



REGULAR MEETING OF THE BOARD OF DIRECTORS  
AGENDA  
CASCADE WATER ALLIANCE  
Held at Cascade's Office and Via Zoom  
January 28, 2026  
3:30 PM

	<u>Page</u>
1. CALL TO ORDER	
2. ROLL CALL	
3. PUBLIC COMMENT	
4. EXECUTIVE SESSION	
5. APPROVAL OF AGENDA	
6. CHIEF EXECUTIVE OFFICER'S REPORT	<u>3</u>
7. CONSENT ITEMS	
a. Board Meeting Minutes for November 19, 2025.	<u>16</u>
b. Motion to authorize the Chief Executive Officer to execute various 2026 Cascade sponsorship agreements for a combined total not to exceed \$48,000.	<u>20</u>
c. Motion to adopt Resolution No. 2026-02, authorizing the Chief Executive Officer to finalize and execute a second amendment to the existing transmission easement agreement with GREE BN, LLC.	<u>24</u>
d. Motion to adopt Resolution No. 2026-03 authorizing the Chief Executive Officer to execute an Interlocal Agreement related to the Water Supply Forum.	<u>29</u>
e. Motion to adopt Resolution No. 2026-04 amending Cascade Water Alliance Code 2.10.020, 2.05.030, 2.10.040, 2.25.030, 2.25.040.b., 2.35.010, and 5.60.050.G.	<u>39</u>
8. OTHER ACTION ITEMS	
a. Motion to adopt Resolution No. 2026-01, declaring the official intent of Cascade Water Alliance to reimburse, from proceeds of a future	<u>47</u>

borrowing, capital expenditures made in connection with the acquisition, construction, and equipping of a project.

- b. Motion to authorize the Chief Executive Officer to execute three contracts to provide on-call minor construction, repair, and maintenance services in 2026, each contract not exceeding \$150,000, for a total authorized amount of \$450,000. 59
  
- 9. STAFF PRESENTATIONS
  - a. Upcoming Cascade Supply Program Workshop 62
  
- 10. COMMITTEE REPORTS
  - a. Executive Committee – *no meeting held.*
  
  - b. Finance and Management Committee – *January 20, 2026.* 63
  
  - c. Public Affairs Committee – *January 7, 2026.* 65
  
  - d. Resource Management Committee – *January 8, 2026.* 67
  
- 11. NEW BUSINESS
  
- 12. NEXT REGULAR MEETING – *February 25, 2026 – Cascade’s Office or Via Zoom – 3:30 p.m.*
  
- 13. ADJOURN

NOTE: AS ALLOWED BY STATE LAW, THE BOARD OF DIRECTORS MAY ADD AND TAKE ACTION ON ITEMS NOT LISTED ON THE AGENDA.



MEMORANDUM

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DATE: January 28, 2026

TO: Angela Birney, Chair  
Board of Directors

FROM: Melina Thung, Interim Chief Executive Officer

SUBJECT: Chief Executive Officer's Report

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**Administration, Finance, and Economics**

- Cascade's IT consultant, TeamLogicIT, and their subconsultant, Redbot, conducted penetration tests on the Lake Tapps and Bellevue offices in December. These tests were recommended by Cascade's auditors. The tests resulted in several recommendations that TeamLogic IT is in the process of implementing this month. Regular penetration tests help Cascade assess cybersecurity readiness and inform Cascade where IT infrastructure improvements are needed.
- Cascade has applied for the 2025 Association of Washington Cities Employee Benefits Trust WellCity Award. Cascade has won every year since 2018. If awarded the WellCity designation, Cascade would continue to save two percent on health insurance costs. The awards will be announced in February.
- Cascade staff met with its outside auditor, Clark Nuber, on December 10. Cascade is preparing for Clark Nuber to conduct the annual audit of Cascade's fiscal year 2025 during the week of March 16. The auditors will examine Cascade's financial reports, internal controls, and compliance with policies and procedures. Once complete, the auditors will present the results of the audit at the June Finance and Management Committee meeting. The State Auditor's Office will conduct a separate audit later this year.
- Cascade is waiting for three worksheets from one member to finalize the Regional Capital Facilities Charges (RCFC) connection data for 2025. As of now, 828 net CERUs have been reported. The 2025 budget expectation of 1,150 RCFCs is unlikely.

**Cascade Supply Program**

- Contract Status
  - Work Assignments 1 and 2 (WA.001 and WA.002) are signed and in progress. WA.001 is focused on supporting Cascade with information and graphics related to the Board Oversight workshop. WA.002 is focused on early planning efforts to

support the budget process and routing. The funding provided to the program so far is fully committed between the two work assignments.

- Board Oversight
  - The CSP team is working with the consultant team to develop the agenda and information for the upcoming workshop. More information regarding the agenda topics will be shared at this month's Board meeting.
- Planning Efforts
  - Planning efforts are beginning. Cascade and Stantec are working on routing and cost information to assist with the budgeting process. GIS mapping and preliminary hydraulic modeling are also in the beginning stages.
- At the January Member Staff meeting, Cascade proposed the formation of a Member Staff Technical sub-group (MST) to facilitate information sharing and coordination between Members and the program. Requested staffing commitments and hours were shared with Member Staff. All Member Staff in attendance supported the idea. Members will provide their staff recommendations by the end of February to create the new MST.

### **Capital Projects and Operations**

- Cascade Response to December Weather Event
  - Cascade staff coordinated closely with the U.S. Army Corps of Engineers on water release from the Mud Mountain Dam and monitoring of stormwater runoffs in the White River because of a major atmospheric river rain event in December. The key concern was flooding of the Headworks diversion structure that was still under construction. Additional concerns were managing the upper conveyance system and Lake Tapps Reservoir water surface elevation to protect human safety and prevent the dikes impounding Lake Tapps Reservoir from breaching.
  - Staff and Veolia worked hard to monitor and operate the system to balance water elevation and flow in the upper conveyance system, Lake Tapps Reservoir, and the tailrace over the course of the week when the heaviest rains took place. Cascade experienced minor damage due to soil erosion on some slopes and water intrusion into the Phase 3 construction project. A minor slide on the slope of the access road caused cracks in the roadway, which needed emergency repair. Cascade declared an emergency and hired a contractor to repair the road and perform other repairs and restorations as needed.
- Phase 3 - Headworks Intake Modification Project
  - Following an intense effort to plan and execute the logistics and work in the start-up functional testing and commissioning, the Phase 3 project team successfully completed this major milestone on January 15. The operations of each of the flow control gates and all bulkheads have been turned over to Cascade after four days of testing and commissioning. All mechanical and electrical control systems and equipment have also been placed into operations by Cascade. The project is projected to achieve substantial completion by January 21, and final completion is expected shortly after that. Big kudos to the entire project team.

- White River – Lake Tapps Reservoir (WRLTR) Update
  - The Lake Tapps Reservoir level was 539.28 feet as of January 16. Veolia completed winter drawdown activities on November 18 to lower the reservoir to 539 feet and conducted demonstration testing of 450 cfs powerhouse throughput to report to the Department of Ecology’s Dam Safety Office.
  - Cascade resumed water diversion, as part of the Phase 3 project commissioning, during the week of January 12. Reservoir refill activities are anticipated to begin the week of February 15.
- Operations and Maintenance Services Contract
  - Cascade’s current contract with Veolia for Operation and Maintenance of the WRLTR project expires on December 31, 2026. Cascade staff anticipate issuing the Request for Proposals and draft contract in February.
  - Staff anticipate requesting the Board to authorize the CEO to execute a contract with Veolia for Operation and Maintenance (O&M) services transition support. The request will come before the Board in the second quarter of 2026. The transition contract would be needed if Veolia is not selected for the future O&M services contract and needs to transfer O&M responsibilities to the selected contractor.

### **Water Efficiency**

- Cascade is finalizing the details for its participation in the Northwest Flower and Garden Festival. Cascade is one of the sponsors of the show and promotes water efficiency and conservation programs at the five-day event.
- The winter/spring series of the Cascade Gardener class series is confirmed and available to residents who wish to register.
- Cascade is working with several classrooms in Issaquah, providing materials for students to check their toilets for leaks and showerheads for flow volume. This is a longstanding program and allows students to see potential water and energy savings from upgrading to efficient fixtures and associated avoided CO2 emissions.

### **Intergovernmental and Communications**

- A 2026 look-ahead Board calendar is attached to this CEO Report and will be included every month with the Board packet. This document is intended to be a draft document that will change and is updated each month.
- A Cascade Supply Program (CSP) Board Oversight Workshop is scheduled for March 6 at Bellevue City Hall. Board Members and Alternates should have received a calendar invite for the meeting. Information will be provided ahead of the workshop to help prepare the Board for the agenda items and discussions at the workshop.
- On December 23, Cascade staff provided a Lake Tapps Reservoir tour for key stakeholders, including representatives from the Muckleshoot Indian Tribe, the Lake Tapps Community Council, and other homeowners around the reservoir actively involved with Cascade.

## **Attachments**

1. Budget to Actual Expenditure Report through December 31, 2025.
2. Statement of Revenues and Expenditures through December 31, 2025.
3. Statement of Net Position as of December 31, 2025.
4. Contract Status Summary.
5. Monthly Warrants Listing.
6. Monthly Treasurer's Report as of December 31, 2025.
7. Draft 2026 Cascade Board Meeting Calendar.

Cascade Water Alliance  
 Budget to Actual Expenditure Report  
 January 1- December 31, 2025  
 100% of the year completed

<b>Administration</b>		<b>Budget</b>		<b>Actual</b>		<b>Balance</b>		<b>% Expended</b>
Salaries	\$	1,928,035	\$	1,927,230		805		100.0%
Benefits		471,895		471,833		62		100.0%
Wellness program		1,000		0		1,000		0.0%
Prof. Fee (Technical)		232,500		232,407		93		100.0%
Prof. Fee (Legal)		855,000		831,804		23,196		97.3%
Prof. Fee (Audit)		117,000		116,770		230		99.8%
Prof. Fee (Other)		15,000		8,751		6,249		58.3%
Seismic Resiliency		120,000		0		120,000		0.0%
Meetings Expense		15,000		14,543		457		97.0%
Telephone/Internet		49,100		49,023		77		99.8%
Office Rent		415,478		414,894		585		99.9%
Office Supplies Admin.		18,100		18,009		91		99.5%
Equip. and Furniture		22,000		19,125		2,875		86.9%
Bank Fees		500		259		241		51.9%
Dues & Subscriptions		25,000		24,283		717		97.1%
Taxes/Licenses		18,000		17,962		38		99.8%
Travel		10,500		10,220		280		97.3%
Professional Dev.		11,000		10,664		336		96.9%
Computer Equipment		23,000		21,840		1,160		95.0%
Software Licenses		58,300		56,201		2,099		96.4%
Postage & Delivery		1,300		1,269		31		97.6%
Printing & Repro.		3,000		2,415		585		80.5%
Insurance		166,908		166,050		858		99.5%
Contingency		10,000		0		10,000		0.0%
<b>Total</b>	<b>\$</b>	<b>4,587,616</b>	<b>\$</b>	<b>4,415,552</b>	<b>\$</b>	<b>172,064</b>		<b>96.2%</b>

<b>Debt Service</b>		<b>Budget</b>		<b>Actual</b>		<b>Balance</b>		<b>% Expended</b>
Bond Debt Service	\$	9,225,591		9,224,141		1,450		100.0%
<b>Total</b>	<b>\$</b>	<b>9,225,591</b>	<b>\$</b>	<b>9,224,141</b>	<b>\$</b>	<b>1,450</b>		<b>100.0%</b>

<b>Conservation</b>		<b>Budget</b>		<b>Actual</b>		<b>Balance</b>		<b>% Expended</b>
Salaries	\$	164,149	\$	164,138	\$	10		100.0%
Benefits		38,238		37,911		327		99.1%
Prof. Fee (Technical)		30,000		29,740		260		99.1%
Prof. Fee (Legal)		500		0		500		0.0%
Dues & Subscriptions		5,500		709		4,791		12.9%
Rebate Reimb. Com.		115,000		114,825		175		99.8%
Irrigation Audit		10,000		5,603		4,397		56.0%
Turf Removal Rebates		5,000		0		5,000		0.0%
Comm. and Public I		486,500		485,721		779		99.8%
Misc. Serv. and Sup.		64,000		63,507		493		99.2%
<b>Total</b>	<b>\$</b>	<b>918,887</b>	<b>\$</b>	<b>902,154</b>	<b>\$</b>	<b>16,732</b>		<b>98.2%</b>

<b>Com. and Intergovern</b>		<b>Budget</b>		<b>Actual</b>		<b>Balance</b>		<b>% Expended</b>
Salaries	\$	169,965	\$	169,519	\$	446		99.7%
Benefits	\$	38,339		38,234		105		99.7%
Special Events		10,000		0		10,000		0.0%
Prof. Fee (Other)		165,000		162,670		2,330		98.6%
Sponsorships		30,000		22,250		7,750		74.2%
Comm. and Public I		254,000		140,643		113,357		55.4%
<b>Total</b>	<b>\$</b>	<b>667,303</b>	<b>\$</b>	<b>533,315</b>	<b>\$</b>	<b>133,988</b>		<b>79.9%</b>

Cascade Water Alliance  
 Budget to Actual Expenditure Report  
 January 1- December 31, 2025  
 100% of the year completed

<b>Operations-General</b>		<b>Budget</b>		<b>Actual</b>		<b>Balance</b>	<b>% Expended</b>
Wholesale Water	\$	24,584,741	\$	24,556,441	\$	28,300	99.9%
Salaries		74,578		25,013		49,565	33.5%
Benefits		15,998		5,726		10,272	35.8%
BIP O&M		75,000		73,319		1,681	97.8%
Pipeline Prop. O&M		85,000		1,521		83,479	1.8%
PWTF Loan Debt		39,671		39,671		(0)	100.0%
<b>Total</b>	<b>\$</b>	<b>24,874,987</b>	<b>\$</b>	<b>24,701,691</b>	<b>\$</b>	<b>173,297</b>	<b>99.3%</b>

<b>Operations-Lake Tapps</b>		<b>Budget</b>		<b>Actual</b>		<b>Balance</b>	<b>% Expended</b>
Salaries	\$	598,952	\$	549,309	\$	49,643	91.7%
Benefits		126,190		125,977		212	99.8%
Prof. Fee (Technical)		785,750		760,572		25,178	96.8%
Prof. Fee (Other)		56,000		6,194		49,806	11.1%
Meetings Expense		3,500		0		3,500	0.0%
Telephone/Internet		7,700		7,699		1	100.0%
Office Supplies		7,700		7,630		70	99.1%
Equipment & Furn.		50,000		41,215		8,785	82.4%
Taxes/Licenses		15,500		15,402		98	99.4%
Travel		12,400		12,367		33	99.7%
Professional Dev.		2,500		0		2,500	0.0%
Software Licenses		53,000		52,672		328	99.4%
Permitting Costs		9,000		8,322		678	92.5%
Misc. Serv. and Sup.		119,000		51,889		67,111	43.6%
LT Operator		2,904,178		2,662,965		241,214	91.7%
Unplanned O&M		100,000		4,533		95,467	4.5%
Misc. Facility Repairs		130,000		31,610		98,390	24.3%
USGS Joint Fund		366,700		218,715		147,985	59.6%
Outage		80,000		10,889		69,111	13.6%
Milfoil Control		210,000		190,269		19,731	90.6%
Vendor Services		105,000		29,738		75,262	28.3%
Water Quality		100,000		57,867		42,133	57.9%
Dike and Roads		34,500		11,831		22,669	34.3%
<b>Total</b>	<b>\$</b>	<b>5,877,570</b>	<b>\$</b>	<b>4,857,666</b>	<b>\$</b>	<b>1,019,904</b>	<b>82.6%</b>

<b>Cascade Supply Program</b>		<b>Budget</b>		<b>Actual</b>		<b>Balance</b>	<b>% Expended</b>
Salaries	\$	690,000		446,902		243,098	64.8%
CSP Consultants		2,175,000		2,821		2,172,179	0.1%
CSP Contingency		286,000		0		286,000	0.0%
<b>Total CSP Budget</b>	<b>\$</b>	<b>3,151,000</b>	<b>\$</b>	<b>449,723</b>	<b>\$</b>	<b>2,701,277</b>	<b>14.3%</b>

**Total Operating Budget**      **\$**                      **49,302,954**      **\$**                      **45,084,242**      **\$**                      **4,218,713**                      **91.4%**

