmed by the RMC and Board, staff will negotiate and finalize the contract terms with the selected firm and return to the Board with a request to enter into a five-year contract (with an option to extend for up to two additional five-year terms) in the fourth quarter of 2026.

PRIOR BOARD ACTIONS

Board Action	Date	Resolution No. (if Applicable)
Motion to enter a contract with Hawkins Delafield & Wood to provide advisory services regarding the procurement of Cascade's O&M Contractor for the WRLTR Project.	June 25, 2025	N/A

OTHER OPTIONS AND ANTICIPATED RESULTS IF THE BOARD DOES NOT APPROVE THIS ACTION

Cascade depends on contracted O&M services for the WRLTR Project to meet its obligations with third party stakeholders and State Regulatory requirements. It also depends on the services to keep the WRLTR assets functioning until the time comes to develop the Lake Tapps Reservoir as a source of drinking water and beyond. Issuing the RFP not later than January 2026 is on the critical path schedule to ensure continuity of these services to meet Cascade's regulatory obligations and operational needs.

As an alternative to contracting O&M services, Cascade could provide O&M services using its own resources. This would necessitate hiring field staff and building ancillary programs in support of utility operations such as in-house safety programs, additional IT support for utility-based software and hardware systems, and additional administrative and management support systems. This approach is likely to be more costly than continuing to contract O&M services and is inconsistent with Cascade's model of retaining a small and nimble staff.

PROCUREMENT PROCESS

N/A. This action authorizes a procurement process to select a vendor.

FISCAL IMPACT

N/A. There is no fiscal impact for this action. Once a vendor is selected, staff will seek Board approval for the contract amount.

RECOMMENDED ACTION

Motion to authorize the Chief Executive Officer to advertise a request for proposals for a firm to provide operations and maintenance services for the White River – Lake Tapps Reservoir Project.

ATTACHMENTS

None.

AGENDA MEMORANDUM

PROPOSED BOARD ACTION

Motion to authorize the Chief Executive Officer to pay Colehour + Cohen (“C+C”) up to the maximum compensation amount in their 2025 contract (\$116,065), which is \$5,315 over the amount approved by the Board at its November 2024 meeting (\$110,750).

SUMMARY OF CURRENT PROPOSED BOARD ACTION

Increasing the authorized maximum compensation amount would allow Cascade to pay C+C for all the work they performed in 2025.

BACKGROUND

When developing the 2025 contract for conservation class and event staffing, C+C estimated it would take \$116,065 for them to complete the scope of work. Due to an administrative error, Cascade only asked the Board to authorize \$110,750 for their 2025 contract. Cascade drafted and signed a 2025 contract with C+C for a maximum compensation amount of \$116,065.

In preparation for the November 2025 Board meeting, Cascade staff discovered the discrepancy between the amount the Board approved and the amount in C+C’s contract. C+C has already performed the work outlined in the scope of their contract, but Cascade needs authorization to pay them for the remaining \$5,315 that exceeded the amount previously approved by the Board.

Increasing the authorized maximum compensation amount would allow Cascade to pay C+C for all the work they performed in 2025.

OTHER OPTIONS AND ANTICIPATED RESULTS IF THE BOARD DOES NOT APPROVE THIS ACTION

If the Board does not approve this action, Cascade will not be able to pay C+C the outstanding \$5,315 owed to them for work they already performed. This could jeopardize Cascade’s 2026 contract with C+C.

PRIOR BOARD ACTIONS

Board Action	Date	Resolution No. (if Applicable)
The Board authorized the Chief Executive Officer to renew the contract with C+C for conservation class and event staffing with a maximum compensation of \$110,750.00.	11/20/2024	N/A

FISCAL IMPACT

Budget Line	Year	Budget	Spent and Committed to Date	Available Budget	This Action	Remaining Balance
55-Community Engagement Professional Services	2025	\$116,500	\$110,750	\$5,750	\$5,315	\$435

RECOMMENDED ACTION

Authorize the Chief Executive Officer to pay C+C up to the maximum compensation amount in their 2025 contract (\$116,065), which is \$5,315 over the amount approved by the Board at its November 2024 meeting (\$110,750).

ATTACHMENTS

N/A

AGENDA MEMORANDUM

PROPOSED BOARD ACTION

Motion to authorize the Chief Executive Officer to renew contracts for engineering, vendor, and consulting services as shown in the table below, totaling \$2,552,831 and in accordance with the adopted 2025 - 2026 Cascade budget.

SUMMARY OF CURRENT PROPOSED BOARD ACTION

The following table shows vendors and consultants with which Cascade is contracting for services during 2025 and whose current contracts expire on Dec. 31, 2025; staff recommends renewal of these contracts for 2026. The listed vendors and consultants provide services for legal, conservation, community relations, information technology support, on-call civil engineering, USGS joint funding agreements, SCADA maintenance, and legislative outreach initiatives. All the contractors listed below have been evaluated positively in 2025. Prior year expenditures for each vendor and consultant are also shown below.

More detailed information about the contracts and the changes in compensation can be found in attachment 1, contract summaries.

Vendor/Consultant	Work	2026 proposed	2025 contracts	2024 exp.	2023 exp.	2022 exp.
Brilliant Marketing	We Need Water social media outreach	\$64,000	\$55,000	\$49,765	\$40,020	\$30,450
Colehour + Cohen	Conservation class & event staffing	\$117,525	\$116,065	\$101,616	\$90,146	\$89,704
Gordon Thomas Honeywell	State legislative outreach	\$84,000	\$84,000	\$84,000	\$84,000	\$84,000
Hawkins Delafield & Wood	Procurement and contracting for a contract operator for the WRLTR project.	\$110,000	\$110,000	\$0	\$0	\$0
Langton Public Affairs LLC	Community relations	\$78,000	\$78,000	\$78,000	\$78,000	\$72,000
Long Building Technology	SCADA/Security Maintenance Services	\$78,000	\$100,000	\$75,649	\$58,810	\$46,967
Nature Vision	Classroom education programs	\$135,466	\$118,333	\$104,990	\$99,993	\$94,990
Parametrix	On Call Civ/Mech/Structural Eng	\$100,000	\$550,000	\$94,695	\$104,836	\$90,875
Puget Sound Energy	Water efficiency rebates	\$120,000	\$120,000	\$120,000	\$50,000	\$47,220
Sustainable Seattle	Problem-Based Learning for Water Systems	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Tacoma-Pierce County	LakeWise Program at Lake Tapps	\$140,000	\$140,000	\$107,060	\$116,001	\$119,960
TeamLogic IT	IT Consultant	\$148,840	\$138,700	\$117,317	\$128,568	\$104,455
Tilth Alliance	Garden Water Efficiency	\$65,000	\$48,000	\$45,201	\$24,500	\$24,500
USGS	Joint funding agreement	\$352,000	\$350,000	\$349,670	\$323,468	\$313,598
Van Ness Feldman	General counsel/water right/real estate/franchises	\$900,000	\$850,000	\$619,553	\$544,956	\$695,861
TOTAL		\$2,552,831	\$2,918,098	\$2,007,517	\$1,803,297	\$1,874,581
Prior year renewal authorizations (includes previously renewed contractors not being renewed by this memo for 2026)			\$2,191,450	\$2,116,062	\$1,971,275	\$2,084,370

BACKGROUND

Every November Cascade staff bring to the Finance and Management Committee and the Board a list of contracts that are set to expire at year-end, are over \$50K, require Board approvals, and are desired to be in place as of January 1. The consultants on the list have all been positively evaluated and provide essential services to Cascade. The Finance and Management Committee recommended this for the consent agenda.

Next Steps

If the Board approves this proposed action, Cascade will contract with the list of consultants and services will continue at comparable levels.

PRIOR BOARD ACTIONS

The following is the most recent Board action taken regarding annual contract renewals and not a complete list of every Board action taken on prior contracts.

Board Action	Date	Resolution No. (if Applicable)
Motion to authorize the Chief Executive Officer to renew contracts for vendor and consulting services as shown in the table below totaling \$2,191,450, and in accordance with the adopted 2025 - 2026 Cascade budget.	11/20/2024	N/A

OTHER OPTIONS AND ANTICIPATED RESULTS IF THE BOARD DOES NOT APPROVE THIS ACTION

If the Board does not approve this action Cascade staff could bring these contracts back to the Board individually for discussion and approval.

PROCUREMENT PROCESS

Each of the contracts listed above for renewal was individually procured using approved processes that led to prior Board authorization for each.

Budget Line	2026 Operating Budget	Spent and Committed to Date	Available 2026 Budget	This Action	2026 Remaining Balance
Conservation professional services	\$442,000	\$0	\$442,000	\$441,991	\$9
TappsWise Program	\$140,000	\$0	\$140,000	\$140,000	\$0
Security and SCADA Maintenance	\$90,000	\$0	\$90,000	\$78,000	\$12,000
Legislative Strategy	\$85,000	\$0	\$85,000	\$84,000	\$1,000
Members Communications and Outreach	\$80,000	\$0	\$80,000	\$78,000	\$2,000
Conservation rebates	\$120,000	\$0	\$120,000	\$120,000	\$0

Professional Fees (Technical)	\$150,000	\$0	\$150,000	\$148,840	\$1,160
USGS joint funding agreements	\$420,000	\$0	\$420,000	\$352,000	\$68,000
On-Call Engineering	\$217,800	\$0	\$217,800	\$100,000	\$117,800
Lake Tapps Operator	\$3,063,598	\$2,505,000	\$558,598	\$110,000	\$448,598
Legal services, general counsel*	\$947,000	\$0	\$947,000	\$900,000	\$47,000
Total	\$5,755,398	\$2,505,000	\$3,250,398	\$2,552,831	\$697,567

FISCAL IMPACT

The total maximum compensation for the contracts listed above is \$2,552,831. These anticipated costs for funding have been included in the 2025 - 2026 operating program budget.

RECOMMENDED ACTION

Authorize the Chief Executive Officer to renew contracts for vendor and consulting services as listed in the table above totaling \$2,552,831, and in accordance with the adopted 2025 - 2026 Cascade budget.

ATTACHMENTS

1. Contract Summaries.

Contract Summaries

Brilliant Marketing – We Need Water

Cascade is managing an active social media presence for promoting its classes, events, and mission. We Need Water is critical for promoting Cascade as a leader in water resource management and making its programs successful. Brilliant Marketing helps Cascade create content and strategies and works with Cascade members to align our respective social media strategies for maximum effectiveness. For 2026 Cascade no longer has a separate graphic design contract due to the previous graphic designer no longer doing this kind of work. The graphic design work has shifted to this vendor.

Colehour + Cohen – Community Event Staffing

Colehour + Cohen provides staffing and support services for Cascade's community events, Water Wall, water audits, inventory management, workshops, leak detection distribution, and social media content development. This support allows Cascade to provide programs and services that represent all Members and serve thousands of residents, businesses, and schools. Colehour + Cohen helps to establish Cascade as an active community member and achieve its water efficiency program goals.

