



ANNUAL MEETING<sup>1</sup> OF THE BOARD OF DIRECTORS  
AGENDA  
CASCADE WATER ALLIANCE  
Held at Cascade's Office and Via Zoom  
February 25, 2026  
3:30 PM

	<u>Page</u>
1. CALL TO ORDER	
2. ROLL CALL	
3. PUBLIC COMMENT	
4. APPROVAL OF AGENDA	
5. CHIEF EXECUTIVE OFFICER'S REPORT	<u>3</u>
6. CONSENT ITEMS	
a. Board Meeting Minutes for January 28, 2026.	<u>30</u>
7. OTHER ACTION ITEMS	
a. Call for Nominations and Election of Board Officers	<u>34</u>
b. Motion to Approve the Letter of Commendation for Joe Mickelson.	<u>38</u>
8. STAFF PRESENTATIONS	
a. Cascade Supply Program Workshop Preparation	<u>40</u>
9. COMMITTEE REPORTS	
a. Executive Committee – <i>no meeting held.</i>	
b. Finance and Management Committee – <i>no meeting held.</i>	
c. Public Affairs Committee – <i>no meeting held.</i>	
d. Resource Management Committee – <i>no meeting held.</i>	

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<sup>1</sup> The February meeting of the Cascade Water Alliance Board satisfies the requirement for an Annual Meeting, as adopted by Article IV of the Bylaws.

10. EXECUTIVE SESSION - Executive Session to evaluate the qualifications of an applicant for public employment – RCW 42.30.110(g).
11. NEW BUSINESS
12. NEXT REGULAR MEETING – *March 25, 2026 – Cascade’s Office or Via Zoom – 3:30 p.m.*
13. ADJOURN

NOTE: AS ALLOWED BY STATE LAW, THE BOARD OF DIRECTORS MAY ADD AND TAKE ACTION ON ITEMS NOT LISTED ON THE AGENDA.



MEMORANDUM

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DATE: February 25, 2026

TO: Angela Birney, Chair  
Board of Directors

FROM: Melina Thung, Interim Chief Executive Officer

SUBJECT: Chief Executive Officer's Report

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**Administration, Finance, and Economics**

- In 2025, Cascade completed or made good progress on 42 of the 46 actions in its 2025 Work Plan. Details of the accomplishments are attached along with the 2026 Work Plan. In 2026, priorities include developing and adopting the budget and rates, creating and adopting the Capital Funding Plan, beginning planning work on the Cascade Supply Program, approving issuance of a revenue bond, securing a new operations and maintenance services contract for the White River-Lake Tapps Reservoir system, and completing the Headworks Intake Modifications project.
- Cascade is preparing for Clark Nuber to conduct the annual audit of Cascade's fiscal year 2025 during the week of March 16. The auditors will examine Cascade's financial reports, internal controls, and compliance with policies and procedures. Once complete, the auditors will present the results of the audit at a Finance and Management Committee meeting. The State Auditor's Office will conduct a separate audit of Cascade later this year.
- Cascade employees are working to complete cybersecurity training for 2026. Cascade's IT consultant, TeamLogicIT, along with its insurance provider, WSRMP, provide a training platform for employees to improve their awareness of security threats. The training is completed by every employee annually.
- Clark Nuber's work on the Regional Capital Facilities Charges (RCFC) process and workflow evaluations continues. Once all the evaluations are complete, the results will be reported to the Finance and Management Committee.
- The 2027 - 2028 budget process has begun. Cascade staff are working internally on draft budget worksheets.
- Final Member RCFC connection data for 2025 has been tabulated. For the year ending December 31, 2025, Members reported 924 CERUs (\$7.9M), which missed the original budget of 1,150 CERUs (\$9.9M). There were 18 RCFC connections reported so far for January 2026 with three member reports overdue.

## **Cascade Supply Program (CSP)**

- Contracting
  - Staff are preparing an amendment to WA.002. Between WA.001 (Board Oversight Support) and WA.002 (Pre-Planning activities), staff have fully committed the available funding. However, staff would like to add some communication support. Staff are shifting some funds away from other tasks to accommodate this need.
  - The CSP and White River Lake Tapps Reservoir project (WRLTR) have an overlap on the future system for maintenance management. A Cascade-wide Computerized Maintenance Management System (CMMS) may be necessary. To develop system requirements that can be used for both the WRLTR Operations and Maintenance Contract Request for Proposal and the CSP, a small contract is being developed to interview staff and draft Cascade's CMMS needs/requirements.
- Board Oversight Workshop
  - The Board Workshop is scheduled for March 6 at Bellevue City Hall at 9am. There will be a preview of the upcoming workshop at the February Board Meeting.
- Planning
  - Cascade and Stantec are working on routing and cost information to assist with the budgeting process. The team held a subject matter expert workshop to develop a cost projection for the program to be used in the Capital Funding Plan. GIS mapping and preliminary hydraulic modeling are in the beginning stages.

## **Capital Projects and Operations**

- The Phase 3 - Headworks Intake Modification Project has achieved substantial completion, reaching another major milestone. Cascade has full use of the facility, is currently operating the facility, and will continue to work with the contractor on the punch list items. Cascade and U.S. Army Corps of Engineers staff are currently collaborating on a Joint Operations Protocols manual. The purpose of the manual is to ensure adjacent facilities do not adversely affect the facilities or operations of Cascade and the Corps.
- White River – Lake Tapps Reservoir (WRLTR) Update
  - The Lake Tapps Reservoir level was 539.72 feet as of February 17. Normal spring refill of the reservoir was initiated on February 15.
- On-call Minor Construction and Repairs Contracts
  - Staff are processing the contracts approved by the Board in January and anticipate issuing task orders for minor repair projects as early as March.
- Operations and Maintenance Services Contract
  - Cascade's current contract with Veolia for Operation and Maintenance of the WRLTR project expires on December 31, 2026. Cascade staff anticipate issuing the Request for Proposals and draft contract in early March.

- Staff anticipate requesting the Board to authorize the CEO to execute a contract with Veolia for Operation and Maintenance (O&M) services transition support. The request will come before the Board in the second quarter of 2026. The transition contract would be needed if Veolia is not selected for the future O&M services contract and needs to transfer O&M responsibilities to the selected contractor.

### **Water Efficiency**

- Cascade is prepared for its role at the Northwest Flower and Garden Festival. Cascade sponsors the Container Showdown, one of the most popular and well-attended events at the show. In previous years, Cascade has engaged with hundreds of attendees to promote water conservation and its programs and services.
- Cascade has held several Cascade Gardener classes this year and has classes scheduled through spring. All classes are well-attended and highly-rated.
- Cascade's classroom water education programs continue to be in high demand throughout all school districts in Cascade member areas.
- Cascade is readying for the annual Fix A Leak Week with leak detection dye and social media outreach.
- Last year, Cascade received nearly one million engagements on its social media platforms.

### **Intergovernmental and Communications**

- On January 30, Cascade submitted comments on the draft 2026 update to the Pierce County Stormwater Management and Site Development Manual (Manual). The comments focused on protecting water quality in the Lake Tapps Reservoir by minimizing the amount of phosphorus entering the reservoir through best management practices for land use activities. Cascade will continue to monitor the Manual updates and other opportunities to advocate for changes that benefit the reservoir.

### **Attachments**

1. Budget to Actual Expenditure Report through January 31, 2026.
2. Statement of Revenues and Expenditures through January 31, 2026.
3. Statement of Net Position as of January 31, 2026.
4. Contract Status Summary.
5. Monthly Warrants Listing.
6. Monthly Treasurer's Report as of January 31, 2026.
7. Draft 2026 Cascade Board Meeting Calendar.
8. 2025 Achievements.
9. 2026 Work Plan.

Cascade Water Alliance  
 Budget to Actual Expenditure Report  
 January 1- January 31, 2026  
 8% of the year completed

<b>Administration</b>		<b>Budget</b>		<b>Actual</b>		<b>Balance</b>	<b>% Expended</b>
Salaries	\$	1,353,486	\$	181,478		1,172,008	13.4%
Benefits		350,482		84,763		265,719	24.2%
Wellness program		1,000		0		1,000	0.0%
Prof. Fee (Technical)		200,000		11,001		188,999	5.5%
Prof. Fee (Legal)		697,000		0		697,000	0.0%
Prof. Fee (Audit)		106,000		0		106,000	0.0%
Prof. Fee (Other)		55,000		1,543		53,457	2.8%
Seismic Resilency		100,000		0		100,000	0.0%
Meetings Expense		12,000		200		11,800	1.7%
Telephone/Internet		45,000		4,547		40,453	10.1%
Office Rent		418,144		34,056		384,088	8.1%
Office Supplies Admin.		15,000		4,981		10,019	33.2%
Equip. and Furniture		1,000		0		1,000	0.0%
Bank Fees		500		24		476	4.8%
Dues & Subscriptions		25,000		11,998		13,002	48.0%
Taxes/Licenses		15,000		0		15,000	0.0%
Travel		10,000		1,221		8,779	12.2%
Professional Dev.		10,000		563		9,438	5.6%
Computer Equipment		20,000		0		20,000	0.0%
Software Licenses		72,000		4,155		67,845	5.8%
Postage & Delivery		1,500		109		1,391	7.3%
Printing & Repro.		3,500		0		3,500	0.0%
Insurance		251,798		127,333		124,465	50.6%
Contingency		450,000		0		450,000	0.0%
<b>Total</b>	<b>\$</b>	<b>4,213,410</b>	<b>\$</b>	<b>467,971</b>	<b>\$</b>	<b>3,745,439</b>	<b>11.1%</b>

<b>Debt Service</b>		<b>Budget</b>		<b>Actual</b>		<b>Balance</b>	<b>% Expended</b>
Bond Debt Service	\$	9,224,541		2,798,175		6,426,366	30.3%
<b>Total</b>	<b>\$</b>	<b>9,224,541</b>	<b>\$</b>	<b>2,798,175</b>	<b>\$</b>	<b>6,426,366</b>	<b>30.3%</b>

<b>Conservation</b>		<b>Budget</b>		<b>Actual</b>		<b>Balance</b>	<b>% Expended</b>
Salaries	\$	162,893	\$	9,831	\$	153,062	6.0%
Benefits		44,460		0		44,460	0.0%
Prof. Fee (Technical)		25,000		3,950		21,050	15.8%
Prof. Fee (Legal)		1,000		0		1,000	0.0%
Dues & Subscriptions		5,500		896		4,604	16.3%
Rebate Reimb. Com.		115,000		0		115,000	0.0%
Irrigation Audit		15,000		0		15,000	0.0%
Turf Removal Rebates		50,000		0		50,000	0.0%
Comm. and Public I		375,000		34,151		340,849	9.1%
Misc. Serv. and Sup.		38,000		775		37,225	2.0%
<b>Total</b>	<b>\$</b>	<b>831,853</b>	<b>\$</b>	<b>49,604</b>	<b>\$</b>	<b>782,250</b>	<b>6.0%</b>

<b>Com. and Intergovern</b>		<b>Budget</b>		<b>Actual</b>		<b>Balance</b>	<b>% Expended</b>
Salaries	\$	128,199	\$	12,001	\$	116,198	9.4%
Benefits		39,683		0		39,683	0.0%
Special Events		10,000		0		10,000	0.0%
Prof. Fee (Other)		165,000		13,500		151,500	8.2%
Sponsorships		30,000		0		30,000	0.0%
Comm. and Public I		280,000		5,400		274,600	1.9%
<b>Total</b>	<b>\$</b>	<b>652,881</b>	<b>\$</b>	<b>30,901</b>	<b>\$</b>	<b>621,981</b>	<b>4.7%</b>