<b>Capital Projects (multi-yr bdgt not shown)</b>		<b>Budget</b>		<b>Actual</b>		<b>Balance</b>	<b>% Expended</b>
Upper Conveyance	\$	2,810,000		2,808,882		1,118	100.0%
Lower Conveyance		40,000		28,109		11,891	70.3%
Equipment		75,000		0		75,000	0.0%
Facilities		100,000		28,362		71,638	28.4%
Bellevue-issaquah		800,000		16,369		783,631	2.0%
Tacoma Agreement		6,341,209		6,341,209		0	100.0%
Capital Risk		0		0		0	0.0%
IT Infrastructure		25,000		19,205		5,795	76.8%
<b>Total CIP Budget</b>	<b>\$</b>	<b>10,191,209</b>	<b>\$</b>	<b>9,242,136</b>	<b>\$</b>	<b>949,073</b>	<b>90.7%</b>

**Total Overall Budget**      **\$**                      **59,494,163**      **\$**                      **54,326,377**                      **5,167,786**                      **91.3%**

Cascade Water Alliance  
Statement of Revenues and Expenditures  
From 1/1/2025 Through 12/31/2025

Attachment 2

Operating Revenue	
Water sales	\$ 42,057,780
Administrative dues	4,241,294
Conservation program	826,395
Total Operating Revenue	47,125,469
Operating Expenses	
Cost of water sold	24,556,441
Salaries and benefits	3,959,415
Professional services	2,165,871
Conservation program	120,428
Depreciation and amortization	3,839,099
Communication and public information	592,620
Office expenses	579,969
Operations	2,932,918
Bank charges	259
Rent	128,180
Maintenance	398,227
Dues and subscriptions	30,836
Miscellaneous	63,618
Total Operating Expenses	39,367,881
Operating Income	7,757,588
Non-Operating Revenue (Expenses)	
Interest income	2,259,674
Other income	62,402
Gain/Loss on the sale/re-characterization of an asset	30,824,970
Interest expense, net of amount capitalized	(4,224,603)
Total Non-Operating Revenue (Expenses)	28,922,444
Capital Contributions	
Regional Capital Facilities Charges	5,615,929
Increase in Net Assets	42,295,960
Net Assets, Beginning of Year	167,192,352
Net Assets, End of Year	\$ 209,488,312

Cascade Water Alliance  
Statement of Net Position  
As of 12/31/2025

Attachment 3

Assets

Current Assets

Cash and cash equivalents	\$	39,077,648
Accounts receivable		7,693,840
Prepaid expenses		285,787
Total Current Assets		47,057,276

Capital Assets

Equipment and furniture		2,404,761
Seattle water contract		22,267,611
Bellevue Issaquah pipeline		22,293,313
Tacoma water contract		90,515,463
Capital Leases		2,491,486
Less accumulated depreciation and amortization		(23,391,810)
Total Capital Assets		116,580,825

Projects in process and assets not yet in service

Lake Tapps		111,123,875
Tacoma Cascade pipeline		26,539,385
Total Projects in process and assets not yet in service		137,663,260

Restricted cash and cash equivalents

		20,140,839
Total Assets		321,442,199

Liabilities

Current liabilities

Payables and accrued liabilities		3,550,977
Retroactive water credit		702,785
Accrued interest		2,771,219
Long-term debt current portion		14,264,981

Long-term Liabilities

Long-term debt		63,400,000
Tacoma contract		90,515,463
Bond premium, net of amortization		1,531,644
Total Long-term Liabilities		155,447,108
Total Liabilities		169,712,089

Net Assets

Restricted for debt service		113,231,877
Unrestricted		38,498,233
Total Net Assets		151,730,110

Total Liabilities & Net Assets

	\$	321,442,199
		321,442,199

**Consultant and Other Vendor Contract Status Summary**

Attachment 4

**Open contracts**

Vendor	Contract number	Contract title	Cascade manager	Effective date	End date	Status date	Percent work completed	Contract amount, including	Amount invoiced	Percent invoiced	Contract balance
Aquatechnex	1	2026 Lake Tapps Aquatic Plant Maintenance Program	P. Anderson	1/1/2026	12/31/2026	1/19/2026	0%	\$ 165,000	\$ 2,228	1%	\$ 162,772
Aspect	1	Water Supply Modeling	R. Hoffman	5/6/2020	N/A	1/19/2026	65%	\$ 24,900	\$ 16,196	65%	\$ 8,704
Aspect	2	Water Resources Services	R. Hoffman	8/17/2018	N/A	1/19/2026	98%	\$ 60,000	\$ 58,251	97%	\$ 1,749
Aspect	3	Climate Change Analysis	R. Hoffman	9/7/2022	N/A	1/19/2026	98%	\$ 150,000	\$ 148,846	99%	\$ 1,154
Ballard marine Construction	1	Tunnel intake Dive Condition Assessment	D. Roberts	8/1/2025	N/A	1/19/2026	100%	\$ 11,351	\$ 11,351	100%	\$ -
Ballard Spahr	1	Legal Services	C. Paulucci	1/1/2026	12/31/2026	1/19/2026	0%	\$ 25,000	\$ -	0%	\$ 25,000
Ben Bernstein Music	1	Podcast production	M. Brent	1/1/2026	12/31/2026	1/19/2026	0%	\$ 7,000	\$ -	0%	\$ 7,000
BHC Consulting	1	Planning & Permit Assistance	T. Richmond	1/1/2026	12/31/2026	1/19/2026	0%	\$ 45,000	\$ -	0%	\$ 45,000
Brilliant Marketing	1	We Need Water Social Media Outreach	J. Amspacher	1/1/2026	12/31/2026	1/19/2026	0%	\$ 64,000	\$ -	0%	\$ 64,000
Clark Nuber	1	Annual Financial Audit and Quarterly AUPs	C. Paulucci	1/1/2026	N/A	1/19/2026	5%	\$ 89,200	\$ -	0%	\$ 89,200
Colehour and Cohen	1	Staffing for classes and events	J. Amspacher	1/1/2026	12/31/2026	1/19/2026	0%	\$ 117,525	\$ -	0%	\$ 117,525
Confluence Engineering Group, LLC	1	Lake Tapps Supply & BIP Water Quality Advisory Services Project	D. Roberts	12/1/2023	N/A	1/19/2026	80%	\$ 49,000	\$ 24,842	51%	\$ 24,158
Confluence Engineering Group, LLC	2	Water Quality Blending Study	M. Thung	12/5/2004	N/A	1/19/2026	50%	\$ 230,000	\$ 218,880	95%	\$ 11,120
CREB, Inc.	1	File Management for U Drive	J. Shimada	6/16/2025	N/A	1/19/2026	50%	\$ 20,000	\$ 19,575	98%	\$ 425
David Evans	1	On-call Land Surveyor	H. Chen	11/18/2022	12/31/2026	1/19/2026	45%	\$ 160,000	\$ 54,380	34%	\$ 105,620
David McGrath	1	Irrigation Program Assistance	M. Brent	1/1/2026	12/31/2026	1/19/2026	0%	\$ 20,000	\$ -	0%	\$ 20,000
Environmental Science Assoc (ESA)	1	Aquatic Plant Management	P. Anderson	1/1/2026	12/31/2026	1/19/2026	0%	\$ 49,000	\$ -	0%	\$ 49,000
Environmental Science Assoc (ESA)	2	Development of Cascade's Integrated Aquatic Plant Management Plan	P. Anderson	3/20/2024	N/A	1/19/2026	60%	\$ 44,750	\$ 24,428	55%	\$ 20,322
GeoEngineers	1	Dam Engineering/Hydrology/ Geotechnical Service	H. Chen	1/3/2024	12/31/2026	1/19/2026	50%	\$ 570,000	\$ 215,958	38%	\$ 354,042
Gordon Thomas Honeywell	1	State legislative outreach	A. Bennett	1/1/2026	12/31/2026	1/19/2026	0%	\$ 84,000	\$ -	0%	\$ 84,000
Hawkins Delafield & Wood	1	Procurement and contracting for a contract operator for the WRLTR project.	M. Thung	1/1/2026	12/31/2026	1/19/2026	0%	\$ 110,000	\$ -	0%	\$ 110,000
Herrera	1	On-call limnology services	M. Thung	12/1/2022	12/31/2025	1/19/2026	5%	\$ 45,000	\$ -	0%	\$ -
Herrera	2	Water Quality Management Plan	M. Thung	10/9/2023	12/31/2024	1/19/2026	98%	\$ 165,000	\$ 164,999	100%	\$ 1
Herrera	3	On-Call Water Supply Modeling Services	M. Thung	11/4/2024	12/31/2027	1/19/2026	0%	\$ 40,000	\$ -	0%	\$ 40,000
Herrera	4	Bulkheads Study	M. Thung	6/5/2025	N/A	1/19/2026	5%	\$ 49,000	\$ 26,632	54%	\$ 22,368
HDR	1	MMD Fish Passage Design Review	H. Chen	12/1/2015	N/A	1/19/2026	99%	\$ 1,518,000	\$ 1,411,771	93%	\$ 106,229
Jennergy	1	Website Maintenance	M. Brent	1/1/2026	12/31/2026	1/19/2026	0%	\$ 25,000	\$ -	0%	\$ 25,000
Johansen Construction	1	2025 Winter Weather Event Emergency Repairs	D. Roberts	12/29/2025	N/A	1/19/2026	85%	\$ 20,000	\$ 3,303	17%	\$ 16,697
Jon Shimada	1	On-Call Project Support Services	M. Thung	4/8/2024	12/31/2026	1/19/2026	10%	\$ 35,000	\$ 30,780	88%	\$ 4,220
Langton Spieth	1	Community relations	A. Bennett	1/1/2026	12/31/2026	1/19/2026	0%	\$ 78,000	\$ -	0%	\$ 78,000
Long Building Tech	1	Security Maintenance	H. Chen	1/1/2026	12/31/2026	1/19/2026	0%	\$ 78,000	\$ -	0%	\$ 78,000
Marketplace Events	1	Northwest Flower and Garden Show	J. Amspacher	11/17/2025	12/31/2026	1/19/2026	0%	\$ 20,000	\$ 20,000	100%	\$ -
Nature Vision	1	Classroom Water Education	M. Brent	1/1/2026	12/31/2026	1/19/2026	0%	\$ 135,466	\$ -	0%	\$ 135,466
Northwest Municipal Advisor	1	Financial Advisory Services	C. Paulucci	9/17/2025	12/31/2027	1/19/2026	0%	\$ 49,999	\$ -	0%	\$ 49,999
Okamoto Strategies, LLC	1	Capital Projects and Strategic Planning	H. Chen	6/21/2023	N/A	1/19/2026	25%	\$ 25,000	\$ 5,569	22%	\$ 19,431
Parametrix	1	On Call Civ/Mech/Structural Eng	H. Chen	1/1/2023	12/31/2026	1/19/2026	50%	\$ 650,000	\$ 338,776	52%	\$ 311,224
Parametrix	2	On-Call Electrical Engineering Svcs	D. Roberts	4/7/2025	12/31/2027	1/19/2026	5%	\$ 600,000	\$ 108,136	18%	\$ 491,864
Performance Dimension Group	1	Organizational Performance Services	M. Thung	1/9/2026	12/31/2027	1/19/2026	0%	\$ 30,000	\$ -	0%	\$ 30,000
Puget Sound Energy	1	Water Efficiency Rebates	M. Brent	1/1/2026	12/31/2026	1/19/2026	50%	\$ 120,000	\$ -	0%	\$ 120,000
Rainier Stillwater Risk Advisors	1	Trespassing Management	M. Thung	12/14/2023	12/31/2024	1/19/2026	85%	\$ 33,000	\$ 27,000	82%	\$ 6,000
RH2	2	On-Call Electrical Engineering Svcs	H. Chen	1/1/2024	4/30/2025	1/19/2026	100%	\$ 133,750	\$ 133,592	100%	\$ 158
RH2	3	Wholesale Master Meter Eval	H. Chen	1/21/2020	3/31/2023	1/19/2026	8%	\$ 24,500	\$ 1,342	5%	\$ 23,158
Robinson Noble	1	Water Audits	E. Cebron	10/3/2019	N/A	1/19/2026	85%	\$ 135,060	\$ 115,183	85%	\$ 19,877
Rok Technologies, LLC	1	Implementation of GIS Cloud Migration	H. Chen	10/10/2025	4/10/2026	1/19/2026	5%	\$ 47,200	\$ -	0%	\$ 47,200

Sammamish Plateau Water	1	GIS support services	H. Chen	12/6/2022	N/A	1/19/2026	80%	\$ 50,000	\$ 49,001	98%	\$ 999
Sazan	1	On-call value analysis/engineering	J. Shimada	10/23/2023	10/23/2025	1/19/2026	50%	\$ 250,000	\$ 98,941	40%	\$ 151,059
SC Words & Pictures Inc.	1	Design Services	A. Bennett	1/1/2025	12/31/2025	1/19/2026	15%	\$ 25,000	\$ 670	3%	\$ 24,330
Seattle Public Utilities	1	Garden Hotline	J. Amspacher	1/1/2026	12/31/2026	1/19/2026	0%	\$ 17,620	\$ -	0%	\$ 17,620
SMC Consulting	1	Water Efficiency Consultant	M. Brent	1/1/2026	12/31/2026	1/19/2026	0%	\$ 31,000	\$ -	0%	\$ 31,000
Stantec	1	BIP Relocation at Lewis Creek	W. Smythe	8/27/2025	N/A	1/19/2026	5%	\$ 283,684	\$ 1,843	1%	\$ 281,842
Stantec	2	CSP - Program and Engineering Support	B. Bartle	11/4/2025	N/A	1/19/2026	2%	\$ 1,000,000	\$ -	0%	\$ 1,000,000
Sunbreak Talent	1	Recruitment assistance	M. Thung	3/27/2025	N/A	1/19/2026	40%	\$ 6,000	\$ 4,910	82%	\$ 1,090
TeamLogic IT	1	Info Technology Consulting	C. Paulucci	1/1/2026	12/31/2026	1/19/2026	0%	\$ 148,840	\$ -	0%	\$ 148,840
TechniArt	1	Conservation Website Order page	M. Brent	1/1/2026	12/31/2026	1/19/2026	0%	\$ 17,000	\$ -	0%	\$ 17,000
Terese Richmond LLC	1	On-Call Strategy, Policy and Program Support Services	M. Thung	6/9/2025	12/31/2026	1/19/2026	5%	\$ 45,750	\$ 2,936	6%	\$ 42,815
Tetra Tech	1	AWIA 2025-2026 Updates	M. Thung	12/9/2024	12/31/2026	1/19/2026	10%	\$ 350,000	\$ 69,207	20%	\$ 280,793
Tilth Association	1	Garden Water Efficiency	M. Brent	1/1/2026	12/31/2026	1/19/2026	0%	\$ 65,000	\$ -	0%	\$ 65,000
Transpo Group	1	On-Call GIS Support	H. Chen	1/1/2026	12/31/2026	1/19/2026	0%	\$ 49,500	\$ -	0%	\$ 49,500
Upstream PBC	2	HydroForecast Subscription Service	M. Thung	10/1/2024	9/30/2026	1/19/2026	75%	\$ 49,350	\$ 23,500	48%	\$ 25,850
USGS	1	Joint Funding Agree-Streamgaging	H. Chen	1/1/2026	12/31/2026	1/19/2026	25%	\$ 352,000	\$ -	0%	\$ 352,000
Vanir Construction Management, Inc.	1	On-call Construction Management	J. Shimada	5/1/2021	N/A	1/19/2026	85%	\$ 790,000	\$ 563,830	71%	\$ 226,170
VanNess Feldman	1	General Counsel	R. Hoffman	1/1/2026	12/31/2026	1/19/2026	0%	\$ 900,000	\$ -	0%	\$ 900,000
Veolia	1	White River-Lake Tapps Reservoir Project Operations and Maintenance Agreement \$2,430,226 fixed, \$50,000 variable, \$12,385 bond	D. Roberts	1/1/2026	12/31/2026	1/19/2026	0%	\$ 2,492,611	\$ -	0%	\$ 2,492,611