Gordon Thomas Honeywell – State Legislative Outreach

Cascade will continue with this full-service, governmental affairs agency that provides lobbying and legislative presence for Cascade and its Members in relation to water supply and related issues at the Legislature, with state agencies and the industry. This includes but is not limited to creating legislation, amending legislation, working with lawmakers and key committee staff, as well as Cascade, its Members and their lobbyists, and industry associations. With this contract, Cascade obtains the services of Diana Carlson, as well as other staff from Gordon Thomas Honeywell as needed to assist on Cascade work.

Hawkins Delafield & Wood LLP – Advisor for O&M Contracted Services

Cascade currently has a contract with Veolia to provide operations and maintenance ("O&M") services for the White River - Lake Tapps Reservoir Project ("Project"). The contract with Veolia expires on December 31, 2026, and Cascade has initiated the work to resolicit for O&M services at the Project. Because of the complex and unique nature of procuring this type of contract, Cascade hired Hawkins Delafield & Wood LLP to support the solicitation, selection, and negotiations aspects of the process. The consultant's support will continue to be needed in 2026.

Langton Public Affairs – Community Relations

Sarah Langton provides community relations and outreach efforts with Cascade both in Member service areas and in the Lake Tapps community. This includes, but is not limited to, work with each Member, community and civic groups, the business community, and key stakeholders and organizations. Her knowledge and connections within these sectors help Cascade reach critical decision makers and keep them informed as to Cascade's work and potential future needs. At the Lake Tapps Reservoir, she works with the chambers and community groups and helps host

public meetings, as well as provide written materials pertaining to critical needs or upcoming initiatives and measures residents need to know about.

Long Building Tech-SCADA/Security Maintenance Services

Cascade completed the Security Improvement Program in 2023. As with newly acquired assets, this largely mechanical and electrical equipment requires annual, scheduled maintenance to ensure proper performance. The scope of this contract is to provide routine, scheduled, and preventative equipment maintenance and related services for all security equipment installed between 2018 and 2023. The related services include fault verification, minor system add-ons, and system audit and upgrade recommendations.

Nature Vision – Classroom Education Programs

Nature Vision provides excellent classroom education programs for Cascade members' schools. Cascade's programs reach approximately 12,000 students annually. Programs are tailored to meet STEM requirements and were specifically developed to address Puget Sound water issues. A portion of the increase is attributed to additional business services being subject to retail tax effective October 1, 2025.

Parametrix – On-Call Engineering

Parametrix provides a variety of miscellaneous civil, structural, and mechanical engineering services that Cascade requires on an ongoing basis, often with quick turnaround times, to assess asset failures and provide on-going support with asset maintenance and operations, replacement, rehabilitation, and project delivery. Parametrix also supports ongoing capital projects around the White River – Lake Tapps Reservoir. In 2022, Parametrix was selected as the most qualified firm in response to Cascade's Request for Proposals. The Board authorized a three-year contract with an option for two additional one-year contracts for a total of five years. Cascade has been very satisfied with Parametrix's performance and seeks Board approval to extend the contract by one additional year now that the initial three-year period has expired. There is no change to the scope of work in 2026. The cost increase is to continue to support ongoing engineering/maintenance tasks and capital projects.

Puget Sound Energy – Water Efficiency Rebates

Puget Sound Energy (PSE) invited Cascade to share costs on a variety of residential rebate and direct installation programs, including clothes washer and showerhead rebates, showerhead and aerator installation at apartment complexes, and fixture replacements at commercial properties. The partnership with PSE allows Cascade to leverage its program budget and resources to help more residents and achieve its water efficiency savings goals.

Sustainable Seattle – Problem-Based Learning for Water Systems

Cascade's partnership with Sustainable Seattle (Sustainability Ambassadors) allows Cascade to develop and provide water-related curricula and programming into middle and high schools. The Problem-Based Learning for Water Systems program is well-established in all four school districts Cascade serves.

Tacoma-Pierce County Health Department - TappsWise

Through this partnership, Tacoma-Pierce County Health engages in natural yard care and septic maintenance service education and workshops for the community to help residents prevent water quality challenges, as well as disseminates critical water quality information year-round. In addition, the contract ensures water quality at the Lake Tapps Reservoir is tested, monitored, and reported on at least a weekly basis over the summer months, which helps Cascade's water quality efforts on its future water supply.

TeamLogicIT – IT Consultant

TeamLogicIT has provided information technology support for Cascade for seven years and their support has been excellent. Monthly services are billed at a flat rate of \$5,850/month (\$70,200/year) for IT managed services, \$1,720/month (\$20,640) for cloud backup, \$800/month (\$9,600/year) for the Egnyte cloud-based file system, and \$525/month (\$6,300) for Microsoft 365 security monitoring. Services are provided for both the Bellevue office and the Lake Tapps facilities and include:

1. Remote Monitoring and Proactive Maintenance
2. Unlimited Remote and Telephone Support
3. 2 onsite visits per location per month (1 hour per visit)
4. IT Procurement
5. Strategic IT Planning, Training
6. Cloud backup storage
7. Cloud-based file system

Additionally, TeamLogicIT has recommended several IT projects that will improve the overall IT infrastructure, and this contract incorporates them as well. These additional projects (\$42.1K) include:

1. Penetration testing and network security assessment (audit recommendation) \$20K
2. Bellevue server replacement labor \$3.5K
3. Laptop replacement labor \$2.2K
4. Bellevue and Lake Tapps backup device replacement labor \$2.4K
5. Lake Tapps server rack rewiring labor \$2.5K
6. SCADA network switch replacement labor \$5.5K
7. Additional IT services billed at \$210/hour \$6K budgeted

Tilth Alliance – Soil and Water Stewardship

Cascade partners with Tilth alliance to deliver the Soil and Water Stewardship program, which provides free training for residents on sustainable landscaping practices, rainwater harvesting, drip irrigation, and other water-related topics. They also perform school, community, and volunteer projects that reduce water usage within Cascade's member service area.

USGS Joint Funding Agreement – White River Hydrologic Data Collection

Cascade is required, by the terms and conditions of the Lake Tapps Water Rights and White River Management Agreement, to maintain a system of stream flow gages on the White River – Lake Tapps Reservoir. The USGS operates and maintains a system of ten gaging stations on the White River – Lake Tapps Reservoir, which monitor stream flow, water quality, and lake water surface elevation. Data from these gaging stations is available to the public on the USGS website and real-time data from key gaging stations is provided directly to Cascade (and Veolia). Refurbishing an existing stream gaging station to provide additional data is planned for a future date. The service provided by the USGS has been very good over the years, and Cascade anticipates continuing to receive hydrologic data collection services from the USGS in 2026 and beyond.

Van Ness Feldman – General Counsel/Water Right/Real Estate/Franchises

Van Ness Feldman continues to provide excellent legal counsel services to Cascade. Their services are as general counsel. Their legal staff is competent, professional, proactive, and engaging. They understand Cascade's operational and organizational environment and work very well with staff to anticipate and address legal issues that Cascade encounters or may encounter. Van Ness Feldman communicates its own contract issues (scope, budget, etc.) well with Cascade management to manage its work and to prevent contract budget overruns. The 2026 budget increase is largely due to a seven percent rate increase.

AGENDA MEMORANDUM

PROPOSED BOARD ACTIONS

Motion to adopt Resolution No. 2025-15 approving adoption of the 2025 Water System Plan and amendment of Chapter 4.05 CWAC.

Motion to adopt Resolution No. 2025-16 replacing the Cascade Shortage Management Plan and amendment of CWAC 4.05.010.B.

Motion to adopt Resolution No. 2025-17 approving adoption of Cascade's Water Efficiency Program and the 2020-2029 Water Use Efficiency Goal and amendment of CWAC 4.10.010.

SUMMARY OF CURRENT PROPOSED BOARD ACTION

State law requires public water systems to have a water system plan ("WSP") that includes a water shortage response plan, water use efficiency program, and a water use efficiency savings goal. Additionally, the Cascade Water Alliance Joint Municipal Utility Services Agreement requires adoption of a Water Supply Plan, a Shortage Management Plan ("SMP"), and a conservation management plan. Cascade has finalized the 2025 WSP to serve as its Water Supply Plan, and included its updated SMP, water efficiency program, and water efficiency savings goal in the WSP. The water efficiency program and water efficiency savings goal collectively serve as Cascade's conservation management plan. Board approval of this packet of documents is needed prior to submittal to the Washington State Department of Health ("DOH") for their approval.

BACKGROUND

The Washington Administrative Code ("WAC") calls for the following:

- WAC 246-290-100 requires water systems serving 1,000 or more connections to submit a WSP for review and approval by DOH. The purpose of a WSP is to demonstrate how the system will address present and future needs.
- WAC 246-290-100(4) requires WSPs to include a water shortage response plan as a component of water source reliability and emergency response.
- WAC 246-290-810 requires WSPs to describe the municipal water supplier's water use efficiency program.
- WAC 246-290-830 requires the elected governing board or governing body of the public water system to establish water use efficiency goals.

Additionally, the Cascade Water Alliance Joint Municipal Utility Services Agreement calls for the following:

- Section 8.1 requires the Board to adopt, and amend from time to time, a Water Supply Plan based on no less than a twenty (20) year planning horizon.
- Section 7.3.1 requires Members to respond to water shortages in a collective, shared fashion under a Shortage Management Plan adopted by the Board.
- Section 7.2 requires the Board to develop and implement a conservation management plan, which since 2013, the Board has implemented through periodic updates to Cascade's WSP and water use efficiency goals.

Cascade's first Water Supply Plan¹ was adopted by the Board in September 2005. Thereafter, the Board adopted a new Water Supply Plan in July 2012, which was approved by DOH as a WSP in March 2013 ("2013 WSP"). In December 2018, DOH approved a four-year extension to the 2013 WSP, requiring Cascade to submit a new WSP by March 2023. However, starting in 2021, Cascade began wholesale supply negotiations with Seattle and Tacoma, and the results of the negotiations were expected to have significant implications on the next WSP. Given this, DOH agreed to defer Cascade's WSP submittal until 2025. Cascade submitted its draft 2025 WSP to DOH in March 2025, received DOH's comments in September 2025, and responded to DOH's comments (Attachment 1).

Cascade last updated its SMP in 2016, and this version was approved by the Board and appended to the 2018 WSP Extension. Cascade updated the SMP for inclusion in the 2025 WSP (Exhibit A of the WSP). The SMP outlines how Cascade will respond to a water supply shortage to minimize the effects on Members and their communities. Since Cascade currently purchases all its water from Seattle Public Utilities ("SPU"), Cascade's SMP complements SPU's Water Shortage Contingency Plan.

In 2008, Cascade adopted a Water Conservation Program for the period from 2008 – 2013. Since 2013, Cascade relied on the WSP, the Board-approved water use efficiency goal, and administratively managed water efficiency programs to update and implement its conservation management plan. Both the 2013 WSP and 2018 WSP Extension included a description of Cascade's water efficiency program, outlining the main components of the program, and the efficiency savings goal. The most recent efficiency goal was approved by the Board via Resolution 2022-19, setting a goal of achieving a cumulative drinking water savings of 0.5 million gallons per day ("GDP") for the period from 2019 – 2024.