Cascade Water Alliance  
 Budget to Actual Expenditure Report  
 January 1- January 31, 2026  
 8% of the year completed

<b>Operations-General</b>		<b>Budget</b>	<b>Actual</b>	<b>Balance</b>	<b>% Expended</b>
Wholesale Water	\$	25,648,897	\$ 1,243,768	\$ 24,405,129	4.8%
Salaries		76,815	821	75,994	1.1%
Benefits		16,767	0	16,767	0.0%
BIP O&M		80,000	8,866	71,134	11.1%
Pipeline Prop. O&M		90,000	100	89,900	0.1%
<b>Total</b>	<b>\$</b>	<b>25,912,479</b>	<b>\$ 1,253,555</b>	<b>\$ 24,658,924</b>	<b>4.8%</b>

<b>Operations-Lake Tapps</b>		<b>Budget</b>	<b>Actual</b>	<b>Balance</b>	<b>% Expended</b>
Salaries	\$	925,920	\$ 48,820	\$ 877,101	5.3%
Benefits		210,861	0	210,861	0.0%
Prof. Fee (Technical)		934,550	4,140	930,410	0.4%
Prof. Fee (Other)		60,000	0	60,000	0.0%
Meetings Expense		4,000	0	4,000	0.0%
Telephone/Internet		2,700	616	2,084	22.8%
Office Supplies		7,000	336	6,664	4.8%
Equipment & Furn.		34,000	2,781	31,219	8.2%
Taxes/Licenses		18,000	643	17,357	3.6%
Travel		2,500	377	2,123	15.1%
Professional Dev.		2,500	0	2,500	0.0%
Software Licenses		37,000	0	37,000	0.0%
Permitting Costs		9,500	4,449	5,051	46.8%
Misc. Serv. and Sup.		116,000	1,472	114,528	1.3%
LT Operator		3,063,598	0	3,063,598	0.0%
Unplanned O&M		100,000	0	100,000	0.0%
Misc. Facility Repairs		135,000	0	135,000	0.0%
USGS Joint Fund		420,000	0	420,000	0.0%
Milfoil Control		210,000	2,228	207,772	1.1%
Vendor Services		130,000	6,367	123,633	4.9%
Water Quality		50,000	0	50,000	0.0%
Dike and Roads		92,000	0	92,000	0.0%
<b>Total</b>	<b>\$</b>	<b>6,565,129</b>	<b>\$ 72,228</b>	<b>\$ 6,492,901</b>	<b>1.1%</b>

<b>Cascade Supply Program</b>		<b>Budget</b>	<b>Actual</b>	<b>Balance</b>	<b>% Expended</b>
Salaries	\$	415,000	48,640	366,360	11.7%
CSP Consultants		1,194,000	0	1,194,000	0.0%
CSP Contingency		161,000	0	161,000	0.0%
<b>Total CSP Budget</b>	<b>\$</b>	<b>1,770,000</b>	<b>\$ 48,640</b>	<b>\$ 1,721,360</b>	<b>2.7%</b>

**Total Operating Budget**      **\$**                      **49,170,294**      **\$**                      **4,721,074**      **\$**                      **44,449,221**                      **9.6%**

<b>Capital Projects (multi-yr bdgt not shown)</b>		<b>Budget</b>	<b>Actual</b>	<b>Balance</b>	<b>% Expended</b>
Upper Conveyance	\$	50,000	20,514	29,486	41.0%
Lower Conveyance		2,050,000	0	2,050,000	0.0%
Equipment		75,000	0	75,000	0.0%
Facilities		100,000	0	100,000	0.0%
Bellevue-issaquah		800,000	0	800,000	0.0%
Tacoma Agreement		6,468,033	5,856,828	611,205	90.6%
Cascade Supply		1,770,000	0	1,770,000	0.0%
Capital Risk		750,000	0	750,000	0.0%
IT Infrastructure		35,000	0	35,000	0.0%
<b>Total CIP Budget</b>	<b>\$</b>	<b>12,098,033</b>	<b>\$ 5,877,342</b>	<b>\$ 6,220,691</b>	<b>48.6%</b>

**Total Overall Budget**      **\$**                      **61,268,327**      **\$**                      **10,598,415**                      **50,669,912**                      **17.3%**

Cascade Water Alliance  
Statement of Revenues and Expenditures  
From 1/1/2026 Through 1/31/2026

Attachment 2

Operating Revenue	
Water sales	\$ 2,614,523
Administrative dues	4,366,139
Conservation program	49,999
Total Operating Revenue	7,030,661
Operating Expenses	
Cost of water sold	1,243,768
Salaries and benefits	424,845
Professional services	44,645
Depreciation and amortization	(4,435)
Communication and public information	34,151
Office expenses	149,230
Operations	4,927
Bank charges	24
Rent	34,056
Maintenance	8,253
Dues and subscriptions	16,614
Miscellaneous	988
Total Operating Expenses	1,957,067
Operating Income	5,073,594
Non-Operating Revenue (Expenses)	
Interest income	9,867
Other income	2,245
Interest expense, net of amount capitalized	(236,836)
Total Non-Operating Revenue (Expenses)	(224,723)
Increase in Net Assets	4,848,870
Net Assets, Beginning of Year	181,288,915
Net Assets, End of Year	\$ 186,137,785

Cascade Water Alliance  
Statement of Net Position  
As of 1/31/2026

Attachment 3

Assets	
Current Assets	
Cash and cash equivalents	\$ 40,263,930
Accounts receivable	6,471,320
Prepaid expenses	262,681
Total Current Assets	46,997,930
Capital Assets	
Equipment and furniture	2,404,761
Seattle water contract	22,267,611
Bellevue Issaquah pipeline	22,306,355
Tacoma water contract	159,762,485
Capital Leases	2,491,486
Less accumulated depreciation and amortization	(74,114,960)
Total Capital Assets	135,117,739
Projects in process and assets not yet in service	
Lake Tapps	111,648,096
Tacoma Cascade pipeline	26,539,385
Total Projects in process and assets not yet in service	138,187,481
Restricted cash and cash equivalents	16,081,246
Total Assets	336,384,396
Liabilities	
Current liabilities	
Payables and accrued liabilities	3,224,512
Retroactive water credit	0
Accrued interest	3,182,202
Long-term debt current portion	7,355,000
Total Current liabilities	13,761,714
Long-term Liabilities	
Long-term debt	60,705,000
Tacoma contract	73,981,576
Bond premium, net of amortization	1,463,305
Total Long-term Liabilities	136,149,881
Total Liabilities	149,911,595
Net Assets	
Restricted for debt service	147,970,640
Unrestricted	38,502,161
Total Net Assets	186,472,801
Total Liabilities & Net Assets	\$ 336,384,396

**Consultant and Other Vendor Contract Status Summary**

Attachment 4

Open contracts											
Vendor	Contract number	Contract title	Cascade manager	Effective date	End date	Status date	Percent work completed	Contract amount, including	Amount invoiced	Percent invoiced	Contract balance
Aquatechnex	1	2026 Lake Tapps Aquatic Plant Maintenance Program	P. Anderson	1/1/2026	12/31/2026	2/12/2026	0%	\$ 165,000	\$ 2,228	1%	\$ 162,772
Aspect	1	Water Supply Modeling	R. Hoffman	5/6/2020	N/A	2/12/2026	65%	\$ 24,900	\$ 16,196	65%	\$ 8,704
Aspect	2	Water Resources Services	R. Hoffman	8/17/2018	N/A	2/12/2026	98%	\$ 60,000	\$ 58,251	97%	\$ 1,749
Aspect	3	Climate Change Analysis	R. Hoffman	9/7/2022	N/A	2/12/2026	98%	\$ 150,000	\$ 148,846	99%	\$ 1,154
Ballard marine Construction	1	Tunnel intake Dive Condition Assessment	D. Roberts	8/1/2025	N/A	2/12/2026	100%	\$ 11,351	\$ 11,351	100%	\$ -
Ballard Spahr	1	Legal Services	C. Paulucci	1/1/2026	12/31/2026	2/12/2026	0%	\$ 25,000	\$ -	0%	\$ 25,000
Ben Bernstein Music	1	Podcast production	M. Brent	1/1/2026	12/31/2026	2/12/2026	0%	\$ 7,000	\$ -	0%	\$ 7,000
BHC Consulting	1	Planning & Permit Assistance	T. Richmond	1/1/2026	12/31/2026	2/12/2026	0%	\$ 45,000	\$ -	0%	\$ 45,000
Brilliant Marketing	1	We Need Water Social Media Outreach	J. Amspacher	1/1/2026	12/31/2026	2/12/2026	0%	\$ 64,000	\$ 8,418	13%	\$ 55,582
Clark Nuber	1	Annual Financial Audit and Quarterly AUPs	C. Paulucci	1/1/2026	N/A	2/12/2026	5%	\$ 89,200	\$ 24,552	28%	\$ 64,648
Clark Nuber	2	RCFC member process	C. Paulucci	10/1/2025	N/A	2/12/2026	15%	\$ 105,000	\$ 21,096	20%	\$ 83,904
Colehour and Cohen	1	Staffing for classes and events	J. Amspacher	1/1/2026	12/31/2026	2/12/2026	0%	\$ 117,525	\$ 8,923	8%	\$ 108,602
Confluence Engineering Group, LLC	1	Lake Tapps Supply & BIP Water Quality Advisory Services Project	D. Roberts	12/1/2023	N/A	2/12/2026	80%	\$ 49,000	\$ 35,968	73%	\$ 13,032
Confluence Engineering Group, LLC	2	Water Quality Blending Study	M. Thung	12/5/2004	N/A	2/12/2026	50%	\$ 230,000	\$ 223,202	97%	\$ 6,798
CREB, Inc.	1	File Management for U Drive	J. Shimada	6/16/2025	N/A	2/12/2026	50%	\$ 20,000	\$ 19,575	98%	\$ 425
David Evans	1	On-call Land Surveyor	H. Chen	11/18/2022	12/31/2026	2/12/2026	45%	\$ 160,000	\$ 54,380	34%	\$ 105,620
David McGrath	1	Irrigation Program Assistance	M. Brent	1/1/2026	12/31/2026	2/12/2026	0%	\$ 20,000	\$ -	0%	\$ 20,000
Environmental Science Assoc (ESA)	1	Aquatic Plant Management	P. Anderson	1/1/2026	12/31/2026	2/12/2026	0%	\$ 49,000	\$ -	0%	\$ 49,000
Environmental Science Assoc (ESA)	2	Development of Cascade's Integrated Aquatic Plant Management Plan	P. Anderson	3/20/2024	N/A	2/12/2026	60%	\$ 44,750	\$ 24,428	55%	\$ 20,322
GeoEngineers	1	Dam Engineering/Hydrology/ Geotechnical Service	H. Chen	1/3/2024	12/31/2026	2/12/2026	50%	\$ 570,000	\$ 215,958	38%	\$ 354,042
Gordon Thomas Honeywell	1	State legislative outreach	A. Bennett	1/1/2026	12/31/2026	2/12/2026	0%	\$ 84,000	\$ 7,000	8%	\$ 77,000
Hawkins Delafield & Wood	1	Procurement and contracting for a contract operator for the WRLTR project.	M. Thung	1/1/2026	12/31/2026	2/12/2026	0%	\$ 110,000	\$ -	0%	\$ 110,000
Herrera	1	On-call limnology services	M. Thung	12/1/2022	12/31/2025	2/12/2026	5%	\$ 45,000	\$ -	0%	\$ -
Herrera	2	Water Quality Management Plan	M. Thung	10/9/2023	12/31/2024	2/12/2026	98%	\$ 165,000	\$ 164,999	100%	\$ 1
Herrera	3	On-Call Water Supply Modeling Services	M. Thung	11/4/2024	12/31/2027	2/12/2026	0%	\$ 40,000	\$ -	0%	\$ 40,000
Herrera	4	Bulkheads Study	M. Thung	6/5/2025	N/A	2/12/2026	5%	\$ 49,000	\$ 26,632	54%	\$ 22,368
HDR	1	MMD Fish Passage Design Review	H. Chen	12/1/2015	N/A	2/12/2026	99%	\$ 1,518,000	\$ 1,424,029	94%	\$ 93,971
Jennergy	1	Website Maintenance	M. Brent	1/1/2026	12/31/2026	2/12/2026	0%	\$ 25,000	\$ 3,361	13%	\$ 21,639
Johansen Construction	1	2025 Winter Weather Event Emergency Repairs	D. Roberts	12/29/2025	N/A	2/12/2026	85%	\$ 20,000	\$ 3,303	17%	\$ 16,697
Jon Shimada	1	On-Call Project Support Services	M. Thung	4/8/2024	12/31/2026	2/12/2026	10%	\$ 35,000	\$ 30,780	88%	\$ 4,220
Langton Spieth	1	Community relations	A. Bennett	1/1/2026	12/31/2026	2/12/2026	0%	\$ 78,000	\$ 6,500	8%	\$ 71,500
Long Building Tech	1	Security Maintenance	H. Chen	1/1/2026	12/31/2026	2/12/2026	0%	\$ 78,000	\$ -	0%	\$ 78,000
Marketplace Events	1	Northwest Flower and Garden Show	J. Amspacher	11/17/2025	12/31/2026	2/12/2026	0%	\$ 20,000	\$ 20,000	100%	\$ -
Nature Vision	1	Classroom Water Education	M. Brent	1/1/2026	12/31/2026	2/12/2026	0%	\$ 135,466	\$ 13,296	10%	\$ 122,170
Northwest Municipal Advisor	1	Financial Advisory Services	C. Paulucci	9/17/2025	12/31/2027	2/12/2026	0%	\$ 49,999	\$ -	0%	\$ 49,999
Okamoto Strategies, LLC	1	Capital Projects and Strategic Planning	H. Chen	6/21/2023	N/A	2/12/2026	25%	\$ 25,000	\$ 5,569	22%	\$ 19,431
Parametrix	1	On Call Civ/Mech/Structural Eng	H. Chen	1/1/2023	12/31/2026	2/12/2026	50%	\$ 650,000	\$ 356,143	55%	\$ 293,857
Parametrix	2	On-Call Electrical Engineering Svcs	D. Roberts	4/7/2025	12/31/2027	2/12/2026	5%	\$ 600,000	\$ 175,832	29%	\$ 424,168
Performance Dimension Group	1	Organizational Performance Services	M. Thung	1/9/2026	12/31/2027	2/12/2026	0%	\$ 30,000	\$ 563	2%	\$ 29,438
Puget Sound Energy	1	Water Efficiency Rebates	M. Brent	1/1/2026	12/31/2026	2/12/2026	50%	\$ 120,000	\$ -	0%	\$ 120,000