Closed Contracts												
Vendor	Closed contract number	Contract title	Cascade manager	Effective Date	End date	Status date	Percent work completed	Contract amount, including amendments	Amount invoiced	Percent invoiced	Contract balance	
Aquatechnex	1	2025 Lake Tapps Aquatic Plant Maintenance Program	P. Anderson	1/1/2025	12/31/2025	1/19/2026	100%	\$ 160,000	\$ 151,594	95%	\$ 8,406	
Ballard Spahr	1	Legal Services	C. Paulucci	3/28/2025	12/31/2025	1/19/2026	100%	\$ 25,000	\$ 18,828	75%	\$ 6,173	
Ben Bernstein Music	1	Podcast production	M. Brent	1/1/2025	12/31/2025	1/19/2026	100%	\$ 7,000	\$ 1,140	16%	\$ 5,860	
BHC Consulting	1	Planning & Permit Assistance	T. Richmond	1/1/2024	12/31/2024	1/19/2026	100%	\$ 25,000	\$ 2,208	9%	\$ 22,792	
Brilliant Marketing	1	We Need Water Social Media Outreach	M. Brent	1/1/2025	12/31/2025	1/19/2026	100%	\$ 55,000	\$ 43,576	79%	\$ 11,424	
Brilliant Marketing	2	Water Efficiency graphic Design & Website Redeign	J. Amspacher	5/7/2025	N/A	1/19/2026	100%	\$ 45,000	\$ 19,941	44%	\$ 25,059	
Catalyst Workplace	1	Office Furniture	C. Paulucci	12/12/2024	N/A	1/19/2026	100%	\$ 29,506	\$ 29,506	100%	\$ 0	
Clark Nuber	1	Annual Financial Audit and Quarterly AUPs	C. Paulucci	1/1/2025	N/A	1/19/2026	95%	\$ 89,200	\$ 88,515	99%	\$ 685	
Colehour and Cohen	1	Staffing for classes and events	M. Brent	1/1/2025	12/31/2025	1/19/2026	85%	\$ 116,065	\$ 110,897	96%	\$ 5,168	
David McGrath	1	Irrigation Program Assistance	M. Brent	1/25/2025	12/31/2025	1/19/2026	15%	\$ 20,000	\$ 5,603	28%	\$ 14,397	
Environmental Science Assoc (ESA)	1	Aquatic Plant Management	P. Anderson	1/1/2025	12/31/2025	1/19/2026	8%	\$ 49,000	\$ 27,896	57%	\$ 21,104	
Gordon Thomas Honeywell	1	State legislative outreach	A. Bennett	1/1/2025	12/31/2025	1/19/2026	100%	\$ 84,000	\$ 84,000	100%	\$ -	
Hawkins Delafield & Wood	1	Procurement and contracting for a contract operator for the WRLTR project.	M. Thung	6/4/2025	12/31/2025	1/19/2026	0%	\$ 110,000	\$ 30,780	28%	\$ 79,220	
Jacobs Engineering Group	1	Demand Forecast Model Support Services	M. Thung	8/20/2021	N/A	1/19/2026	100%	\$ 5,000	\$ 5,000	100%	\$ -	
Jennergy	1	Website Maintenance	M. Brent	1/1/2025	12/31/2025	1/19/2026	38%	\$ 25,000	\$ 16,871	67%	\$ 8,129	
Langton Spieth	1	Community relations	A. Bennett	1/1/2025	12/31/2025	1/19/2026	45%	\$ 78,000	\$ 78,000	100%	\$ -	
Long Building Tech	1	Security Maintenance	H. Chen	6/1/2023	12/31/2024	1/19/2026	100%	\$ 120,000	\$ 112,544	94%	\$ 7,456	
Lisa Taylor	1	Sustainable Landscaping Support	J. Amspacher	4/14/2025	N/A	1/19/2026	65%	\$ 4,500	\$ 1,200	27%	\$ 3,300	
Long Building Tech	1	Security Maintenance	H. Chen	4/3/2025	12/31/2025	1/19/2026	0%	\$ 74,025	\$ 50,423	68%	\$ 23,602	
Marketplace Events	1	Northwest Flower and Garden Show	M. Brent	1/1/2025	12/31/2025	1/19/2026	100%	\$ 20,000	\$ 20,000	100%	\$ -	
Nature Vision	1	Classroom Water Education	M. Brent	1/1/2025	12/31/2025	1/19/2026	75%	\$ 118,333	\$ 103,672	88%	\$ 14,661	
Pacifica Law	1	Legal Assistance	H. Chen	1/1/2025	12/31/2025	1/19/2026	15%	\$ 25,000	\$ 5,355	21%	\$ 19,645	
Puget Sound Energy	1	Water Efficiency Rebates	M. Brent	1/1/2025	12/31/2025	1/19/2026	50%	\$ 120,000	\$ 114,825	96%	\$ 5,175	
Seattle Public Utilities	1	Garden Hotline	M. Brent	1/1/2025	12/31/2025	1/19/2026	25%	\$ 16,700	\$ 12,525	75%	\$ 4,175	

Payment Authorization Warrants and Wire Transfers 1/28/26

WHOLESALE WATER

WIRE	Seattle Contract Payment 12/25	\$1,473,386.00
WIRE	Seattle Contract Payment 1/26	<u>\$1,243,768.00</u>
		\$2,717,154.00

CONSULTANTS

32881	CREB, Inc.	\$435.00
32887	State Auditor's Office	\$6,050.85
32902	Environmental Science Associates (ESA)	\$6,348.00
32911	Clark Nuber P.S.	\$7,665.00
32914	Confluence Engineering Group, LLC	\$2,226.00
32918	Gordon Thomas Honeywell Govern. Affairs	\$7,000.00
32919	Hawkins Delafield & Wood LLP	\$22,472.00
32920	Herrera	\$4,729.90
32921	Inslee, Best, Doezie & Ryder	\$225.00
32923	Jennergy	\$1,525.00
32924	Langton Public Affairs LLC	\$6,500.00
32932	Tacoma Pierce County Health Department	\$15,576.51
32942	Environmental Science Associates (ESA)	\$3,738.96
32949	Parametrix	\$36,336.25
32951	TeamLogic IT of Bellevue, WA	\$18,588.65
32961	Clark Nuber P.S.	\$5,289.38
32976	Van Ness Feldman, LLP	\$54,709.50
32994	Gordon Thomas Honeywell Govern. Affairs	\$7,000.00
32999	Langton Public Affairs LLC	\$6,500.00
33006	Parametrix	\$47,447.83
33009	Stantec Consulting Services Inc. (SCSI)	\$2,821.10
33013	Tacoma Pierce County Health Department	\$10,173.40
33014	Terese Richmond LLC	\$1,140.00
33015	Tetra Tech	\$29,880.76
33016	Transpo Group	\$13,575.26
33031	TeamLogic IT of Bellevue, WA	\$9,227.22
33032	Van Ness Feldman, LLP	<u>\$75,527.00</u>
		\$402,708.57

SALARY, BENEFITS AND EXPENSE REIMBURSEMENTS

	Payroll (November)	\$274,571.06
	Payroll (December)	\$273,718.41
32877	AWC Employee Benefit Trust	\$37,355.54
32882	Brian Bartle	\$93.19
32893	MissionSquare-107080	\$59,577.51
32894	MissionSquare-304525	\$18,482.15
32899	Paula Anderson	\$174.44
32900	David Roberts	\$56.40
32901	Jami Shimada	\$25.98
32903	HRA VEBA Trust	\$3,564.00
32904	Inslee, Best, Doezie & Ryder	\$645.00
32917	Colleen Petilla	\$24.95
32940	Paula Anderson	\$158.13
32941	Cody Nelson	\$24.95
32957	AWC Employee Benefit Trust	\$37,495.14
32963	HRA VEBA Trust	\$3,564.00
32980	MissionSquare-107080	\$50,546.22
32981	MissionSquare-304525	\$19,424.98
32984	Association of Washington Cities	\$2,336.20
32992	John Holmes	\$117.32
32997	Jon Shimada	\$3,800.00
33025	Brian Bartle	\$613.89
33026	Cody Nelson	<u>\$606.64</u>
		\$786,976.10

GENERAL

32878	AT&T FirstNet	\$786.53
32880	Comcast	\$1,994.01
32889	U.S. BANK	\$7,476.99
32890	Washington Association of Sewer & Water	\$925.00
32891	WaterISAC	\$3,400.00
32895	Bellevue Gateway One Equities, LLC	\$33,892.58
32898	Daily Journal of Commerce	\$176.90
32905	Pacific Office Automation	\$316.31
32907	spot-on print & design	\$43.25
32912	CLEARFLY	\$1,111.65
32913	Comcast	\$604.53
32915	Covington Water District	\$100.44
32931	Staples Advantage	\$233.54
32933	Verizon Wireless	\$135.03
32935	Beautify Bonney Lake	\$500.00
32937	CIT	\$1,744.02
32944	Lumen	\$115.30
32947	Pacific Office Automation Inc.	\$100.89
32948	Pacific Office Automation	\$336.12
32952	Utilities Underground Location Center	\$22.95
32958	AT&T FirstNet	\$782.34
32969	One Redmond	\$2,500.00
32970	Pacific Office Automation	\$316.31
32972	PNWS-AWWA	\$2,420.00
32975	U.S. BANK	\$12,193.26
32983	American Water Works Association	\$4,923.00
32985	Bellevue Gateway One Equities, LLC	\$34,055.94
32988	CIT	\$1,744.02
32989	CLEARFLY	\$1,113.42
32990	Code Publishing Co.	\$125.00
32991	Comcast	\$613.26
32995	Greater Issaquah Chamber of Commerce	\$345.00
32998	Lakemont Business Services Inc.	\$200.00
33000	Lumen	\$115.43
33003	Pacific Office Automation Inc.	\$100.89
33004	Pacific Office Automation	\$336.43
33010	Staples Advantage	\$10.13
33012	Seattle Southside Chamber of Commerce	\$324.45
33017	U.S. BANK	\$6,389.84
33018	Utilities Underground Location Center	\$22.05
33020	Verizon Wireless	\$135.03
33021	Washington State Department of Revenue	\$487.29
33027	Greater Kirkland Chamber of Commerce	\$425.00
33029	Oregon State Department of Revenue	<u>\$1,666.75</u>
		\$125,360.88

**CONSTRUCTION**

32876	Vanir Construction Management Inc.	\$28,442.22
32892	Stantec Consulting Services Inc. (SCSI)	\$1,779.50
32934	HDR	\$13,226.53
32954	Stantec Consulting Services Inc. (SCSI)	\$12,747.00
32978	HDR	\$11,509.30
32979	Vanir Construction Management Inc.	<u>\$18,594.94</u>
		\$86,299.49

**SOFTWARE AND EQUIPMENT**

32884	Nearmap US Inc.	\$8,168.02
32908	Abila	\$275.50
32909	Access Telephone Solutions, Inc.	\$1,258.32
32955	Abila	\$655.34
32977	Industrial Software Solutions	\$30,619.07
32982	Abila	<u>\$206.82</u>
		\$41,183.07

CONSERVATION

32879	BRILLIANT MARKETING LLC	\$3,474.19
32886	Tilth Alliance	\$10,680.00
32888	Techriart C S D	\$679.25
32896	Jessica Bloom	\$450.00
32897	Colehour & Cohen	\$5,148.10
32906	Puget Sound Energy	\$23,307.45
32916	Education & Company	\$570.29
32922	Issaquah School District 411	\$2,000.00
32925	Nature Vision, Inc.	\$11,509.50
32926	New Resources Group, Inc.	\$1,196.85
32929	Seattle Printworks	\$442.99
32930	SMC Consulting LLC	\$1,995.00
32936	BRILLIANT MARKETING LLC	\$3,416.70
32943	Le Jardinnet LLC	\$661.20
32946	New Resources Group, Inc.	\$381.03
32950	Puget Sound Energy	\$12,499.79
32956	Alliance for Water Efficiency	\$896.38
32960	City of Seattle	\$4,175.00
32962	Marcello Whitehead/Expromowear	\$3,056.31
32965	Lisa Taylor	\$1,017.46
32967	Marianne Binetti	\$1,300.00
32973	Tilth Alliance	\$1,980.00
32974	Techriart C S D	\$717.20
32986	BRILLIANT MARKETING LLC	\$2,125.07
33001	Nature Vision, Inc.	\$3,151.43
33002	New Resources Group, Inc.	\$617.25
33007	Puget Sound Energy	\$369.36
33011	Sustainable Seattle dba Sustainabili	\$7,998.00
33028	Lisa Taylor	\$3,120.00
33030	Sustainable Seattle dba Sustainabili	<u>\$8,804.00</u>
		\$117,739.80

LAKE TAPPS

32883	Heidelberg Materials	\$673.96
32885	Pape Machinery Inc.	\$1,531.85
32910	Cintas Corporation	\$266.09
32927	Puget Sound Energy	\$290.94
32928	Salish Sea Tree Care and Consultin	\$771.40
32938	Culver Company, LLC	\$346.45
32939	Department of Ecology	\$3,241.48
32945	NALMS-North American Lake Mgmt	\$330.00
32953	Veolia Water North America	\$456,647.61
32959	Certified Hydraulics	\$1,724.43
32964	Linde Gas & Equipment Inc.	\$707.07
32966	LONG Building Technologies, Inc.	\$7,752.55
32968	Miner, Ltd.	\$832.20
32971	Pape Machinery Inc.	\$113.84
32987	Cintas Corporation	\$366.43
32993	FloHawks Plumbing & Septic	\$1,951.84
32996	Heidelberg Materials	\$426.44
33005	Pape Machinery Inc.	\$1,379.57
33008	Salish Sea Tree Care and Consultin	\$2,594.40
33019	Veolia Water North America	\$211,054.91
33022	AquaTechnex	\$2,228.00
33023	Department of Ecology	\$1,208.00
33024	US Geological Survey (USGS)	\$72,905.00
33033	Veolia Water North America	<u>\$194,076.50</u>
		\$963,420.96

DESTROYED AND VOIDED CHECKS:

<b>Total Warrants</b>	\$2,523,688.87
<b>Total Wires</b>	\$2,717,154.00
<b>Total warrants/wire transfers authorized for January 2026</b>	<u>\$5,240,842.87</u>

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
 Andy Baker, Economist

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
 Dave Hamilton, Secretary/Treasurer

**Cascade Water Alliance  
Monthly Treasurer's Report  
December 2025**

	Operating Fund	Construction Fund	Bond Fund	RCFC Fund	Water Supply Development Fund	Rate Stabilization Fund	US Bank Payroll Account	All Funds
<b>Beginning Balances, December 1</b>	\$ 20,567,254	\$ 11,203,975	\$ 8,894,734	\$ -	\$ 16,039,396	\$ 2,563,151	\$ -	\$ 59,268,509
<b>Additions:</b>								
Cash received	\$ 2,168,966	\$ 40,704	\$ 35,988	\$ -	\$ 34,043	\$ 9,252	\$ -	\$ 2,288,952
Transfers from other Cascade funds	\$ 305,333	\$ 4,500,059	\$ 478,401	\$ -	\$ -	\$ -	\$ 274,866	\$ 5,558,658
<b>Total additions</b>	\$ 2,474,299	\$ 4,540,762	\$ 514,389	\$ -	\$ 34,043	\$ 9,252	\$ 274,866	\$ 7,847,611
<b>Subtractions:</b>								
Bank fees, payroll, and bond payments	\$ 1,518	\$ 796	\$ 1,137	\$ -	\$ 1,264	\$ 181	\$ 274,866	\$ 279,761
Warrants paid	\$ 899,943	\$ 56,195	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 956,138
Wire and other electronic payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
King Co. Investment Pool impairment (realized)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
King Co. Investment Pool impairment (retained)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers to other Cascade funds	\$ 5,253,325	\$ 305,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,558,658
<b>Total subtractions</b>	\$ 6,154,786	\$ 362,324	\$ 1,137	\$ -	\$ 1,264	\$ 181	\$ 274,866	\$ 6,794,557
<b>Ending Balances, December 31, 2025</b>	\$ 16,886,766	\$ 15,382,413	\$ 9,407,986	\$ -	\$ 16,072,175	\$ 2,572,222	\$ -	\$ 60,321,562