¹ Cascade's prior Water Supply Plans were entitled "Transmission and Supply Plan".

Based on savings achieved in the past five years (see Table 1 below) and projections of future savings, Cascade's revised goal is to save 0.5 million GPD for the period from 2020 – 2029.

Table 1. Water Efficiency Annual Savings

Year	Savings (GPD)
2020	48,316
2021	37,092
2022	11,553
2023	21,466
2024	80,404
Total	198,811
% of Savings Goal	40%

In addition to the SMP, water efficiency program, and water use efficiency goal, Cascade's 2025 WSP also includes the following information:

- Current water supplies and operations
- Future water demand and supplies, including an updated demand forecast and information on the two new wholesale supply agreements with Tacoma
- Capital planning for the Cascade Supply Program, White River – Lake Tapps Reservoir system, and Bellevue-Issaquah Pipeline
- Financial programs, data, and fiscal policies

The 2025 WSP executive summary is attached (Attachment 2), and the entire [2025 WSP](#) and [exhibits](#) can be found on Cascade's internal website.

Board approval of the 2025 WSP, SMP, and water conservation plan (collectively, the water efficiency program and water use efficiency goal) also requires amending the Cascade Code Chapters 4.05 and 4.10.

Next Steps

Once the Board approves the 2025 WSP, SMP, and water efficiency program and water use efficiency goal, Cascade will submit the revised packet to DOH for their approval. The next WSP is expected to be submitted to DOH by September 30, 2029.

PRIOR BOARD ACTIONS

The following are the most recent Board actions taken and not a complete list of every Board action taken on prior WSPs, SMPs, and water efficiency program and savings goals.

Board Action	Date	Resolution No. (if Applicable)
1. Motion to adopt Resolution No. 2018-19 approving the 2019 Cascade Transmission and Supply Plan Extension and amendment of CWAC 4.05.010.	11/28/2018	2018-19
2. Motion to adopt Resolution No. 2022-19 extending and revising Cascade's water use efficiency goal through 2024.	11/16/2022	2022-19

OTHER OPTIONS AND ANTICIPATED RESULTS IF THE BOARD DOES NOT APPROVE THIS ACTION

If the Board does not approve these actions, Cascade will need to request a time extension from DOH for its final submittal.

PROCUREMENT PROCESS

N/A

FISCAL IMPACT

N/A

RECOMMENDED ACTIONS

1. Adopt Resolution No. 2025-15 approving adoption of the 2025 Cascade Water System Plan and amendment of Chapter 4.05 CWAC.
2. Adopt Resolution No. 2025-16 replacing and adopting the Cascade Shortage Management Plan and amendment of CWAC 4.05.010.B.
3. Adopt Resolution No. 2025-17 approving Cascade's Water Efficiency Program, the 2020-2029 Water Use Efficiency Savings Goal, and amendment of CWAC 4.10.010.

ATTACHMENTS

1. Cascade's Response to DOH's Comment Letter on the Draft 2025 Water System Plan.
2. Executive Summary of the 2025 Water System Plan.
3. Resolution No. 2025-15.
4. Resolution No. 2025-16.
5. Resolution No. 2025-17.



XX, 2025

Board of Directors

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Councilmember
City of Kirkland

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Angela Birney
Mayor
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Lloyd Warren
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Sammamish Plateau Water

Jon Ault
President
Skyway Water & Sewer
District

**Interim Chief Executive
Officer**
Melina Thung

Cascade Water Alliance
11400 SE 8th Street
Suite 400
Bellevue, WA 98004

Phone: 425.453.0930
Fax: 425.453.0953

Krista Chavez
Washington State Department of Health
Northwest Drinking Water Regional Operations
krista.chavez@doh.wa.gov

Subject: Cascade Water Alliance's Revised Water System Plan (Water System ID AA374)

Dear Ms. Chavez,

Thank you for your letter dated September 2, 2025 providing comments on Cascade Water Alliance's (Cascade's) draft Water System Plan (WSP). Please see below for Cascade's responses to your comments.

1. **DOH Comment:** Your plan mentions Puyallup Tribe of Indians and Muckleshoot Indian Tribe, but they were not listed as co-reviewers. Has Cascade Water Alliance solicited feedback from Puyallup Tribe of Indians and Muckleshoot Indian Tribe? If not, we encourage including Puyallup Tribe of Indians and Muckleshoot Indian Tribe in this planning process.

Cascade Response: Both tribes were notified verbally of the development of the WSP several times at monthly meetings with Cascade. The meetings are part of communication and coordination under the White River Management Agreement. Cascade provided copies of the draft WSP and the SEPA documents to the tribes in March. No comments were received from either tribe.

2. **DOH Comment:** Please include all comments and correspondence from members, tribes and neighboring water systems with your final draft. The Department recognizes the January 13 2025, letter from King Co UTRC and their denial of review for local government consistency.

Cascade Response: Cascade's Member agencies received a draft of the WSP in January 2025. Their comments were included in the draft WSP Cascade submitted to DOH in March 2025. As noted in #1 above, Cascade did not receive any comments from the tribes. In addition to comments from the Department of Ecology (Ecology) (see #7 below), the only other set of

comments received were from Seattle Public Utilities. All comments are included in Exhibit G of the revised WSP.

3. DOH Comment: Section 2.7 Related Plans and Agreements – since this plan was submitted the contract with TPU has been signed, please update language throughout the document that indicates the current status of the contract.

Cascade Response: Section 2.7 has been updated to reflect the two new wholesale supply agreements between Cascade and TPU. Other references to the TPU agreements have also been updated throughout the revised WSP.

4. DOH Comment: The expansion of the reclaimed water supply will likely be an important asset to the region in the future. Will the reclaimed water template that is to be used by CWA members be finished after the Agreement to Coordinate Reclaimed Water is finalized? What is the status of the agreement?

Cascade Response: An Amended and Restated Agreement to Coordinate Reclaimed Water was approved by Cascade and King County in July 2025. The agreement recognizes that King County will collaborate with Cascade on the development of reclaimed water policies as it undertakes an update to its Regional Wastewater Services Plan. That process is expected to take several years. The reclaimed water language in Section 3.5 of the revised WSP has been updated to reflect this.

5. DOH Comment: Section 4.3: Please provide proof of proper public notice for your WUE goal setting meeting and the meeting minutes that show the goals were discussed. Please also include the adoption of your WUE program by your governing body.

Cascade Response: As discussed at Cascade's meeting with DOH on September 30, 2025, Cascade needs to update its WUE savings goal to align with the new submittal date of its next WSP (September 30, 2029). Cascade held a public meeting on November 3, 2025, and the public notices are included in Exhibit G of the revised WSP. The Board resolution adopting Cascade's WUE savings goal is included in Exhibit J of the revised WSP.

6. DOH Comment: Chapter 5: We notice that Capital Planning does not include study of impacts to water supply due to climate change. While the state requirement to do so may not technically apply for this submittal, we encourage CWA to take the lead in this area. Consider if member expectations are being met.

Cascade Response: Cascade recently completed an evaluation of the potential impacts of climate change on the future supply reliability of the Lake Tapps Reservoir. Information about this evaluation has been added to Section 5.1 of the revised WSP.

7. DOH Comment: Please respond to the comments made by Department of Ecology on May 2, 2025 and incorporate your changes based on these comments into your final draft. Comments must be adequately addressed prior to DOH approval. Please provide written correspondence from Ecology that they are satisfied with your response.

Cascade Response: Cascade responded to the Ecology's comments on September 25, 2025 and received Ecology's approval later that same day. Cascade's letter and Ecology's approval are attached to this letter. As noted in Cascade's responses, Ecology's comments were incorporated into Section 2.6 and Section 3.4.2 of the revised WSP.

8. DOH Comment: Provide the SEPA checklist and Determination of Non-significance documentation.

Cascade Response: Cascade's SEPA checklist and Determination of Non-Significance are included in Exhibit H of the revised WSP.

9. DOH Comment: Provide documentation of the information meeting for customers that includes the meeting posting as well as the meeting minutes, per WAC 246-290-100(8)(a).

Cascade Response: The press release and web posting for the WSP public meeting are included in Exhibit G of the revised WSP. There are no meeting minutes since no one from the public attended the meeting.

10. DOH Comment: Please provide the signed resolution from Cascade Water Alliance adopting the WSP.

Cascade Response: The Board-approved resolution for the revised WSP is included in Exhibit J of the revised WSP along with the resolutions for the WUE savings goal and Shortage Management Plan.

In addition to incorporating DOH's comments, Cascade's revised WSP also includes updated information as described below.

- Executive Summary:
 - Over the past several months, Cascade has hired staff and begun planning for the Cascade Supply Program (CSP) to connect Cascade to TPU's system by 2041. Updates have been made to reflect the current plans for the program.
 - The projected date of Cascade's next WSP submittal has changed from September 30, 2028 to September 30, 2029. This aligns with Cascade's revised estimated completion date of its Project Report (or Project Scope Statement) for the CSP.

- Section 1.4: Cascade's updated organizational chart is reflected in Figure 1.2.
- Section 3.6: Cascade added a new section regarding the Snoqualmie Aquifer Project (SAP). The SAP is a very recent development and involves the transfer of interests in two SAP water right applications from the East King County Regional Water Association to Cascade.
- Section 5.1: The preliminary list of potential planning activities and capital projects for the White River - Lake Tapps Reservoir system has been updated.
- Section 5.3: This section has been updated to reflect the current plans for the CSP.

Attached is Cascade's revised WSP which incorporates your comments, the above updates, as well as comments received from Ecology and other reviewers.

If you have any questions regarding this submittal, please contact me at (425) 628-4017 or mthung@cascadewater.org.

Thank you,

Melina Thung
Interim Chief Executive Officer

CC: Brietta Carter, Washington Department of Health, brietta.carter@doh.wa.gov
Mike Shaljian, Washington Department of Ecology, mish461@ecy.wa.gov
Henry Chen, Cascade Water Alliance, hchen@cascadewater.org

Attachments:

1. September 25, 2025 Letter from Cascade to Department of Ecology and Ecology's Response
2. Cascade's Revised Water System Plan – Executive Summary and Chapters 1-6
3. Cascade's Revised Water System Plan – Exhibits

Executive Summary

Cascade Water Alliance (Cascade) is a municipal corporation formed under the authority of the Joint Municipal Utility Services Act (Chapter 39.106 RCW) to provide water supply to its Members: Bellevue, Issaquah, Kirkland, Redmond, Sammamish Plateau Water, Skyway Water & Sewer District, and Tukwila. Cascade's mission is to provide safe, clean, and reliable water to its Members in a cost-effective and environmentally responsible way through regional leadership and strong relationships.

This Water System Plan fulfills Cascade's responsibility to submit a water system plan to the Washington State Department of Health (DOH). In addition, it supplements information on regional supply presented in each Member's individual water system plan.