Rainier Stillwater Risk Advisors	1	Trespassing Management	M. Thung	12/14/2023	12/31/2024	2/12/2026	85%	\$ 33,000	\$ 27,000	82%	\$ 6,000
RH2	2	On-Call Electrical Engineering Svcs	H. Chen	1/1/2024	4/30/2025	2/12/2026	100%	\$ 133,750	\$ 133,592	100%	\$ 158
RH2	3	Wholesale Master Meter Eval	H. Chen	1/21/2020	3/31/2023	2/12/2026	8%	\$ 24,500	\$ 1,342	5%	\$ 23,158
Robinson Noble	1	Water Audits	E. Cebron	10/3/2019	N/A	2/12/2026	85%	\$ 135,060	\$ 115,183	85%	\$ 19,877
Rok Technologies, LLC	1	Implementation of GIS Cloud Migration	H. Chen	10/10/2025	4/10/2026	2/12/2026	5%	\$ 48,627	\$ 48,627	100%	\$ -
Sammamish Plateau Water	1	GIS support services	H. Chen	12/6/2022	N/A	2/12/2026	80%	\$ 50,000	\$ 49,001	98%	\$ 999
Sazan	1	On-call value analysis/engineering	J. Shimada	10/23/2023	10/23/2025	2/12/2026	50%	\$ 250,000	\$ 98,941	40%	\$ 151,059
SC Words & Pictures Inc.	1	Design Services	A. Bennett	1/1/2025	12/31/2025	2/12/2026	15%	\$ 25,000	\$ 670	3%	\$ 24,330
Seattle Public Utilities	1	Garden Hotline	J. Amspacher	1/1/2026	12/31/2026	2/12/2026	0%	\$ 17,620	\$ -	0%	\$ 17,620
SMC Consulting	1	Water Efficiency Consultant	M. Brent	1/1/2026	12/31/2026	2/12/2026	0%	\$ 31,000	\$ 3,950	13%	\$ 27,050
Stantec	1	BIP Relocation at Lewis Creek	W. Smythe	8/27/2025	N/A	2/12/2026	5%	\$ 283,684	\$ 29,411	10%	\$ 254,273
Stantec	2	CSP - Program and Engineering Support	B. Bartle	11/4/2025	N/A	2/12/2026	2%	\$ 1,000,000	\$ 35,782	4%	\$ 964,218
Sunbreak Talent	1	Recruitment assistance	M. Thung	3/27/2025	N/A	2/12/2026	40%	\$ 6,000	\$ 4,910	82%	\$ 1,090
TeamLogic IT	1	Info Technology Consulting	C. Paulucci	1/1/2026	12/31/2026	2/12/2026	0%	\$ 148,840	\$ 10,070	7%	\$ 138,770
TechniArt	1	Conservation Website Order page	M. Brent	1/1/2026	12/31/2026	2/12/2026	0%	\$ 17,000	\$ -	0%	\$ 17,000
Terese Richmond LLC	1	On-Call Strategy, Policy and Program Support Services	M. Thung	6/9/2025	12/31/2026	2/12/2026	5%	\$ 45,750	\$ 4,479	10%	\$ 41,271
Tetra Tech	1	AWIA 2025-2026 Updates	M. Thung	12/9/2024	12/31/2026	2/12/2026	10%	\$ 350,000	\$ 128,088	37%	\$ 221,912
Tilth Association	1	Garden Water Efficiency	M. Brent	1/1/2026	12/31/2026	2/12/2026	0%	\$ 65,000	\$ -	0%	\$ 65,000
Transpo Group	1	On-Call GIS Support	H. Chen	1/1/2026	12/31/2026	2/12/2026	0%	\$ 49,500	\$ -	0%	\$ 49,500
Upstream PBC	2	HydroForecast Subscription Service	M. Thung	10/1/2024	9/30/2026	2/12/2026	75%	\$ 49,350	\$ 23,500	48%	\$ 25,850
USGS	1	Joint Funding Agre-Streamgaging	H. Chen	1/1/2026	12/31/2026	2/12/2026	25%	\$ 352,000	\$ -	0%	\$ 352,000
Vanir Construction Management, Inc.	1	On-call Construction Management	J. Shimada	5/1/2021	N/A	2/12/2026	85%	\$ 790,000	\$ 628,707	80%	\$ 161,293
VanNess Feldman	1	General Counsel	R. Hoffman	1/1/2026	12/31/2026	2/12/2026	0%	\$ 900,000	\$ 91,989	10%	\$ 808,011
Veolia	1	White River-Lake Tapps Reservoir Project Operations and Maintenance Agreement \$2,430,226 fixed, \$50,000 variable, \$12,385 bond	D. Roberts	1/1/2026	12/31/2026	2/12/2026	0%	\$ 2,492,611	\$ -	0%	\$ 2,492,611

**Closed Contracts**

Vendor	Closed contract number	Contract title	Cascade manager	Effective Date	End date	Status date	Percent work completed	Contract amount, including amendments	Amount invoiced	Percent invoiced	Contract balance

**Payment Authorization Warrants and Wire Transfers 1/28/26**

Attachment 5

**WHOLESALE WATER**

WIRE	Seattle Contract Payment 2/26	\$1,243,768.00
		<u>\$1,243,768.00</u>

**CONSULTANTS**

33053	Environmental Science Associates (ESA)	\$1,402.00
33054	GeoEngineers	\$84,726.78
33056	Law Office of Michael J. Murphy	\$135.00
33059	ROK TECHNOLOGIES LLC	\$48,626.62
33060	Stantec Consulting Services Inc. (SCSI)	\$32,961.19
33071	Gordon Thomas Honeywell Govern. Affairs	\$7,000.00
33072	Hawkins Delafield & Wood LLP	\$76,570.00
33074	Langton Public Affairs LLC	\$6,500.00
33079	Parametrix	\$38,665.04
33080	Performance Dimensions Group	\$562.50
33082	Sammamish Plateau Water & Sewer District	\$70,000.00
33085	Tetra Tech	\$28,999.79
33091	Clark Nuber P.S.	\$38,358.60
33093	Confluence Engineering Group, LLC	\$11,125.83
33095	Herrera	\$4,718.96
33100	TeamLogic IT of Bellevue, WA	\$10,070.33
33101	Terese Richmond LLC	\$1,543.44
33103	Van Ness Feldman, LLP	\$91,989.36
		<u>\$553,955.44</u>

**SALARY, BENEFITS AND EXPENSE REIMBURSEMENTS**

	Payroll (January)	\$308,586.55
33037	Association of Washington Cities	\$35,798.62
33047	MissionSquare-107080	\$84,699.69
33048	MissionSquare-304525	\$26,440.03
33052	Paula Anderson	\$64.53
33055	HRA VEBA Trust	\$6,717.10
33070	Paula Anderson	\$210.00
33094	Colleen Petilla	\$189.00
		<u>\$462,705.52</u>

**CONSERVATION**

33041	Le Jardinet LLC	\$661.80
33051	Ed Hume Seeds	\$2,190.85
33057	Le Jardinet LLC	\$661.80
33073	Jennergy	\$1,680.56
33076	Nature Vision, Inc.	\$13,295.75
33081	Puget Sound Energy	\$477.36
33083	SMC Consulting LLC	\$3,950.00
33084	Techniart C S D	\$1,088.72
33090	BRILLIANT MARKETING LLC	\$8,418.43
33092	Colehour & Cohen	\$8,922.80
33096	Jennergy	\$1,680.56
		<u>\$43,028.63</u>