## DRAFT

# 2026 Cascade Board Meeting Calendar

Updated 1/21/2026

<b>January 28, 2026</b>	<b>June 24, 2026</b>
<ul style="list-style-type: none"> <li>• 2026 Board calendar – CEO</li> <li>• 2026 Sponsorships – <b>Action</b></li> <li>• Water Supply Forum ILA - <b>Action</b></li> <li>• On-call minor construction contracts - <b>Action</b></li> <li>• Reimbursement resolution - <b>Action</b></li> <li>• BrightNight easement amendment - <b>Action</b></li> <li>• Upcoming Cascade Supply Program (CSP) workshop</li> </ul>	<ul style="list-style-type: none"> <li>• Budget &amp; Rates: Second review of preliminary budget and rates</li> <li>• WSDf: Biennial Report</li> <li>• CSP: Draft Board Oversight Guidelines</li> </ul>
<b>February 25, 2026</b>	<b>July 22, 2026</b>
<ul style="list-style-type: none"> <li>• Annual meeting, elect officers - <b>Action</b></li> <li>• Prep for CSP Workshop</li> </ul>	<ul style="list-style-type: none"> <li>• Budget and Rates: Final budget and rates proposal</li> <li>• Contract Operator Notification of Selected Firm</li> </ul>
<b>March 6, 2026 (Special Meeting)</b>	<b>August 26, 2026</b>
<ul style="list-style-type: none"> <li>• Cascade Supply Program: Board oversight workshop</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Recess</i></li> </ul>
<b>March 25, 2026</b>	<b>September 23, 2026</b>
<ul style="list-style-type: none"> <li>• Resolution for (potential) new committees, elect chairs and committee membership - <b>Action</b></li> <li>• Capital Funding Plan: Background, fiscal policies</li> <li>• Strategic Plan: Envisioning “Cascade 2050”</li> </ul>	<ul style="list-style-type: none"> <li>• Capital Funding Plan: Resolution adopting Plan - <b>Action</b></li> <li>• Budget: Resolution adopting O&amp;M and CIP budget - <b>Action</b></li> <li>• Rates: Resolution adopting rates &amp; RCFC - <b>Action</b></li> <li>• Strategic Plan: Draft Plan</li> </ul>
<b>April 22, 2026</b>	<b>October 28, 2026</b>
<ul style="list-style-type: none"> <li>• CSP: Approval of remaining 2026 Master Services Agreement (MSA) budget - <b>Action</b></li> <li>• Strategic Plan: Vision, mission, values, and strategic goals</li> </ul>	<ul style="list-style-type: none"> <li>• Strategic Plan: Final draft Plan</li> </ul>
<b>May 27, 2026</b>	<b>November 18, 2026</b>
<ul style="list-style-type: none"> <li>• Budget &amp; Rates: Preliminary budget and rates and how the budget fits into the Strategic Plan</li> <li>• Capital Funding Plan: Discussion</li> <li>• Water Supply Development Fund (WSDf): Resolution for WSDf Transfer - <b>Action</b></li> </ul>	<ul style="list-style-type: none"> <li>• CSP: Approval of 2027 MSA budget - <b>Action</b></li> <li>• Strategic Plan: Approval of final Plan - <b>Action</b></li> <li>• Adoption of 2027 Legislative Agenda - <b>Action</b></li> <li>• Bond Issuance Approval – <b>Action</b></li> <li>• Approval to Finalize Contract Operator Contract - <b>Action</b></li> </ul>
	<b>December 16, 2026</b>
	<i>Recess</i>



MEETING MINUTES OF THE  
BOARD OF DIRECTORS  
VIA HYBRID  
NOVEMBER 19, 2025

**1. CALL TO ORDER**

At 3:30 p.m. Chair Sweet called the meeting to order.

**2. ROLL CALL**

Board Members Present: City of Bellevue (Hamilton), City of Issaquah (Pauly), City of Kirkland (Sweet), City of Redmond (Birney), Sammamish Plateau Water & Sewer District (Warren), Skyway Water and Sewer District (Ault), City of Tukwila (McLeod)

Board Alternates Present: City of Kirkland (Pascal), City of Issaquah (Joe), City of Redmond (Nuevacamina), Sammamish Plateau Water & Sewer District (Hooshangi)

**3. PUBLIC COMMENT**

None.

**4. EXECUTIVE SESSION**

None.

**5. APPROVAL OF AGENDA**

**Motion by Ms. Birney and second by Mr. Warren to approve the meeting agenda as presented.**

**Motion by Ms. Birney and second by Mr. Warren to amend the meeting agenda and move Item 6: *Chief Executive Officer Report* to Item 8 (after Consent Items). Motion carried unanimously (7-0).**

**At the question, motion carried unanimously (7-0) to approve the meeting agenda as amended.**

**6. CONSENT ITEM**

- A. Board Meeting Minutes for October 22, 2025.
- B. Motion to adopt Resolution No. 2025-14 adopting Cascade's 2026 Legislative and Public Policy Agenda.
- C. Motion to authorize the Chief Executive Officer to advertise a request for proposals for a firm to provide operations and maintenance services for the White River – Lake Tapps Reservoir Project.

- D. Motion to authorize the Chief Executive Officer to pay Colehour + Cohen (“C+C”) up to the maximum compensation amount in their 2025 contract (\$116,065), which is \$5,315 over the amount approved by the Board at its November 2024 meeting (\$110,750).
- E. Motion to authorize the Chief Executive Officer to renew contracts for engineering, vendor, and consulting services totaling \$2,552,831 and in accordance with the adopted 2025-2026 Cascade budget.

**Motion by Mr. Warren and second by Ms. Birney to approve Consent Action Items A-E as presented. Motion carried unanimously (7-0).**

## **7. ACTION ITEM**

- A. Motion to adopt three resolutions regarding the 2025 Water System Plan:

Melina Thung, Cascade Interim CEO, said that state law requires public water systems to have a Water System Plan that includes a Water Shortage Response Plan, Water Use Efficiency Program, and a Water Use Efficiency Savings Goal. Additionally, the Cascade Water Alliance Joint Municipal Utility Services Agreement requires adoption of a Water Supply Plan, a Shortage Management Plan, and a Conservation Management Plan. Cascade has finalized the 2025 Water System Plan to serve as its Water Supply Plan, and included its updated Shortage Management Plan, Water Efficiency Program, and Water Use Efficiency Savings Goal in the Water System Plan. The Water Efficiency Program and Water Use Efficiency Savings Goal collectively serve as Cascade’s Conservation Management Plan.

Ms. Thung responded to questions from Board Members.

- Resolution No. 2025-15 approving the 2025 Water System Plan.

**Motion by Ms. Birney and second by Mr. McLeod to approve Resolution No. 2025-15 adopting the 2025 Water System Plan as presented. Motion carried unanimously (7-0).**

- Resolution No. 2025-16 replacing the Cascade Shortage Management Plan.

**Motion by Ms. Birney and second by Mr. Ault to approve Resolution No. 2025-16 replacing the Cascade Shortage Management Plan as presented. Motion carried unanimously (7-0).**

- Resolution No. 2025-17 adopting the Cascade’s Water Efficiency Program and the 2020-2029 Water Use Efficiency Goal.

**Motion by Ms. Birney and second by Mr. Ault to approve Resolution No. 2025-17 approving the Cascade Water Efficiency Program and the 2020-2029 Water Use Efficiency Goal, as presented. Motion carried unanimously (7-0).**

- B. Motion to adopt Resolution No. 2025-18 approving the Guidelines Regarding Management Agreements and Five-Year Reviews of the Tacoma Wholesale Supply Agreements.

Ms. Thung reminded Board Members that in January 2025, the Board approved Resolution 2025-01, authorizing finalization and execution of two new supply agreements with the City of Tacoma

("Tacoma"): 1) the Agreement for Market-Priced Wholesale Water Supply ("Market-Priced Agreement"); and 2) the Agreement for Wholesale Water Supply ("Wholesale Agreement"). Both Agreements with Tacoma allow for the creation of management agreements and require five-year reviews of the Agreements. As part of Resolution 2025-01, the Board directed staff to define the Board's role in these activities. This action meets the requirement set forth in Resolution 2025-01, Section 2:

"Section 2. Governance and Oversight. By December 31, 2025, Cascade staff shall present, for approval of the Board, guidelines for the role of Board regarding the five (5) year reviews and the Management Agreements."

**Motion by Ms. Birney and second by Mr. Warren to approve Resolution No. 2025-18 adopting the Guidelines Regarding Management Agreements and Five-Year Reviews of the Tacoma Wholesale Supply Agreements as presented. Motion carried unanimously (7-0).**

C. Motion to adopt Resolution No. 2025-19 appointing vacant officer positions.

Alison Bennett, Cascade Interim Chief of Staff and Director of Intergovernmental & Communications, stated that Chair Penny Sweet and Secretary/Treasurer Mary Lou Pauly did not seek reelection to their mayoral positions, resulting in vacancies in two of Cascade's three officer positions. As of January 1, 2026, Cascade will have only one Executive Committee member and no Finance and Management Committee chair.

The Board is scheduled to appoint new officers at the February 2026 Board meeting, creating a two-month interim period with only one officer. Staff recommend that the Board delegate officer roles effective January 1, 2026, until new officers are appointed for a two-year term at the 2026 annual meeting, typically held in February, as follows:

- Appoint Vice Chair Angela Birney as Chair,
- Appoint Board Member Tom McLeod as Vice Chair, and
- Appoint Board Member Dave Hamilton to serve as the Secretary/Treasurer and the Finance and Management Committee Chair.

**Motion by Ms. Pauly second by Ms. Birney to approve Resolution No. 2025-19 appointing vacant officer positions as presented. Motion carried unanimously (7-0).**

Mr. Warren emphasized that future board officer appointments should follow a formal, transparent nomination process. The current situation was noted as unusual because two officers were leaving at the same time, but the point was made that board positions traditionally involve member check-ins and nominations before recommendations are presented.

## **8. CHIEF EXECUTIVE OFFICER REPORT**

Ms. Thung reviewed the Chief Executive Officer's Report that was included in the Board Packet, and responded to questions from Board Members. Ms. Thung gave a shout out to Chris Paulucci, Cascade Finance Director, for another clean audit with the state auditor.

**9. STAFF PRESENTATIONS**

None.

**10. COMMITTEE REPORTS**

- A. Executive Committee – No meetings held since the last Board meeting.
- B. Finance & Management Committee – Meeting held October 21, 2025 and November 13, 2025. The meeting recap was included in the Board Packet.
- C. Public Affairs Committee – Meeting held October 22, 2025. The meeting recap was included in the Board Packet.
- D. Resource & Management Committee – Meeting held November 6, 2025. The meeting recap was included in the Board Packet.

**11. NEW BUSINESS**

- A. Board Recognition of Mary Lou Pauly

Chair Sweet read a Resolution recognizing Mary Lou Pauly for outstanding contributions to Cascade.

- B. Board Recognition of Penny Sweet

Mr. McLeod read a Resolution recognizing Chair Sweet for outstanding contributions to Cascade.

**12. NEXT REGULAR MEETING**

**Motion by Mr. Hamilton and second by Ms. Birney to cancel the December 17, 2025 Cascade Water Alliance Regular Board Meeting. Motion carried unanimously (7-0).**

The next regularly scheduled Board meeting will be held on January 28, 2026 at 3:30 p.m.

**13. ADJOURN**

The meeting adjourned at 4:18 p.m.

APPROVED BY:

\_\_\_\_\_  
Angela Birney, Chair

\_\_\_\_\_  
Thomas McLeod, Vice-Chair

**AGENDA MEMORANDUM**

**PROPOSED BOARD ACTION**

Motion to authorize the Chief Executive Officer to execute various 2026 Cascade sponsorship agreements for a combined total not to exceed \$48,000 (as shown in the events listed in this Agenda Memorandum).

**SUMMARY OF CURRENT PROPOSED BOARD ACTION**

Pursuant to Resolution 2009-02 and Cascade Water Alliance Code (CWAC) 5.45.020 and 5.45.030, sponsorship proposals over \$1,000 require Board authorization and are reviewed on their merits and how well they relate to Cascade’s mission and bylaws. Cascade’s Intergovernmental and Communications and Water Efficiency budgets have allocated funds to cover these sponsorships. This proposal (list shown below in Background) is for \$48,000 and is supported by the Chief Executive Officer and the Public Affairs Committee. It is within the budgeted amount for 2026.

**BACKGROUND**

Pursuant to CWAC 5.45.030, the Chief Executive Officer recommends that the Board authorize sponsorship agreements with each of the following event organizers in 2026:

<b>Event</b>	<b>Area</b>	<b>Date</b>	<b>Est. Cost</b>	<b>Station</b>	<b>Est. Value</b>
Bellevue Family 4 <sup>th</sup>	Bellevue	July 4	\$5,000	YES	\$8,000
Issaquah Salmon Days	Issaquah	Oct. 3-4	\$5,000	YES	\$10,000
Kirkland TBD	Kirkland	July/Aug	\$2,750	TBD	\$4,250
Redmond Derby Days	Redmond	July 10-11	\$3,500	YES	\$7,500
Sustainable Sammamish	Sammamish	August	\$1,000	YES	\$2,000
Skyway Health and Wellness Fair	Skyway	August	\$750	YES	\$1,200
Tukwila Summer Events	Tukwila	July/Aug	\$1,000	YES	\$1,000
Leadership Eastside Mayors Lunch	Eastside	September	\$5,000	NO	\$7,500
Bonney Lake Days/Tunes at Tapps	Lake Tapps	August	\$1,000	NO	\$1,000
Beautify Bonney Lake	Lake Tapps	September	\$500	NO	\$500
Bonney Lake Chamber Triathlon	Lake Tapps	September	\$500	NO	\$500
<b><i>SUBTOTAL FOR COMM/OUTREACH</i></b>			<b>\$26,000</b>		<b>\$43,450</b>
<b><i>Contingency if event amounts change slightly</i></b>			<b>\$2,000</b>		

<b>TOTAL FOR COMM/OUTREACH</b>			<b>\$28,000</b>		
<b>Other Events (Water Efficiency Budget)</b>					
2027 NW Flower and Garden Festival	Regional	February	\$20,000	YES	\$20,000
Bellevue Farmers' Market	Bellevue	TBD	\$0	YES	N/A
Kirkland Farmers' Market or City Hall for All	Kirkland	TBD	\$0	TBD	N/A
<b>TOTAL FOR WATER EFFICIENCY</b>			<b>\$20,000</b>		
<b>TOTAL ACTION COMM+WATER EFFICIENCY</b>			<b>\$48,000</b>		

These events meet several Cascade purposes as listed in section 3.3 of the Cascade Water Alliance Joint Municipal Utility Services Agreement. These include support for Cascade to:

- a. provide a safe, reliable, high quality drinking water supply to meet the current and projected demands of Cascade Members and for Non-Members as determined by Cascade, and to carry out this task in a coordinated, cost-effective, and environmentally sensitive manner;
- d. provide conservation programs to promote the wise and efficient use of resources;
- h. share costs and risks among Members commensurate with benefits received; and
- i. carry out, or to further other water supply purposes that the Members determine, consistent with the provisions of this Agreement.

These events support Cascade's ability to provide safe, reliable, high quality drinking water to meet the needs of Cascade Members. These sponsorships are vital in our service area to get our message to key constituents, as well as our Members' service areas, and to demonstrate Cascade's commitment to providing quality water. To create a water supply system, Cascade must have the support and cooperation of the communities in which it operates. These events focus on regional collaborative and successful relationships and partnerships, as well as cementing good neighbor relationships.

For its investment, Cascade's sponsorship will be noted at events that reach the public and key regional stakeholders. This recognition for Cascade at these events includes being featured on event promotional materials and at events, being listed on respective websites, posters and materials displayed at local businesses, advertising, social media, opportunities to display the Cascade banner and booths, and areas to display Cascade promotional materials. The promotional value of these events exceeds the investment from Cascade and furthers Cascade's goal of reaching the public and supporting members' communities.

Cascade will be the primary utility sponsor of the Northwest Flower and Garden Festival (NWFGF), the largest landscaping and gardening event in Washington, which will include many benefits to Cascade including:

- Cascade will be the presenting partner of all seven Container Showdown events, which are popular and well attended events where Cascade will be able to promote water conservation.
- Cascade’s logo will be branded as the presenting partner of the Container Showdown on the show website, social media, press releases, and onsite.
- A banner ad on the NWFGF website.
- A 10’x’20 booth space strategically located adjacent to the main stage.
- Access to the entire show to film content with Marianne Binetti, including before and after show.
- 125 tickets to the show – for Board Members, Member Staff, Cascade Staff, and for Cascade Gardener promotions.
- The ability to distribute handouts to the Container Showdown audience.
- Social media posts promoting Cascade, water conservation, and providing water efficiency tips that will be boosted by the NWFGF.

The Public Affairs Committee has reviewed the sponsorship list and recommended it be placed on the consent agenda at the January Board meeting.

Next Steps

Cascade staff work closely with the event owners and Cascade members in the first half of the year to finalize sponsorships, confirm expected costs and benefits and ensure Cascade is well-represented and able to support its purposes in each sponsorship.

