

MEETING MINUTES
OF THE BOARD OF
DIRECTORS VIA
HYBRID
JANUARY 28, 2026

1. CALL TO ORDER

At 3:30 p.m. Vice-Chair McLeod called the meeting to order.

2. ROLL CALL

Board Members Present: City of Bellevue (Hamilton), City of Issaquah (Mullet), City of Kirkland (Pascal), City of Redmond (Birney), Sammamish Plateau Water & Sewer District (Warren), Skyway Water and Sewer District (Ault), City of Tukwila (McLeod)

Board Alternates Present: City of Kirkland (Curtis), City of Issaquah (Joe), City of Redmond (Nuevacamina), City of Tukwila (Martinez)

3. PUBLIC COMMENT

None.

4. EXECUTIVE SESSION

None.

5. APPROVAL OF AGENDA

Motion by Ms. Nuevacamina and second by Mr. Joe to approve the meeting agenda as presented. Motion carried unanimously (7-0).

6. CHIEF EXECUTIVE OFFICER REPORT

Ms. Thung reviewed the Chief Executive Officer's Report that was included in the Board Packet and responded to questions from Board Members.

7. CONSENT ITEM

- A. Board Meeting Minutes for November 19, 2025.
- B. Motion to authorize the Chief Executive Officer to execute various 2026 Cascade sponsorship agreements for a combined total not to exceed \$48,000.

- C. Motion to adopt Resolution No. 2026-02, authorizing the Chief Executive Officer to finalize and execute a second amendment to the existing transmission easement agreement with GREE BN, LLC.
- D. Motion to adopt Resolution No. 2026-03 authorizing the Chief Executive Officer to execute an Interlocal Agreement related to the Water Supply Forum.
- E. Motion to adopt Resolution No. 2026-04 amending Cascade Water Alliance Code 2.10.020, 2.05.030, 2.10.040, 2.25.030, 2.25.040.b., 2.35.010, and 5.60.050.G.

Motion by Ms. Nuevacamina and second by Mr. Warren to approve Consent Action Items A-E as presented. Motion carried unanimously (7-0).

8. ACTION ITEM

- A. Motion to adopt Resolution No. 2026-01, declaring the official intent of Cascade Water Alliance to reimburse, from proceeds of a future borrowing, capital expenditures made in connection with the acquisition, construction, and equipping of a project.

Andy Baker, Cascade Economist, presented Resolution No. 2026-01 regarding a reimbursement declaration associated with a future revenue bond issuance. He explained the federal requirements governing reimbursement of capital expenditures from bond proceeds and noted that such a declaration allows an agency to reimburse itself for eligible expenditures incurred prior to issuing bonds, subject to specific timing constraints.

Mr. Baker explained that adoption of the resolution would provide Cascade with flexibility in managing financial uncertainty related to the Cascade Supply Program, including potential project delays and variability in capital funding sources. He emphasized that adoption of the resolution did not obligate Cascade to issue bonds or reimburse expenditures, nor did it impact current budgets or rates, but preserved an option for future financial management. Board Members asked questions regarding risk mitigation, timing requirements, bond ratings, and alternative approaches. Staff noted that Cascade currently maintains a AAA bond rating and that adoption of the resolution was not expected to negatively impact that rating.

Motion by Mr. Pascal and second by Mr. Hamilton to adopt Resolution No. 2026-01, declaring the official intent of Cascade Water Alliance to reimburse, from proceeds of a future borrowing, capital expenditures made in connection with the acquisition, construction, and equipping of a project. Motion carried unanimously (7-0).

- B. Motion to authorize the Chief Executive Officer to execute three contracts to provide on-call minor construction, repair, and maintenance services in 2026, each contract not exceeding \$150,000, for a total authorized amount of \$450,000.

Dave Roberts, White River – Lake Tapps Reservoir Program Director, presented a request for Board authorization for the Chief Executive Officer to execute three on-call contracts for minor

construction, repair, and maintenance services at the White River–Lake Tapps facilities. He explained that Cascade has historically relied on either task orders through Veolia or direct contracting, both of which require significant staff oversight and, in the case of Veolia task orders, include an administrative markup.

Mr. Roberts described the proposed approach of entering into on-call contracts with three local contractors, each not to exceed the statutory bid threshold of \$150,000, for a total authorized amount of \$450,000. He explained that this approach would provide additional flexibility, reduce administrative burden, and eliminate markup costs.

Board Members discussed contractor selection, task assignment, and oversight. Staff explained that work would generally be assigned based on contractor expertise and availability, with competitive quotes obtained for larger tasks when appropriate.

Motion by Mr. Warren and second by Mr. Hamilton to authorize the Chief Executive Officer to execute three contracts to provide on-call minor construction, repair, and maintenance services in 2026, each contract not exceeding \$150,000, for a total authorized amount of \$450,000. Motion carried unanimously (7-0).

9. STAFF PRESENTATIONS

A. Upcoming Cascade Supply Program Workshop

Ms. Thung provided an update on the Cascade Supply Program, including progress on planning efforts, consultant engagement, and coordination with member staff. She previewed the March 6 Board Oversight Workshop, which will focus on governance, committee structure, decision-making criteria, and an authorization framework for the long-term supply program. She emphasized the importance of enhanced Board and member staff engagement given the scale and duration of the program.

Board Members expressed support for the proposed workshop agenda and requested that draft materials be provided in advance of the workshop.

10. COMMITTEE REPORTS

- A. Executive Committee – No meetings held since the last Board meeting.
- B. Finance & Management Committee – Meeting held January 20, 2026. The meeting recap was included in the Board Packet.
- C. Public Affairs Committee – Meeting held January 7, 2026. The meeting recap was included in the Board Packet.
- D. Resource & Management Committee – Meeting held January 8, 2026. The meeting recap was included in the Board Packet.

11. NEW BUSINESS

Board Members discussed House Bill 2418, which would apply permit fee timeline requirements

to water districts similar to those applied to cities. While the bill does not directly affect Cascade, it may impact member agencies.

Ms. Curtis announced a retirement celebration for Penny Sweet to be held on Friday, January 30 at 4:00 p.m. in Kirkland.

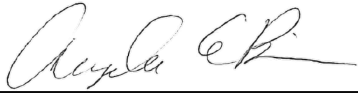
12. NEXT REGULAR MEETING

The next regularly scheduled Board meeting will be held on February 25, 2026 at 3:30 p.m.

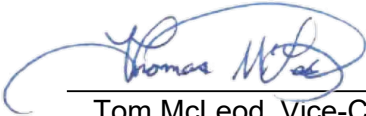
13. ADJOURN

The meeting adjourned at 4:13 p.m.

APPROVED BY:



Angela Birney, Chair



Tom McLeod, Vice-Chair