**SOFTWARE AND EQUIPMENT**

33036	Abila	\$655.93
33064	ARKANCE USA	\$2,377.92
33088	Abila	\$655.93
		<u>\$3,689.78</u>

**GENERAL**

33038	AT&T FirstNet	\$783.56
33039	Comcast	\$4,127.78
33043	Pacific Office Automation	\$316.59
33045	Sammamish Plateau Water & Sewer Distric	\$4,441.75
33049	Bellevue Gateway One Equities, LLC	\$34,055.94
33050	Comcast	\$613.32
33061	Staples Advantage	\$606.47
33066	CIT	\$1,745.61
33067	CLEARFLY	\$1,113.53
33068	Covington Water District	\$100.44
33077	Pacific Office Automation Inc.	\$100.98
33078	Pacific Office Automation	\$336.43
33086	Utilities Underground Location Center	\$35.10
33087	Verizon Wireless	\$135.03
33089	City of Bellevue	\$2,315.16
33097	Lakemont Business Services Inc.	\$200.00
33098	Lumen	\$115.40
33099	Sammamish Chamber of Commerce	\$1,200.00
33102	U.S. BANK	\$6,612.73
		<u>\$58,955.82</u>

**LAKE TAPPS**

33040	Johansen Construction Company, Inc.	\$3,303.07
33042	Linde Gas & Equipment Inc.	\$783.31
33044	Salish Sea Tree Care and Consulting, LLC	\$4,831.14
33058	Pape Machinery Inc.	\$135.97
33065	Cintas Corporation	\$335.55
33069	US Geological Survey (USGS)	\$72,905.00
33075	Miner, Ltd.	\$1,058.78
		<u>\$83,352.82</u>

**CONSTRUCTION**

33034	Beaver Equipment, LLC	\$5,379.17
33035	Stantec Consulting Services Inc. (SCSI)	\$13,042.00
33046	Vanir Construction Management Inc.	\$17,839.18
33062	HDR	\$12,257.49
33063	Rasmussen Equipment, Wire Rope & Riggi	\$3,412.62
		<u>\$51,930.46</u>

**DESTROYED AND VOIDED CHECKS:**

<b>Total Warrants</b>	\$1,257,618.47
<b>Total Wires</b>	\$1,243,768.00
<b>Total warrants/wire transfers authorized for February 2026</b>	<u><b>\$2,501,386.47</b></u>

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
 Andy Baker, Economist

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
 Dave Hamilton, Secretary/Treasurer

**Cascade Water Alliance  
Monthly Treasurer's Report  
January 2026**

	Operating Fund	Construction Fund	Bond Fund	RCFC Fund	Water Supply Development Fund	Rate Stabilization Fund	US Bank Payroll Account	All Funds
<b>Beginning Balances, January 1</b>	\$ 15,413,380	\$ 15,382,413	\$ 9,407,986	\$ -	\$ 16,072,175	\$ 2,572,222	\$ -	\$ 58,848,176
<b>Additions:</b>								
Cash received	\$ 8,808,389	\$ 41,420	\$ 18,780	\$ -	\$ 34,576	\$ 9,393	\$ -	\$ 8,912,559
Transfers from other Cascade funds	\$ -	\$ -	\$ 752,965	\$ -	\$ -	\$ -	\$ 308,587	\$ 1,061,552
<b>Total additions</b>	\$ 8,808,389	\$ 41,420	\$ 771,745	\$ -	\$ 34,576	\$ 9,393	\$ 308,587	\$ 9,974,110
<b>Subtractions:</b>								
Bank fees, payroll, and bond payments	\$ 1,528	\$ 814	\$ 2,799,327	\$ -	\$ 1,288	\$ 185	\$ 308,587	\$ 3,111,728
Warrants paid	\$ 968,318	\$ 48,525	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,016,843
Wire and other electronic payments	\$ -	\$ 5,856,828	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,856,828
King Co. Investment Pool impairment (realized)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
King Co. Investment Pool impairment (retained)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers to other Cascade funds	\$ 1,061,552	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,061,552
<b>Total subtractions</b>	\$ 2,031,398	\$ 5,906,167	\$ 2,799,327	\$ -	\$ 1,288	\$ 185	\$ 308,587	\$ 11,046,951
<b>Ending Balances, January 31, 2026</b>	\$ 22,190,372	\$ 9,517,665	\$ 7,380,404	\$ -	\$ 16,105,464	\$ 2,581,430	\$ -	\$ 57,775,336



## DRAFT

# 2026 Cascade Board Meeting Calendar

Updated 2/18/2026

<b>January 28, 2026</b>	<b>June 24, 2026</b>
<ul style="list-style-type: none"> <li>• 2026 Board calendar – CEO</li> <li>• 2026 Sponsorships – <b>Action</b></li> <li>• Water Supply Forum ILA - <b>Action</b></li> <li>• On-call minor construction contracts - <b>Action</b></li> <li>• Reimbursement resolution - <b>Action</b></li> <li>• BrightNight easement amendment - <b>Action</b></li> <li>• Upcoming Cascade Supply Program (CSP) workshop</li> </ul>	<ul style="list-style-type: none"> <li>• Budget &amp; Rates: Second review of preliminary budget and rates</li> <li>• WSDF: Biennial Report</li> <li>• CSP: Draft Board Oversight Guidelines</li> <li>• Strategic Plan: Envisioning “Cascade 2050”</li> </ul>
<b>February 25, 2026</b>	<b>July 22, 2026</b>
<ul style="list-style-type: none"> <li>• Annual meeting, elect officers - <b>Action</b></li> <li>• Prep for CSP Workshop</li> <li>• Executive Session</li> </ul>	<ul style="list-style-type: none"> <li>• Budget and Rates: Final budget and rates proposal</li> <li>• Contract Operator Notification of Selected Firm</li> <li>• Strategic Plan: Vision, mission, values, and strategic goals</li> </ul>
<b>March 6, 2026 (Special Meeting)</b>	<b>August 26, 2026</b>
<ul style="list-style-type: none"> <li>• Cascade Supply Program: Board oversight workshop</li> </ul>	<ul style="list-style-type: none"> <li>• Recess</li> </ul>
<b>March 25, 2026</b>	<b>September 23, 2026</b>
<ul style="list-style-type: none"> <li>• Resolution for (potential) new committees, elect chairs and committee membership - <b>Action</b></li> <li>• Capital Funding Plan: Background, fiscal policies</li> </ul>	<ul style="list-style-type: none"> <li>• Capital Funding Plan: Resolution adopting Plan - <b>Action</b></li> <li>• Budget: Resolution adopting O&amp;M and CIP budget - <b>Action</b></li> <li>• Rates: Resolution adopting rates &amp; RCFC - <b>Action</b></li> <li>• Strategic Plan: Draft Plan</li> </ul>
<b>April 22, 2026</b>	<b>October 28, 2026</b>
<ul style="list-style-type: none"> <li>• CSP: Approval of remaining 2026 Master Services Agreement (MSA) budget - <b>Action</b></li> </ul>	<ul style="list-style-type: none"> <li>• Strategic Plan: Final draft Plan</li> </ul>
<b>May 27, 2026</b>	<b>November 18, 2026</b>
<ul style="list-style-type: none"> <li>• Budget &amp; Rates: Preliminary budget and rates</li> <li>• Capital Funding Plan: Discussion</li> <li>• Water Supply Development Fund (WSDF): Resolution for WSDF Transfer - <b>Action</b></li> </ul>	<ul style="list-style-type: none"> <li>• CSP: Approval of 2027 MSA budget - <b>Action</b></li> <li>• Strategic Plan: Approval of final Plan - <b>Action</b></li> <li>• Adoption of 2027 Legislative Agenda - <b>Action</b></li> <li>• Bond Issuance Approval – <b>Action</b></li> <li>• Approval to Finalize Contract Operator Contract - <b>Action</b></li> </ul>
	<b>December 16, 2026</b>
	Recess



## Cascade's 2025 Achievements

2025 Priorities	2025 Achievements
1. Finalize and execute the two new wholesale supply contracts with Tacoma. Adopt guidelines on the Board's role in the contracts' five-year reviews and management agreements.	✓
2. Begin planning work for the Cascade Supply Program, hire staff and consultants, complete a water quality blending study, and complete a capital funding plan.	✓
3. Complete an abbreviated water system plan for submittal to the Department of Health.	✓
4. Develop the 2026-2030 Strategic Plan to guide Cascade's work over the next five years.	Deferred
5. Continue to work with the US Army Corps of Engineers to construct the Headworks Intake Modifications project.	✓
6. Begin design for the Bellevue-Issaquah Pipeline relocation project.	✓
7. Complete the Climate Change Impacts Study and Drinking Water Quality Management Plan.	✓
8. Implement the new Turf Out program.	✓

## FOCUS AREA 1: ASSET MANAGEMENT

GOAL: Optimize Cascade’s assets to support current and future needs.

Strategies	2025 Work Plan Actions	2025 Achievements	Performance Measures (based on Strategies)	Performance Targets and 2023-2025 Achieved
A. Implement strategies and make investments to protect the Lake Tapps Reservoir as a future drinking water supply.	<ol style="list-style-type: none"> <li>1. Make progress on the following projects:                             <ol style="list-style-type: none"> <li>a. Headworks Intake Modifications (Phase 3)</li> <li>b. Dike 11 Toe Repairs</li> <li>c. Tunnel Intake Gate Replacement</li> <li>d. Penstocks Stabilization</li> <li>e. Dikes 9 &amp; 10 Improvements</li> </ol> </li> <li>2. Develop a 10-year O&amp;M and CIP plan for the White River-Lake Tapps Reservoir system to be used for financial and project planning.</li> <li>3. Develop a Request for Proposals scope of work for a new Contract Operator contract.</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed or made progress on four projects:                             <ol style="list-style-type: none"> <li>a. Made progress and expect to complete in Q1 2026</li> <li>b. Completed</li> <li>c. In progress</li> <li>d. Deferred</li> <li>e. In progress</li> </ol> </li> <li>2. Started the 10-year and 20-year CIP plan and will complete it in 2026.</li> <li>3. Made good progress on an RFP for a new Contract Operator and will issue the RFP in Q1 2026.</li> </ol>	% of annual CIP expenses compared to budgeted amounts (excluding Capital Risk).	<p><u>Target:</u> 80%</p> <p><u>Achieved:</u> 2023: 65.1% (due to USACE’s delay of the Headworks Intake Modifications project) 2024: 93% 2025: 97.9%</p>
B. Use baseline water quality information to evaluate how future drinking water from the Lake Tapps Reservoir will meet water quality regulatory standards and regional expectations.	<ol style="list-style-type: none"> <li>4. Complete the Water Quality Management Plan and begin implementation.</li> <li>5. Conduct annual milfoil treatment.</li> <li>6. Monitor opportunities to engage in local government planning/stormwater activities that benefit water quality.</li> </ol>	<ol style="list-style-type: none"> <li>4. Completed the Water Quality Management Plan.</li> <li>5. Completed the 2025 milfoil treatment program.</li> <li>6. Successfully advocated for a change to Department of Ecology’s Stormwater Manual that lays the foundation for phosphorus controls for Lake Tapps Reservoir. Consolidated technical and policy comments on Pierce County’s Stormwater Manual Update.</li> </ol>	Compliance with water quality regulations and requirements.	<p><u>Target:</u> 100%</p> <p><u>Achieved:</u> 2023: 100% 2024: 100% 2025: 100%</p>
C. Maximize Cascade’s assets to generate other sources of revenue or benefits.	<ol style="list-style-type: none"> <li>7. Explore revenue generating opportunities, such as:                             <ol style="list-style-type: none"> <li>a. Compensation for commercial use of Cascade’s property</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>7. Began negotiations on additional compensation for the BrightNight Transmission</li> </ol>	Amount of annual revenue generated by new sources.	<p><u>Target:</u> &gt; \$0</p> <p><u>Achieved:</u></p>