**PRIOR BOARD ACTIONS**

Board Action	Date	Resolution No. (if Applicable)
Motion to authorize the Chief Executive Officer to execute various 2025 Cascade sponsorship agreements for a combined total not to exceed \$47,000	01/22/2025	N/A

**OTHER OPTIONS AND ANTICIPATED RESULTS IF THE BOARD DOES NOT APPROVE THIS ACTION**

Without Board approval of sponsorship opportunities, Cascade would not be able to support Members’ residents with information at events, communicate Cascade’s interests, provide education on water efficiency merits and programs, and promote understanding of the provision of safe, reliable, and high quality water supply. These events focus on regional collaborative and successful relationships and partnerships, as well as cementing good neighbor relationships.

**PROCUREMENT PROCESS**

N/A

**FISCAL IMPACT**

Total Cost: \$48,000

Budget Line	2026 Budget	Spent or Committed to Date	Available 2026 Budget	This Action	2026 Remaining Balance
Sponsorships	\$30,000	\$0	\$30,000	\$28,000	\$2,000
Community Engagement	\$75,000	\$0	\$75,000	\$20,000	\$55,000

The 2026 Intergovernmental and Communications budget includes up to \$30,000 for sponsorships for events, and this \$28,000 action includes some leeway in case the cost of an event is raised slightly in 2026. Funds are also reserved for other opportunities that may arise during 2026, and those will be presented separately if they arise.

**RECOMMENDED ACTION**

Motion to authorize the Chief Executive Officer to execute various 2026 Cascade sponsorship agreements for a combined total not to exceed \$48,000 (as shown in the events listed in this Agenda Memorandum).

**ATTACHMENTS**

None.

## **AGENDA MEMORANDUM**

### **PROPOSED BOARD ACTION**

Motion to adopt Resolution No. 2026-02, authorizing the Chief Executive Officer to finalize and execute a second amendment to the existing transmission easement agreement with GREE BN, LLC.

### **SUMMARY OF CURRENT PROPOSED BOARD ACTION**

The proposed Second Amendment to Transmission Easement Agreement (“Second Amendment”) would modify the transmission easement area previously authorized by the Board on a portion of the White River – Lake Tapps Reservoir Project (WRLTP) for the benefit of the battery energy storage system to be constructed by GREE BN, LLC (“GREE BN”). GREE BN will compensate Cascade for encroachment of its transmission and communication lines within ten feet of certain WRLTP infrastructure as consideration for this Second Amendment. Cascade is still negotiating a final form of Second Amendment with GREE BN. Board Action is requested to authorize the CEO to finalize and execute the Second Amendment consistent with the terms herein.

### **BACKGROUND**

In June 2021, Puget Sound Energy (PSE) issued an All-Sources RFP for renewable power generation, and shortly afterwards Cascade was contacted by several companies interested in using Cascade-owned parcels for their distributed energy battery storage projects. Cascade issued a Request for Information (RFI) to the companies interested in the parcels in January 2022. After reviewing the RFIs with our engineers, Cascade determined that installation of the batteries on Cascade’s parcels was not feasible due to the uncertainty of the final footprint of Cascade’s future water treatment facilities. One of the parties, BrightNight, submitted a proposal that installed their batteries on a parcel adjacent to Cascade and requested a transmission easement through Cascade-owned parcels to PSE’s nearby substation.

In May 2022, Cascade authorized a 56-year, non-exclusive Transmission Easement Agreement with GREE BN, LLC for a joint venture project between BrightNight and Cordelio Power. GREE BN’s project is a 200MW ac battery storage system to be sited on property northwest of Cascade’s land. In March 2024, Cascade authorized the First Amendment to Transmission Easement Agreement (“First Amendment”), which, among other things, modified the location of the transmission easement area on Cascade’s property under the Transmission Easement Agreement but applied a minimum ten-foot setback from most WRLTP infrastructure to GREE BN’s transmission facilities and its transmission easement area.

In the fall of 2025, GREE BN informed Cascade that its lines must be set back a certain distance from PSE infrastructure located on the same property and consequentially, approached Cascade staff about modifying the Transmission Easement Agreement to allow for

encroachment of portions of GREE BN's infrastructure within the ten-foot setback area. Based on subsequent conversations with Cascade staff, GREE BN provided a draft of the Second Amendment requesting the following:

(1) Make minor adjustments to the transmission easement area location depicted in the First Amendment.

(2) Waive the minimum ten-foot setback required by the Transmission Easement Agreement in certain locations adjacent to WRLTP infrastructure to accommodate encroachments of transmission and communication lines and cross arms supporting the same. GREE BN has requested Cascade allow for the transmission and communication lines to swing, sag, and hang in the ten-foot setback along the south side of the Powerhouse and along portions of the Penstocks.

(3) Establish an approval process within the Transmission Easement Agreement that would allow Cascade staff to review and approve additional similar encroachments of GREE BN's transmission and communications lines and/or cross arms into the ten-foot setback area along the Penstocks if requested during the construction process by GREE BN.

Cascade staff and attorneys have been evaluating potential impacts to Cascade's use of the Powerhouse and Penstocks as a result of the proposed Second Amendment and working on acceptable terms. Cascade staff has concluded, and GREE BN has agreed, that additional compensation of \$110,000 to Cascade is sufficient for the potential burden of the proposed encroachment into the ten-foot setback area and amended transmission easement area. The Second Amendment allows for potential additional compensation to Cascade only in certain scenarios where cost savings (based on the estimated cost of the transmission lines as of this date) to GREE BN are achieved when Cascade Staff authorize additional encroachments by transmission and communication lines and cross arms supporting the same into the ten-foot setback along the Penstocks.

GREE BN will initiate construction of its battery energy storage system in early 2026 and is hoping to finalize the Second Amendment with Cascade as soon as possible. The Second Amendment is substantially completed with a few provisions to be negotiated and finalized. The agreement is protective of Cascade's current and planned future uses of its parcels and the rights of other easement holders such as PSE.

#### Next Steps

If approved by the Board, Cascade staff and legal counsel will finalize the terms of the Second Amendment with GREE BN for execution by the CEO.

**PRIOR BOARD ACTIONS**

Board Action	Date	Resolution No. (if Applicable)
Resolution Authorizing a Transmission Easement Agreement	5/25/2022	2022-09
Resolution Authorizing an Amendment to a Transmission Easement Agreement	3/21/2024	2024-04

**OTHER OPTIONS AND ANTICIPATED RESULTS IF THE BOARD DOES NOT APPROVE THIS ACTION**

If the Board does not approve the Second Amendment, GREE BN may not be able to construct its transmission lines on Cascade’s property and could default under its agreements with PSE and lenders. GREE BN has indicated there is no other location on Cascade’s property that will accommodate the required distance from PSE infrastructure on adjacent property, and PSE has approved the transmission line design in the location of the amended transmission easement area and proceeded with their portion of the battery energy storage system. According to GREE BN, there are no other alternative properties that could accommodate GREE BN’s transmission lines to complete construction of this battery energy storage system.

**PROCUREMENT PROCESS**

N/A

**FISCAL IMPACT**

Cascade will receive compensation in an additional \$110,000 for a total of \$1.4 Million Dollars upon Commencement of Construction.

**RECOMMENDED ACTION**

Motion to adopt Resolution No. 2026-02, authorizing the Chief Executive Officer to finalize and execute a second amendment to the existing transmission easement agreement with GREE BN, LLC.

**ATTACHMENTS**

1. Resolution No. 2026-02.



A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE,  
A WASHINGTON MUNICIPAL CORPORATION  
AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO FINALIZE AND EXECUTE  
A SECOND AMENDMENT TO THE TRANSMISSION EASEMENT AGREEMENT WITH GREE BN, LLC

WHEREAS, the Cascade Water Alliance (“Cascade”) is a Washington municipal corporation formed under authority of the Joint Municipal Utilities Authority Act (Chapter 39.106 RCW) to provide water supply to its Members; and

WHEREAS, Cascade owns real property that is part of the Cascade-owned Lake Tapps Reservoir Project and that Cascade previously made available for certain energy transmission uses by GREE BN, LLC’s under a non-exclusive transmission easement agreement for full and adequate compensation and under conditions set forth in the transmission easement agreement adequate to fully protect Cascade’s utility purposes; and

WHEREAS, GREE BN, LLC has requested a second amendment to the transmission easement agreement to make minor adjustments to the transmission easement area, waive the minimum ten-foot setback from Cascade’s infrastructure in certain locations for power lines, communications lines and associated crossarms, and allow Cascade staff to approve additional encroachments into the ten-foot setback if requested during the construction process by GREE BN, LLC; and

WHEREAS, GREE BN, LLC has agreed to adequately compensate Cascade for this requested modification to the transmission easement agreement; and

WHEREAS, the Cascade Board of Directors (“Board”) now desires to authorize the Chief Executive Officer (“CEO”) to finalize and execute a second amendment to the transmission easement agreement with GREE BN, LLC.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE, as follows:

**Section 1. Authorization of CEO to finalize and execute an easement amendment.**

The Board adopts this Resolution authorizing the CEO, in consultation with legal counsel, to finalize and execute a second amendment to the transmission easement agreement granted by Cascade Water Alliance to GREE BN, LLC.

**Section 2. Effect.** This Resolution shall be in full force and effect on the date of its adoption.

ADOPTED AND APPROVED by the Board of Directors of the Cascade Water Alliance at a regular meeting thereof, held on the 28<sup>th</sup> day of January, 2026.

CASCADE WATER ALLIANCE

\_\_\_\_\_  
Angela Birney, Chair

\_\_\_\_\_  
Attest – Melina Thung,  
Interim Chief Executive Officer

\_\_\_\_\_  
Tom McLeod, Vice Chair

\_\_\_\_\_  
Dave Hamilton, Secretary/Treasurer

Members

Yes \_\_\_\_\_

No \_\_\_\_\_

\_\_\_\_\_

Demand Share

Yes \_\_\_\_\_%

No \_\_\_\_\_%

Include in CWAC?

— Yes

X No

## **AGENDA MEMORANDUM**

### **PROPOSED BOARD ACTION**

Motion to adopt Resolution No. 2026-03 authorizing the Chief Executive Officer to execute an Interlocal Agreement related to the Water Supply Forum.

### **SUMMARY OF CURRENT PROPOSED BOARD ACTION**

Cascade Water Alliance (“Cascade”) has been a Regional Member of the Water Supply Forum (“Forum”) since its inception in 1999. Regional Members previously entered into Memorandums of Agreement and other agreements to cooperatively fund regional activities. The Forum recently determined an Interlocal Agreement (“ILA”) established under the RCW 39.34 Interlocal Cooperation Act is the most appropriate vehicle for its funding agreements. By signing the ILA, Cascade will continue to pay annual dues to the Forum and continue to engage in regional projects and actions to collectively further the Forum members’ mutual interests.

### **BACKGROUND**

Regional drinking water suppliers, purveyors, and other water industry leaders in King, Snohomish, and Pierce counties have been meeting as the Water Supply Forum since 1999. This informal association shares information and coordinates and collaborates on drinking water supply and water resource issues and projects of mutual interest and benefit. This includes water supply planning, resiliency, water quality, water conservation, education and outreach, and emergency management.

Cascade has been a Forum member since its inception, and together with the cities of Everett, Seattle, and Tacoma, serves as one of the four Regional Members (regional suppliers). As a Regional Member, Cascade can serve as the Forum Chair and Vice-Chair, sit on the Steering Committee, and chair topic-focused committees. In addition to Regional Members, the Forum is composed of Fee Members (individual utilities, counties, and associations) and Guests (non-members).

All members pay annual dues to fund the Forum’s activities and projects in the approved work plan. An example of a project is the 2025 Forum-hosted workshop that focused on coordinating efforts to respond to major emergencies (e.g., earthquakes) at the regional level. Dues are based on the upcoming year’s approved budget and work plan and are allocated to all members. As regional suppliers, Regional Members’ dues are set higher than Fee Members (\$1,000 annual dues) and are calculated as outlined in Section II.B.(iv) of the ILA:

*The Forum will collect dues if necessary and as determined by the Steering Committee in its annual work plan and budget. After collecting the dues from the Fee Members, the remaining balance will be allocated to Regional Members as follows: 25% to Everett,*

*25% to Tacoma, 35% to Seattle, and 15% to Cascade. This percentage is roughly based on service area and number of service connections.*

Because the Forum accumulated a healthy amount of dues in prior years, no dues were collected in 2025 or will be collected in 2026.

In the Forum's earlier years, the association was governed by Funding Agreements. From 2021-2025, this was replaced by a Memorandum of Agreement. Recently, Forum members determined the ILA process established under RCW 39.34 Interlocal Cooperation Act is the most appropriate vehicle for its funding agreements. The ILA (attached) is a 10-year agreement and per RCW 39.34, first requires approval by the signatories' respective governing bodies.

### **PRIOR BOARD ACTIONS**

N/A

### **OTHER OPTIONS AND ANTICIPATED RESULTS IF THE BOARD DOES NOT APPROVE THIS ACTION**

If the Board does not approve this action, Cascade can either continue to participate in the Forum as a Fee Member, in which dues would be \$1,000 annually (when they are collected), or end its membership. The former option would significantly reduce Cascade's ability to influence the Forum's work and areas of focus.

### **PROCUREMENT PROCESS**

N/A

### **FISCAL IMPACT**

There is no fiscal impact in 2026 since the Forum is not collecting dues in 2026. It is also unlikely to collect dues in 2027 (Note: If the Forum had collected dues in 2025-2026, Cascade's dues would have been about \$12,000 in 2025 and about \$15,000 in 2026).

### **RECOMMENDED ACTION**

Adopt Resolution No. 2026-03 authorizing the Chief Executive Officer to execute an Interlocal Agreement related to the Water Supply Forum.

### **ATTACHMENTS**

1. Resolution No. 2026-03.
2. Water Supply Forum Interlocal Agreement 2026-2035.



A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE,  
A WASHINGTON MUNICIPAL CORPORATION,  
AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO  
EXECUTE AN INTERLOCAL AGREEMENT RELATED TO THE WATER SUPPLY FORUM

WHEREAS, the Cascade Water Alliance (“Cascade”) is a Washington municipal corporation formed under authority of the Joint Municipal Utilities Authority Act (Chapter 39.106 RCW) to provide water supply to its Members; and

WHEREAS, regional drinking water suppliers, purveyors, and water industry leaders in the Puget Sound region have been meeting as the Water Supply Forum (“Forum”) since 1999, as an informal association, to coordinate and collaborate on current and future water supply and water resource items and projects of mutual interest and benefit, and this collaboration benefits residents of King, Snohomish, and Pierce counties; and

WHEREAS, since 1999, the Forum has engaged in projects and actions to collectively further the members’ mutual interests on present and future drinking water issues such as, but not limited to, water supply planning, resiliency, water quality, water conservation, education and outreach, and emergency management; and

WHEREAS, since 1999, Cascade has been an active member of the Forum, served in numerous leadership roles in the Forum for the benefit of Cascade’s Member agencies, and served as one of the four Regional Members of the Forum together with the cities of Everett, Seattle, and Tacoma (collectively, “Regional Members”); and

WHEREAS, Regional Members of the Forum previously entered into Funding Agreements and Memorandums of Agreement to cooperatively fund regional activities, consistent with their mutual interests in accordance with identified budgets and work plans; and

WHEREAS, Regional Members of the Forum have determined the Interlocal Agreement process established under RCW 39.34 Interlocal Cooperation Act is the most appropriate vehicle for its funding agreements.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE, as follows:

**Section 1. Authorization.** The Board adopts this Resolution No. 2026-03 delegating authority to the Chief Executive Officer to execute the Water Supply Forum Interlocal Agreement 2026-2035 in the form attached hereto as Exhibit A.

**Section 2. Effect.** This Resolution shall be in full force and effect on the date of its adoption.

ADOPTED AND APPROVED by the Board of Directors of the Cascade Water Alliance at a regular meeting thereof, held on the 28th day of January 2026.

CASCADE WATER ALLIANCE

\_\_\_\_\_  
Angela Birney, Chair

\_\_\_\_\_  
Attest – Melina Thung  
Interim Chief Executive Officer

\_\_\_\_\_  
Thomas McLeod, Vice Chair

\_\_\_\_\_  
Dave Hamilton, Secretary/Treasurer

Members

Yes \_\_\_\_\_

No \_\_\_\_\_

Demand Share

Yes \_\_\_\_\_%

No \_\_\_\_\_%

Include in CWAC?

\_\_\_ Yes

  x   No

**WATER SUPPLY FORUM  
INTERLOCAL AGREEMENT  
2026-2035**

This INTERLOCAL AGREEMENT (“ILA”) is made and entered into by and among the City of Seattle, the City of Everett, the City of Tacoma, and Cascade Water Alliance each individually referred to as a “Regional Member” and collectively referred to in this ILA as the “Regional Members”.