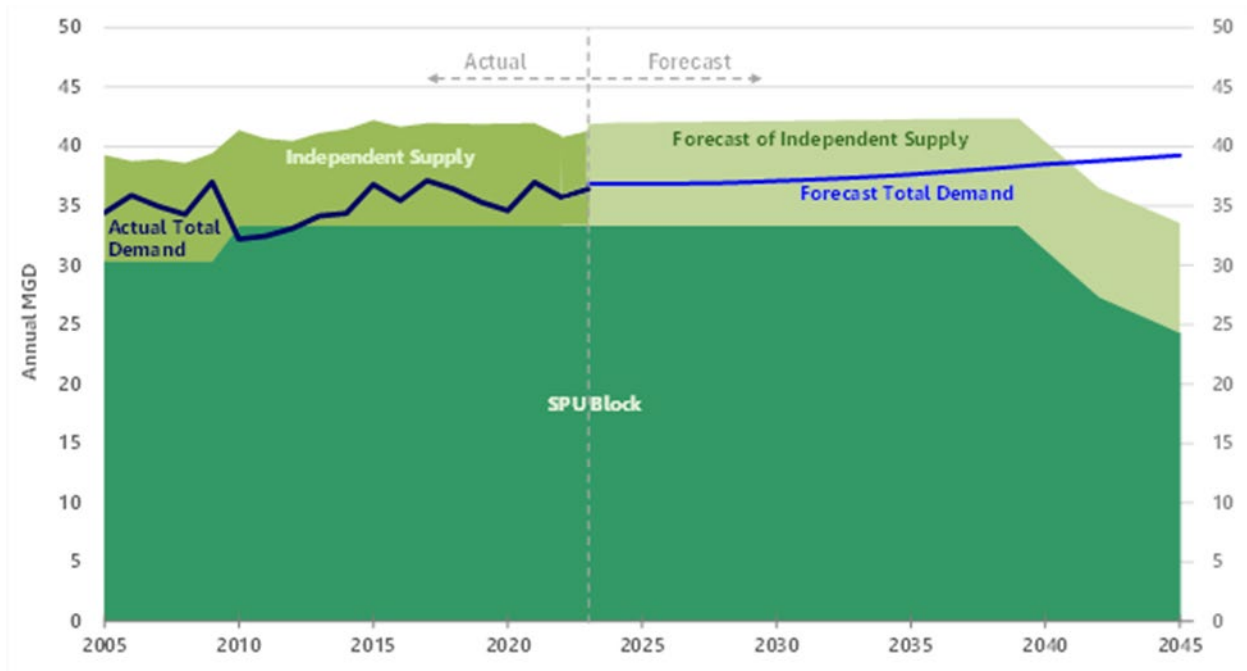
Cascade contracts with Seattle Public Utilities (SPU) for delivery of water to its Members, receiving 33.3 million gallons per day (MGD) annual average. The current contract (Block Contract) contains a declining block of supply that will be reduced in stages, beginning in 2040. In addition to its SPU supply contract, four Members of Cascade have independent water supplies, with a total average annual day capacity of 9.53 MGD.

In 2009, Cascade purchased the White River-Lake Tapps Reservoir Project (WRLTR Project) from Puget Sound Energy (PSE), with a plan to develop the reservoir as a source of future municipal water. Water rights originally issued in December 2010 authorize Cascade to produce 48.5 MGD as an annual average for municipal supply deliveries. This water right augments Cascade's current supplies to meet its Members' long-range supply needs and also provides the opportunity to improve reliability of water supplies for the Central Puget Sound region, particularly in the context of climate change concerns.

Water demand in the Cascade service area has been relatively stable since 2000, ranging from approximately 32 to 37 MGD. Looking forward, total annual average water demand is projected to remain around 37 MGD through 2030 before beginning a gradual rise to 39.3 MGD by 2045. While Cascade's population and employment are expected to grow 31% between 2025 and 2045 (1.2% per year), its water demand is projected to increase by much less, just 6.5% (0.3% annually). The collective effects of adopting conservation rate structures, increasing water rates, updated federal and state plumbing codes and appliance efficiency standards, Cascade's conservation programs, and improved water system operations have resulted in a steady decline in water consumption per capita for SPU's regional system.

The combination of supply from SPU and Members' independent supplies will provide approximately 42 MGD through 2039, which is enough to meet Cascade's projected demand. However, once the Block Contract amount from SPU begins to decline, that will no longer be the case, and Cascade will need an additional source of water to meet demand after 2041. Figure ES-1 illustrates this.

Figure ES-1. Cascade Demand Forecast Under Current Block Contract (2023-2045)

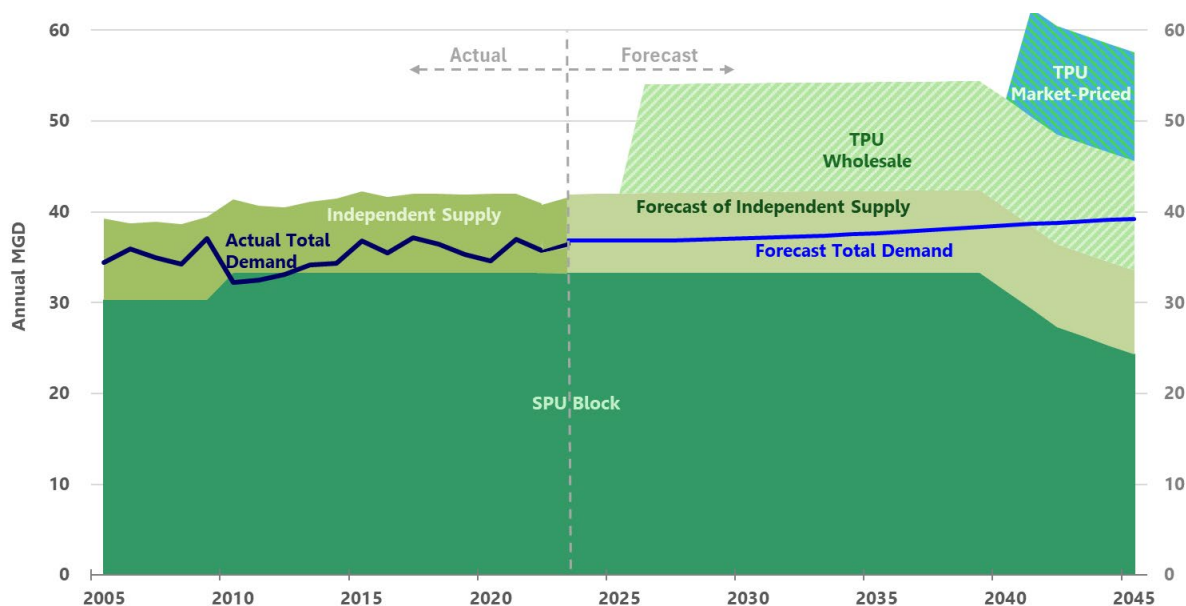


Based on SPU's, TPU's, and City of Everett's current water system plans, water supply in the region should be ample through at least 2060. Cascade's business model calls for the use of available regional water to bridge demand until the Lake Tapps Reservoir is developed for municipal supply. Cascade estimates it would take a minimum of 20 years to plan and develop the Lake Tapps Reservoir, so in July 2021, Cascade's Board of Directors (Board) directed staff to pursue supply contracts with SPU and TPU.

After nearly three years of discussions with SPU and TPU, in May 2024, Cascade's Board directed staff to develop new supply contracts with TPU. Both SPU's and TPU's proposed contract terms would allow Cascade to cost-effectively defer development of the Lake Tapps Reservoir. However, TPU's proposal offered longer supply certainty, greater financial benefit, and an opportunity to move towards a regionalized water system.

In March 2025, Cascade and TPU finalized and signed two separate and complementary agreements: the Agreement for Market-Priced Wholesale Water Supply (2025 Market-Priced Agreement) and the Wholesale Water Supply Agreement (2025 Wholesale Agreement). The 2025 Market-Priced Agreement provides temporary supply through 2062 while the 2025 Wholesale Agreement provides permanent supply. Figure ES-2 shows Cascade's projected demand and supply through 2045 with TPU supply. Although the figure shows TPU supply available in 2026, Cascade plans to phase into TPU's delivery starting in 2041, as supply from SPU's Block Contract gradually declines below what is needed to meet Cascade's demand. By 2060, Cascade will receive 24 MGD on average from TPU. After 2062, Cascade will receive up to 15 MGD peak day from TPU.

Figure ES-2. Cascade Demand and Supply Forecast with TPU Supply (2023-2045)



Given the two new supply agreements with TPU, Cascade anticipates needing to have the Lake Tapps Reservoir in service by the early 2060s. In the 2018 Transmission and Supply Plan Extension, Cascade projected developing the reservoir as early as the mid-to-late 2030s.

Cascade is responsible for constructing the facilities necessary to connect Cascade's system with the TPU system by way of the Cascade Supply Program (CSP). The CSP will be the largest program undertaken by Cascade and involves miles of transmission and distribution mains, storage facilities, a chlorination station, and more in the future. In Phase 1 of the program, the focus will be on the Tacoma Cascade Transmission Line (TCTL), approximately 25-30 miles of pipe, which will deliver water from Tacoma's Pipeline 5 to Cascade Members. In addition to the TCTL, a storage facility (or facilities) and a re-chlorination station will be constructed.

Over the next two to three years, Cascade will focus on developing the CSP Project Report. The CSP Project Report will be the scope of work that forms the basis of design and requirements to construct the facilities necessary to connect the Cascade and TPU systems. This Water System Plan covers the same period as Cascade's facilities planning phase of the CSP.

Once the CSP Project Report is completed, Cascade will commence design, environmental, and permitting work for Phase 1 of the CSP. Construction of the TCTL is anticipated to start around 2032.

The capital needs for the CSP, as well as for upgrading or replacing assets in the WRLTR Project, will be met through a variety of funding sources, including existing funding streams and potential future funding opportunities. As part of its fiscal policies, Cascade will develop a project funding plan specific to the CSP, which will further refine the plan for the funding sources as well as potential federal or state grant and loan programs.

Cascade's overall financial position is strong, with sufficient liquidity to finance operations and sufficient debt capacity to finance future capital asset acquisitions. Cascade is financed by equity and long-term debt. Since Cascade serves its Members on a wholesale basis, its rates and charges do not include retail rates. Cascade's charges to Members reflect the fixed nature of much of Cascade's costs, whether currently under SPU's Block Contract or as anticipated with debt service related to financing the CSP. As a means of mitigating financial risk, Cascade's rate structure is primarily fixed in nature.

Consistent with its fiscal policies, Cascade updates its 10-year rate forecast on a biennial basis as part of its budget process. Additionally, Cascade prepares a long-term financial forecast at least once every 10 years.

This Water System Plan is organized into six chapters.