	<ul style="list-style-type: none"> <li>b. Property and property rights sales</li> <li>c. Enhanced investment strategy</li> </ul>	Easement (finalized January 2026).		2023: \$64K temporary water sales 2024: \$58.5K temporary water sales; transmission easement amendment increased the potential compensation to \$1.29M 2025: \$65.5k temporary water sales
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<b>FOCUS AREA 2: WATER RESOURCES</b> <b>GOAL: Ensure flexibility, certainty, and resiliency of Cascade’s future drinking water supply for the region.</b>				
Strategic Plan Strategies	2025 Work Plan Actions	2025 Achievements	Performance Measures (based on Strategies)	Performance Targets and 2023-2025 Achieved
D. Delay capital costs in developing the Lake Tapps Reservoir as a municipal water supply by purchasing water from other regional suppliers and utilizing reclaimed water, independent supplies, and other water sources.	<ul style="list-style-type: none"> <li>8. Finalize two agreements for new supply with Tacoma that will enable Cascade to defer developing the Lake Tapps Reservoir.</li> <li>9. Begin planning work for the Tacoma-Cascade Pipeline project.</li> <li>10. Complete a water quality study regarding blending Tacoma and Seattle water.</li> <li>11. Finalize the “mini updated” Water System Plan and submit to the Department of Health (DOH).</li> </ul>	<ul style="list-style-type: none"> <li>8. Signed two wholesale contracts with Tacoma.</li> <li>9. Hired staff and a consulting team to begin work on the Cascade Supply Program (previously the Tacoma-Cascade Pipeline project).</li> <li>10. Completed the blending study and draft report and will finalize the report in Q1 2026.</li> <li>11. Submitted the Water System Plan to DOH and awaiting their approval.</li> </ul>	Savings from deferring development of the Lake Tapps Reservoir.	<u>Target:</u> Positive net present value  <u>Achieved:</u> Net present value of contracting with Tacoma is estimated at approximately \$300M compared to developing Lake Tapps Reservoir by 2042
E. Develop strategies to address current and future drinking water quality issues to assist members in maintaining independent supplies.	<ul style="list-style-type: none"> <li>12. Track PFAS legislation and rulemaking at the federal and state levels and support members as needed.</li> </ul>	<ul style="list-style-type: none"> <li>12. Tracked PFAS rule developments at the state and federal levels and kept members updated.</li> </ul>	Amount of available independent supplies from members.	<u>Target:</u> Status quo or increasing  <u>Achieved:</u> 2023: Status quo 2024: Status quo 2025: Status quo
F. Collaborate with members and other utilities to implement	<ul style="list-style-type: none"> <li>13. Continue to lead the Water Supply Forum in implementing regional emergency response actions,</li> </ul>	<ul style="list-style-type: none"> <li>13. Led the design and implementation of a regional</li> </ul>	Number of actions taken that help	<u>Target:</u> One or more actions  <u>Achieved:</u>

actions that improve the region’s resiliency for seismic events and other major disruptions impacting water supply delivery.	including a regional tabletop exercise.	emergency management workshop.	improve regional resiliency.	2023: BIP Emergency Response and Flushing Plans completed; one regional emergency response workshop for the Water Supply Forum 2024: Two emergency management contracts procured for the Water Supply Forum 2025: One regional emergency response workshop for the Water Supply Forum
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<b>FOCUS AREA 3: ENVIRONMENTAL STEWARDSHIP</b>				
<b>Goal: Protect the natural environment by advancing water resource stewardship and sustainable business practices.</b>				
<b>Strategic Plan Strategies</b>	<b>2025 Work Plan Actions</b>	<b>2025 Achievements</b>	<b>Performance Measures (based on Strategies)</b>	<b>Performance Targets and 2023-2025 Achieved</b>
G. Contribute to regional activities that reduce water demand, including peak season demand, to conserve and more efficiently use water sources.	14. Integrate Cascade’s water efficiency programs with members’ activities to achieve Cascade’s objectives while providing greater value to members by assisting in their sustainability, climate action, and stormwater management plans. 15. Collaborate with members to find additional ways to reduce peak season demand.	14. Scheduled regular meetings with all members to increase collaboration, marked members as collaborators on social media posts, provided information for Kirkland newsletter, supported in-person presentation in Redmond, and collaborated with Kirkland to support each other’s turf removal programs. 15. Worked with Bellevue and Sammamish Plateau Water to design and deliver an AMI workshop to all members.	Amount of water saved per day.	<u>Target:</u> Total cumulative savings of 0.5 MGD from 2020 to 2029  <u>Achieved:</u> 2020: 48,316 GPD saved 2021: 37,092 GPD saved 2022: 11,553 GPD saved 2023: 21,446 GPD saved 2024: 78,953 GPD saved 2025: 45,514 GDP saved



develop strategies to mitigate impacts.				
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**FOCUS AREA 4: REGIONAL LEADERSHIP**  
**GOAL: Lead, influence, and serve as a convener on regional water-related issues and proactively maintain strong relationships to achieve the priorities of Cascade and its members.**

Strategic Plan Strategies	2025 Work Plan Actions	2025 Achievements	Performance Measures (based on Strategies)	Performance Targets and 2023-2025 Achieved
K. Advance Cascade’s legislative interests to achieve Cascade’s overall mission.	21. Establish and implement a legislative agenda.	21. Implemented the 2025 legislative agenda and continued to foster relationships at all governmental levels to further Cascade and members' interests.	N/A	N/A
L. Maintain trust and a good working relationship with Cascade’s member communities and Lake Tapps partners.	22. Convene community meetings with the Lake Tapps Community, Tribes, and the Four Cities. 23. Sponsor events and activities in the Lake Tapps and member communities. 24. Implement an education campaign for new Lake Tapps residents.	22. Met in person with the Lake Tapps Community on May 29. Met monthly with the Tribes via the White River Management Agreement meetings. 23. In addition to the member events mentioned under <i>Environmental Stewardship</i> , sponsored Leadership Eastside Mayors Luncheon, Beautify Bonney Lake, Bonney Lake Days/Tunes at Tapps, and partnered with East Pierce Fire and Rescue on Swimsafe outreach. 24. Updated, distributed, and promoted the Homeowners Guide for Lake Tapps Reservoir.	Number of community meetings held.	<u>Target:</u> One meeting each with Lake Tapp Community and Four Cities  <u>Achieved:</u> 2023: Met with both groups 2024: Met with the Lake Tapps Community 2025: Met with the Lake Tapps Community
M. Participate in water-related issues at the regional, state, national, and industry levels.	25. Continue to participate in the Water Supply Forum on regional water issues.	25. Led the design and implementation of a workshop to improve preparation for and response to major regional	Number of regional, state, national, or industry issues/venues Cascade engaged in.	<u>Target:</u> One or more venues  <u>Achieved:</u> 2023: Water Supply Forum

	<p>26. Continue to participate in the AWWA National Rates &amp; Charges Committee on national issues.</p> <p>27. Partner with Bonney Lake, Pierce County, and Department of Ecology to explore opportunities to amend local shoreline management plans for the benefit of managing the Lake Tapps Reservoir.</p>	<p>emergencies for the Water Supply Forum.</p> <p>26. Participated in the Affordability and Cost of Service national AWWA subcommittees.</p> <p>27. Made progress on a Lake Tapps Reservoir bulkheads height study, in coordination with Bonney Lake and Department of Ecology.</p>		<p>2024: Water Supply Forum; Cascade’s 25-year Anniversary Celebration; Presented at PNWS-AWWA and engaged with national AWWA committees</p> <p>2025: Water Supply Forum; Presented at King County Rate Summit, WASWD fall conference, and WFOA annual conference, and participated in national AWWA committees.</p>
N. Look for opportunities to partner with regional entities that have shared objectives.		Participated in developing the King County Utilities Rate Summit and participated on a panel at the Summit.	N/A	N/A

### FOCUS AREA 5: GOOD GOVERNANCE

**GOAL: Provide the most cost-effective services possible through Cascade’s governance model of a small, efficient, and nimble organization with engaged members and Board of Directors.**

Strategic Plan Strategies	2025 Work Plan Actions	2025 Achievements	Performance Measures (based on Strategies)	Performance Targets and 2023-2025 Achieved
O. Ensure continued strong engagement with current and new Board members.	<p>28. Provide monthly member updates.</p> <p>29. On-board new Board members and alternates.</p> <p>30. Provide individual briefings to Board members and alternates as requested and as needed.</p>	<p>28. Provided monthly member updates.</p> <p>29. Onboarded Councilmember Bhargava.</p> <p>30. Met with several Board members and alternates regarding the Cascade Supply Program.</p>	Number of monthly member updates sent.	<p><u>Target:</u> 12</p> <p><u>Achieved:</u> 2023: 12 2024: 12 2025: 12</p>
P. Strengthen the relationship between Cascade and members’ councils, commissions, and other elected officials.	31. Offer presentations to members’ councils, commissions, and other elected or appointed officials on topics of interest.	<p>31. No presentations were requested.</p> <p>32. Tours were regularly offered but no tours took place.</p>	Number of presentations to members’ elected bodies.	<p><u>Target:</u> Two or more</p> <p><u>Achieved:</u> 2023: Zero (none were requested or needed)</p>

	32. Offer tours of the Lake Tapps Reservoir and other Cascade facilities.			2024: Seven supply contracts presentation; one budget presentation 2025: Zero (none were requested)
Q. Expand Cascade's unique business model to new issues to deliver services more efficiently and cost-effectively.	33. Assist members with contracting and funding to meet the EPA's America's Water Infrastructure Act (AWIA) requirements.	33. Provided AWIA contracting and funding to three members and providing funding to two members.	N/A	N/A
R. Support the Board in updating Cascade's mission, vision, and long-range goals to guide the development of future strategic plans.	34. Develop the 2026-2030 Strategic Plan. 35. Engage the Board in strategies related to climate change adaptation and water quality impacts on the Lake Tapps Reservoir.	34. Deferred 35. Engaged the Board in the results of the climate change impacts study and potential long-term adaptation strategies.	Number of Strategic Plan Strategies achieved each year.	<u>Target:</u> 90% (19 of 21 Strategies in 2020-2024 Plan)  <u>Achieved:</u> 2023: 90% 2024: 90% 2025: 95%
<i>Additional Good Governance actions that are not associated with specific Strategic Plan Strategies.</i>	36. Identify alternative, low-cost sources of funding for the Tacoma-Cascade Pipeline project. 37. Complete the financial and accountability audits on time.	36. Began development of the Capital Funding Plan which in part identifies funding sources for the Cascade Supply Program. 37. Completed the financial and accountability audits on time with no material findings.	Number of material audit findings.	<u>Target:</u> 0  <u>Achieved:</u> 2023: 0 2024: 0 2025: 0