**RECITALS**

WHEREAS, regional drinking water suppliers, purveyors, and association leaders in the Puget Sound region have been meeting as the Water Supply Forum (“Forum”) since 1999, as an informal association, to coordinate and collaborate on current and future water supply and water resource items and projects of mutual interest and benefit, and this collaboration benefits residents of King, Snohomish, and Pierce counties; and

WHEREAS, since 1999, the Forum has engaged in projects and actions to collectively further the members’ mutual interests on present and future drinking water issues such as, but not limited to, water supply planning, resiliency including seismic, water quality, water conservation, education and outreach; and

WHEREAS, the Forum members previously entered Funding Agreements to cooperatively fund activities, including consultant assistance, consistent with their mutual interests in accordance with identified budgets, and these Funding Agreements had exhibits with Rules of Conduct for Business, Action Items, and Budget Plans and Schedules of Funding Shares (Dues); and

WHEREAS, the Forum members entered into a Memorandum of Agreement covering the period 2021 through 2025, and expiring December 31, 2025; and

WHEREAS, the Forum members desire to be able to continue to engage in projects and actions to collectively further their mutual interests and to fund work plan activities consistent with their mutual interests and update the operating procedures; and

WHEREAS, the Forum members have determined that the Interlocal Agreement process established under RCW 39.34 Interlocal Cooperation Act is the most appropriate vehicle for its funding agreements; and

WHEREAS, the Forum wants to be an effective size while being inclusive of representatives from utilities and organizations;

NOW, THEREFORE, the Parties agree as follows:

I. **Membership and Responsibilities.** The Forum will have the following membership categories with related responsibilities. All Forum members may appoint their own representatives and one alternate.

A. Large regional water suppliers, purveyors, or associations (“Regional Members”). There will be four Regional Members: City of Seattle (“Seattle”), City of Everett (“Everett”), City of Tacoma (“Tacoma”), and Cascade Water Alliance (“Cascade”). Dues for these members are allocated as described in Section II.B.(iv). One representative of each of these members votes, can serve as Forum Chair and Vice-Chair, sits on the Steering Committee, and can serve on or chair topic-focused committees. An alternate, if selected, may vote in the absence of the representative.

B. Individual water utilities, other associations, and counties (“Fee Members”). Individual utilities or associations with 10,000 or more connections or counties may become a Fee Member with a \$1,000 annual fee. The representatives of this group of members may vote and may participate on or chair topic-focused committees. An alternate, if selected, may vote in the absence of the representative.

C. Meeting Guests (“Guests”). Other organizations, agencies and individuals that are not within member categories in Section I.A and I.B may attend Forum meetings. Guests do not pay dues or vote. Forum member staff may also attend the meetings as guests. If specifically invited to do so and are customers, members, or other groups/associations affiliated with the Regional Members, such Guests may also participate on or chair topic-focused committees.

## **II. Funding and Administration**

A. Funding Administration. One of the Regional Members shall serve as the Forum’s Administrator, including invoicing and collecting dues, administering Forum funds and initiating and managing any consultant or vendor contracts in accordance with its usual procedures, paying vendor invoices, paying taxes, tracking expenses and related fiscal management, as well as providing an Annual Report documenting the same, all at the direction of the Steering Committee.

### **B. Budget.**

i. The Forum funds may only be used for items approved in the annual work plan and budget, or any subsequent modifications or amendments approved by the Forum.

ii. The Forum shall compensate the Forum Administrator as determined by the Steering Committee.

iii. The Forum will maintain a minimum balance as determined by the Steering Committee on an annual basis.

iv. The Forum will collect dues if necessary and as determined by the Steering Committee in its annual work plan and budget. After collecting the dues from the Fee Members, the remaining balance will be allocated to Regional Members as follows: 25% to Everett, 25% to Tacoma, 35% to Seattle, and 15% to Cascade. This percentage is roughly based on service area and number of service connections.

v. The Forum may refund to the Regional Members any unspent funds not anticipated to be allocated to budget items in the foreseeable future, or, if this ILA is terminated in accordance with Section IV.D. Refunds must be approved by the Forum and will be distributed to the Regional Members in proportion to the dues allocation described in Section II.B.iv. Fee Members are not entitled to any such refund. Any Regional Member that leaves or exits this ILA before any Forum decision to approve a refund, irrevocably waives its right to any refund regardless of its prior contribution.

C. Contracting Process. If the Forum wishes to contract for services, the Forum Administrator shall be the contracting agent and shall follow all its applicable contracting and procurement laws and rules and serve as the contract signatory.

### **III. Operations**

A. Forum. The governing structure shall be a Forum and Steering Committee. The Forum shall consist of a Representative from each of the Members, each of whom shall have one vote and will operate according to its Water Supply Forum Bylaws, which shall be agreed upon and amended as needed by the Forum.

#### **B. Committees.**

i. *Steering Committee*. The Steering Committee develops the annual work plan and budget to be approved by the Forum, determines the annual dues, and responds to other requests identified by the Chair. The Steering Committee is comprised of the representatives of the Regional Members.

ii. *Topic-focused committees*. The Forum may form topic-focused committees as needed to implement the annual work plan and budget. Any Forum Member may serve on or chair a topic-focused committee. Chairs will be appointed by the Forum Chair. Staff of Forum members may also serve on committees as needed.

### **IV. Other provisions**

A. Ownership of work product(s). All work products generated through the authorization of the annual work plan and budget, including consultant contracts, are intended to be property shared by and between the Forum Members. Based on this intent, the Forum, and Forum Member, hereby irrevocably grants to each of the other Forum Members a non-exclusive, royalty free, unlimited license to use any work product generated by or for the benefit of the Forum.

B. Obligations Not Joint and Several. Each Regional Member's liability for any obligation incurred pursuant to this ILA shall be limited to the proportional funding share identified in the adopted annual work plan and budget. The Regional Members shall not be

jointly or severally liable for any such liabilities or obligations. Any contract funded by the Forum shall contain a provision to this effect.

C. Counterparts. This ILA may be executed in counterparts.

D. Term. The term of this ILA shall be through December 31, 2035, unless terminated sooner by mutual agreement of the Regional Members. Any Forum Member may unilaterally terminate its participation in this ILA upon thirty (30) days written notice. Any Forum Member exercising its unilateral termination rights shall forfeit and waive its right to any monies paid to the Forum under this ILA. However, in the event of mutual termination of the entire ILA, any unexpended funds will be returned to the contributing Regional Members in proportion to their contributions.

E. Amendments. The ILA can be periodically amended as needed for the Forum to operate efficiently and effectively. Amendments that focus on the operational portions and involve no additional cost burden on its members do not need legislative approval by the ILA's signatories. Any such amendments can be in the form of a signed letter agreement. A formal amendment of this ILA, executed by the Regional Members, is required for revisions or additions that increase the cost burden on Forum Members and must be approved by the Regional Member's respective legislative bodies.

F. Dispute Resolution. The Regional Members agree that in the unlikely event of a dispute arising out of or pertaining to this ILA, the Regional Members shall meet and discuss in good faith in an effort to resolve the dispute. In the event that good faith discussions do not produce an agreed resolution to the dispute, any Regional Member wishing to pursue the dispute further may request non-binding mediation, which shall be attended by all Regional Members. The Regional Members shall mutually select an independent mediator. The costs of mediation shall be shared equally by each party to the mediation, or as determined by the mediator. Each Regional Member shall bear its own costs for participating in the mediation proceeding. If, as a result of the mediation, a voluntary settlement is reached, the Regional Members agree that such settlement shall be reduced to writing. In the event no settlement is reached, the Regional Members may pursue available remedies under applicable law. In the event of litigation or other action brought to enforce the terms of this ILA, each party agrees to bear its own attorney's fees and costs.

G. Entire agreement/Severability. The ILA contains the entire agreement between the Regional Members. All previous and contemporaneous agreements, representations, or promises and conditions related to the subject matter of this ILA are hereby superseded. If any term, condition, or provision of this ILA is declared void or unenforceable or limited in its application or effect, such event shall not affect any other provisions hereof and all other provisions shall remain fully enforceable.

H. Sole venue. The Regional Members agree and stipulate that in the event any litigation should occur concerning or arising out of this ILA, the sole venue of any legal

action shall be the Superior Court of the State of Washington in which the Administrator is located.

I. Conflict of interest. No officer, employee or agent of any Regional Member who exercises any function or responsibilities in connection with the planning and carrying out of the program to which this ILA pertains, nor any member of the immediate family of any such officer, employee or agent as defined by Tacoma ordinance, shall have any personal financial interest, direct or indirect, in this ILA, either in fact or in appearance.

J. Acceptance and Effective Date. This ILA is effective upon the latest date of execution by the City of Tacoma, the City of Seattle, the City of Everett, and Cascade Water Alliance. Forum Members may accept this ILA and become bound by its terms under Section I.C by signing a Forum Member Signature Page after the effective date of this ILA.

**THE CITY OF SEATTLE**

**CASCADE WATER ALLIANCE**

**SEATTLE PUBLIC UTILITIES**

\_\_\_\_\_  
Andrew Lee, GM/CEO

\_\_\_\_\_  
Melina Thung, Interim CEO

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**CITY OF TACOMA**

Approved as to Form:

**TACOMA PUBLIC UTILITIES**

\_\_\_\_\_  
Jackie Flowers, Director

\_\_\_\_\_  
Deputy City Attorney

\_\_\_\_\_  
Date

\_\_\_\_\_  
Finance Director

**CITY OF EVERETT**

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Cassie Franklin, Mayor

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Date

Approved as to Form:

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Tim Benedict, Deputy City Attorney

Attest:

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City Clerk

## **AGENDA MEMORANDUM**

### **PROPOSED BOARD ACTION**

Motion to adopt Resolution No. 2026-04 amending Cascade Water Alliance Code 2.10.020, 2.05.030, 2.10.040, 2.25.030, 2.25.040.b., 2.35.010, and 5.60.050.G.

### **SUMMARY OF CURRENT PROPOSED BOARD ACTION**

This is a housekeeping action to simplify rules adopted in prior years regarding remote participation in Cascade Board Meetings. Early actions allowed participation by telephone and eventually by “electronic means”. The rules adopted in 2008 specified the Board Chair ask a series of questions of each attendee clarifying details of the remote attendance. The series of questions is not required by state law, and staff have determined it is timely to simplify the procedural requirements.

This action also updates Cascade’s address where it appears in the Cascade Code and reduces the number of times the address appears for any future changes.

### **BACKGROUND**

In 2008, the Cascade Water Alliance Board of Directors adopted rules allowing Board Member attendance at Board meetings via telephone. In 2009, the rules were updated to allow participation via video-conferencing. In 2021, the rules were updated once again to allow participation via any electronic means that permitted communication with all other persons at the meeting.

The rules adopted in 2008 specified the Board Chair ask a series of questions of each attendee clarifying details of the remote attendance. The series of questions is not required by state law, and staff have determined it is timely to simplify the procedural requirements. The proposed amendments remove the requirement for the chair to ask a series of questions. The Cascade Code will still retain the requirements that the meetings are held in a location where the public can attend, all Board Members and the public can hear the conversations that are occurring remotely, and that all Board Members have access to all documentation for the meeting.

In addition, the action will update Cascade’s address where it appears in the Cascade Code and reduce the number of times the address appears for any future changes. It does this by changing the address in one section only and cross references to that section in the rest of the code.

The Finance and Management Committee has reviewed the changes and recommended they be placed on the consent agenda at the January Board meeting.

Next Steps

Staff will update the code as adopted by the Board.

**PRIOR BOARD ACTIONS**

Board Action	Date	Resolution No. (if Applicable)
Amending the Cascade Code to Clarify Remote Participation at Board Meetings	July 28, 2021	2021-06
Authorized Board Member Attendance via Video-Conferencing Device that Permits Communication with Others	May 27, 2009	2009-05
Authorizing Board Member Attendance at Official Cascade Meetings via Telephone	April 23, 2008	2008-08

Please note, there are many prior resolutions that deal with Cascade’s official address that are not included in the table above since there are so many. These include resolution numbers: 2012-07, 2013-05, 2014-17, 2015-02, and 2023-08. These are listed in the WHEREAS section of the attached resolution.

**OTHER OPTIONS AND ANTICIPATED RESULTS IF THE BOARD DOES NOT APPROVE THIS ACTION**

With this action, the procedural requirements of Board Member participation in meetings are simplified, and Cascade’s address is updated. Without this action, Cascade’s remote participation rules would remain more complicated than needed, and Cascade’s address would remain out of date in the code.

**PROCUREMENT PROCESS**

N/A

**FISCAL IMPACT**

N/A

**RECOMMENDED ACTION**

Motion to adopt Resolution No. 2026-04 amending Cascade Water Alliance Code 2.10.020, 2.05.030, 2.10.040, 2.25.030, 2.25.040.b., 2.35.010, and 5.60.050.G.

**ATTACHMENTS**

1. Resolution No. 2026-04.



CASCADE WATER ALLIANCE  
RESOLUTION No. 2026-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE,  
A WASHINGTON MUNICIPAL CORPORATION AMENDING CASCADE WATER ALLIANCE  
CODE 2.10.020, 2.05.030, 2.10.040, 2.25.030, 2.25.040.B., 2.35.010, AND  
5.60.050.G.

WHEREAS, the Cascade Water Alliance (“Cascade”) is a Washington municipal corporation formed under authority of the Joint Municipal Utilities Authority Act (Chapter 39.106 RCW) to provide water supply to its Members; and

WHEREAS, by Resolution Nos. 2021-06, § 2 and 2008-08 § 1, the Board of Directors for the Cascade Water Alliance (“Board”) adopted rules governing remote attendance by Board members at official meetings when participating remotely via telephone or other electronic means, codified within Section 2.10.020 of the Cascade Water Alliance Code (“CWAC”); and

WHEREAS, the Board desires to amend CWAC 2.10.020 and Resolution Nos. 2021-06, § 2 and 2008-08 § 1 to simplify procedural requirements when Board members attend remotely; and

WHEREAS, by Resolution No. 2012-07 § 3, the Board amended Resolution No. 2009-05 § 2 (Art. III) to establish the principal office and place of Cascade and the location of Cascade’s registered agent, codified within CWAC 2.05.030; and

WHEREAS, by Resolution No. 2023-08 § 2, the Board amended Resolutions Nos. 2020-08 §1; 2017-02 §1; 2016-09 §1; 2013-07 §1; 2012-07 §19; 2012-02 §1; 2010-12 § 1, to establish the location of standing committee meetings, codified as CWAC 2.10.040; and

WHEREAS, by Resolution No. 2013-05 § 3 and § 4, the Board established certain protocols by which the public can obtain public records, including the location of Cascade’s main office and address for Cascade’s public records officer, codified within CWAC 2.25.030 and 2.25.040.b.; and

WHEREAS, by Resolution No. 2015-02 § 1, the Board established certain protocols for filing a Claim for Damages against Cascade, including the location of Cascade’s business offices, codified within CWAC 2.35.010; and

WHEREAS, by Resolution No. 2014-17 § 1, the Board amended Resolution Nos. 2012-07 § 51, 2010-22, § 1, and 2010-17 to establish certain protocols by which bidders who

participate in formal bid process may file a bid protest, including the location where bid protests must be submitted, codified in CWAC 5.60.050.G.; and

WHEREAS, the Board desires to amend CWAC 2.05.030, 2.10.040, 2.25.030, 2.25.040.b., 2.35.010, and 5.60.050.G, and respectively, Resolution Nos. 2012-07 § 3, 2009-05 § 2 (Art. III), 2023-08 § 2, 2020-08 §1; 2017-02 §1; 2016-09 §1; 2013-07 §1; 2012-07 §19; 2012-02 §1; 2010-12 § 1, 2013-05 § 3, 2015-02 § 1, and 2014-17 § 1, to update the location of Cascade's principal (also known as main or business) office and address, as well as where bid protests must be delivered.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE as follows:

**Section 1. Amendment of CWAC 2.10.020 and Resolution Nos. 2021-06 § 2 and 2008-08 § 1.**

CWAC 2.10.020, Res. 2021-06 § 2, and Res. 2008-08 § 1 are amended to read as follows:

The following rules shall govern board members' attendance at official board meetings remotely via telephone or other electronic means that permit communications with all other persons at the meeting:

- A. The meetings are in a location where the public can attend.
- B. All board members and the public are able to hear the conversations that are occurring remotely.
- C. All board members have access to all documentation that is available for action items.
- ~~D. Where board members are participating remotely, the board or committee chair should state for the record that board member \_\_\_\_\_ is attending the meeting remotely. The chair should then ask if the board member can hear the chair. The chair should subsequently ask board members and the public if they can hear the board member participating remotely.~~

**Section 2. Amendment of CWAC 2.05.030 and Resolution Nos. 2012-07 § 3 and 2009-05 § 2 (Art. III).**

CWAC 2.05.030, Res. 2012-07 § 3, and Res. 2009-05 § 2 (Art. III) are amended to read as follows:

The principal office and place of Cascade in the state of Washington and its registered agent shall be located at Cascade Water Alliance ~~520 112th Ave. NE Suite 400~~ 11400 SE 8th St, Suite 400, Bellevue, WA 98004, or at another such location as determined by the Board.