- Chapter 1: Cascade's history, membership, service area, supply commitment to Members, governance, organizational structure, regulatory compliance, and relationships to Member's Water System Plans.
- Chapter 2: Cascade's current contracted supply, infrastructure, Member supplies, water quality regulatory compliance, shortage management, water rights self-assessment, and related plans and agreements.
- Chapter 3: Cascade's historical, current, and projected water demand; future sources of supply; and reclaimed water.
- Chapter 4: Cascade's water efficiency program and water savings goal.
- Chapter 5: Cascade's capital planning and improvement program for the WRLTR Project, the Bellevue-Issaquah Pipeline (BIP), and the CSP.
- Chapter 6: Cascade's financials, including total cost of providing water service and the mechanisms through which Cascade recovers these costs, funds new improvements, and demonstrates the financial viability of Cascade both currently and in the long term.

Once Cascade completes the CSP Project Report, it will develop and submit a new 10-year Water System Plan to DOH with a planned submittal date of September 30, 2029. The alternatives for sizing and routing transmission facilities and other key recommendations from the CSP Project Report will be incorporated into Cascade's next Water System Plan. Cascade will communicate regularly with DOH on the progress of its CSP Project Report and the anticipated timeline for its next 10-year Water System Plan.



CASCADE WATER ALLIANCE
RESOLUTION NO. 2025-15

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE,
A WASHINGTON MUNICIPAL CORPORATION, ADOPTING THE 2025 WATER SYSTEM PLAN AND
AMENDING CHAPTER 4.05 CWAC.

WHEREAS, the Cascade Water Alliance (“Cascade”) is a Washington municipal corporation formed under authority of the Joint Municipal Utilities Authority Act (Chapter 39.106 RCW) to provide water supply to its Members; and

WHEREAS, Washington Administrative Code (“WAC”) 246-290-100 requires water systems serving 1,000 or more service connections shall submit a water system plan (“Water System Plan”) for review and approval by the Washington State Department of Health (“DOH”); and

WHEREAS, the Cascade Water Alliance Joint Municipal Utilities Services Agreement (“Cascade Services Agreement”) requires the Cascade Board of Directors (“Board”) to adopt, and amend from time to time, a “Water Supply Plan” based on no less than a twenty (20) year planning horizon; and

WHEREAS, by Resolution 2018-19, the Board adopted the most recent Water Supply Plan, titled the 2019 Cascade Transmission and Supply Plan Extension, which was subsequently approved by DOH as the Water System Plan in December 2018; and

WHEREAS, Cascade developed the 2025 Water System Plan in consultation with Cascade’s Members and DOH to satisfy requirements of both the WAC and Cascade Services Agreement; published notice and conducted a public meeting on April 2, 2025; and addressed all comments received; and

WHEREAS, Cascade’s State Environmental Policy Act (SEPA) Responsible Official issued a Determination of Non-Significance for the 2025 Water System Plan on March 17, 2025; and

WHEREAS, by Resolution 2018-19, § 2; Resolution 2012-15 §§ 1; Resolution 2012-07 § 29; and Resolution 2005-06 §§ A - B, the Board’s adoption of specifically named Transmission and Supply Plans, to serve as Cascade’s Water Supply Plan, were codified within Chapter 4.05 of the Cascade Water Alliance Code (“CWAC”); and

WHEREAS, the Board desires to adopt amendments to Chapter 4.05 CWAC to clarify

that the Water System Plan, as required under the WAC and approved by DOH, shall serve as the Board-adopted Water Supply Plan as required under the Cascade Services Agreement.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CASCADE WATER ALLIANCE as follows:

Section 1. Adoption of the 2025 Water System Plan. The Board directs Cascade's Chief Executive Officer or designee to take any and all action necessary for approval by DOH of the 2025 Water System Plan attached (Attachment 2), including making such changes that may be required by DOH, and such approved 2025 Water System Plan shall serve as Cascade's Water Supply Plan as required under Section 8.1 of the Cascade Services Agreement.

Section 2. Amendment of Chapter 4.05 CWAC. CWAC 4.05 is amended to read as follows:

Chapter 4.05 ~~TRANSMISSION AND~~ WATER SUPPLY PLAN AND SHORTAGE MANAGEMENT PLAN

CWAC 4.05.010 Adopted – ~~SEPA review.~~

A. ~~There is adopted the 2012 Transmission and Supply Plan, as extended by the 2019 Cascade Transmission and Supply Plan Extension, The Water System Plan, as approved by the Washington State Department of Health, shall serve as the Cascade Regional Water Supply Plan required by the Cascade Joint Municipal Utilities Services Agreement providing for the actions necessary to develop a wholesale supply of water to meet the needs of Cascade Members over a 20-year planning horizon; and~~

B. There is adopted the Shortage Management Plan, as revised in 2016 and appended the 2019 Cascade Transmission and Supply Plan Extension, required by the Cascade Services Agreement providing for the actions necessary to respond to water shortages in a collective, shared fashion; and

C. Further project or non-project actions taken by the Board with respect to implementation of the ~~Transmission and Supply~~ Water Supply Plan shall be subject to environmental review as provided by the State Environmental Policy Act.

Section 3. Effect. This Resolution shall be in full force and effect on the date of its adoption.

ADOPTED AND APPROVED by the Board of Directors of the Cascade Water Alliance at a meeting thereof, held the 19th day of November, 2025.

CASCADE WATER ALLIANCE

Penny Sweet, Chair

Attest – Melina Thung, Interim CEO

Angela Birney, Vice Chair

Mary Lou Pauly, Secretary/Treasurer

Members

Yes _____
No _____

Demand Share

Yes _____ %
No _____ %

Include in CWAC?

☒ Yes
☐ No



CASCADE WATER ALLIANCE
RESOLUTION NO. 2025-16

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE,
A WASHINGTON MUNICIPAL CORPORATION, REPLACING AND ADOPTING THE CASCADE SHORTAGE
MANAGEMENT PLAN AND AMENDING CWAC 4.05.010.B

WHEREAS, the Cascade Water Alliance ("Cascade") is a Washington municipal corporation formed under authority of the Joint Municipal Utilities Authority Act (Chapter 39.106 RCW) to provide water supply to its Members;

WHEREAS, the Cascade Water Alliance Joint Municipal Utilities Services Agreement ("Cascade Services Agreement") requires the Cascade Board of Directors ("Board") to adopt a Shortage Management Plan pursuant to which Members must respond to water shortages in a collective, shared fashion; and

WHEREAS, by Resolution 2016-18, the Board adopted the most recent Shortage Management Plan, titled 2016 Cascade Shortage Management Plan; and

WHEREAS, Washington Administrative Code ("WAC") 246-290-100 requires Cascade to submit a water system plan ("Water System Plan") that includes a water shortage response plan for review and approval by the Washington State Department of Health ("DOH"); and

WHEREAS, by Resolution 2025-15, the Board adopted the 2025 Water System Plan, as approved by DOH, to serve as the Water Supply Plan required by the Cascade Services Agreement; and

WHEREAS, the Board desires to replace the 2016 Cascade Shortage Management Plan with the shortage response plan set forth in the 2025 Water System Plan approved by DOH as the Board-adopted Shortage Management Plan required under the Cascade Services Agreement; and

WHEREAS, by Resolution 2018-19 § 2; Resolution 2016-18 § 1, and Resolution 2012-15 § 2, the Board's adoption of specifically identified Shortage Management Plans were codified within Section 4.05.010.B. of the Cascade Water Alliance Code ("CWAC"); and

WHEREAS, the Board desires to adopt amendments to CWAC 4.05.010.B. to clarify that the Shortage Management Plan set forth in the Water System Plan approved by DOH shall serve as the Board-adopted Shortage Management Plan required under the Cascade Services Agreement.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
CASCADE WATER ALLIANCE as follows:

Section 1. Replacement of the Shortage Management Plan. The Board replaces the 2016 Shortage Management Plan and adopts the Shortage Management Plan included in the 2025 Water System Plan as approved by DOH to serve as Cascade’s Shortage Management Plan required under Section 7.3 of the Cascade Services Agreement.

Section 2. Amendment of Chapter 4.05.010.B CWAC. CWAC 4.05.010.B is amended to read as follows:

B. The Shortage Management Plan included in the Water System Plan, as approved by the Washington State Department of Health, shall serve as the Cascade Shortage Management Plan as revised in 2016 and appended the 2019 Cascade Transmission and Supply Plan Extension, required by the Cascade Joint Municipal Utilities Services Agreement providing for the actions necessary for Members to respond to water shortages in a collective, shared fashion; and

Section 3. Effect. This Resolution shall be in full force and effect on the date of its adoption.

ADOPTED AND APPROVED by the Board of Directors of the Cascade Water Alliance at a meeting thereof, held the 19th day of November 2025.

CASCADE WATER ALLIANCE

Penny Sweet, Chair

Attest – Melina Thung, Interim CEO

Angela Birney, Vice Chair

Mary Lou Pauly, Secretary/Treasurer

Members

Yes _____

No _____

Demand Share

Yes _____ %

No _____ %

Include in CWAC?

☒ Yes

☐ No



CASCADE WATER ALLIANCE
RESOLUTION NO. 2025-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE,
A WASHINGTON MUNICIPAL CORPORATION,
ADOPTING CASCADE'S WATER EFFICIENCY PROGRAM, ADOPTING CASCADE'S 2020-2029 WATER
USE EFFICIENCY GOAL AND AMENDING CWAC 4.10.010

WHEREAS, the Cascade Water Alliance ("Cascade") is a Washington municipal corporation formed under authority of the Joint Municipal Utilities Authority Act (Chapter 39.106 RCW) to provide water supply to its Members;

WHEREAS, the Cascade Water Alliance Joint Municipal Utilities Services Agreement ("Cascade Services Agreement") requires the Cascade Board of Directors ("Board") to adopt a conservation management plan that provides a mandatory base conservation program that functions to reduce both average and peak demands; and

WHEREAS, Washington Administrative Code ("WAC") 246-290-100 and 246-290-810 require Cascade to submit a water system plan ("Water System Plan") that includes a water use efficiency program for review and approval by the Washington State Department of Health ("DOH"); and

WHEREAS, WAC 246-290-830 requires the Board to establish water use efficiency goals as part of updating a water system plan under WAC 246-290-100; and

WHEREAS, by Resolution 2025-15, the Board adopted the 2025 Water System Plan, as approved by DOH, to serve as the Water Supply Plan required by the Cascade Services Agreement; and

WHEREAS, the Board desires for the 2025 Water System Plan approved by DOH, including the administratively managed water efficiency program and water use efficiency goal described therein, to serve as the conservation management plan required by the Cascade Services Agreement; and

WHEREAS, by Resolution No. 2008-01, the Board adopted the 2008-2013 Water Conservation Program and codified the same within Section 4.10.010 of the Cascade Water Alliance Code ("CWAC"); and

WHEREAS, the Board has subsequently adopted water use efficiency goals by resolution, the most recent goals set forth in Resolution No 2022-19; and

WHEREAS, the Board now desires to revise and adopt the water use efficiency goals, as set forth in the 2025 Water System Plan, through 2029.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE, as follows:

Section 1. Adoption of Water Use Efficiency Goal. As set forth in the 2025 Water System Plan, Cascade's water efficiency goal is 500,000 gallons per day saved from 2020 to 2029.

