



ANNUAL MEETING MINUTES OF THE
BOARD OF DIRECTORS
VIA HYBRID
FEBRUARY 25, 2026

1. CALL TO ORDER

At 3:30 p.m. Chair Birney called the meeting to order.

2. ROLL CALL

Board Members Present: City of Bellevue (Hamilton), City of Issaquah (Mullet), City of Kirkland (Pascal¹), City of Redmond (Birney), Skyway Water and Sewer District (Ault), City of Tukwila (McLeod)

Board Member Absent: Sammamish Plateau Water & Sewer District (Warren)

Board Alternates Present: City of Kirkland (Curtis), Sammamish Plateau Water & Sewer District (Hooshangi), City of Tukwila (Martinez)

3. PUBLIC COMMENT

None.

4. APPROVAL OF AGENDA

Motion by Mr. McLeod and second by Ms. Curtis to approve the meeting agenda as presented. Motion carried unanimously (7-0).

5. CHIEF EXECUTIVE OFFICER REPORT

Ms. Thung reviewed the Chief Executive Officer's Report that was included in the Board Packet, and responded to questions from Board Members.

6. CONSENT ITEM

A. Board Meeting Minutes for January 28, 2026

Motion by Ms. Curtis and second by Mr. Ault to approve Consent Action Item A as presented. Motion carried unanimously (7-0).

7. ACTION ITEM

A. Call for Nominations and Elections of Board Officers

Interim Chief of Staff/Intergovernmental & Communications Director, Alison Bennett, explained that current officers were appointed in November 2025 to fill vacancies and February is the typical month

¹ Joined at 4:04 p.m.

for selecting officers for the next two-year term.

Chair Birney opened the floor for nominations; none were offered. The Board considered a resolution continuing the current officers for the next two years: Angela Birney as Chair, Tom McLeod as Vice Chair, and Dave Hamilton as Treasurer/Secretary.

Motion by Mr. Ault and second by Ms. Curtis to adopt Resolution No. 2026-05 to appoint Board Officers, as indicated above. Motion carried unanimously (7-0).

B. Motion to Approve the Letter of Commendation for Joe Mickelson

Chair Birney presented a Letter of Commendation recognizing Joe Mickelson for exemplary service, including leadership of operations at the White River-Lake Tapps Reservoir Project and contributions to infrastructure improvements and drought response. Mr. Mickelson started working for Cascade in 2009 and is retiring soon. Mr. Mickelson and Board Members offered remarks of appreciation. The Board approved the letter by acclamation.

8. STAFF PRESENTATIONS

A. Cascade Supply Program Workshop Preparation

Brian Bartle, Program Executive, provided a preview of materials for the upcoming Board Oversight Workshop (scheduled for March 6). He stated the workshop will focus on (1) program decision criteria, (2) an authorization matrix to clarify decision authority and approvals through design, and (3) committee structure to support timely decision-making and effective oversight. Staff indicated the full workshop packet and slide deck would be distributed in advance.

Mr. Bartle reviewed six proposed program decision criteria—community impact, redundancy, resiliency, total cost, rate impact, and schedule—and explained distinctions between cost versus rate impacts and redundancy versus resiliency. He invited Board Members to suggest additional criteria ahead of a workshop exercise to identify priorities.

Mr. Bartle also previewed the proposed authorization matrix categories and emphasized the need for timely decisions given the program schedule. Staff noted safeguards including regular Board updates, committee review, monthly member staff updates, and formation of a Member Staff Technical Subgroup (MST) to address technical engineering and planning issues.

Ms. Thung and Mr. Bartle described three committee structure options for supporting the Cascade Supply Program and broader Cascade work: (1) maintain the current standing committee structure; (2) add a fourth committee dedicated to the Cascade Supply Program; or (3) create a dedicated Cascade Supply Program committee while combining the Finance & Management Committee and Public Affairs Committee into a Finance and Intergovernmental Committee. Board Members discussed tradeoffs, including meeting load, expertise, and the need for robust discussion. Several members expressed preliminary support for the modified three-committee approach, with the understanding that no decision would be made at this meeting and the topic would be advanced through the workshop and the March Board meeting.

9. COMMITTEE REPORTS

- A. Executive Committee – No meetings held since the last Board meeting.
- B. Finance & Management Committee – No meetings held since the last Board meeting.
- C. Public Affairs Committee – No meetings held since the last Board meeting.
- D. Resource & Management Committee – No meetings held since the last Board meeting.

10. EXECUTIVE SESSION

At 4:38 p.m., Chair Birney announced there would be an executive session to evaluate the qualifications of an applicant for public employment. The executive session was expected to last 20 minutes.

At 4:58 p.m., the Executive Session was extended an additional 5 minutes. The Executive Session adjourned at 5:03 p.m.

11. NEW BUSINESS

None.

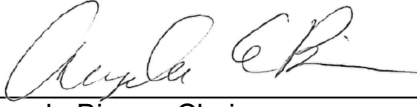
12. NEXT REGULAR MEETING

The next regularly scheduled Board meeting will be held on March 25, 2026 at 3:30 p.m.

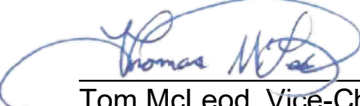
13. ADJOURN

The meeting adjourned at 5:03 p.m.

APPROVED BY:



Angela Birney, Chair



Tom McLeod, Vice-Chair