**Section 3. Amendment of CWAC 2.10.040 and Resolution Nos. 2023-08 § 2, 2020-08 §1; 2017-02 §1; 2016-09 §1; 2013-07 §1; 2012-07 §19; 2012-02 §1; and 2010-12 § 1.**

CWAC 2.25.030, Res. 2023-08 § 2; Res. 2020-08 § 1; Res. 2017-02 § 1; Res. 2016-09 § 1; Res. 2013-07 § 1; Res. 2012-07 § 19; Res. 2012-02 § 1; and Res. 2010-12 § 1 are amended to read as follows:

The Board will hold the regular meetings of its standing committees at Cascade's business offices at ~~11400 SE 8th St Suite 400, Bellevue, WA 98004~~ the address set forth in CWAC 2.05.030.

The regular meeting of the standing committees will be generally according to the following schedule:

The Finance and Management Committee shall meet on the third Tuesday of each month at 1:30 p.m. The November and December regular meetings will be held on the second Tuesday of each month at 1:30 p.m.

The Resource Management Committee shall meet on the second Thursday of each month at 2:00 p.m. The November and December regular meetings will be held on the first Thursday of each month at 2:00 p.m.

The Public Affairs Committee shall meet on the first Wednesday of each month at 9:00 a.m.

The committee chair may cancel any meeting and shall attempt to provide a 24-hour notice of cancellation; if a 24-hour notice is not feasible, then the committee chair will provide notice to the Members by electronic or telephonic means and by posting a notice of cancellation on Cascade's website and at the regular meeting location, with all means of notice provided as soon as practicable.

If a change is required to the date, time, or location of the standing committee meeting from that provided above, a 24-hour notice of a special meeting will be provided.

A resolution of the Board changing current standing committees or creating any new standing committee may provide a meeting schedule and location.

**Section 4. Amendment of CWAC 2.25.030 and Resolution No. 2013-05 § 3.**

CWAC 2.25.030 and Res. 2013-05 § 3 are amended to read as follows:

Cascade is a Washington municipal corporation that provides water to its seven municipal and water & sewer district members. Cascade's functions include but are not limited to maintaining public records. Cascade's website ([www.cascadewater.org](http://www.cascadewater.org)) shall maintain descriptions of Cascade's organization and the process through which the public may obtain information from Cascade.

Cascade's main office is located at ~~520 112th Ave NE, Suite, Bellevue, WA, 98004~~ the address set forth in CWAC 2.05.030.

**Section 5. Amendment of CWAC 2.25.040.b. and Resolution No. 2013-05 § 4.**

CWAC 2.25.040.b. and Res. 2013-05 § 4 are amended to read as follows:

Requests for records: Requests to inspect or copy any records maintained by Cascade should be made to the Public Records Officer at:

Public Records Officer  
Cascade Water Alliance  
~~520 112th Ave NE, Suite 400~~  
~~Bellevue, WA 98004~~  
Address: see CWAC 2.05.030  
Telephone: 425-453-0930  
FAX: 425-453-0953  
E-mail: [contact@cascadewater.org](mailto:contact@cascadewater.org)

**Section 6. Amendment of CWAC 2.35.010 and Resolution No. 2015-02 § 1.**

CWAC 2.35.010 and Res. 2015-02 § 1 are amended to read as follows:

No action shall be commenced against Cascade Water Alliance in which monetary damages are being claimed until a written Claim for Damages has been presented to and filed with the Director of Finance of Cascade Water Alliance at Cascade's business offices at ~~520 112th Ave NE Suite, Bellevue, WA 98004~~ the address set forth in CWAC 2.05.030. Such a claim must name the claimant, include the claimant's address, specify the date and location of the claimed loss, describe any alleged act or omission on the part of Cascade Water Alliance and the basis upon which liability is being asserted against Cascade Water Alliance, identify any known witnesses, detail the nature and extent of the injury or damage sustained and state the amount being claimed. The claim form must be signed by the claimant or an authorized representative prior to its filing.

**Section 7. Amendment of CWAC 5.60.050.G and Resolution Nos. 2014-17 § 1, 2012-07 § 51, 2010-22, § 1, and 2010-17.**

CWAC 5.60.050.G., Res. 2014-17 § 1, Res. 2012-07 § 51, Res. 2010-22 § 1, and 2010-17 are amended to read as follows:

Bid Protest. Any bidder may file a written protest against award of the contract to the lowest responsible bidder within five business days after the bid opening. A protest submittal shall be delivered to Cascade by email, at [contact@cascadewater.org](mailto:contact@cascadewater.org), 520 112th Ave. NE Suite 400 Bellevue, WA 98004 before 5:00PM Pacific Standard Time on the day the protest is due with the words "Bid Protest" listed in the subject matter line ~~prominently and clearly displayed on any outer cover containing the protest notice~~ as well as on the notice itself. The following minimum information must be included in the written protest notice: 1) the name, address and phone number (including area code) of the bidder; and 2) the bidder contact person's name and telephone number (including area code); and 3) a statement(s) describing the nature of the protest; and 4) the Cascade project title. If no notice is received by Cascade within five business days after the bid opening, all eligible protesters will be considered to have waived their right to protest. Upon timely receipt of a protest, Cascade retains discretion to proceed as follows: (1) Suspend the award decision to allow consideration of the protest before award is made; or (2) Declare written notice of intent to award and wait a minimum of two full business days before entering into a contract. Written notice of intent to award may be issued by Cascade by public posting on Cascade's website, [www.cascadewater.org](http://www.cascadewater.org).

**Section 8. Effect.** This resolution shall be in force and effect on the date of its adoption.

ADOPTED AND APPROVED by the Board of Directors of the Cascade Water Alliance at a regular meeting thereof, held on the 28<sup>th</sup> day of January 2026.

CASCADE WATER ALLIANCE

\_\_\_\_\_  
Attest – Melina Thung  
Interim Chief Executive Officer

\_\_\_\_\_  
Angela Birney, Chair

\_\_\_\_\_  
Tom McLeod, Vice Chair

\_\_\_\_\_  
Dave Hamilton, Secretary/Treasurer

Members

Yes \_\_\_\_\_

No \_\_\_\_\_

Demand Share

Yes \_\_\_\_\_%

No \_\_\_\_\_%

Include in CWAC?

Yes

No

## AGENDA MEMORANDUM

### PROPOSED BOARD ACTION

Motion to adopt Resolution No. 2026-01, declaring the official intent of Cascade Water Alliance to reimburse, from proceeds of a future borrowing, capital expenditures made in connection with the acquisition, construction, and equipping of a project.

### SUMMARY OF CURRENT PROPOSED BOARD ACTION

Resolution No. 2026-01 is a capital reimbursement resolution. It declares Cascade Water Alliance (“Cascade”) has the intent to use a portion of proceeds from a future bond issuance to reimburse capital expenditures that have already been made.

This resolution does not represent a binding commitment to use the bond proceeds in this manner but is required for Cascade to have the option of doing so.

### BACKGROUND

The proceeds of a municipal revenue bond are, generally, to be used for funding capital expenditures, refinancing existing bonds, and for the costs of issuing the bonds. Bond proceeds must be spent within three years to avoid arbitrage penalties. In recognition of the ongoing nature of many capital projects, proceeds can be used to reimburse the issuer for capital expenditures which have already occurred so long as the intent to make that reimbursement has been formally declared, either in a reimbursement resolution or by a designee authorized to make such declarations.

The Cascade Supply Program will rely in part on bond issuances to fund the capital expenditures. Cascade staff anticipate the need for the first bond issuance in late 2026 or early 2027 to ensure sufficient availability of funds on hand. Prior to issuing a bond, Cascade will use existing available funds for its capital needs, including payments to Tacoma for water supply commitments.

Cascade has not previously issued reimbursement resolutions or designated the authority to make such declarations. This is a tool that is more commonly used by agencies delivering large, ongoing capital programs. Declaring the intent to reimburse does not create an obligation to do so once the bond is ultimately issued, but it is a required step in order to have the option of using bond proceeds for past expenditures.

Key components of a reimbursement declaration include:

- **Intent, but not obligation:** The declaration records Cascade’s intent to reimburse from a future bond issuance but does not create a binding obligation.
- **60-day lookback:** The declaration can only reflect capital expenditures incurred up to 60 days prior to the date the declaration is made.

- **Reimbursement timeframe:** The bond issuance must be made within 18 months of the project being put into service, and no more than three years after the expenditure is made.

Staff recommend the Board declare the intent to reimburse from a future bond issuance the expenditures made on January 15, 2026, payments to Tacoma for water supply capacity, as detailed below:

<b>Payment</b>	<b>Amount</b>
System Development Charge (SDC) for permanent water supply capacity	\$3,386,282
Restated Restructuring Payment pursuant to capacity commitments made under the prior Cascade/Tacoma Water agreement	\$2,383,546
<b>Total</b>	<b>\$5,769,828</b>

Next Steps

Cascade staff will work to prepare for a bond issuance, with an anticipated timing of late 2026 or early 2027.

This resolution does not authorize Cascade to issue bonds. Cascade staff will return to the Finance and Management Committee (“FMC”) and Board throughout 2026 regarding the anticipated bond issuance to provide more information on that process and to request authorization.

**PRIOR BOARD ACTIONS**

Cascade has not previously made a capital reimbursement resolution. Capital reimbursement resolutions were discussed with the FMC in September 2025, but no action was taken to the Board at that time, as no significant capital expenditures had been incurred. Cascade last issued bonds in 2020.

**OTHER OPTIONS AND ANTICIPATED RESULTS IF THE BOARD DOES NOT APPROVE THIS ACTION**

If the Board chooses not to adopt this resolution, Cascade will have reduced flexibility for use of bond proceeds from a future bond issuance.

**PROCUREMENT PROCESS**

Not applicable.

**FISCAL IMPACT**

This resolution does not obligate Cascade to incur any cost.

### **RECOMMENDED ACTION**

Motion to adopt Resolution No. 2026-01, declaring the official intent of Cascade Water Alliance to reimburse, from proceeds of a future borrowing, capital expenditures made in connection with the acquisition, construction, and equipping of a project.

### **ATTACHMENTS**

1. Resolution 2026-01.



CASCADE WATER ALLIANCE  
RESOLUTION NO. 2026-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE, A  
WASHINGTON MUNICIPAL CORPORATION, DECLARING THE OFFICIAL INTENT OF  
CASCADE WATER ALLIANCE TO REIMBURSE, FROM PROCEEDS OF A FUTURE  
BORROWING, CAPITAL EXPENDITURES MADE IN CONNECTION WITH THE ACQUISITION,  
CONSTRUCTION, AND EQUIPPING OF PROJECTS

WHEREAS, Cascade Water Alliance (“Cascade”) is a Washington Municipal Corporation composed of seven Members, which are municipal corporations and special purpose districts that are party to the Joint Municipal Utilities Services Agreement (“JMUSA”) under the authority of Chapter 39.106 RCW for the purpose of providing water supply to meet the growing demands of its Members; and

WHEREAS, Section 5.3.A. of JMUSA authorizes the issuance of Bonds to finance the acquisition of new capital facilities and other Water Supply Assets; and

WHEREAS, Cascade has made expenditures within the last 60 days in connection with the acquisition, construction, and equipping of new capital facilities and other Water Supply Assets, including long term water supply capacity from Tacoma Water (“Projects”), from funds that are available but that are not (and are not reasonably expected to be) reserved, allocated on a long-term basis, or otherwise set aside for those expenditures,

WHEREAS, Cascade reasonably expects to be reimbursed for those recent expenditures for the Projects from proceeds of future bonds or other obligations (“Bonds”) issued to finance those expenditures.

WHEREAS, certain federal regulations relating to the use of proceeds of tax-exempt Bonds to reimburse Cascade for certain expenditures made before the issue date of the Bonds require, among other things, that not later than 60 days after payment of the original expenditure the Board of Directors for Cascade (“Board”), or any person designated by the Board to do so on its behalf, declare a reasonable official intent to reimburse those expenditures from proceeds of Bonds.

WHEREAS, Cascade has made, not more than 60 days before the date of this declaration, expenditures in the amount of \$5,769,828, and reasonably expects to reimburse itself for these expenditures from proceeds of Bonds, for the Projects.

WHEREAS, Cascade expects that the maximum principal amount of Bonds that will be issued to finance the Projects will be \$60,000,000.

WHEREAS, Cascade will not, within one year after the expected reimbursement, use amounts corresponding to the proceeds received from Bonds issued in the future to reimburse Cascade for previously paid expenditures for the Projects in any manner that results in those amounts being treated as replacement proceeds of any tax-exempt Bonds, for example, as a result of being deposited in a reserve fund, pledged fund, sinking fund, or similar fund (other than a bona fide debt service fund) that is expected to be used to pay principal of or interest on tax-exempt Bonds, nor will Cascade use those amounts in any manner that employs an abusive arbitrage device to avoid arbitrage restrictions.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE as follows:

**Section 1. Declaration of Official Intent to Reimburse Capital Expenditures from Proceeds of Future Bonds.** The Board declares the official intent of Cascade is to reimburse expenditures made within the last 60 days in connection with acquisition, construction, and equipping the Projects from proceeds of future issuance of Bonds to finance such expenditures.

**Section 2. Ratification of Prior Actions.** Any actions of Cascade or its officers prior to the date of this resolution and consistent with the terms thereof are ratified and confirmed.

**Section 3. Effect.** This resolution shall be in force and effect on the date of its adoption.

ADOPTED AND APPROVED by the Board of Directors of the Cascade Water Alliance at a regular meeting thereof, held on the 28<sup>th</sup> day of January 2026.

CASCADE WATER ALLIANCE

\_\_\_\_\_  
Attest – Melina Thung  
Interim Chief Executive Officer

\_\_\_\_\_  
Angela Birney, Chair

\_\_\_\_\_  
Thomas McLeod, Vice-Chair

\_\_\_\_\_  
Dave Hamilton, Secretary/Treasurer

Members  
Yes \_\_\_\_\_  
No \_\_\_\_\_  
Demand Share  
Yes \_\_\_\_\_ %  
No \_\_\_\_\_ %

Include in CWAC?	
<input type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	No

# Bond Reimbursement Resolution

Presentation to Cascade Board

January 28, 2026



# Agenda

- Background on Revenue Bonds
- Requirements for a Reimbursement Resolution
- Why is this relevant to Cascade?
- Feedback and Next Steps

# Revenue Bond Issuances

## Key Restrictions on Revenue Bonds

- Proceeds are used for capital projects, refinancing, and costs of issuance
- Proceeds must be spent within three years to avoid 'arbitrage' penalties
- Proceeds can be used to reimburse past capital expenditures *if declared in a Capital Reimbursement Resolution*

# Requirements for a Reimbursement Declaration

- **Intent, but not obligation:** the declaration records Cascade's intent to reimburse from a future bond issuance, but does not create a binding obligation
- **60 day lookback:** the declaration can only record capital expenditures incurred up to 60 days prior
- **Reimbursement Time Period:** expenditures must be reimbursed from the bond issuance within 18 months of the project being put into service, and no more than 3 years after the expenditure is made.

# A Tool to Manage Uncertainty

If everything goes to plan, these are unnecessary.

*Reimbursing past project costs can help mitigate two risks:*

- Project delays that would otherwise cause arbitrage issues
- RCFC shortfalls that otherwise would deplete Construction fund reserves

# Upcoming Steps

- Cascade staff will prepare for a bond issuance, with anticipated timing of late 2026 or early 2027.
- Making this reimbursement declaration does not directly impact budget or rates.
- Staff anticipates proposing future reimbursement declarations when similar sized capital expenditures are made, to continue preserving flexibility in bond issuances.