Section 2. Adoption of the Conservation Management Plan. The Board adopts the 2025 Water System Plan as approved by DOH, including the administratively managed water efficiency program and water use efficiency goal described therein, to serve as Cascade's conservation management plan required under Section 7.2 of the Cascade Services Agreement.

Section 3. Annual Review of Water Efficiency Program. The Board will review the water efficiency program annually and during the budget process to determine the program budget necessary to effectively optimize its efforts.

Section 4. Amendment of Chapter 4.05.010.B CWAC. CWAC 4.10.010.B is amended to read as follows:

Cascade's 2008-2013 Water Conservation Program, attached to the resolution codified in this chapter, is hereby adopted. Cascade's conservation management plan required by the Cascade Joint Municipal Utilities Services Agreement, is as set forth in the Water System Plan approved by DOH, and includes the administratively managed water efficiency program and water use efficiency goals described therein.

Section 5. Effect. This Resolution shall be in full force and effect on the date of its adoption.

ADOPTED AND APPROVED by the Board of Directors of the Cascade Water Alliance at a regular meeting thereof, held on the 19th day of November 2025.

CASCADE WATER ALLIANCE

Penny Sweet, Chair

Attest – Melina Thung, Interim CEO

Angela Birney, Vice Chair

Members

Yes _____

No _____

Demand Share

Yes _____%

No _____%

Mary Lou Pauly, Secretary/Treasurer

Include in CWAC?

☐ Yes

☒ No

AGENDA MEMORANDUM

PROPOSED BOARD ACTION

Motion to adopt Resolution No. 2025-18 approving adoption of the Guidelines Regarding Management Agreements and Five-Year Reviews of the Tacoma Wholesale Supply Agreements.

SUMMARY OF CURRENT PROPOSED BOARD ACTION

In January 2025, the Board approved Resolution 2025-01, authorizing finalization and execution of two new supply agreements with the City of Tacoma ("Tacoma"): 1) the Agreement for Market-Priced Wholesale Water Supply ("Market-Priced Agreement"); and 2) the Agreement for Wholesale Water Supply ("Wholesale Agreement"). Both Agreements with Tacoma allow for the creation of management agreements and require five-year reviews of the Agreements. As part of Resolution 2025-01, the Board directed staff to define the Board's role in these activities. This action meets the requirement set forth in Resolution 2025-01, Section 2:

"Section 2. Governance and Oversight. By December 31, 2025, Cascade staff shall present, for approval of the Board, guidelines for the role of Board regarding the five (5) year reviews and the Management Agreements."

BACKGROUND

As noted above, both the Market-Priced Wholesale Agreement and the Wholesale Agreement with Tacoma allow for the creation of management agreements and require five-year reviews of the Agreements, as described below.

- **Management Agreements** address more specific technical and operational details to implement and administer the Agreements and are executed by the Superintendent of Tacoma Water and the Chief Executive Officer of Cascade.
- **Five-Year Reviews** are required to occur jointly between Cascade and Tacoma at least every five years beginning in 2029 and ending no earlier than 2059. This requirement recognizes emergent issues may cause a need to update one or both Agreements. If any amendments are made to the Agreements, Cascade's and Tacoma's governing bodies are required to approve the amended Agreements.

The attached document entitled *Wholesale Water Supply Agreements with the City of Tacoma – Guidelines for Management Agreements and Five-Year Reviews* ("Guidelines") outlines the proposed roles for the Board. In summary:

- For **management agreements**, staff propose two categories:
 - Category 1: Management agreements that have financial, policy, or major operational impacts and require Board approval.
 - Category 2: Management agreements that define procedures and do not require Board approval. Although approval is not required, Board engagement may be warranted.

The Guidelines provides examples of issues falling under each category and information on specific roles for the Board, Committees, Member staff, and Cascade staff.

- The approach to the **five-year reviews** will be defined via a management agreement to be developed jointly by Cascade and Tacoma staff. Since the first five-year review is required in 2029, Cascade staff will present the draft management agreement for Board review and approval by early 2028. The Guidelines document identifies information that will likely be included in this management agreement.

Next Steps

In October 2025, Cascade and Tacoma staff held a kick-off meeting to begin implementing the two new wholesale supply Agreements. Cascade and Tacoma staff jointly agreed on the need for a management agreement on communication protocols between the two utilities to be developed in 2026. Cascade staff will present information on this first management agreement to Member staff and the Board once progress has been made, likely in mid-2026.

PRIOR BOARD ACTIONS

Board Action	Date	Resolution No. (if Applicable)
Motion to adopt Resolution No. 2025-01 Authorizing the Chief Executive Officer to Execute Agreements with the City of Tacoma for Wholesale Water Supply.	01/22/2025	2025-01

OTHER OPTIONS AND ANTICIPATED RESULTS IF THE BOARD DOES NOT APPROVE THIS ACTION

If the attached Guidelines does not meet the Board's needs and interests, the Board can direct staff to develop a new set of guidelines and return to the Board for approval.

PROCUREMENT PROCESS

N/A

FISCAL IMPACT

N/A

RECOMMENDED ACTION

Motion to adopt Resolution No. 2025-18 approving adoption of the Guidelines Regarding Management Agreements and Five-Year Reviews of the Tacoma Wholesale Supply Agreements.

ATTACHMENTS

1. Resolution No. 2025-18.
2. *Wholesale Water Supply Agreements with the City of Tacoma – Guidelines for Management Agreements and Five-Year Reviews.*



CASCADE WATER ALLIANCE
RESOLUTION No. 2025-18

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE,
A WASHINGTON MUNICIPAL CORPORATION,
ADOPTING GUIDELINES REGARDING MANAGEMENT AGREEMENTS AND FIVE-YEAR
REVIEWS OF THE TACOMA WHOLESALE SUPPLY AGREEMENTS

WHEREAS, the Cascade Water Alliance ("Cascade") is a Washington municipal corporation formed under authority of the Joint Municipal Utilities Authority Act (Chapter 39.106 RCW) to provide water supply to its Members; and

WHEREAS, by Resolution No. 2025-01, the Cascade Board of Directors ("Board") authorized the Chief Executive Officer to finalize and execute two wholesale supply agreements ("Agreements") between Cascade and the City of Tacoma, Department of Public Utilities, Water Division ("Tacoma"); and

WHEREAS, the two Agreements with Tacoma allow for the creation of management agreements to address more specific technical and operational details to implement and administer the Agreements, and the two Agreements require Cascade and Tacoma to jointly review the Agreements every five (5) years; and

WHEREAS, by Resolution 2025-01 § 2 the Board directed Cascade staff to present, for approval of the Board, guidelines for the role of Board regarding the management agreements and five-year reviews of the Agreements.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE, as follows:

Section 1. Adoption. The Board hereby approves the *Wholesale Water Supply Agreements with the City of Tacoma – Guidelines for Management Agreements and Five-Year Reviews* ("Guidelines") (Attachment 2).

Section 2. Effect. This Resolution shall be in full force and effect on the date of its adoption.

ADOPTED AND APPROVED by the Board of Directors of the Cascade Water Alliance at a special meeting thereof, held on the 19th day of November 2025.

CASCADE WATER ALLIANCE

Penny Sweet, Chair

Attest – Melina Tnung, Interim CEO

Angela Birney, Vice Chair

Mary Lou Pauly, Secretary/Treasurer

Members

Yes ____

No ____

Demand Share

Yes ____%

No ____%

Include in CWAC?

____ Yes

____ No



Wholesale Water Supply Agreements with the City of Tacoma – Guidelines for Management Agreements and Five-Year Reviews

Purpose

The purpose of this document is to define the role of Cascade’s Board of Directors in implementing the two 2025 wholesale water supply agreements (“Agreements”) with the City of Tacoma (“Tacoma”) and specifically, define the Board’s role in the development of management agreements and the review of the two Agreements on a regular cycle.

Background

In 2025, Cascade and Tacoma signed two wholesale supply agreements (“Wholesale Agreement” and “Market-Priced Agreement”) for the provision of Tacoma water to Cascade members beginning in 2041. Both Agreements allow for the creation of management agreements and require five-year reviews of the Agreements, as described below.

- **Management Agreements:** Management agreements are written supplemental agreements that are negotiated, mutually agreed to, and executed by the Superintendent of Tacoma Water and the Chief Executive Officer of Cascade. They do not need joint approval from the governing bodies. Management agreements address more specific technical and operational details to implement and administer the Agreements in a manner consistent with the terms of the Agreements. *[Section 17 of the Wholesale Agreement and Section 18 of the Market-Priced Agreement.]*
- **Five-Year Reviews:**
 - In recognition that emergent issues after the effective date of the Agreements may cause Cascade and Tacoma to mutually desire to update one or both Agreements, Cascade and Tacoma are required to jointly review the Agreement at least every five years beginning in 2029 and ending no earlier than 2059. *[Section 19 of the Wholesale Agreement and Section 20 of the Market-Priced Agreement.]*
 - Any modifications or amendments to the Agreements must be signed by Cascade and Tacoma and approved by their respective governing bodies. *[Section 33.H of the Wholesale Agreement and Section 34.H of the Market-Priced Agreement.]*
 - The approach to the five-year reviews, such as which terms in the Agreements to focus on, should be defined via a management agreement. *[Exhibit D of the Wholesale Agreement and Market-Priced Agreement.]*

Categories of Management Agreements

There are two categories of management agreements:

- Category 1: Management agreements that have financial, policy, or major operational impacts and require Board approval.
- Category 2: Management agreements that define procedures and do not require Board approval. Although approval is not required, Board engagement may be warranted.

The following are the types of management agreements that are likely to fall into Category 1 or 2. This list of examples is not exhaustive. As described in the following section, the Board may decide which category to place any upcoming management agreement.

- **Category 1: Management Agreements with Financial, Policy, or Major Operational Impacts (requires Board approval)**
 - Reimbursement agreements and terms
 - Conservation cost-sharing
 - Allocating consumption between the two Agreements (if there is a financial impact)
 - Interconnection planning
 - Shared use of Tacoma or Cascade facilities
 - Shortage management plans and coordination
 - Five-year review for the two Agreements
- **Category 2: Management Agreements Defining Procedures (does not require Board approval)**
 - Staff contact list and communications protocols
 - Conservation coordination
 - Emergency response protocols
 - Water quality monitoring protocols
 - Meter and telemetry program updates
 - Changes to delivery points or pressures
 - Revisions to allocable cost centers, assets, or expenses
 - Revisions to indices used in rate setting
 - Allocating consumption between the two Agreements (if there is no financial impact and simply procedural)

Board Role and Delegation of Authority in Management Agreements

By the beginning of each year, Cascade and Tacoma staff will identify a list of management agreements to be developed in the upcoming year. For the February Board meetings, Cascade staff will submit the list of management agreements alongside Cascade's annual workplan.

- 1) Cascade staff will propose which category each management agreement falls under.
- 2) Category 1 management agreements will follow the normal Board approval process.
- 3) Although Category 2 management agreements can be delegated to Cascade's CEO, they may necessitate Board engagement. When the list of management agreements is presented to the Board in February, Cascade staff will propose the level

of Board engagement, such as which Committees will provide feedback on a draft management agreement.