## FOCUS AREA 6: EMERGING ISSUES

**GOAL: Support members in addressing emergent priority issues while maintaining accountability to ratepayers.**

Strategic Plan Strategies	2025 Work Plan Actions	2025 Achievements	Performance Measures (based on Strategies)	Performance Targets and 2022-2024 Achieved
S. Engage in strategies to address affordability in water-related services.	38. Participate in wholesaler affordability framework discussions as part of AWWA National Rates & Charges Affordability Subcommittee.	38. Participated in ongoing national discussions regarding strategies for wholesaler role in retail affordability as part of AWWA Rates & Charges affordability subcommittee.	Number of activities or efforts to address affordability.	<u>Target:</u> One or more  <u>Achieved:</u> 2023: Supported utility connection charge legislation and worked with

				utilities on several affordability activities 2024: Participated on national AWWA subcommittee on rate affordability 2025: Participated in ongoing AWWA discussions.
T. Support members in working with regulators and other government agencies to achieve members' goals.	39. Continue to advocate members' interests with local, county, state, and other governmental agencies. 40. Begin design on the Lewis Creek Crossing/BIP project as part of WSDOT's culvert improvement project. 41. Support members in their analysis of their interests in the Snoqualmie Aquifer.	39. Supported member interests in work with Seattle Public Utilities and water supply updates/ planning for potential drought. 40. Began design on the Lewis Creek Crossing/BIP project. 41. Received Ecology approval of Cascade's acquisition of the East King County Regional Water Association interests in two Snoqualmie Aquifer Project water right applications.	N/A	N/A
U. Provide analysis on emergent issues to enable the Board to make informed decisions and guide Cascade's work.	42. Continue to address reclaimed water through the process established under Agreement to Coordinate Reclaimed Water.	42. Adopted an Amended and Restated Agreement to Coordinate Reclaimed Water with King County.	N/A	N/A



## Cascade's 2026 Work Plan

### **2026 Priorities:**

- **Cascade Supply Program (CSP).**
  - Conduct a Board Oversight workshop to develop the oversight structure necessary for the program.
  - Begin planning work for the CSP, including facility sizing and routing, hydraulic modeling, an operations and flow allocation plan, franchise and right-of-way support services, land acquisition, and a project report.
  - Develop a Capital Funding Plan for the CSP.
  - Complete the Communications Protocol Management Agreement with Tacoma Water, a procedural management agreement, as part of implementation of the two new wholesale supply agreements with Tacoma.
  
- **Capital Funding Plan.** Cascade Code requires a Funding Plan to be developed to guide the long-term rate strategy and both short- and long-term actions regarding funding of a major water supply project, such as the CSP. In 2026, Cascade will develop and bring to the Board a Capital Funding Plan that will:
  - Analyze and present funding options available to Cascade;
  - Evaluate risk and uncertainty for the capital needs and funding options; and
  - Present policy options and recommendations to meet Cascade's fiscal requirements.
  
- **2027-2028 Budget and Rates Development.** Cascade adopts a biennial budget that aligns with Cascade's strategic goals and priorities, meets ongoing commitments, and plans prudently for the future, as well as meets all fiscal policy requirements. Cascade Code requires that as part of the budgeting process, rates (Member charges and regional capital facilities charges) be set aligned with the budget.
  
- **Bond Issuance.** Cascade anticipates issuing a revenue bond to provide funds for upcoming capital expenditures related to the CSP, as well as other potential capital needs. In 2026, there will be multiple touchpoints with the Board throughout the process, to both inform the Board and seek feedback on the process and bond sizing. Anticipated timing is to seek authorization for the bond issuance in Q4 2026.

- **2026 Outreach Plan.**
  - Present Cascade Update, including 2027-2028 Budget and Rates and Cascade Supply Program, to Member Councils and Commissions.
  - Outreach to partner agencies at the Lake Tapps Reservoir and in Member service areas (including counties, the Four Cities, Lake Tapps Community, Tribes, Chambers of Commerce, etc.). Outreach will include individual CEO meetings, Board Chair meetings, and/or presentations, as appropriate.
  
- **White River-Lake Tapps Reservoir Operations and Maintenance Contracted Services for 2027 and beyond.** Cascade is entering the final year of a 15-year contract with Veolia to provide contract operations and maintenance services for the White River-Lake Tapps Reservoir project. Veolia’s contract expires on December 31, 2026. Cascade is in the process of reinstating Veolia or selecting a new contract operations team based on qualifications and cost considerations and anticipates executing a 15–30-year contract effective January 1, 2027. The request for executing the agreement is anticipated to be presented to the Board in the last quarter of 2026 following interim updates for major selection milestones.
  
- **Headworks Intake Modifications Project.** In 2018, the US Army Corps of Engineers (USACE) began construction of a new trap-and-haul facility – the Mud Mountain Dam Fish Passage Project – the largest facility of its kind in the US. The final phase of this project will be completed in early 2026. It includes Cascade’s Headworks Intake Modifications project which will improve how water is diverted from the White River to the Lake Tapps Reservoir. Following the completion of the Intake Modification Project, Cascade and USACE will develop a Joint Operations Protocol Manual. Planning will occur in 2026 for any Cascade work needed after commissioning is completed and for operations experience.
  
- **Bellevue-Issaquah Pipeline (BIP) Relocation Project.** This project relocates a section of the BIP for work associated with a Washington Department of Transportation (WSDOT) culvert replacement project at Lewis Creek. Permitting and design of the Lewis Creek relocation is underway with construction anticipated to begin in 2027.
  
- **Strategic Plan.** Cascade will engage with the Board and Member staff to develop the 2027-2031 Strategic Plan to guide Cascade’s work over the next five years. This effort will be integrated with development of the budget and Capital Funding Plan.

**FOCUS AREA 1: ASSET MANAGEMENT**  
**GOAL: Optimize Cascade’s assets to support current and future needs.**

Strategies	2026 Work Plan Actions
A. Implement strategies and make investments to protect the Lake Tapps Reservoir as a future drinking water supply.	<ol style="list-style-type: none"> <li>1. Make progress on the following projects:               <ol style="list-style-type: none"> <li>a. Joint Operations Protocol Manual with USACE</li> <li>b. Tunnel Intake Gate Replacement</li> </ol> </li> <li>2. Develop a 10-year and 20-year O&amp;M and CIP plan for the White River-Lake Tapps Reservoir system to be used for financial and project planning.</li> <li>3. Establish a new White River-Lake Tapps Reservoir operations and maintenance contract by 12/31/2026.</li> </ol>
B. Use baseline water quality information to evaluate how future drinking water from the Lake Tapps Reservoir will meet water quality regulatory standards and regional expectations.	<ol style="list-style-type: none"> <li>4. Conduct annual milfoil treatment.</li> <li>5. Monitor opportunities to engage in local government planning/stormwater activities that benefit water quality and provide comments on legislation and/or rulemaking as appropriate.</li> </ol>
C. Maximize Cascade’s assets to generate other sources of revenue or benefits.	<ol style="list-style-type: none"> <li>6. Explore revenue generating opportunities, such as:               <ol style="list-style-type: none"> <li>a. Compensation for commercial use of Cascade’s property</li> <li>b. Property and property rights sales</li> <li>c. Enhanced investment strategy</li> </ol> </li> </ol>

**FOCUS AREA 2: WATER RESOURCES**  
**GOAL: Ensure flexibility, certainty, and resiliency of Cascade’s future drinking water supply for the region.**

Strategic Plan Strategies	2026 Work Plan Actions
D. Delay capital costs in developing the Lake Tapps Reservoir as a municipal water supply by purchasing water from other regional suppliers and utilizing reclaimed water, independent supplies, and other water sources.	<ol style="list-style-type: none"> <li>7. Conduct a Cascade Supply Program (CSP) Board Oversight Workshop.</li> <li>8. Begin CSP planning, including facility sizing, routing, modeling, and land acquisition.</li> <li>9. Develop a communications protocols management agreement with Tacoma for the wholesale supply contracts.</li> </ol>
E. Develop strategies to address current and future drinking water quality issues to assist Members in maintaining independent supplies.	<ol style="list-style-type: none"> <li>10. Track PFAS legislation and rulemaking at the federal and state levels and support Members as needed.</li> </ol>
F. Collaborate with Members and other utilities to implement actions that improve the region’s resiliency for seismic events and other major disruptions impacting water supply delivery.	<ol style="list-style-type: none"> <li>11. Continue to participate in implementing regional emergency response actions with the Water Supply Forum, including follow-up from the regional workshop.</li> </ol>

### FOCUS AREA 3: ENVIRONMENTAL STEWARDSHIP

**Goal: Protect the natural environment by advancing water resource stewardship and sustainable business practices.**

Strategic Plan Strategies	2026 Work Plan Actions
G. Contribute to regional activities that reduce water demand, including peak season demand, to conserve and more efficiently use water sources.	<p>12. Integrate Cascade’s water efficiency programs with Members’ activities to achieve Cascade’s objectives while providing greater value to Members by assisting in their sustainability, climate action, and stormwater management plans.</p> <p>13. Collaborate with Members to find additional ways to reduce peak season demand.</p>
H. Enhance education and outreach activities to enable residents, businesses, schools, and public agencies to take action to protect and preserve natural water resources.	<p>14. Continue the Lawn Be Gone program to incentivize people to remove and replace part of their lawns with drought tolerant and/or native plants to reduce outdoor water use.</p> <p>15. Continue to enhance Cascade’s education programs, such as developing additional water-related curriculum.</p> <p>16. Continue to conduct community outreach and provide services in Member service areas regarding water resource stewardship, such as the Northwest Flower and Garden Festival and Cascade Gardener.</p> <p>17. Continue the TappsWise program focusing on natural yard care, septic system deficiencies follow-up, and water quality for the Lake Tapps Reservoir.</p>
I. Sustainably manage Cascade’s facilities, equipment, assets, and capital projects in a way that minimizes impacts on the natural environment.	18. Monitor the solar power system and utility bills for the powerhouse to determine consistency with energy production and cost-savings estimates.
J. Identify changing environmental conditions, such as climate change, and develop strategies to mitigate impacts.	19. As part of the Strategic Plan development, identify near-term adaptation strategies Cascade could pursue to respond to climate change impacts.

### FOCUS AREA 4: REGIONAL LEADERSHIP

**GOAL: Lead, influence, and serve as a convener on regional water-related issues and proactively maintain strong relationships to achieve the priorities of Cascade and its Members.**

Strategic Plan Strategies	2026 Work Plan Actions
K. Advance Cascade’s legislative interests to achieve Cascade’s overall mission.	<p>20. Establish and implement a legislative agenda.</p> <p>21. Track federal legislation and administrative actions that impact water utilities.</p>
L. Maintain trust and a good working relationship with Cascade’s Member communities and Lake Tapps Reservoir partners.	<p>22. Convene community meetings with the Lake Tapps Community, Tribes, and the Four Cities.</p> <p>23. Sponsor events and activities in the Lake Tapps and Member communities.</p>

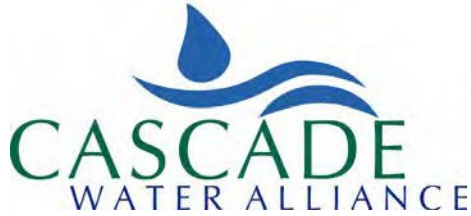
	24. Develop a cover story on Cascade for Lake Tapps Living Magazine.
M. Participate in water-related issues at the regional, state, national, and industry levels.	25. Continue to participate in the Water Supply Forum on regional water issues. 26. Continue to participate in the AWWA National Rates & Charges Committee on national issues. 27. Partner with Bonney Lake and Department of Ecology to explore opportunities to amend local shoreline management plans for the benefit of managing the Lake Tapps Reservoir.
N. Look for opportunities to partner with regional entities that have shared objectives.	