# Thank You



## **AGENDA MEMORANDUM**

### **PROPOSED BOARD ACTION**

Motion to authorize the Chief Executive Officer to execute three contracts to provide on-call minor construction, repair, and maintenance services in 2026, each contract not exceeding \$150,000, for a total authorized amount of \$450,000.

### **SUMMARY OF CURRENT PROPOSED BOARD ACTION**

Staff requests Board authorization to execute contracts with three firms, Johansen Construction Company LLC (Sumner WA), Lake Tapps Construction Unlimited (Orting WA), and Titan Earthwork LLC (Pacific WA), each in an amount not to exceed \$150,000 to provide On-Call Minor Construction, Repair, and Maintenance services. If authorized by the Board, the contracts are anticipated to be executed in early 2026 and would primarily support the White River - Lake Tapps Reservoir Project but could also be used for Cascade's other facilities, including the Bellevue Issaquah Pipeline (BIP), for unanticipated work that is not included under the scope of existing maintenance services agreements.

### **BACKGROUND**

On December 15, 2011, Cascade entered into an Operations and Maintenance Agreement ("Agreement") with Veolia Water North America-West, LLC ("Veolia") to operate and maintain the White River - Lake Tapps Project. Per the agreement, payment for services is made under an annually adjusted fixed fee for the fixed scope of work defined in an approved Operation and Maintenance manual. Each year, maintenance or repair projects arise beyond what is anticipated in the annual scope of fixed fee services. For projects that do not trigger a formal bid process under state law or Cascade's code, Cascade typically issues a variable task order with Veolia, or alternatively, directly enters into contracts with construction firms for individual maintenance or repair projects. Under the variable task order process, Veolia has the option to self-perform or hire subcontractors to execute the work, and Cascade reimburses Veolia including a 10% markup on subcontractors.

Staff recommends increasing the use of direct contracts with several construction firms on an on-call basis and decreasing the use of variable task orders with Veolia for these maintenance and repair projects. The driver for changing task order processes for minor construction, maintenance, and repair services procurement is when Veolia and Cascade execute a variable task order, each task is considered a separate project in which Veolia serves as the general contractor; they must retain a subcontractor and process appropriate documentation with the State Department of Labor and Industries for public works including requirements associated with prevailing wages. Veolia "vets" the contractors annually to ensure the contractor posts appropriate insurance, bonds, etc. However, in practice, this annual process has delayed initiating the work compared to when Cascade directly contracts with such contractors. In addition, Veolia's internal project closeout process requires three-to-six months following

construction completion, so Cascade is unable to issue task orders after the third quarter each year to ensure annual timely closeout of Cascade’s finances. This existing variable task order process has limited Cascade’s ability to effectively and continuously repair and maintain facilities year-round.

The proposed change in procurement for Cascade to directly oversee minor construction, maintenance, and repair contracts would allow Cascade to consolidate contracting on an on-call basis with three general contractors to perform the work in lieu of issuing variable task orders to Veolia. This consolidation will greatly decrease the amount of administrative oversight by Cascade, as each contract can be administered as one project rather than each task order being administered on one project. Each individual contract would not exceed \$150,000 over the course of 2026, in compliance with statutory public works bid limits. The minor on-call construction contracts would also allow for year-round continuity for these smaller projects. In addition, Cascade would save the 10% markup currently paid to Veolia which would have resulted in savings of approximately \$140,000 since 2023.

**Next Steps**

If approved by the Board, Cascade staff will finalize contract terms with the three selected contractors and initiate minor construction task orders for projects included in the 2026 White River - Lake Tapps Reservoir minor construction plan.

**PRIOR BOARD ACTIONS**

Board Action	Date	Resolution No. (if Applicable)
None	N/A	N/A

**OTHER OPTIONS AND ANTICIPATED RESULTS IF THE BOARD DOES NOT APPROVE THIS ACTION**

If the Board does not approve executing the minor On-Call Construction Contracts, Cascade will continue to execute variable task orders with Veolia to complete minor construction and maintenance projects not included under the fixed fee scope of work for the White River - Lake Tapps Reservoir. The number of overall projects completed may be reduced due to the shorter execution window described in the Background section above. For project needs that occur after August each year at the White River - Lake Tapps Reservoir or for geographically separate minor construction projects (such as the BIP), Cascade would need to procure minor construction support by issuing individual contracts on a project-by-project basis. Reliance on the Veolia variable task order process or individual project-by-project direct contracts will continue to result in significant Cascade staff time being spent on contract administration and oversight, which could otherwise be consolidated under the three proposed on-call contracts.

**PROCUREMENT PROCESS**

Staff advertised the Request for Proposals for On-Call Minor Construction, Maintenance, and Repair projects on November 18, 2025 in the *Tacoma News Tribune* and on November 17, 2025 in the *Daily Journal of Commerce*. Six responsive proposals were received on December 19, 2025 by 4:00 pm in accordance with the submittal requirements. Cascade’s selection Committee met on December 30 and rated the proposals with a unanimous recommendation for executing a contract with Johansen Construction Company LLC (Sumner WA), Lake Tapps Construction Unlimited (Orting WA), and Titan Earthwork LLC (Pacific WA). The basis for the recommendation weighted prior experience with the contractors on White River - Lake Tapps Reservoir projects and proximity to the project to ensure timely response in the event of an emergency and to reduce mobilization costs.

**FISCAL IMPACT**

Executing the on-call contracts is budget neutral as the expenditures are anticipated under annual Variable Task Order budgeting with Veolia for the White River-Lake Tapps Reservoir Project. However, Cascade expects reduced project costs by eliminating the 10% Veolia markup applied to task orders.

- Total estimated annual expenditure starting in 2026: Up to \$450,000 (\$150,000 per contract)
- 2026 Budget Line item 100: \$3,063,598
- Veolia approved 2026 Budget: \$2,492,611
- Delta: \$570,987
- This request is within the budget for 2026 line item 100, leaving a balance of \$120,987 if On-Call Construction is approved at \$450,000.

Budget Line	2026 Budget	Spent and Committed to Date	Available 2026 Budget	This Action	2026 Remaining Balance
100-Lake Tapps Operator	\$3,063,598	\$2,492,611	\$570,987	\$450,000	\$120,987

**RECOMMENDED ACTION**

Authorize the Chief Executive Officer to execute three contracts to provide on-call minor construction, repair, and maintenance services in 2026, each contract not exceeding \$150,000, for a total authorized amount of \$450,000.

**ATTACHMENTS**

None.

# Oversight of the Cascade Supply Program (CSP) – March 6 Workshop

- Workshop Agenda Items:
  - Principles of Board Oversight
  - Board Structure
  - CSP Decision Criteria
  - CSP Authorization Matrix
- February 25 Board Meeting
  - Preparation for workshop with presentation and initial discussion of Board structure options
- Materials for the March 6 Workshop will be provided ahead of time



**FINANCE & MANAGEMENT COMMITTEE**  
Dave Hamilton, Chair, City of Bellevue

**Meeting Recap**  
**Tuesday, January 20, 2026**  
**1:30 PM – 3:00 PM**  
**Held at Cascade's office and via Zoom**

**Call to Order**

- 1. Chair Comments.**
- 2. Executive Session.**
- 3. Items Recommended for Action at the January 28, 2026 Board Meeting**

- A. BrightNight Easement Amendment.** Cascade staff and BrightNight are close to a final agreement for an amendment to the transmission easement granted to them in May 2022 and amended March 2024. Cascade will discuss the amendment and the overall status of the project with the committee.

*Recap: The committee discussed a proposed amendment to the transmission easement with GREE BN, LLC. The terms of the amendment include additional compensation to Cascade for encroachment of its transmission and communication lines within ten feet of certain infrastructure. After discussion, the Committee recommended placing the amendment on the consent agenda at the January Board meeting.*

- B. Bond Reimbursement Resolution.** Motion to adopt Resolution No. 2026-XX, declaring the official intent of Cascade Water Alliance to reimburse, from proceeds of a future borrowing, capital expenditures made in connection with the acquisition, construction, and equipping of a project.

*Recap: The committee discussed the proposed resolution. It asked about next steps, anticipated future reimbursement declarations, and the potential for impact on budgets and rates. The committee recommended that such items be presented to the Board at the January Board meeting and supported the resolution.*

- C. Water Supply Forum Interlocal Agreement.** Motion to adopt Resolution No. 2026-XX authorizing the Chief Executive Officer to execute an Interlocal Agreement related to the Water Supply Forum.

*Recap: The committee discussed and supported the proposed resolution. Later in the year, Cascade staff will provide the Public Affairs Committee with a brief presentation on the work of the Forum and how Cascade benefits from its membership.*

- D. Housekeeping Code Changes.** Motion to adopt Resolution No. 2026-XX amending Cascade Water Alliance Code 2.10.020, 2.05.030, 2.10.040, 2.25.030, 2.25.040.b., 2.35.010, and 5.60.050.G.

*Recap: The committee recommended placing the housekeeping resolution on the consent agenda at the January Board meeting.*

#### **4. Discussion Items.**

- A. Budget and Rates Process.** Staff will present an overview of the 2027-2028 Budget and Rates process, including a working calendar for planned touchpoints with member staff, Committees, and the Board.

*Recap: The committee discussed the upcoming budget and rates process. The committee supported continued engagement with member staff and the committee throughout the process.*

#### **5. Other Issues.**

#### **6. Next Meeting Date and Location.**

The next meeting will be held Tuesday, February 17, 2026, 1:30 p.m. – 3:00 p.m. at Cascade's office and via Zoom.



**PUBLIC AFFAIRS COMMITTEE**  
Angela Birney, Chair, City of Redmond  
Ryika Hooshangi, Sammamish Plateau Water  
Russell Joe, City of Issaquah  
Dennis Martinez, City of Tukwila

**Meeting Recap**  
**Wednesday, January 7, 2026**  
**9:00 AM – 10:00 AM**  
**Held at Cascade's Office and via Zoom**

1. **Chair Comments.**
2. **Executive Session.**
3. **Items Recommended for Action at the January 28, 2026 Board Meeting.**
  - A. **2026 Omnibus Sponsorship Proposal.** A list of proposed sponsorships for 2026 will be presented for committee review in one omnibus package. Staff recommend support for the \$48,000 proposal.

*Recap: The committee supported the sponsorship proposal and recommended the item be placed on the Board's consent agenda for January 28.*

4. **Discussion Items.**
  - A. **State Legislative Update.** Staff will provide an update on state legislative activities and the upcoming session. The 2026 regular session begins on January 12 and is expected to last 60 days, ending on March 12.

*Recap: Diana Carlen, Gordon Thomas Honeywell, updated the committee on the upcoming legislative session and the state budget shortfall. The state Department of Health has released its report regarding the feasibility of a state low-income assistance program for water utility customers. The program is estimated to cost about \$160 million over a biennium. Although the Climate Commitment Act (the Washington cap-and-invest program) has funding available, the state's budget shortfall means legislators are likely to be targeting that funding for many potential uses. The state session began on January 12, and staff will update the committee about policy bills and budget issues at future committee meetings.*

4. **Federal Legislative Update.** Van Ness Feldman's government relations team in Washington, D.C. will join the committee meeting and provide an update on the federal topics of interest to Cascade.

**Recap:** Sean Taylor, Van Ness Feldman, updated the committee on a variety of federal topics. The briefing included a recap of 2025 and the likely Trump administration and Congressional agendas for 2026, including the significant downsizing and reorganization of the Environmental Protection Agency. There was positive news with some bipartisan support around a bill providing a waiver of PFAS liability for water and wastewater utilities. Cascade staff will continue to track PFAS, funding, and other regulatory changes with impacts to water utilities.

**5. Other Issues.**

**6. Next Meeting Date and Location.**

The next meeting will be Wednesday, February 4, 2026, 9:00 a.m. – 10:00 a.m. at Cascade's office and via Zoom.



**RESOURCE MANAGEMENT COMMITTEE**  
Lloyd Warren, Chair, Sammamish Plateau Water  
Jon Ault, Skyway Water & Sewer District  
Dave Hamilton, City of Bellevue  
Tom McLeod, City of Tukwila  
Jon Pascal, City of Kirkland  
Ryika Hooshangi, Sammamish Plateau Water  
Angie Nuevacamina, City of Redmond

**Meeting Recap**  
**Thursday, January 8, 2026**  
**2:00 PM – 3:30 PM**

**Held at Cascade's office and via Zoom**

1. **Chair Comments.**
2. **Executive Session.**
3. **Discussion Items.**
  - A. **Cascade Response to Weather Event in December.** During the atmospheric river rain event in December, Cascade managed a significant amount of flow in the system coming from rain and runoff, adjusting both inflow and outflow from the reservoir, to protect the dikes and the community. Cascade experienced erosion and slope issues associated with the access road to the Headworks, requiring the interim CEO to declare an emergency and bring in a contractor to stabilize the situation. Staff will report on the actions Cascade took to mitigate risk during the event.

***Recap:** In early December, Cascade staff coordinated closely with the U.S. Army Corps of Engineers on water release from the Mud Mountain Dam and monitoring of stormwater runoffs in the White River because of a major atmospheric river rain event. The key concern was flooding of the Headworks diversion structure that was still under construction. Additional concerns were managing the upper conveyance system and Lake Tapps Reservoir water surface elevation to protect human safety and prevent the dikes impounding Lake Tapps Reservoir from breaching.*

*An incident command structure was set up to manage the situation. Staff and Veolia worked hard to monitor and operate the system to balance water elevation and flow in the upper conveyance system, Lake Tapps Reservoir, and the tailrace over the course of the week when the heaviest rains took place. Cascade experienced minor damage due to soil erosion on some slopes and water intrusion into the Phase 3 construction project. A minor slide on the slope of the access road caused cracks in the roadway, which needed emergency repair. Cascade declared an emergency and hired a contractor to repair the road and perform other repairs and restorations as needed.*

- B. Phase 3 Project Update.** Staff will provide a progress update on the Phase 3 construction project.

*Recap: Staff reported that the Phase 3 construction project is projected to be completed by mid-February in time for the spring refill. The project conducted functional testing, commissioning, and start-up during the week of January 13. Additional work remaining includes installation of log booms. The total projected cost at completion is still under \$6M as authorized by the Board in 2018. If additional funds are needed to complete the project or for subsequent follow-up projects to perform adjustment, redesign, or configuration of the new facility, then staff will seek Board authorization at a later date.*

- C. White River-Lake Tapps Reservoir (WRLTR) Operations and Management (O&M) Contracted Services Request for Proposals (RFP) Update.** Staff will provide updates for the project, including a schedule for advertising the RFP, a transition plan development, and potential for extending the future contract duration from 15 years to 30 years with five-year review and reinstatement periods.

*Recap: Staff reported to the committee that a draft Request for Proposals and detailed contract is under development with support from the Board approved advisor (Hawkins Delafield & Wood LLP). Staff anticipate RFP advertisement in February 2026. Staff also noted that discussions for a transition plan with Veolia are in progress. The negotiations will result in a budget for transition services if Veolia is not selected for the future contract and will require future Board authorization to execute a contract. Contract duration terms were discussed for inclusion in the RFP and the draft contract. Staff recommend extending the contract duration to 30 years with contract five-year review periods and reinstatement via contract management agreements (similar to the Tacoma Supply contract).*

- D. Climate Study Update.** As a follow-up to the Board presentation in July on Cascade's climate work, staff will begin a discussion of next steps.

*Recap: Staff reported to the committee that a consultant, who is gathering information on various climate change impact studies on behalf of the King County Wastewater Treatment Division, has requested Cascade's 2025 study. The committee concurred with staff to provide the consultant with a summary report of the analytical work that was completed last year.*

#### **4. Items Recommended for Action at the January 28, 2026 Board Meeting.**

- A. On-Call Minor Construction Contracts.** Staff advertised and received six proposals for On-Call Minor Construction support and is requesting the committee recommend Board action to award three contracts not to exceed \$150,000 each in 2026, with the option for annual renewal thereafter. The contracts would provide for minor construction support for all Cascade facilities with the primary focus on minor construction and repair of the

White River-Lake Tapps Reservoir Project in lieu of executing variable task orders with Veolia (or future operations and maintenance services provider).

*Recap: Staff presented a recommended motion for RMC feedback to authorize the CEO to execute up to three on-call minor construction and repair contracts for a not to exceed total of \$450,000 (up to \$150,000 each). The RMC supported the motion and requested a summary be provided to the Board during the January Board meeting in support of the requested motion.*

**5. Other Issues.**

**6. Next Meeting Date and Location.**

The next meeting will be Thursday, February 12, 2026, 2:00 p.m. – 3:30 p.m. at Cascade's office and via Zoom.