- 4) At the beginning of each year, Cascade staff will propose the level of Member staff engagement for all upcoming management agreements.
- 5) Cascade staff will maintain a list of management agreements and will track upcoming and completed agreements.

	Cascade Staff	Member Staff	Committees	Board
List of Upcoming Management Agreements with Categorization and Level of Board and Member Staff Engagement	Develops and Proposes	Reviews and Provides Feedback	Provides Feedback, Makes Recommendation	Provides Direction on Categorization & Engagement
Category 1 Management Agreement	Develops and Proposes	Reviews and Provides Feedback	Provides Feedback, Makes Recommendation	Authorizes Approval
Category 2 Management Agreement	Develops and Proposes	Varies by Agreement	Varies by Agreement	N/A

Five-Year Reviews of the Agreements

The approach to the five-year reviews will be defined via a management agreement to be developed jointly by Cascade and Tacoma staff. Since the first five-year review is required in 2029, Cascade staff will present the draft management agreement for Board review and approval by early 2028. The management agreement will likely include the following information:

- 1) Who will be involved in the reviews representing Cascade
- 2) Agreement terms that are likely to be the focus of the reviews, such as:
 - Financials
 - Water supply and demand outlook
- 3) When the reviews will start and conclude
- 4) When the Board will review and approve proposed amendments to Agreement terms

AGENDA MEMORANDUM

PROPOSED BOARD ACTION

Motion to adopt Resolution No. 2025-19 appointing vacant officer positions.

SUMMARY OF CURRENT PROPOSED BOARD ACTION

Cascade Chair Penny Sweet and Secretary/Treasurer Mary Lou Pauly did not run for reelection, leaving Cascade with vacancies in two of its three officer positions, only one Executive Committee Member, and without a Finance and Management Committee chair as of January 1, 2026. The Board is scheduled to appoint new officers at the February 2026 Board meeting, leaving a two-month period with only one officer. Staff recommend the Board delegate officer roles effective January 1, 2026 until the Board appoints new officers for a two-year term at the annual meeting in 2026 (typically in February) as follows:

- Appoint Vice Chair Angela Birney as Chair,
- Appoint Board Member Tom McLeod as Vice Chair, and
- Appoint Board Member Dave Hamilton to serve as the Secretary/Treasurer and the Finance and Management Committee Chair.

BACKGROUND

Cascade Chair Penny Sweet and Secretary/Treasurer Mary Lou Pauly did not run for reelection, which will leave a vacancy in two of Cascade's three officer positions, only one member of the Executive Committee, and without a Finance and Management Committee chair as of January 1, 2026. Board Vice Chair Angela Birney may perform the duties of the Chair in the absence of the Chair. Otherwise, only the Board can delegate the powers or duties of an officer to another Board Member. The Chair can delegate additional powers to officers but cannot unilaterally appoint or delegate someone to serve in an officer's role. The Board is scheduled to appoint new officers at the February 2026 Board meeting, leaving a two-month period with only one officer.

Staff recommend the Board fill the officer vacancies and appoint officer roles effective January 1, 2026 until the Board appoints new officers for a two-year term at the annual meeting in 2026 (typically in February) as follows:

- Appoint Vice Chair Angela Birney as Chair,
- Appoint Board Member Tom McLeod as Vice Chair, and
- Appoint Board Member Dave Hamilton to serve as the Secretary/Treasurer and the Finance and Management Committee Chair.

Next Steps

The current appointments would stay in place for approximately two months until the Board acts, typically in February, to appoint new officers and committee chairs for 2026-2027.

PRIOR BOARD ACTIONS

Board Action	Date	Resolution No. (if Applicable)
Resolution Appointing Cascade Officers	2/28/2024	2024-02
Resolution Appointing Cascade Committee Membership	2/28/2024	2024-03

OTHER OPTIONS AND ANTICIPATED RESULTS IF THE BOARD DOES NOT APPROVE THIS ACTION

If the Board does not fill the vacancy of two officer positions, Cascade will only have one officer and be without a Secretary/Treasurer and a Finance and Management Committee chair for at least two months until the Board acts to appoint new officers in 2026. Staff recommend having a designated Chair, Vice Chair, and Secretary/Treasurer to ensure no disruption in Cascade Board and staff work.

PROCUREMENT PROCESS

N/A

FISCAL IMPACT

N/A

RECOMMENDED ACTION

Motion to adopt Resolution No. 2025-19 appointing vacant officer positions.

ATTACHMENTS

1. Resolution No. 2025-19.



A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE,
A WASHINGTON MUNICIPAL CORPORATION, APPOINTING VACANT OFFICER
POSITIONS

WHEREAS, the Cascade Water Alliance ("Cascade") is a Washington municipal corporation formed under authority of the Joint Municipal Utilities Authority Act (Chapter 39.106 RCW) to provide water supply to its Members; and

WHEREAS, by Resolution No. 2024-02, the Cascade Board of Directors ("Board") appointed Board Members Penny Sweet, Angela Birney, and Mary Lou Pauly to respectively serve as Chair, Vice-Chair, and Treasurer/Secretary of the Board (collectively, "Officers"); and

WHEREAS, the Cascade Water Alliance Code ("CWAC") 2.05.110 establishes the term and process of appointment for Officers as follows:

CWAC 2.05.110 Appointment and term of office.

The officers of Cascade shall be appointed by the Board at the annual meeting in even-numbered years, to serve for two years until the next annual meeting in an even-numbered year or until removed by the Board. Each officer shall hold office until a successor shall have been appointed, except in the event of the termination of an officer's term in the manner herein provided. Notwithstanding the foregoing, no Board Member shall continue in the capacity of an officer (1) if he or she is no longer an elected official of the Member agency whom he or she represents, or (2) after the Member agency has delivered notice of resignation or removal under CWAC 2.05.070.

Appointment of an officer or agent shall not of itself create contract rights in the individual or in the member or other entity concerned.

; and

WHEREAS, on January 1, 2026, Board Members Sweet and Pauly will no longer be elected officials of the Member agencies whom they represent and will not be eligible to continue serving as Officers; and

WHEREAS, the Board desires that Board Member Birney fill the office of Chair on January 1, 2026, which will create a vacancy in the office of Vice-Chair; and

WHEREAS, CWAC 2.05.190 establishes the process for filling Officers in the event of vacancies:

CWAC 2.05.190 Vacancies.

Vacancies in any office arising from any cause may be filled by the Board at any annual, regular or special meeting of the Board subject to the notice provisions set forth in CWAC 2.05.210 through 2.05.240.

; and

WHEREAS, CWAC 2.05.170 provides that the Treasurer of the Board “shall serve as the chair of the Finance and Management Committee, unless the Board determines that rare exceptional circumstances exist such that another Board Member or Alternate must serve as committee chair.”

WHEREAS, the Board desires to now appoint Officers to fill vacancies that will arise on January 1, 2026 and to serve in those positions until the election of Officers at the annual meeting in 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE, as follows:

Section 1. Appointment of Officers.

As provided in CWAC 2.05.190, the Board appoints the following to fill vacancies in officer positions until the election of Officers at the next annual meeting in 2026:

Chair: Angela Birney
Vice Chair: Tom McLeod
Treasurer: Dave Hamilton
Secretary: Dave Hamilton

Section 2. Appointment of Finance and Management Committee Chair.

Consistent with CWAC 2.05.170, the Board appoints Dave Hamilton, while serving as Treasurer, to also serve as the chair of the Finance and Management Committee.

Section 3. Effect. Each officer and chair appointment pursuant to this Resolution shall be in full force and effect on January 1, 2026.

ADOPTED AND APPROVED by the Board of Directors of the Cascade Water Alliance at a special meeting thereof, held on the 19th day of November 2025.

CASCADE WATER ALLIANCE

Penny Sweet, Chair

Attest – Melina Thung, Interim CEO

Angela Birney, Vice Chair

Mary Lou Pauly, Secretary/Treasurer

Members

Yes ____

No ____

Demand Share

Yes ____%

No ____%

Include in CWAC?

____ Yes

____ No



FINANCE & MANAGEMENT COMMITTEE

Mary Lou Pauly, Chair, City of Issaquah
Penny Sweet, City of Kirkland
Dave Hamilton, City of Bellevue

Meeting Recap
Tuesday, October 21, 2025
1:30 PM – 3:00 PM
Held at Cascade's office and via Zoom

Call to Order

1. Chair Comments.
2. Executive Session.
3. Items Recommended for Action at the October 22, 2025 Board Meeting

A. Cascade Supply Program (CSP) Program and Engineering Support Services (PES)

Contract. Motion to authorize the Chief Executive Officer to execute a contract with Stantec Consulting Services, Inc. (Stantec) to provide Program and Engineering Support services for the Cascade Supply Program, with an initial contract maximum not to exceed \$1,000,000.

***Recap:** Staff presented an update on the Program and Engineering Support (PES) Master Services Agreement (MSA) contract, including a discussion around what is and is not included in the MSA and how decisions are made throughout the life of the program. The committee recommended support for the contract.*

4. Discussion Items

- #### A. Water Supply Development Fund Report.
- Cascade staff will present an annual report on the Water Supply Development Fund (WSDF), with discussion of planning for use of WSDF funds.

***Recap:** Staff presented the WSDF report for information and discussion. Committee members observed that shared benefits and higher interest rates have resulted in higher fund balances than originally forecast, which will provide funding flexibility for the Cascade Supply Program, but this news also comes at a time when rate pressures on members is high. Staff suggested the Capital Funding Plan and biennial budget process next year will provide context for discussion of tradeoffs regarding use of the WSDF.*

5. Other Issues.

6. Next Meeting Date and Location.

The next meeting will be held Tuesday, November 11, 2025, 1:30 p.m. – 3:00 p.m. at Cascade's office and via Zoom.



FINANCE & MANAGEMENT COMMITTEE

Mary Lou Pauly, Chair, City of Issaquah
Penny Sweet, City of Kirkland
Dave Hamilton, City of Bellevue

Revised Special Meeting Recap

Thursday, November 13, 2025

1:30 PM – 3:00 PM

Held at Cascade's office and via Zoom

Call to Order

1. Chair Comments.
2. Executive Session.
3. Items Recommended for Action at the November 19, 2025 Board Meeting

- A. Management Agreements and Reviews of the Tacoma Contracts.** Motion to adopt Resolution No. 2025-XX approving adoption of the Guidelines Regarding Management Agreements and Five-Year Reviews of the Tacoma Wholesale Supply Agreements.

Recap: Staff presented proposed guidelines regarding the Board's role in: 1) management agreements to implement technical and operation details of the two wholesale supply agreements with Tacoma; and 2) the five-year reviews for the two supply agreements.

- B. Contract Renewals.** Cascade staff will present a list of contracts that expire on December 31, 2025, and for which staff recommend renewal for 2026. It is recommended the Board authorize the Chief Executive Officer to execute the professional service agreements proposed for renewal in 2026 at its November 19 meeting.