<b>FOCUS AREA 5: GOOD GOVERNANCE</b>	
<b>GOAL: Provide the most cost-effective services possible through Cascade’s governance model of a small, efficient, and nimble organization with engaged Members and Board of Directors.</b>	
<b>Strategic Plan Strategies</b>	<b>2026 Work Plan Actions</b>
O. Ensure continued strong engagement with current and new Board members.	28. Provide monthly Member updates. 29. On-board new Board members and alternates. 30. Provide individual briefings to Board members and alternates as requested and as needed.
P. Strengthen the relationship between Cascade and Members’ councils, commissions, and other elected officials.	31. Offer presentations to Members’ councils, commissions, and other elected or appointed officials on topics of interest. 32. Offer presentations at local chambers. 33. Offer tours of the Lake Tapps Reservoir and other Cascade facilities.
Q. Expand Cascade’s unique business model to new issues to deliver services more efficiently and cost-effectively.	34. Assist Members with contracting and funding to meet the EPA’s America’s Water Infrastructure Act requirements.
R. Support the Board in updating Cascade’s mission, vision, and long-range goals to guide the development of future strategic plans.	35. Develop the 2027-2031 Strategic Plan.
<i>Additional Good Governance actions that are not associated with specific Strategic Plan Strategies.</i>	36. Identify alternative, low-cost sources of funding for the CSP. 37. Complete the financial and accountability audits.

## FOCUS AREA 6: EMERGING ISSUES

**GOAL: Support Members in addressing emergent priority issues while maintaining accountability to ratepayers.**

Strategic Plan Strategies	2026 Work Plan Actions
S. Engage in strategies to address affordability in water-related services.	38. Participate in wholesaler affordability framework discussions as part of AWWA National Rates & Charges Affordability Subcommittee.
T. Support Members in working with regulators and other government agencies to achieve Members’ goals.	39. Continue to advocate Members’ interests with local, county, state, and other governmental agencies. 40. Begin design on the Lewis Creek Crossing/BIP project as part of WSDOT’s culvert improvement project. 41. Work with SPU as directed by the Board regarding the Snoqualmie Aquifer water rights.
U. Provide analysis on emergent issues to enable the Board to make informed decisions and guide Cascade’s work.	42. Continue to address reclaimed water through the process established under Agreement to Coordinate Reclaimed Water.



MEETING MINUTES  
OF THE BOARD OF  
DIRECTORS VIA  
HYBRID  
JANUARY 28, 2026

**1. CALL TO ORDER**

At 3:30 p.m. Vice-Chair McLeod called the meeting to order.

**2. ROLL CALL**

Board Members Present: City of Bellevue (Hamilton), City of Issaquah (Mullet), City of Kirkland (Pascal), City of Redmond (Birney), Sammamish Plateau Water & Sewer District (Warren), Skyway Water and Sewer District (Ault), City of Tukwila (McLeod)

Board Alternates Present: City of Kirkland (Curtis), City of Issaquah (Joe), City of Redmond (Nuevacamina), City of Tukwila (Martinez)

**3. PUBLIC COMMENT**

None.

**4. EXECUTIVE SESSION**

None.

**5. APPROVAL OF AGENDA**

**Motion by Ms. Nuevacamina and second by Mr. Joe to approve the meeting agenda as presented. Motion carried unanimously (7-0).**

**6. CHIEF EXECUTIVE OFFICER REPORT**

Ms. Thung reviewed the Chief Executive Officer's Report that was included in the Board Packet and responded to questions from Board Members.

**7. CONSENT ITEM**

- A. Board Meeting Minutes for November 19, 2025.
- B. Motion to authorize the Chief Executive Officer to execute various 2026 Cascade sponsorship agreements for a combined total not to exceed \$48,000.

- C. Motion to adopt Resolution No. 2026-02, authorizing the Chief Executive Officer to finalize and execute a second amendment to the existing transmission easement agreement with GREE BN, LLC.
- D. Motion to adopt Resolution No. 2026-03 authorizing the Chief Executive Officer to execute an Interlocal Agreement related to the Water Supply Forum.
- E. Motion to adopt Resolution No. 2026-04 amending Cascade Water Alliance Code 2.10.020, 2.05.030, 2.10.040, 2.25.030, 2.25.040.b., 2.35.010, and 5.60.050.G.

**Motion by Ms. Nuevacamina and second by Mr. Warren to approve Consent Action Items A-E as presented. Motion carried unanimously (7-0).**

**8. ACTION ITEM**

- A. Motion to adopt Resolution No. 2026-01, declaring the official intent of Cascade Water Alliance to reimburse, from proceeds of a future borrowing, capital expenditures made in connection with the acquisition, construction, and equipping of a project.

Andy Baker, Cascade Economist, presented Resolution No. 2026-01 regarding a reimbursement declaration associated with a future revenue bond issuance. He explained the federal requirements governing reimbursement of capital expenditures from bond proceeds and noted that such a declaration allows an agency to reimburse itself for eligible expenditures incurred prior to issuing bonds, subject to specific timing constraints.

Mr. Baker explained that adoption of the resolution would provide Cascade with flexibility in managing financial uncertainty related to the Cascade Supply Program, including potential project delays and variability in capital funding sources. He emphasized that adoption of the resolution did not obligate Cascade to issue bonds or reimburse expenditures, nor did it impact current budgets or rates, but preserved an option for future financial management. Board Members asked questions regarding risk mitigation, timing requirements, bond ratings, and alternative approaches. Staff noted that Cascade currently maintains a AAA bond rating and that adoption of the resolution was not expected to negatively impact that rating.

**Motion by Mr. Pascal and second by Mr. Hamilton to adopt Resolution No. 2026-01, declaring the official intent of Cascade Water Alliance to reimburse, from proceeds of a future borrowing, capital expenditures made in connection with the acquisition, construction, and equipping of a project. Motion carried unanimously (7-0).**

- B. Motion to authorize the Chief Executive Officer to execute three contracts to provide on-call minor construction, repair, and maintenance services in 2026, each contract not exceeding \$150,000, for a total authorized amount of \$450,000.

Dave Roberts, White River – Lake Tapps Reservoir Program Director, presented a request for Board authorization for the Chief Executive Officer to execute three on-call contracts for minor

construction, repair, and maintenance services at the White River–Lake Tapps facilities. He explained that Cascade has historically relied on either task orders through Veolia or direct contracting, both of which require significant staff oversight and, in the case of Veolia task orders, include an administrative markup.

Mr. Roberts described the proposed approach of entering into on-call contracts with three local contractors, each not to exceed the statutory bid threshold of \$150,000, for a total authorized amount of \$450,000. He explained that this approach would provide additional flexibility, reduce administrative burden, and eliminate markup costs.

Board Members discussed contractor selection, task assignment, and oversight. Staff explained that work would generally be assigned based on contractor expertise and availability, with competitive quotes obtained for larger tasks when appropriate.

**Motion by Mr. Warren and second by Mr. Hamilton to authorize the Chief Executive Officer to execute three contracts to provide on-call minor construction, repair, and maintenance services in 2026, each contract not exceeding \$150,000, for a total authorized amount of \$450,000. Motion carried unanimously (7-0).**

## **9. STAFF PRESENTATIONS**

### **A. Upcoming Cascade Supply Program Workshop**

Ms. Thung provided an update on the Cascade Supply Program, including progress on planning efforts, consultant engagement, and coordination with member staff. She previewed the March 6 Board Oversight Workshop, which will focus on governance, committee structure, decision-making criteria, and an authorization framework for the long-term supply program. She emphasized the importance of enhanced Board and member staff engagement given the scale and duration of the program.

Board Members expressed support for the proposed workshop agenda and requested that draft materials be provided in advance of the workshop.

## **10. COMMITTEE REPORTS**

- A. Executive Committee – No meetings held since the last Board meeting.
- B. Finance & Management Committee – Meeting held January 20, 2026. The meeting recap was included in the Board Packet.
- C. Public Affairs Committee – Meeting held January 7, 2026. The meeting recap was included in the Board Packet.
- D. Resource & Management Committee – Meeting held January 8, 2026. The meeting recap was included in the Board Packet.

## **11. NEW BUSINESS**

Board Members discussed House Bill 2418, which would apply permit fee timeline requirements

to water districts similar to those applied to cities. While the bill does not directly affect Cascade, it may impact member agencies.

Ms. Curtis announced a retirement celebration for Penny Sweet to be held on Friday, January 30 at 4:00 p.m. in Kirkland.

**12. NEXT REGULAR MEETING**

The next regularly scheduled Board meeting will be held on February 25, 2026 at 3:30 p.m.

**13. ADJOURN**

The meeting adjourned at 4:13 p.m.

APPROVED BY:

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Angela Birney, Chair

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Tom McLeod, Vice-Chair

## AGENDA MEMORANDUM

### PROPOSED BOARD ACTION

Motion to adopt Resolution No. 2026-05 to appoint Board Officers.

### SUMMARY OF CURRENT PROPOSED BOARD ACTION

Cascade Water Alliance Code (“CWAC”) 2.05.110 provides that the Cascade Board of Directors (“Board”) will appoint Board Officers at its annual meeting in even-numbered years to serve for two years.

### BACKGROUND

Cascade Water Alliance Code (“CWAC”) 2.05.110 provides that the Cascade Board of Directors (“Board”) will appoint Board Officers:

*CWAC 2.05.100 Number.*

*Cascade shall have a Chair, Vice-Chair, Treasurer and Secretary, each of whom shall be appointed by the Board from among the Board Members. The Chair shall serve as and shall be designated the “Chair of the Board.” Such other officers as may be deemed necessary or appropriate may be appointed by the Board from among the Board Members. Any two or more offices, with the exception of the Chair and Treasurer, may be held by the same Board Member.*

*CWAC 2.05.110 Appointment and term of office.*

*The officers of Cascade shall be appointed by the Board at the annual meeting in even-numbered years, to serve for two years until the next annual meeting in an even-numbered year or until removed by the Board. Each officer shall hold office until a successor shall have been appointed, except in the event of the termination of an officer’s term in the manner herein provided. Notwithstanding the foregoing, no Board Member shall continue in the capacity of an officer (1) if he or she is no longer an elected official of the Member agency whom he or she represents, or (2) after the Member agency has delivered notice of resignation or removal under CWAC 2.05.070.*

In 2025, Cascade Chair Penny Sweet and Secretary/Treasurer Mary Lou Pauly did not run for reelection, leaving Cascade with vacancies in two of its three officer positions, only one Executive Committee Member, and without a Finance and Management Committee chair as of January 1, 2026. The Board voted to delegate officer roles effective January 1, 2026 until the Board appointed new officers for a two-year term at the annual meeting in 2026 (in February). Current officers are as follows:

Chair: Angela Birney  
Vice Chair: Tom McLeod  
Treasurer: Dave Hamilton  
Secretary: Dave Hamilton

As provided in CWAC 2.05.110, the following are a slate of volunteers to serve as Officers of Cascade for a two-year term:

Chair: Angela Birney  
Vice Chair: Tom McLeod  
Treasurer: Dave Hamilton  
Secretary: Dave Hamilton

The term for each Officer shall be in full force and effect upon action of the Board at the February 25, 2026 Board meeting.

Next Steps

The officers will serve for a two-year term until officers are elected in 2028.

**PRIOR BOARD ACTIONS**

Board Action	Date	Resolution No. (if Applicable)
Appointing vacant officer positions	November 19, 2025	2025-19
Appointing Cascade officers	February 28, 2024	2024-02

**OTHER OPTIONS AND ANTICIPATED RESULTS IF THE BOARD DOES NOT APPROVE THIS ACTION**

Without this action, Cascade’s current officers will continue as officers until successors are appointed by the Board.

**PROCUREMENT PROCESS**

N/A

**FISCAL IMPACT**

N/A

**RECOMMENDED ACTION**

Motion to adopt Resolution No. 2026-05 to appoint Board Officers.

**ATTACHMENTS**

1. Resolution No. 2026-05.



A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASCADE WATER ALLIANCE,  
A WASHINGTON MUNICIPAL CORPORATION,  
APPOINTING BOARD OFFICERS

WHEREAS, the Cascade Water Alliance (“Cascade”) is a Washington municipal corporation formed under authority of the Joint Municipal Utilities Authority Act (Chapter 39.106 RCW) to provide water supply to its Members; and

WHEREAS, the Cascade Water Alliance Code (“**CWAC**”) 2.05.100 and 2.05.110 provide that the Cascade Board of Directors (“**Board**”) will appoint Board Officers as follows (in relevant part):

CWAC 2.05.100 Number.

Cascade shall have a Chair, a Vice-Chair, a Treasurer and Secretary, each of whom shall be appointed by the Board from among the Board Members. The Chair shall serve as and shall be designated the “Chair of the Board.” Such other officers as may be deemed necessary or appropriate may be appointed by the Board from among the Board Members. Any two or more offices, with the exception of the Chair and Treasurer, may be held by the same Board Member.

CWAC 2.05.110 Appointment and term of office.

The officers of Cascade shall be appointed by the Board at the annual meeting in even-numbered years, to serve for two years until the next annual meeting in an even-numbered year or until removed by the Board. Each officer shall hold office until a successor shall have been appointed, except in the event of the termination of an officer’s term in the manner herein provided. Notwithstanding the foregoing, no Board Member shall continue in the capacity of an officer (1) if he or she is no longer an elected official of the Member agency whom he or she represents, or (2) after the Member agency has delivered notice of resignation or removal under CWAC 2.05.070.

Appointment of an officer or agent shall not of itself create contract rights in the individual or in the member or other entity concerned.

and;

WHEREAS, the Board now desires to appoint officers.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CASCADE WATER ALLIANCE as follows:

**Section 1. Appointment of Officers.**

As provided in CWAC 2.05.110, the Officers of Cascade are appointed as follows:

Chair: Angela Birney  
Vice Chair: Tom McLeod  
Treasurer: Dave Hamilton  
Secretary: Dave Hamilton

**Section 2. Effect.** Each Officer appointment pursuant to this Resolution shall be in full force and effect upon action of the Board at the meeting on this date.

ADOPTED AND APPROVED by the Board of Directors of the Cascade Water Alliance at a meeting thereof, held on the 25th of February 2026.

CASCADE WATER ALLIANCE

\_\_\_\_\_  
Attest – Melina Thung  
Interim Chief Executive Officer

\_\_\_\_\_  
Angela Birney, Chair

\_\_\_\_\_  
Thomas McLeod, Vice-Chair

\_\_\_\_\_  
Dave Hamilton, Secretary/Treasurer

Members  
Yes \_\_\_\_\_  
No \_\_\_\_\_

Demand Share  
Yes \_\_\_\_\_ %  
No \_\_\_\_\_ %

Include in CWAC?

Yes

No

## **AGENDA MEMORANDUM**

### **PROPOSED BOARD ACTION**

Motion to approve the Letter of Commendation for Joe Mickelson.

### **SUMMARY OF CURRENT PROPOSED BOARD ACTION**

This item provides an opportunity for the Board to recognize and celebrate employees that are recently retired or about to retire.

### **BACKGROUND**

Joe Mickelson started working for Cascade in 2009 and is retiring soon. The proposed Letter of Commendation is attached.

### **OTHER OPTIONS AND ANTICIPATED RESULTS IF THE BOARD DOES NOT APPROVE THIS ACTION**

N/A

### **PRIOR BOARD ACTIONS**

N/A

### **PROCUREMENT PROCESS**

N/A

### **FISCAL IMPACT**

N/A

### **RECOMMENDED ACTION**

Motion to approve the Letter of Commendation for Joe Mickelson.

### **ATTACHMENTS**

1. Joe Mickelson Letter of Commendation

February 25, 2026  
Letter of Commendation for Joe Mickelson

Dear Joe,

On behalf of the Board of the Cascade Water Alliance, I want to thank you for your many years of exemplary service. When Cascade purchased the White River Lake Tapps Reservoir Project in 2009 and needed someone to lead operations, your job interview for Cascade was legendary. Chuck Clarke asked you one question about what you thought needed to be done at the Project and an hour and a half later, Chuck offered you the job! You know what needs to be done operationally, how to do it, and you know a guy through your many close working relationships to help with getting it done.

When you joined the organization, you hit the ground running to learn the 100-year-old system at the same time as you were operating it, with little documentation or information to go by. Even though the task was daunting, you implemented needed fixes in the early years of ownership. You were a key team member in the complete infrastructure overhaul in 2014-2015 and then the effort to refill the reservoir during a drought. You persevered through many angry residents and the struggle to refill when the reservoir had been drawn down to 500 feet.

Your vast knowledge and strong relationships with Members, the Tribes, partner cities, agencies, homeowners, and many others have been instrumental in helping Cascade achieve its goals. Your dedication and “can-do” attitude are notable, especially in the most challenging water years.

Over the years, your Project tours were renowned, with history and stories for every asset Cascade owns. Your deep commitment to Cascade showed in your persistence and out of the box thinking. You always wanted to do what was best for Cascade.

Thank you again for your dedication to Cascade. We will miss you and wish you all the best.

Sincerely,

Angela Birney  
Chair

# Cascade Supply Program

Board Oversight Workshop Preview

February 25, 2026



# Preview of Board Workshop

- Select slides, not the full deck, from the Board Workshop
- The preview does not cover the full topic that will be addressed at the workshop
- Provides some pre-thinking topics to get you ready



**\*\* Workshop Agenda, not today's Agenda! \*\***

# Agenda

<b>9:00</b>	Call to Order, Roll Call, Approval of Agenda, Opening Remarks
<b>9:10</b>	Cascade Supply Program Overview
<b>9:50</b>	Principles of Board Oversight
<b>10:10</b>	Board Committee Structure
<b>10:40</b>	Break
<b>10:50</b>	CSP Decision Criteria
<b>11:30</b>	Lunch
<b>12:00</b>	CSP Authorization Matrix
<b>1:45</b>	Recap, Next Steps, and Adjourn

# Decision Criteria

## Community Impact

- Measures how a decision affects surrounding communities, considering both disruptions and potential benefits such as a park or improved road surface.

## Redundancy

- Measures whether the system can maintain service if one component is offline, such as dual pipelines, tanks, or other backup facilities.

## Resiliency

- Measures how well the system withstands environmental, seismic, or other hazards. A facility may be redundant but not resilient if its components share the same risk corridor.

## Cost

- Measures the total program cost, including evaluating the value attained per dollar spent.

## Rate Impact

- Measures how project costs influence customer rates over time; earlier investments may have greater short-term rate impacts than later ones.

## Schedule

- Evaluates how a decision affects ability to meet required timelines, including delivery speed, cash-flow demands, and likelihood of on time completion of the overall program.

# Authorization Matrix

- The need: Make a large amount of decisions quickly
- Assumption for today
  - Through design only, roughly the next 5 years
- Safeguards of delegated authority
  - Regular Board updates
  - Committee
  - Member Staff meetings, Member Staff Technical SubGroup (MST)
  - Cascade Staff coordination
- We can change this anytime!

# Authorization Matrix

Program Deliverable or Activity	Board	CEO
<b>Contracting</b>		
Start/Begin Solicitations		
Award a Contract		
Amend length or value of contract		
Termination and Off-ramps		
Work Assignment authorizations		
<b>Program Budget</b>		
Program budget		
Biennium authorizations		
Capital Funding Plan and modifications		
Mid-biennium modifications		
Use of Management Reserves		
Use of Program Contingency		
Use of Project Level Contingency		
<b>Program Schedule</b>		
Program end date and modifications		
Modifications that do not impact the end date		

Program Deliverable or Activity	Board	CEO
<b>Property Acquisition and Siting</b>		
Land Acquisition Plan (route, site, strategy, overall acquisition budget)		
Modifications to LAP over 10% of budget		
Modifications to LAP under 10% of budget		
Use of Eminent Domain		
Actual land purchases and negotiations within the approved LAP		
<b>Permitting</b>		
Long term (extending beyond the program timeline) commitments		
Short term (within program timeline) commitments		
Sign and submit permit applications		
<b>Agreements</b>		
Intergovernmental Agreements, Memorandum of Understanding, or any other intergovernmental agreement		
<b>Hiring Permanent Staff</b>		
Establish position count through biennium budget or modification request		
Select and hire staff		

# Program Needs

- Multi-step process
- Hundreds of decisions to be made
- CSP could take the majority, if not all, of the time at RMC
- Potential need for a different committee structure



# Board Committee Structure Options

	Current	4 <sup>th</sup> Committee	Modified Three
Structure	Retain FMC, RMC, and PAC as-is, CSP information presented at RMC (and FMC)	Add dedicated CSP committee to focus on the program; other committees continue as-is	Add dedicated CSP, keep RMC as-is, and combine FMC and PAC into Finance and Intergovernmental (FIG)
Timeliness	<ul style="list-style-type: none"> <li>✗ Either CSP discussion is cut short, or non-CSP discussion is limited</li> <li>✗ Committee timing may prevent CSP issues from being presented in a timely manner</li> </ul>	<ul style="list-style-type: none"> <li>✓ Alleviate time constraints in all Committees</li> </ul>	<ul style="list-style-type: none"> <li>✓ Alleviate time constraints in all Committees</li> </ul>
Use of Time	<ul style="list-style-type: none"> <li>✗ CSP discussion must be shortened, taking multiple meetings to get through one topic.</li> </ul>	<ul style="list-style-type: none"> <li>✓ Existing Committees focus on existing business</li> <li>✗ Will create more meetings</li> </ul>	<ul style="list-style-type: none"> <li>✓ All Committees have dedicated and specific focus</li> <li>✗ FIG meetings may be longer</li> </ul>
Engagement	<ul style="list-style-type: none"> <li>✗ Greatly expands RMC’s scope</li> </ul>	<ul style="list-style-type: none"> <li>✗ Difficult to split 7 Board members into 4 committees</li> <li>✓ Creates a program-dedicated and knowledgeable group of Board members</li> </ul>	<ul style="list-style-type: none"> <li>✓ Combines two committees with smaller agendas into one robust group</li> <li>✓ Creates a program-dedicated and knowledgeable group of Board members</li> </ul>

# MST/Member Staff/Committee/Board Flow