Recap: Staff presented the contracts proposed for renewal. The committee recommended that the item be placed on the Board's consent agenda for November 19.

- C. Colehour + Cohen ("C + C") Conservation Class and Event Staffing Contract.** Staff has recently become aware of a small discrepancy between the amount authorized by the Board in November 2024 and the C + C 2025 contract budget amount. C + C has expended funds within their contract amount but in excess of the Board's authorization in the amount of \$5,315. Staff will bring more information to the committee meeting.

Recap: Staff explained how the discrepancy was discovered and the measures that have been put into place to prevent this from happening moving forward. The committee recommended the item be placed on the Board's consent agenda for November 19.

4. Discussion Items.

5. Other Issues.

6. Next Meeting Date and Location.

The next meeting will be held Tuesday, December 9, 2025, 1:30 p.m. – 3:00 p.m. at Cascade's office and via Zoom.



PUBLIC AFFAIRS COMMITTEE

Angela Birney, Chair, City of Redmond
Penny Sweet, City of Kirkland
Ryika Hooshangi, Sammamish Plateau Water
Russell Joe, City of Issaquah
Dennis Martinez, City of Tukwila

Special Meeting Recap
Wednesday, October 22, 2025
2:00 PM - 3:00 PM
Held at Cascade's Office and via Zoom

- 1. Chair Comments.**
- 2. Executive Session.**
- 3. Items Recommended for Action at the October 22, 2025 Board Meeting.**
- 4. Discussion Items.**

A. Draft 2026 Legislative and Public Policy Agenda. Staff will provide an update on state legislative activities and preparation for the 2026 legislative session. Committee review and feedback is requested on the draft 2026 legislative agenda. The attached draft agenda is presented in track changes to highlight the proposed changes from last year's legislative agenda.

***Recap:** Diana Carlen, Cascade's contract lobbyist, presented a few interim legislative updates. Staff presented the proposed updates and changes to the legislative agenda, including continued monitoring of PFAS, utility relocation costs, low-income affordability efforts, bulkhead regulations, and fluoride. The committee supported the legislative agenda and recommended placing it on the November Board meeting's consent agenda.*

B. Advanced Metering Infrastructure (AMI) Workshop Overview. Staff will provide an overview of the AMI workshop that took place on June 26, 2025.

***Recap:** Several Cascade members expressed interest in learning more about AMI, so Cascade hosted an AMI workshop on June 26, 2025. At the workshop, staff from Sammamish Plateau Water and the Cities of Bellevue and Tacoma presented information about their experiences implementing AMI, the benefits gained, and the lessons learned. At the October Public Affairs Committee meeting, Cascade staff provided an overview of the workshop.*

- C. Rates Summit.** King County is convening a wholesale utility rate summit on November 14, with participation from King County Wastewater & Solid Waste, Seattle Public Utilities, Seattle City Light, Cascade, and Puget Sound Energy. Cascade staff will discuss the summit purpose and goals, share Cascade's draft informational slides, and solicit feedback from the committee regarding the summit.

***Recap:** Cascade staff presented background and draft informational slides for feedback. Committee members provided feedback on key themes, areas to emphasize, and discussed the structure and plan for the overall event. Staff will continue to collaborate and refine these materials and welcome further feedback.*

- D. 2026 Communications and Outreach Plan.** Attached is Cascade's 2026 Communications and Outreach plan. The plan includes communications efforts Cascade will undertake in 2026 based on member and staff input. No action is required by the committee, but feedback can be provided to staff at any time.

***Recap:** Staff provided the 2026 Plan as an information item and explained it was developed based in part on feedback from the annual Member Survey. Focus areas for 2026 include outreach around the 2027-2028 budget development, the Cascade Supply Program, and the new CEO. No committee action is required.*

Staff also noted the Water Use Efficiency Goal Setting public meeting will be held on November 3.

5. Other Issues.

6. Next Meeting Date and Location.

The next meeting will be Wednesday, December 3, 2025, 9:00 a.m. – 10:00 a.m. at Cascade's office and via Zoom.



RESOURCE MANAGEMENT COMMITTEE

Lloyd Warren, Chair, Sammamish Plateau Water
Jon Ault, Skyway Water & Sewer District
Dave Hamilton, City of Bellevue
Tom McLeod, City of Tukwila
Jon Pascal, City of Kirkland
Ryika Hooshangi, Sammamish Plateau Water
Angie Nuevacamina, City of Redmond

Meeting Recap
Thursday, November 6, 2025
2:00 PM – 3:30 PM
Held at Cascade's office and via Zoom

1. Chair Comments.

2. Executive Session.

3. Discussion Items.

- A. Seattle Public Utilities (SPU) – Water Supply Status.** SPU staff will join the committee meeting to provide a water supply status update. Current SPU water supply information can be found [here](#).

***Recap:** Seattle Public Utilities provided a water supply year-in-review. Despite filling Chester Morse Lake Reservoir higher than its normal limit with permission from the Washington State Department of Ecology, the warm and dry weather led to higher than typical water use. Thanks to the rain the region has been receiving recently, though, SPU confirmed their reservoirs are starting to refill and they will not be activating their Water Shortage Contingency Plan. Committee members expressed a desire for coordinated messaging around water conservation to occur earlier in the year moving forward.*

4. Items Recommended for Action at the November 19, 2025 Board Meeting.

- A. 2025 Water System Plan.** Motion to adopt three resolutions regarding the 2025 Water System Plan:
- Resolution No. 2025-XX approving adoption of the 2025 Water System Plan.
 - Resolution No. 2025-XX replacing the Cascade Shortage Management Plan.
 - Resolution No. 2025-XX approving adoption of Cascade's Water Efficiency Program and the 2020-2029 Water Use Efficiency Goal.

***Recap:** Staff presented the three resolutions which need Board approval before Cascade can submit the final Water System Plan (WSP) to the Washington Department of Health (DOH) for their approval. The WSP incorporates DOH's, Ecology's, and others' comments and reflects the*

new wholesale contracts with Tacoma and the Cascade Supply Program. The committee supported forwarding all three resolutions to the Board.

- B. Management Agreements and Reviews of the Tacoma Contracts.** Motion to adopt Resolution No. 2025-XX approving adoption of the Guidelines Regarding Management Agreements and Five-Year Reviews of the Tacoma Wholesale Supply Agreements.

***Recap:** Staff presented proposed guidelines regarding the Board's role in: 1) management agreements to implement technical and operation details of the two wholesale supply agreements with Tacoma; and 2) the five-year reviews for the two supply agreements. The committee supported forwarding the resolution to approve the guidelines to the Board.*

- C. Request for Proposal (RFP) for the White River – Lake Tapps Reservoir Operator.** Motion to authorize the Chief Executive Officer to advertise a request for proposals for a firm to provide operations and maintenance services for the White River – Lake Tapps Reservoir Project. If authorized by the Board, the RFP is expected to be advertised in January 2026.

***Recap:** Staff presented an overview of the RFP process and the need for issuing the RFP in January 2026 to ensure continuity of contract operation and maintenances services for the White River – Lake Tapps Reservoir project when the current contract with Veolia expires on December 31, 2026. The committee supported the requested motion to authorize the CEO to advertise the RFP.*

5. Other issues.

6. Next Meeting Date and Location.

The next meeting will be Thursday, December 4, 2025, 2:00 p.m. – 3:30 p.m. at Cascade's office and via Zoom.



CASCADE WATER ALLIANCE
RESOLUTION No. 2025-C

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE, A
WASHINGTON MUNICIPAL CORPORATION, RECOGNIZING PENNY SWEET FOR
OUTSTANDING CONTRIBUTIONS TO CASCADE

WHEREAS, Cascade Water Alliance (Cascade) is a municipal corporation created for the purpose of providing water supply to meet the growing demands of its members; and

WHEREAS, Penny Sweet has been a valued leader of Cascade Water Alliance since 2010, serving as Chair, Vice Chair, Secretary/Treasurer, and Board Member; and

WHEREAS, Penny Sweet also served as Chair of both the Public Affairs Committee and the Finance and Management Committee during her tenure; and

WHEREAS, Penny Sweet supported Cascade by devoting her time and energy to many efforts, including collaborative work with Cascade's regional partners and showing up for the Lake Tapps Reservoir community; and

WHEREAS, over the years, Penny Sweet led Cascade through many projects and accomplishments, including infrastructure improvements at the White River - Lake Tapps Reservoir Project, advocating for Cascade's legislative proposals, and negotiating new wholesale contract agreements, to name just a few; and

WHEREAS, Penny Sweet donned waders and rescued fish from the flume during one of Cascade's conveyance outages; and

WHEREAS, Penny Sweet's years of service with Cascade leaves a legacy that ensures the region will have safe, clean, and reliable drinking water for years to come;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE that special commendation and thanks be given to Penny Sweet for her years of service to this agency, and for her role as a regional leader and a tireless advocate.

ADOPTED AND APPROVED by the Board of Directors of the Cascade Water Alliance at a regular meeting thereof, held on the 19th day of November, 2025.

CASCADE WATER ALLIANCE

Attest – Melina Thung
Interim Chief Executive Officer

Penny Sweet, Chair

Angela Birney, Vice-Chair

Mary Lou Pauly, Secretary/Treasurer



CASCADE WATER ALLIANCE
RESOLUTION NO. 2025-D

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE, A
WASHINGTON MUNICIPAL CORPORATION, RECOGNIZING MARY LOU PAULY FOR
OUTSTANDING CONTRIBUTIONS TO CASCADE

WHEREAS, Cascade Water Alliance (Cascade) is a municipal corporation created for the purpose of providing water supply to meet the growing demands of its members; and

WHEREAS, Mary Lou Pauly has been a valued leader of Cascade Water Alliance since 2016, serving as Secretary/Treasurer, Board Member, and Alternate Board Member; and

WHEREAS, Mary Lou Pauly also served as Chair of the Finance and Management Committee and brought her collaborative leadership to many committee meetings; and

WHEREAS, Mary Lou Pauly devoted her time, energy and focus to support Cascade's vision; and

WHEREAS, over the years, May Lou Pauly guided and supported Cascade through many accomplishments, including developing Cascade budgets, negotiating new wholesale contract agreements, and negotiating with the Washington State Department of Transportation, to name a few; and

WHEREAS, Mary Lou Pauly demonstrated financial stewardship and brought thoughtful and insightful questions that helped shape Cascade's budget and rates; and

WHEREAS, Mary Lou Pauly's years of service with Cascade leaves a legacy that ensures the region will have safe, clean, and reliable drinking water for years to come;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE that special commendation and thanks be given to Mary Lou Pauly for her years of service and role as a regional leader.

ADOPTED AND APPROVED by the Board of Directors of the Cascade Water Alliance at a regular meeting thereof, held on the 19th day of November, 2025.

CASCADE WATER ALLIANCE

Attest – Melina Thung
Interim Chief Executive Officer

Penny Sweet, Chair

Angela Birney, Vice-Chair

Mary Lou Pauly, Secretary/Treasurer